

EXECUTIVE AGENCY
FISCAL NOTE

AGENCY'S ESTIMATES

Date Prepared: March 8, 2023

Agency Submitting: Department of Administration, Purchasing Division

Items of Revenue or Expense, or Both	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Effect on Future Biennia
CAT 01 - PERSONNEL SERVICES (Expense)		\$137,491	\$184,175	\$368,350
CAT 03 - IN-STATE TRAVEL (Expense)		\$9,986	\$9,986	\$19,972
CAT 04 - OPERATING (Expense)		\$879	\$891	\$1,782
CAT 05 - EQUIPMENT (Expense)		\$14,594		
CAT 26 - INFORMATION TECHNOLOGY (Expense)		\$10,619	\$10,762	\$21,524
Total	0	\$173,569	\$205,814	\$411,628

Explanation

(Use Additional Sheets of Attachments, if required)

The agency has reviewed the bill as written and determined there is a fiscal impact to the Department of Administration, Purchasing Division. To implement SB 185 (BDR 18-35), Purchasing anticipates hiring a Management Analyst III and an Administrative Assistant II. The Management Analyst III would serve as the Director of the Business Opportunity Outreach Unit (a position created by Section 3(2) of the bill). Travel of \$9,986 per year is requested to meet with companies throughout the state to foster outreach and provide training and assistance in obtaining government contracts as required by Section 3 of the bill. The Administrative Assistant II position would provide administrative support and help with the collecting of data from local governments.

Section 3(3)(e) would require Purchasing to establish a centralized database of minority-owned businesses, women-owned businesses, businesses owned by persons with disabilities, local emerging small businesses and microbusinesses which can be shared with state and local governmental agencies. This can be accomplished with changes to Purchasing's existing NevadaEPro system at a de minimus cost.

Section 3(3)(c) would require Purchasing to develop and implement an online data dashboard that provides statistics to be presented in reports required by the bill. Purchasing would need to build such a system into its website. Purchasing estimates approximately 60 development hours would be needed for the dashboard and website changes at a cost of \$150 per hour, or \$9,000 in total.

Name Kevin D. Doty

Title Administrator

GOVERNOR'S OFFICE OF FINANCE COMMENTS

Date Thursday, March 02, 2023

The agency's response appears reasonable.

Name Amy L. Stephenson

Title Director