

**EXECUTIVE AGENCY**  
**FISCAL NOTE**

AGENCY'S ESTIMATES

Date Prepared: April 10, 2023

Agency Submitting: Department of Motor Vehicles, Research and Project Management

<b>Items of Revenue or Expense, or Both</b>	<b>Fiscal Year 2022-23</b>	<b>Fiscal Year 2023-24</b>	<b>Fiscal Year 2024-25</b>	<b>Effect on Future Biennia</b>
Overtime for FSD staff for extended hours of operations (Budget Account 4735 Cat 01) (Expense)			\$41,899	\$41,899
Overtime for ASD staff for extended hours of operations (Budget Account 4745 CAT 01) (Expense)			\$4,826	\$4,826
Overtime for MVIT staff for extended hours of operations (Budget Account 4715 CAT 01) (Expense)			\$2,382	\$2,382
Additional Security Services (Budget Account 4735 CAT 04) (Expense)			\$15,449	\$15,449
Total	0	0	\$64,556	\$64,556

Explanation

(Use Additional Sheets of Attachments, if required)

BDR 24-842 relates to elections, and would revise certain provisions pertaining to proof of identity for voter registration during certain periods of time leading up to an election, and; also would require DMV offices in Clark and Washoe counties to remain open for a person to apply for the issuance of or renewal of any type of driver's license or identification card issued by the Department for extended hours during the six days immediately following the day of a primary election, presidential preference primary election or general election and in the 2 weeks immediately before the last day to register to vote by mail by completing an application to the Department. Sections 1,2,and 3 of this bill become effective upon passage and approval for preparatory and administrative tasks, and January 1, 2024, for all other purposes.

The Department (DMV) has reviewed this bill and determined there will be an impact as written. The Department will provide the necessary staff to accommodate the extended hours of operation as required. In the required periods, DMV will extend Monday-Saturday hours to 7:30 a.m. - 5:30 p.m. and add Sunday hours from 8:00 a.m. - 12:00 p.m. During the extended hours, DMV will only be processing Driver License or Identification Card issuance and renewal transactions. In addition to the DMV staff, there is also a need for additional security services during the extended hours of operation.

Name Angela Smith-Lamb

Title DMV Administrator

**GOVERNOR'S OFFICE OF FINANCE COMMENTS**

Date Wednesday, April 05, 2023

The agency's response appears reasonable.

Name Amy Stephenson

Title Director

BDR /Bill/ Amendment #: SB 443

Agency Name: **Department of Motor Vehicles**

Division Name: **RPM**

Date: **3/23/2023**

**Basis for Calculation:**

(1) To facilitate this request, the Department will provide staffing (Field Services, Revenue, Help Desk) to accommodate 1,014 hours of extended operations.

(2) To facilitate this request, the Department will provide an additional 352 hours of armed guard service.

<b>Category</b>	<b>FY 22/23 (Based on FY22 Actuals)</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>Future Biennia (FY26 + FY27)</b>
<b>FSD Employee Operating Costs</b>	\$ -	\$ -	\$41,899.00	\$41,899.00
<b>ASD Employee Operating Costs</b>	\$ -	\$ -	\$4,826.00	\$4,826.00
<b>MVIT Employee Operating Costs</b>	\$ -	\$ -	\$2,382.00	\$2,382.00
<b>Vendor Cost</b>	\$ -	\$ -	\$15,449.00	\$15,449.00
		\$ -	\$0.00	\$0.00
<b>Totals</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$64,556.00</b>	<b>\$64,556.00</b>

**DMV Positions needed per office during Monday-Friday extended hours**

Staff Positions	Number of Positions	Salary Calculation	Hourly Overtime Salary
DMV Supervisor I	1	Grade 31 Step 4 (23.78 x 1 1/2)	35.67
DMV Tech III	9	Grade 27 Step 4 (20.11 x 1 1/2)	30.16
Accounting Assistant III	1	Grade 27 Step 4 (20.11 x 1 1/2)	30.16

**DMV Positions needed statewide during Monday-Friday extended hours**

Staff Positions	Number of Positions	Salary Calculation	Hourly Overtime Salary
Information Technology Tech IV	2	Grade 32 Step 1 (24.81 x 1 1/2)	37.21

Office	Current hours of operation (Monday - Friday)	Extended hours of operation under BDR 24-842	# of extended hours	# of FTE's for extended hours	Total Daily overtime expense per location
Henderson	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	11	\$337.27
North Decatur	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	11	\$337.27
East Sahara	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	11	\$337.27
West Flamingo	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	11	\$337.27
Reno	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	11	\$337.27
MVIT Support	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	2	\$74.42
<b>Daily Totals</b>			<b>6</b>	<b>57</b>	<b>\$1,760.77</b>
<b>Total for 14 days</b>			<b>84</b>	<b>228</b>	<b>\$24,650.78</b>

**Allied Positions needed during Monday-Friday extended hours**

<b>Allied Universal Security Services</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
Armed Security	11	29.26 x 1 1/2	43.89

<b>Office</b>	<b>Current hours of operation (Monday - Friday)</b>	<b>Extended hours of operation under BDR 24-842</b>	<b># of extended hours</b>	<b># of security officers for extended hours</b>	<b>Total Daily overtime expense per location</b>
Henderson	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	2	\$87.78
North Decatur	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	2	\$87.78
East Sahara	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	2	\$87.78
West Flamingo	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	2	\$87.78
Reno	8:00 am - 5:00 pm	7:30 am - 5:30 pm	1	3	\$131.67
		<b>Daily Totals</b>	<b>5</b>	<b>11</b>	<b>\$482.79</b>
		<b>Total for 14 Days</b>	<b>70</b>	<b>154</b>	<b>\$6,759.06</b>

**DMV Positions needed per office during Saturday extended hours**

<b>Staff Positions</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
DMV Supervisor I	1	Grade 31 Step 4 (23.78 x 1 1/2)	35.67
DMV Tech III	9	Grade 27 Step 4 (20.11 x 1 1/2)	30.16
Accounting Assistant III	1	Grade 27 Step 4 (20.11 x 1 1/2)	30.16

**DMV Positions needed statewide during Saturday extended hours**

<b>Staff Positions</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
Information Technology Tech IV	2	Grade 32 Step 1 (24.81 x 1 1/2)	37.21

<b>Office</b>	<b>Current hours of operation (Saturday)</b>	<b>Extended hours of operation under BDR 24-842</b>	<b># of extended hours</b>	<b># of FTE's for extended hours</b>	<b>Total Saturday overtime expense per location</b>
Henderson	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	11	\$674.54
North Decatur	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	11	\$674.54
East Sahara	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	11	\$674.54
West Flamingo	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	11	\$674.54
Reno	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	11	\$674.54
MVIT Support	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	2	\$148.84
<b>Daily Totals</b>			<b>12</b>	<b>57</b>	<b>\$3,521.54</b>
<b>Total for 3 days</b>			<b>36</b>	<b>342</b>	<b>\$10,564.62</b>

**Allied Positions needed during Saturday extended hours**

<b>Allied Universal Security Services</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
Armed Security	11	29.26 x 1 1/2	43.89

<b>Office</b>	<b>Current Saturday hours of operation</b>	<b>Extended hours of operation under BDR 24-842</b>	<b># of extended hours</b>	<b># of security officers for extended hours</b>	<b>Total Daily overtime expense per location</b>
Henderson	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	2	\$175.56
North Decatur	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	2	\$175.56
East Sahara	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	2	\$175.56
West Flamingo	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	2	\$175.56
Reno	8:00 am - 4:00 pm	7:30 am - 5:30 pm	2	3	\$263.34
		<b>Daily Total</b>	<b>10</b>	<b>11</b>	<b>\$965.58</b>
		<b>Total for 3 days</b>	<b>30</b>	<b>66</b>	<b>\$2,896.74</b>

**DMV Positions needed per office during Sunday extended hours**

<b>Staff Positions</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
DMV Supervisor I	1	Grade 31 Step 4 (23.78 x 1 1/2)	35.67
DMV Tech III	5	Grade 27 Step 4 (20.11 x 1 1/2)	30.16
Accounting Assistant III	1	Grade 27 Step 4 (20.11 x 1 1/2)	30.16

**DMV Positions needed statewide during Sunday extended hours**

<b>Staff Positions</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
Information Technology Tech IV	2	Grade 32 Step 1 (24.81 x 1 1/2)	37.21

<b>Office</b>	<b>All offices closed o</b>	<b>Extended hours of operation under BDR 24-842</b>	<b># of extended hours</b>	<b># of *FTE's for extended hours</b>	<b>Total Sunday overtime expense per location</b>
Henderson	Closed	8:00 am - 12:00 pm	4	7	<b>\$866.52</b>
North Decatur	Closed	8:00 am - 12:00 pm	4	7	<b>\$866.52</b>
East Sahara	Closed	8:00 am - 12:00 pm	4	7	<b>\$866.52</b>
West Flamingo	Closed	8:00 am - 12:00 pm	4	7	<b>\$866.52</b>
Reno	Closed	8:00 am - 12:00 pm	4	7	<b>\$866.52</b>
MVIT Support	Closed	8:00 am - 12:00 pm	4	2	<b>\$297.68</b>
<b>Daily Totals</b>			<b>24</b>	<b>37</b>	<b>\$4,332.60</b>
<b>Total for 3 days</b>			<b>72</b>	<b>444</b>	<b>\$12,997.80</b>

**Allied Positions needed during Sunday extended hours**

<b>Allied Universal Security Services</b>	<b>Number of Positions</b>	<b>Salary Calculation</b>	<b>Hourly Overtime Salary</b>
Armed Security	11	29.26 x 1 1/2	43.89

<b>Office</b>	<b>All offices closed on Sundays</b>	<b>Extended hours of operation under BDR 24-842</b>	<b># of extended hours</b>	<b># of security officers for</b>	<b>Total Sunday overtime expense per location</b>
Henderson	Closed	8:00 am - 12:00 pm	4	2	<b>\$351.12</b>
North Decatur	Closed	8:00 am - 12:00 pm	4	2	<b>\$351.12</b>
East Sahara	Closed	8:00 am - 12:00 pm	4	2	<b>\$351.12</b>
West Flamingo	Closed	8:00 am - 12:00 pm	4	2	<b>\$351.12</b>
Reno	Closed	8:00 am - 12:00 pm	4	3	<b>\$526.68</b>
		<b>Daily Totals</b>	<b>20</b>	<b>11</b>	<b>\$1,931.16</b>
		<b>Total for 3 days</b>	<b>60</b>	<b>132</b>	<b>\$5,793.48</b>