

BDR 18-1034 SB 373

EXECUTIVE AGENCY FISCAL NOTE

AGENCY'S ESTIMATES

Date Prepared: April 14, 2023

Agency Submitting: Department of Motor Vehicles, Research and Project Management

Items of Revenue or Expense, or Both	Fiscal Year 2022-23	Fiscal Year 2023-24	Fiscal Year 2024-25	Effect on Future Biennia
Translation Service (Budget Account 4735 CAT 04) (Expense)		\$61,643		
Print Cost (Budget Account 4745 CAT 19) (Expense)		\$28,872	\$28,872	\$57,744
Print Cost (Budget Account 4735 CAT 31) (Expense)		\$396	\$396	\$792
Materials (Budget Account 4735 CAT 04) (Expense)		\$7,305		
Total	0	\$98,216	\$29,268	\$58,536

Explanation

(Use Additional Sheets of Attachments, if required)

BDR 18-1034 (SB373) revises NRS 232.0081 requiring the head of each agency of the Executive Department of the State Government to designate certain information and documents as vital information and documents. Designated Information and documents must be translated and made available in the twelve most common languages that are spoken by persons with Limited English Proficiency (LEP) in this state. Sections 1, 2 and 3 become effective upon passage and approval for the administrative preparatory tasks and 10/1/2023 for all other purposes.

The DMV has reviewed this bill and determined there will be an impact as written. DMV's Language Access Plan FY 2023 identified two vital documents requiring "wet signatures" as : DMV 002 Application for Driving Privilege or ID Card (available in English, Spanish, and Tagalog); and DMV 021-Restricted License Info Application (available in English); and one vital document, the Driver Manual (available online in Spanish and English only). This bill requires all vital information and documents are translated and made available in twelve most common languages that are spoken by persons with limited English proficiency (LEP) in this State. The costs associated with translating those vital documents and how the agency will make them accessible to LEPs and at each DMV location are included.

Name Angela Smith-Lamb

Title DMV Administrator

GOVERNOR'S OFFICE OF FINANCE COMMENTS

The agency's response appears reasonable.

Date Wednesday, March 29, 2023

Name Amy Stephenson

Title Director

BDR /Bill/ Amendment #: 18-1034/SB373

Agency Name: **Department of Motor Vehicles**

Division Name: **RPM**

Date: **3/24/2023**

Basis for Calculation:

(1) DMV recognizes the twelve most requested languages to be: Spanish, Tagalog, Chinese, French, Vietnamese, Arabic, Korean, Russian, German, Hindi, Portuguese and Italian. DMV's Language Access Plan FY 2023, identified three vital information and documents as the following: (1) Driver Manual; (2) DMV 002 Application for Driving Privileges or ID Card; and (3) DMV 021 Restricted License Info Application.

Item (1)-Driver Manual, is available (online only) in Spanish and has approximately 36,435 words.

Item (2)-DMV 002 Application for Driving Privileges or ID Card, is available in Spanish and Tagalog languages at any DMV office throughout the state and has approximately 1,297 words.

Item (3)-DMV 021 Restricted License Info Application is not available in any other language and has approximately 1,783 words.

(2) Translation costs (Statewide contract #25622) is \$0.14/word. The following is the cost breakdown of each vital information and vital document to be translated:

DMV 002 = 1,812 words x \$0.14/word=\$253.68/language x 10 languages = **\$2,536.80**

DMV 021 = 1,783 words x \$0.14/word = \$249.65/language x 12 languages = **\$2,995.80** Driver

Manual = 36,435 words x \$0.14/word = \$5,100.90/language x 11 languages=**\$56,109.90**

(3) Translated documents will be available online and a small stock of printed documents will be available in each office. Printing costs are calculated at \$0.11 per page (bulk rate of 300 sheets or more) for forms and \$0.29 per page for (bound manuals).

DMV 002* is two (2) pages x \$0.11/page = \$0.22/form x 300 forms per language (12) = \$792

DMV 021 is six (6) pages x \$0.11/page = \$0.66/form x 300 forms per language (12) =\$2,376

DMV Driver Manual is a 75-page bound manual x \$0.29/page = \$21.75/manual x 12 languages x 5 each= \$1,305 x 20 offices = \$26,100

*50% of printing costs are covered by General Fund allocations for Voter Registration Information.

(4) I-Speak Cards provide needed communication between the LEP individual and our front-facing staff. The cost for each DMV Office window to display these cards is estimated at \$20.87 each X 350 Windows = \$7,304.50

Category	FY 22/23 (Based on FY22 Actuals)	FY 23/24	FY 24/25	Future Biennia (FY26 + FY27)
Translation Fees	\$ -	\$ 61,643.00	\$ -	\$0
Hwy Fund Printing Expense		\$ 28,872.00	\$ 28,872.00	\$57,744
Gen Fund Printing Expense (DMV 002)		\$ 396.00	\$ 396.00	\$792
Materials/Supplies Expenses	\$ -	\$ 7,305.00	\$ -	\$0
			\$ -	\$0
Totals	\$ -	\$ 98,216	\$ 29,268	\$ 58,536