

**EXECUTIVE AGENCY**  
**FISCAL NOTE**

AGENCY'S ESTIMATES

Date Prepared: February 13, 2023

Agency Submitting: Department of Sentencing Policy

<b>Items of Revenue or Expense, or Both</b>	<b>Fiscal Year 2022-23</b>	<b>Fiscal Year 2023-24</b>	<b>Fiscal Year 2024-25</b>	<b>Effect on Future Biennia</b>
Employee Wages (CAT 01) (Expense)		\$50,020	\$69,642	\$139,284
Other New Employee Costs (Expense)		\$19,133	\$25,791	\$51,582
Operating (CAT04) (Expense)		\$120	\$120	\$240
Information Services (CAT 26) (Expense)		\$1,096	\$1,024	\$2,048
New Furnishings (Expense)		\$868		
Total	0	\$71,237	\$96,577	\$193,154

Explanation

(Use Additional Sheets of Attachments, if required)

BDR 14-308 (SB 103) requires the Nevada Sentencing Commission (NSC) to study misdemeanors in Nevada and requires the NSC to submit a report and recommendations to the Legislature for the 83rd session. The Nevada Department of Sentencing Policy (NDSP) provides staff support to NSC to fulfill its statutory duties. SB 103 will require the NDSP to collect data from every law enforcement agency, jail, prosecutor, public defender, and district, justice, and municipal court in Nevada. To conduct the study, the data collected will need to be raw and at the case level. The raw data will need to be cleaned, filtered, organized and housed to make it useful to be analyzed. Additionally, the data will need to be presented in tables and graphs appropriate for reports and presentations. The data will need to be updated and maintained after the report is submitted to provide updated analysis and measure outcomes. NDSP is already statutorily required to collect data from every criminal justice agency to build a statewide database. Updating and maintaining the data collected will advance the fulfillment of this mandate and enhance the data currently collected from the Department of Corrections (NDOC) and the Division of Parole and Probation (NPP).

Due to the workload and expertise required to collect the raw data from all of these agencies and then update and maintain this data moving forward, NDSP will require one additional full-time employee, a Management Analyst II. The additional staff will provide the skills and expertise needed to collect, clean, enter, and aggregate data, and then create tables and graphs to provide to the Director and the NSC to use in reports. Currently, the two analysts at NDSP clean, aggregate, and prepare visuals for data collected from NDOC and NPP. Their current workload does not have the capacity to process data that will be required to conduct this study and then update and maintain the data to provide ongoing analysis and measure outcomes.

Name Victoria Gonzalez  
Title Executive Director

**GOVERNOR'S OFFICE OF FINANCE COMMENTS**

Date Friday, February 10, 2023

The agency's response appears reasonable.

Name Amy L. Stephenson  
Title Director