

(Reprinted with amendments adopted on June 5, 2023)

THIRD REPRINT

S.B. 246

SENATE BILL NO. 246—SENATOR NEAL

MARCH 9, 2023

Referred to Committee on Government Affairs

SUMMARY—Revises provisions relating to governmental administration. (BDR S-1028)

FISCAL NOTE: Effect on Local Government: May have Fiscal Impact.  
Effect on the State: No.

CONTAINS UNFUNDED MANDATE (§§ 1, 3, 3.6, 3.8)  
(NOT REQUESTED BY AFFECTED LOCAL GOVERNMENT)

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets [omitted material] is material to be omitted.

AN ACT relating to governmental administration; requiring the City Councils of the City of Las Vegas and the City of North Las Vegas to establish a workforce development program; requiring the City Councils to receive updates on the programs and post information about the programs; requiring every public utility which is owned or operated by the City of Las Vegas or the City of North Las Vegas to include certain information in utility bills; requiring that certain information be posted in each building owned by the City of Las Vegas or the City of North Las Vegas; requiring the City Councils to submit an annual report to the Director of the Department of Employment, Training and Rehabilitation and the Director of the Legislative Counsel Bureau relating to the workforce development program; revising provisions relating to the Charter Committee, City Clerk and City Manager of the City of North Las Vegas; providing penalties; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

- 1 The existing Charter of the City of Las Vegas authorizes the City Council of
- 2 the City to exercise such powers and enact such ordinances, not in conflict with the
- 3 laws of this State, as the City Council determines are necessary and proper for the
- 4 development and provisions of programs relating to employment and training. (Las
- 5 Vegas City Charter § 3.300) **Section 1** of this bill requires the City Council to



6 establish a workforce development program, in coordination with all applicable  
7 agencies which provide workforce development services, to reduce the rate of  
8 unemployment in all areas of the City that have a high rate of poverty. **Section 1**  
9 further requires: (1) the City Council to receive an update to the program on a  
10 quarterly basis; (2) the City Council to post information about the program in a  
11 conspicuous place on the Internet website of the City; (3) every public utility  
12 owned or operated by the City to include certain information regarding  
13 opportunities available in workforce development in each utility bill; (4) each  
14 building that is owned in the City to have posted in a clear and conspicuous place  
15 all job openings that are available in the building; and (5) the City Council to  
16 provide a written report each year to the Director of the Department of  
17 Employment, Training and Rehabilitation and the Director of the Legislative  
18 Counsel Bureau relating to the workforce development program. **Section 3** of this  
19 bill sets forth the same requirements for the City of North Las Vegas.

20 **Section 2** of this bill creates an exception to the provision that authorizes but  
21 does not require the City Council of the City of Las Vegas to exercise powers and  
22 enact ordinances relating to programs relating to employment and training.

23 The existing Charter of the City of North Las Vegas provides for the  
24 establishment of a Charter Committee by the City Council and requires the Charter  
25 Committee to meet at least once every 2 years before the beginning of each regular  
26 session of the Legislature. (North Las Vegas City Charter §§ 1.100, 1.110) **Section**  
27 **3.2** of this bill requires each member of the Charter Committee to complete certain  
28 training. **Section 3.2** also prohibits the City Council, officers and employees of the  
29 City from interfering with the duties of the Charter Committee or committing any  
30 abuses of power with respect to the duties of the Charter Committee. **Section 3.2**  
31 further requires the Charter Committee to meet at least four times between regular  
32 sessions of the Legislature.

33 The existing Charter of the City of North Las Vegas sets forth certain duties of  
34 the City Clerk. (North Las Vegas City Charter § 3.040) **Section 3.4** of this bill  
35 requires the City Clerk to take and subscribe the constitutional oath of office before  
36 entering upon the duties of the office.

37 **Section 3.6** of this bill requires the City Manager of the City of North Las  
38 Vegas to submit an annual report to the Committee on Local Government Finance  
39 that contains certain information relating to special revenue funds of the City.  
40 **Section 3.8** of this bill requires the City Manager to submit, on or before January 1,  
41 2024, a similar report to the Committee for the period beginning July 1, 2013, and  
42 ending on June 30, 2024.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1 **Section 1.** The Charter of the City of Las Vegas, being chapter  
2 517, Statutes of Nevada 1983, at page 1391, is hereby amended by  
3 adding thereto a new section to be designated as section 3.310,  
4 immediately following section 3.300, to read as follows:

5 *Sec. 3.310 Workforce development.*

6 *1. The City Council shall establish a workforce*  
7 *development program, in coordination with all applicable*  
8 *agencies which provide workforce development services, to*  
9 *reduce the rate of unemployment in all areas of the City that*



1 *have a high rate of poverty. The workforce development*  
2 *program established pursuant to this section:*

3 *(a) Must prioritize outreach and assistance in*  
4 *neighborhoods that have historically had high rates of*  
5 *poverty;*

6 *(b) Must not prioritize any one minority group over*  
7 *another; and*

8 *(c) Must include, without limitation:*

9 *(1) Targets to share work opportunities for all*  
10 *economic development projects within the boundary of the*  
11 *City with residents of the City based on the priorities*  
12 *established pursuant to paragraph (a); and*

13 *(2) Engagement and outreach regarding work*  
14 *opportunities from the beginning of an economic*  
15 *development project until completion.*

16 *2. The City Council shall:*

17 *(a) Receive an update on the workforce development*  
18 *program established pursuant to subsection 1 on a quarterly*  
19 *basis.*

20 *(b) Post information about the workforce development*  
21 *program established pursuant to subsection 1 in a*  
22 *conspicuous place on the Internet website of the City.*

23 *3. Every public utility which is owned or operated by*  
24 *the City shall include in each utility bill sent to a customer*  
25 *clear and conspicuous notification of the Internet address*  
26 *that sets forth opportunities in workforce development*  
27 *available to residents of the City.*

28 *4. In each building that is owned by the City, there*  
29 *must be posted in a clear and conspicuous place all job*  
30 *openings that are available in the building.*

31 *5. The City Council shall provide a written report each*  
32 *year to the Director of the Department of Employment,*  
33 *Training and Rehabilitation and the Director of the*  
34 *Legislative Counsel Bureau for transmittal to*  
35 *the Legislature, or if the Legislature is not in session, the*  
36 *Legislative Commission, describing the efforts made by the*  
37 *workforce development program established pursuant to*  
38 *subsection 1.*

39 **Sec. 2.** Section 3.300 of the Charter of the City of Las Vegas,  
40 being chapter 338, Statutes of Nevada 2007, at page 1532, is hereby  
41 amended to read as follows:

42 Sec. 3.300 Programs: Employment and training.

43 1. Except as otherwise provided in subsection 2 *and*  
44 *section 3.310* and in addition to any other powers authorized  
45 by specific statute, the City Council may exercise such



1 powers and enact such ordinances, not in conflict with the  
2 laws of this State, as the City Council determines are  
3 necessary and proper for the development and provision of  
4 programs relating to employment and training.

5 2. The City Council shall not impose or increase a tax  
6 for the purposes set forth in subsection 1 unless the tax or  
7 increase is otherwise authorized by specific statute.

8 **Sec. 3.** The Charter of the City of North Las Vegas, being  
9 chapter 573, Statutes of Nevada 1971, at page 1210, is hereby  
10 amended by adding thereto a new section to be designated as section  
11 3.110, immediately following section 3.100, to read as follows:

12 *Sec. 3.110 Workforce development.*

13 *1. The City Council shall establish a workforce*  
14 *development program, in coordination with all applicable*  
15 *agencies which provide workforce development services, to*  
16 *reduce the rate of unemployment in areas of the City that*  
17 *have a high rate of poverty. The workforce development*  
18 *program established pursuant to this section:*

19 *(a) Must prioritize outreach and assistance in*  
20 *neighborhoods that have historically had high rates of*  
21 *poverty;*

22 *(b) Must not prioritize any one minority group over*  
23 *another; and*

24 *(c) Must include, without limitation:*

25 *(1) Targets to share work opportunities for all*  
26 *economic development projects within the boundary of the*  
27 *City with residents of the City based on the priorities*  
28 *established pursuant to paragraph (a); and*

29 *(2) Engagement and outreach regarding work*  
30 *opportunities from the beginning of an economic*  
31 *development project until completion.*

32 *2. The City Council shall:*

33 *(a) Receive an update on the workforce development*  
34 *program established pursuant to subsection 1 on a quarterly*  
35 *basis.*

36 *(b) Post information about the workforce development*  
37 *program established pursuant to subsection 1 in a*  
38 *conspicuous place on the Internet website of the City.*

39 *3. Every public utility which is owned or operated by*  
40 *the City shall provide quarterly in a utility bill sent to a*  
41 *customer clear and conspicuous notification of the Internet*  
42 *address that sets forth opportunities in workforce*  
43 *development available to residents of the City.*



1           4. *In each building that is owned by the City, there*  
2 *must be posted in a clear and conspicuous place all job*  
3 *openings that are available in the building.*

4           5. *The City Council shall provide a written report each*  
5 *year to the Director of the Department of Employment,*  
6 *Training and Rehabilitation and the Director of the*  
7 *Legislative Counsel Bureau for transmittal to*  
8 *the Legislature, or if the Legislature is not in session, the*  
9 *Legislative Commission, describing the efforts made by the*  
10 *workforce development program established pursuant to*  
11 *subsection 1.*

12       **Sec. 3.2.** Section 1.110 of the Charter of the City of North Las  
13 Vegas, being chapter 254, Statutes of Nevada 2021, at page 1325, is  
14 hereby amended to read as follows:

15       Sec. 1.110 Charter Committee: Officers; meetings;  
16 duties.

17       1. The Charter Committee shall:

18           ~~[1.]~~ (a) Elect a Chair and Vice Chair from among its  
19 members, who each serve for a term of 2 years;

20           ~~[2.]~~ (b) Meet at least ~~{once every 2 years before the~~  
21 ~~beginning of each regular session}~~ *four times between*  
22 *regular sessions* of the Legislature and *at other times* when  
23 requested by the City Council or the Chair of the Committee;

24 ~~{and~~  
25 ~~—3.}~~ (c) *Set the agenda for every meeting of the Charter*  
26 *Committee. The City Council may request not more than*  
27 *four items be considered by the Charter Committee at a*  
28 *meeting of the Charter Committee; and*

29           (d) Appear before the City Council on a date to be set  
30 after the final biennial meeting of the Charter Committee is  
31 conducted pursuant to *paragraph (b) of subsection [2] 1* and  
32 before the beginning of the next regular session of the  
33 Legislature to advise the City Council with regard to the  
34 recommendations of the Charter Committee concerning  
35 necessary amendments to this Charter.

36       2. *The City Council, officers and employees of the City*  
37 *shall not interfere with the duties of the Charter Committee*  
38 *or commit any abuse of power with respect to the Charter*  
39 *Committee.*

40       3. *Each person who is appointed to serve as a member*  
41 *of the Charter Committee shall complete training which*  
42 *must include, without limitation, instruction relating to:*

43           (a) *The Code of Ethical Standards set forth in chapter*  
44 *281A of NRS, including, without limitation, how to file a*



1 *complaint with the Commission on Ethics created pursuant*  
2 *to NRS 281A.200;*

3 *(b) The provisions of chapter 241 of NRS; and*

4 *(c) Responsibilities of the Charter Committee.*

5 **Sec. 3.4.** Section 3.040 of the Charter of the City of North Las  
6 Vegas, being chapter 573, Statutes of Nevada 1971, as last amended  
7 by chapter 254, Statutes of Nevada 2021, at page 1331, is hereby  
8 amended to read as follows:

9 Sec. 3.040 City Clerk: Office; duties.

10 1. The City Clerk shall:

11 (a) *Before entering upon the duties of office, take and*  
12 *subscribe the constitutional oath of office.*

13 (b) Keep his or her office at the place of meeting of the  
14 City Council or some other place convenient thereto, as the  
15 City Council may direct.

16 ~~[(b)]~~ (c) Keep the corporate seal and be the custodian of  
17 all official papers and records of the City, including, without  
18 limitation, contracts, agreements, documents, resolutions,  
19 ordinances, minutes and official city election records.

20 ~~[(e)]~~ (d) Keep a record of the proceedings of, and be the  
21 Clerk of the City Council, whose meetings it shall be his or  
22 her duty to attend.

23 ~~[(d)]~~ (e) Record votes of members of the City Council.

24 ~~[(e)]~~ (f) Direct the transcription and keeping of minutes  
25 and official records and the making and keeping of audio  
26 recordings or transcripts of all City Council meetings.

27 ~~[(f)]~~ (g) Countersign official contracts, bonds and other  
28 official City documents.

29 ~~[(g)]~~ (h) Make arrangements for regular, special or  
30 emergency meetings of the City Council.

31 ~~[(h)]~~ (i) Supervise the operation and maintenance of the  
32 records management system of the City.

33 ~~[(i)]~~ (j) Supervise the printing of all ballots for city  
34 elections.

35 ~~[(j)]~~ (k) Certify the election returns.

36 ~~[(k)]~~ (l) Administer official oaths for the City.

37 2. Copies of all papers filed in the office of the City  
38 Clerk and transcripts from all records of the City Council  
39 certified by him or her, under the corporate seal, shall be  
40 evidence in all courts to the same effect as if the original were  
41 produced.



1       **Sec. 3.6.** Section 3.020 of the Charter of the City of North Las  
2 Vegas, being chapter 573, Statutes of Nevada 1971, as last amended  
3 by chapter 254, Statutes of Nevada 2021, at page 1330, is hereby  
4 amended to read as follows:

5           Sec. 3.020 City Manager: Power and duties.

6           1. The City Manager is the Chief Administrative Officer  
7 of the City. He or she is responsible to the City Council for  
8 the efficient and proper administration of all City affairs  
9 placed in his or her charge by or under this Charter.

10          2. The City Manager shall:

11           (a) Except as otherwise provided by law, this Charter, or  
12 personnel rules adopted pursuant to this Charter, appoint, and  
13 when he or she deems it necessary for the good of the service,  
14 discharge or suspend all City employees and appointed  
15 administrative officers provided for by this Charter. He or she  
16 may authorize any administrative officer who is subject to his  
17 or her direction and supervision to exercise the powers  
18 enumerated in this paragraph with respect to subordinates in  
19 that officer's department, office or agency.

20           (b) Direct and supervise the administration of all  
21 departments, offices and agencies of the City, except:

22               (1) As otherwise provided by law; and

23               (2) For any department, office or agency whose head  
24 is not appointed by the City Manager.

25           (c) Attend all City Council meetings and have the right to  
26 take part in all discussions. The City Manager may not vote.

27           (d) Be responsible for the enforcement of all laws,  
28 provisions of this Charter and acts of the City Council subject  
29 to enforcement by the City Manager or by his or her officers  
30 subject to his or her direction and supervision.

31           (e) Prepare and submit the annual budget and capital  
32 program to the City Council.

33           (f) Submit to the City Council and make available to the  
34 public a complete report on the finances and administrative  
35 activities of the City as of the end of each fiscal year.

36           (g) Make such other reports as the City Council may  
37 require concerning the operations of City departments, offices  
38 and agencies subject to his or her direction and supervision.

39           (h) Keep the City Council fully advised as to the financial  
40 condition and future needs of the City and make such  
41 recommendations to the City Council concerning the affairs  
42 as he or she deems desirable.

43           (i) Perform such other duties as are specified in this  
44 Charter or which may be required by the City Council.



1           **3. In addition to the duties set forth in subsection 2, on**  
2 **or before January 1 of each year, the City Manager shall**  
3 **submit to the Committee on Local Government Finance**  
4 **created by NRS 354.105 a report that compares the**  
5 **projected and actual budgets of each special revenue fund**  
6 **maintained by the City for the immediately preceding fiscal**  
7 **year. Such report must:**

8           **(a) Identify each special revenue fund;**

9           **(b) Indicate in detail all revenue received in the special**  
10 **revenue fund for the immediately preceding fiscal year; and**

11           **(c) Indicate in detail all expenses for the immediately**  
12 **preceding fiscal year which were paid with money from the**  
13 **special revenue fund.**

14           **4. The report submitted pursuant to this section to the**  
15 **Committee on Local Government Finance is a public**  
16 **record.**

17       **Sec. 3.8.** 1. On or before January 1, 2024, the City Manager  
18 of the City of the North Las Vegas shall submit to the Committee on  
19 Local Government Finance created by NRS 354.105 a report that  
20 compares the projected and actual budgets of each special revenue  
21 fund maintained by the City for each fiscal year of the period  
22 beginning July 1, 2013, and ending June 30, 2023. Such report  
23 must:

24           (a) Identify each special revenue fund;

25           (b) Indicate in detail all revenue received in the special revenue  
26 fund for each fiscal year in the reporting period; and

27           (c) Indicate in detail all expenses for the fiscal year which were  
28 paid with money from the special revenue fund.

29           2. The report submitted pursuant to this section to the  
30 Committee on Local Government Finance is a public record.

31       **Sec. 4.** (Deleted by amendment.)

32       **Sec. 5.** This act becomes effective upon passage and approval.

