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SENATE BILL NO. 229—SENATORS O’CONNELL AND TITUS

MARCH 3, 2003

Referred to Committee on Government Affairs

SUMMARY—Makes various changes regarding public meetings.  
(BDR 19-16)

FISCAL NOTE: Effect on Local Government: Yes.  
Effect on the State: Yes.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

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AN ACT relating to public bodies; revising provisions governing notice of meetings of public bodies; requiring a public body to post the minutes of a public meeting on the Internet; requiring a public body to make and retain an audio recording of a public meeting; prohibiting a public body from voting on an item on the agenda until public comment has been allowed on the item; requiring a member of certain agencies to be present at a workshop of the agency concerning a proposed regulation of the agency; requiring that meetings of certain professional licensing boards be held at locations with certain technological capacity; and providing other matters properly relating thereto.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

- 1     **Section 1.** Chapter 241 of NRS is hereby amended by adding  
2     thereto a new section to read as follows:  
3     *A public body may not take action by vote on an item on the*  
4     *agenda of a meeting on which action may be taken until public*  
5     *comment on the item has been allowed. The length of time allowed*  
6     *for public comment on the item is in the discretion of the presiding*  
7     *officer of the public body.*



1       **Sec. 2.** NRS 241.020 is hereby amended to read as follows:

2       241.020 1. Except as otherwise provided by specific statute,  
3 all meetings of public bodies must be open and public, and all  
4 persons must be permitted to attend any meeting of these *public*  
5 bodies. Public officers and employees responsible for these  
6 meetings shall make reasonable efforts to assist and accommodate  
7 physically handicapped persons desiring to attend.

8       2. Except in an emergency, written notice of all meetings must  
9 be given at least 3 working days before the meeting. The notice  
10 must include:

11       (a) The time, place and location of the meeting.

12       (b) A list of the locations where the notice has been posted.

13       (c) An agenda consisting of:

14           (1) A clear and complete statement of the topics scheduled to  
15 be considered during the meeting.

16           (2) A list describing the items on which action may be taken  
17 and clearly denoting that action may be taken on those items.

18           (3) A period devoted to comments by the general public, if  
19 any, and discussion of those comments. No action may be taken  
20 upon a matter raised under this item of the agenda until the matter  
21 itself has been specifically included on an agenda as an item upon  
22 which action may be taken pursuant to subparagraph (2).

23           (4) *If any portion of the meeting will be closed, an*  
24 *indication of any item that is a closed session and an estimated*  
25 *time for the conduct of that closed session. If the meeting will*  
26 *include more than one closed session, the public body shall*  
27 *schedule and consider those items consecutively, if practicable.*

28       3. Minimum public notice is:

29       (a) Posting a copy of the notice at the principal office of the  
30 public body ~~and~~ or , if there is no principal office, at the building in  
31 which the meeting is to be held, and at not less than three other  
32 separate, prominent places within the jurisdiction of the public body  
33 not later than 9 a.m. of the third working day before the meeting;  
34 ~~and~~

35 ~~—(b) Mailing~~

36       (b) *Posting a copy of the notice on a public website on the*  
37 *Internet or its successor, if any, not later than 9 a.m. of the third*  
38 *working day before the meeting; and*

39       (c) *Sending* a copy of the notice to any person who has  
40 requested notice of the meetings of the *public* body :

41           (1) *By mail* in the same manner in which notice is required to  
42 be mailed to a member of the *public* body ~~and~~;

43           (2) *By electronic means if receipt of such an electronic*  
44 *notice can be verified; or*



1 (3) *By the methods set forth in subparagraphs (1)*  
2 *and (2).*

3 A request for notice *pursuant to this paragraph* lapses 6 months  
4 after it is made ~~[.]~~ *and may be renewed by the requester in writing*  
5 *or by electronic means.* The public body shall inform the requester  
6 of this fact by enclosure with , ~~{or}~~ notation upon *or text included*  
7 *within* the first notice sent. ~~[The notice]~~ *Notice requested pursuant*  
8 *to this paragraph* must be delivered to the postal service used by the  
9 *public* body *or sent by electronic means, as applicable,* not later  
10 than 9 a.m. of the third working day before the meeting.

11 4. ~~[If a public body maintains a website on the Internet or its~~  
12 ~~successor, the public body shall post notice of each of its meetings~~  
13 ~~on its website unless the public body is unable to do so because of~~  
14 ~~technical problems relating to the operation or maintenance of its~~  
15 ~~website. Notice posted pursuant to this subsection is supplemental to~~  
16 ~~and is not a substitute for the minimum public notice required~~  
17 ~~pursuant to subsection 3. The inability of a public body to post~~  
18 ~~notice of a meeting pursuant to this subsection as a result of~~  
19 ~~technical problems with its website shall not be deemed to be a~~  
20 ~~violation of the provisions of this chapter.~~

21 ~~—5.]~~ Upon any request, a public body shall provide, at no charge,  
22 at least one copy of:

- 23 (a) An agenda for a public meeting;
- 24 (b) A proposed ordinance or regulation which will be discussed  
25 at the public meeting; and
- 26 (c) Any other supporting material provided to the members of  
27 the *public* body for an item on the agenda, except materials:
  - 28 (1) Submitted to the public body pursuant to a nondisclosure  
29 or confidentiality agreement;
  - 30 (2) Pertaining to the closed portion of such a meeting of the  
31 public body; or
  - 32 (3) Declared confidential by law.

33 ~~[6.]~~ 5. As used in this section, “emergency” means an  
34 unforeseen circumstance which requires immediate action and  
35 includes, but is not limited to:

- 36 (a) Disasters caused by fire, flood, earthquake or other natural  
37 causes; or
- 38 (b) Any impairment of the health and safety of the public.

39 **Sec. 3.** NRS 241.035 is hereby amended to read as follows:

40 241.035 1. Each public body shall keep written minutes of  
41 each of its meetings, including:

- 42 (a) The date, time and place of the meeting.
- 43 (b) Those members of the *public* body who were present and  
44 those who were absent.



1 (c) The substance of all matters proposed, discussed or decided  
2 and, at the request of any member, a record of each member's vote  
3 on any matter decided by vote.

4 (d) The substance of remarks made by any member of the  
5 general public who addresses the *public* body if he requests that the  
6 minutes reflect his remarks or, if he has prepared written remarks, a  
7 copy of his prepared remarks if he submits a copy for inclusion.

8 (e) Any other information which any member of the *public* body  
9 requests to be included or reflected in the minutes.

10 2. ~~[Minutes]~~ *Except as otherwise provided in this subsection,*  
11 *minutes* of public meetings are public records ~~[. Minutes or~~  
12 ~~audiotape recordings of the meetings]~~ and must be ~~[made]~~ :

13 (a) *Made* available for inspection by the public ; and  
14 (b) *Posted on a public website on the Internet or its successor,*  
15 *if any,*

16 within 30 working days after the adjournment of the meeting at  
17 which *the minutes were* taken. The minutes shall be deemed to have  
18 permanent value and must be retained by the public body *on the*  
19 *public website for at least 1 year and at the office of the public*  
20 *body* for at least 5 years ~~[ ]~~ *after the adjournment of the meeting at*  
21 *which the minutes were taken.* Thereafter, the minutes may be  
22 transferred for archival preservation in accordance with NRS  
23 239.080 to 239.125, inclusive. Minutes of meetings closed pursuant  
24 to NRS 241.030 become public records when the *public* body  
25 determines that the matters discussed no longer require  
26 confidentiality and the person whose character, conduct,  
27 competence or health was discussed has consented to their  
28 disclosure. That person is entitled to a copy of the minutes upon  
29 request whether or not ~~[they]~~ *the minutes* become public records.

30 3. All or part of any meeting of a public body may be recorded  
31 on audiotape or any other means of sound or video reproduction by  
32 a member of the general public if it is a public meeting so long as  
33 this in no way interferes with the conduct of the meeting.

34 4. Each public body ~~[may]~~ *shall* record on audiotape or any  
35 other means of sound reproduction each of its meetings, whether  
36 public or closed. ~~[ ]~~ *An audio recording of* a meeting ~~[is so~~  
37 ~~recorded:~~

38 ~~—(a) The record must]~~ :  
39 (a) *Must* be retained by the public body for at least ~~[1-year]~~ *3*  
40 *years* after the adjournment of the meeting at which it was recorded.

41 (b) ~~[The record of a public meeting is]~~ *Except as otherwise*  
42 *provided in this paragraph, is* a public record and must be made  
43 available for inspection by the public ~~[during the time the record is~~  
44 ~~retained.~~



1 ~~Any record made pursuant to this subsection must~~ *within 10*  
 2 *working days after the adjournment of the meeting at which it was*  
 3 *recorded. An audio recording of any portion of a meeting that is*  
 4 *closed pursuant to NRS 241.030 becomes a public record when the*  
 5 *public body determines that the matters discussed no longer*  
 6 *require confidentiality and the person whose character, conduct,*  
 7 *competence or health was discussed has consented to its*  
 8 *disclosure. That person is entitled to a copy of the audio recording*  
 9 *upon request whether or not the recording becomes a public*  
 10 *record.*

11 (c) *Must* be made available to the Attorney General upon  
 12 request.

13 ~~[5. If a public body elects to record a public meeting pursuant~~  
 14 ~~to the provisions of subsection 4, any portion of that meeting which~~  
 15 ~~is closed must also be recorded and must be retained and made~~  
 16 ~~available for inspection pursuant to the provisions of subsection 2~~  
 17 ~~relating to records of closed meetings. Any record made pursuant to~~  
 18 ~~this subsection must be made available to the Attorney General~~  
 19 ~~upon request.]~~

20 **Sec. 4.** NRS 1A.100 is hereby amended to read as follows:

21 1A.100 1. A system of retirement providing benefits for the  
 22 retirement, disability or death of all justices of the Supreme Court  
 23 and district judges and funded on an actuarial reserve basis is hereby  
 24 established and must be known as the Judicial Retirement System.

25 2. The System consists of the Judicial Retirement Plan and the  
 26 provisions set forth in NRS 2.060 to 2.083, inclusive, and 3.090 to  
 27 3.099, inclusive, for providing benefits to justices of the Supreme  
 28 Court or district judges who served either as a justice of the  
 29 Supreme Court or district judge before November 5, 2002. Each  
 30 justice of the Supreme Court or district judge who is not a member  
 31 of the Public Employees' Retirement System is a member of the  
 32 System.

33 3. The official correspondence and records, other than the files  
 34 of individual members of the System or retired justices or judges,  
 35 and *, except as otherwise provided in NRS 241.035,* the minutes *,*  
 36 *audio recordings* and books of the System are public records and  
 37 are available for public inspection.

38 4. The System must be administered exclusively by the Board,  
 39 which shall make all necessary rules and regulations for the  
 40 administration of the System. The rules must include, without  
 41 limitation, rules relating to the administration of the retirement plans  
 42 in accordance with federal law. The Legislature shall regularly  
 43 review the System.



1       **Sec. 5.** NRS 231.090 is hereby amended to read as follows:  
2       231.090 The Executive Director of the Commission on  
3 Economic Development shall direct and supervise all its  
4 administrative and technical activities, including coordinating its  
5 plans for economic development, promoting the production of  
6 motion pictures, scheduling the Commission's programs, analyzing  
7 the effectiveness of those programs and associated expenditures, and  
8 cooperating with other governmental agencies which have programs  
9 related to economic development. In addition to other powers and  
10 duties, the Executive Director:

11       1. Shall attend all meetings of the Commission and act as its  
12 Secretary, keeping minutes *and audio recordings* of its proceedings.

13       2. Shall report regularly to the Commission concerning the  
14 administration of its policies and programs.

15       3. Shall report annually to the Governor and the Commission  
16 regarding the work of the Commission and may make such special  
17 reports as he considers desirable to the Governor.

18       4. May perform any other lawful acts which he considers  
19 desirable to carry out the provisions of NRS 231.020 to 231.130,  
20 inclusive.

21       **Sec. 6.** NRS 231.220 is hereby amended to read as follows:

22       231.220 The Executive Director of the Commission on  
23 Tourism shall direct and supervise all its administrative and  
24 technical activities, including coordinating its plans for tourism and  
25 publications, scheduling its programs, analyzing the effectiveness of  
26 those programs and associated expenditures, and cooperating with  
27 other governmental agencies which have programs related to travel  
28 and tourism. In addition to other powers and duties, the Executive  
29 Director:

30       1. Shall attend all meetings of the Commission and act as its  
31 Secretary, keeping minutes *and audio recordings* of its proceedings.

32       2. Shall report regularly to the Commission concerning the  
33 administration of its policies and programs.

34       3. Shall serve as the Director of the Division of Tourism.

35       4. Shall appoint the Administrator of the Division of  
36 Publications.

37       5. May perform any other lawful acts which he considers  
38 necessary to carry out the provisions of NRS 231.160 to 231.360,  
39 inclusive.

40       **Sec. 7.** NRS 233A.065 is hereby amended to read as follows:

41       233A.065 The Executive Director of the Commission shall:

42       1. Be jointly responsible to the Governor and the Commission.

43       2. Direct and supervise all the technical and administrative  
44 activities of the Commission.



- 1 3. Attend all Commission meetings and act as Secretary,  
2 keeping minutes *and audio recordings* of the proceedings.
- 3 4. Report to the Governor and the Commission all matters  
4 concerning the administration of his office. He shall request the  
5 advice of the Commission regarding matters of policy, but he is  
6 responsible, unless otherwise provided by law, for the conduct of  
7 the administrative functions of the Commission Office.
- 8 5. Compile, for Commission approval and submission to the  
9 Governor, a biennial report regarding the work of the Commission  
10 and such other matters as he may consider desirable.
- 11 6. Serve as contracting officer to receive ~~{funds}~~ *money* from  
12 the Federal Government or other sources for such studies as the  
13 Commission deems necessary.
- 14 7. Attend all meetings of any special study committee  
15 appointed by the Governor pursuant to this chapter and act as  
16 Secretary, keeping minutes *and audio recordings* of the  
17 proceedings.
- 18 8. Perform any lawful act which he considers necessary or  
19 desirable to carry out the purposes and provisions of this chapter.
- 20 **Sec. 8.** NRS 233B.061 is hereby amended to read as follows:  
21 233B.061 1. All interested persons must be afforded a  
22 reasonable opportunity to submit data, views or arguments upon a  
23 proposed regulation, orally or in writing.
- 24 2. Before holding the public hearing required pursuant to  
25 subsection 3, an agency shall conduct at least one workshop to  
26 solicit comments from interested persons on one or more general  
27 topics to be addressed in a proposed regulation. *If the agency is a*  
28 *board, commission or other similar body, at least one member of*  
29 *the body must be present at each such workshop.* Not less than 15  
30 days before the workshop, the agency shall provide notice of the  
31 time and place set for the workshop:
  - 32 (a) In writing to each person who has requested to be placed on  
33 a mailing list; and
  - 34 (b) In any other manner reasonably calculated to provide such  
35 notice to the general public and any business that may be affected  
36 by a proposed regulation which addresses the general topics to be  
37 considered at the workshop.
- 38 3. With respect to substantive regulations, the agency shall set  
39 a time and place for an oral public hearing, but if no one appears  
40 who will be directly affected by the proposed regulation and  
41 requests an oral hearing, the agency may proceed immediately to act  
42 upon any written submissions. The agency shall consider fully all  
43 written and oral submissions respecting the proposed regulation.
- 44 4. The agency shall keep, retain and make available for public  
45 inspection written minutes *and an audio recording* of each public





1 hearing held pursuant to subsection 3 in the manner provided in  
2 ~~subsections 1 and 2 of NRS 241.035.~~

3 ~~—5. The agency may record each public hearing held pursuant to~~  
4 ~~subsection 3 and make those recordings available for public~~  
5 ~~inspection in the manner provided in subsection 4 of~~ NRS 241.035.

6 **Sec. 9.** NRS 244A.611 is hereby amended to read as follows:

7 244A.611 1. The board shall choose one of its members as  
8 chairman and one of its members as vice chairman, and shall elect a  
9 secretary and a treasurer, who may be members of the board. The  
10 secretary and the treasurer may be one person.

11 2. The secretary shall keep ~~the~~ *audio recordings of all meetings*  
12 *and*, in a well-bound book, a record of all of the proceedings of the  
13 board, minutes of all meetings, certificates, contracts, bonds given  
14 by employees, and all other acts of the board. ~~The~~ *Except as*  
15 *otherwise provided in NRS 241.035, the* minute book, *audio*  
16 *recordings* and records ~~shall~~ *must* be open to the inspection of all  
17 owners of real property in the county as well as to all other  
18 interested persons, at all reasonable times and places.

19 3. The treasurer shall keep, in permanent records, strict and  
20 accurate accounts of all money received by and disbursed for and on  
21 behalf of the board and the county. He shall file with the county  
22 clerk, at county expense, a corporate fidelity bond in an amount not  
23 less than \$5,000, conditioned for the faithful performance of his  
24 duties.

25 **Sec. 10.** NRS 266.250 is hereby amended to read as follows:

26 266.250 1. The deliberations, sessions and proceedings of the  
27 city council must be public.

28 2. The city council shall keep written minutes *and audio*  
29 *recordings* of its own proceedings as required pursuant to NRS  
30 241.035. The yeas and nays must be taken upon the passage of all  
31 ordinances, and all propositions to create any liability against the  
32 city, or to grant, deny, increase, decrease, abolish or revoke licenses,  
33 and in all other cases at the request of any member of the city  
34 council or of the mayor, which yeas and nays must be entered in the  
35 minutes of its proceedings.

36 3. The affirmative vote of a majority of all the members elected  
37 to the city council is necessary to pass any such ordinance or  
38 proposition.

39 **Sec. 11.** NRS 278.290 is hereby amended to read as follows:

40 278.290 1. Meetings of the board ~~shall~~ *must* be held at the  
41 call of the chairman and at such other times as the board may  
42 determine. The chairman, or in his absence the acting chairman,  
43 may administer oaths and compel the attendance of witnesses. All  
44 meetings of the board ~~shall~~ *must* be open to the public.





1 2. The board shall adopt rules in accordance with the  
2 provisions of any ordinance adopted pursuant to NRS 278.010 to  
3 278.630, inclusive.

4 3. The board shall keep minutes of its proceedings, showing  
5 the vote of each member upon each question, or, if absent or failing  
6 to vote, indicating such fact, *and audio recordings of its*  
7 *proceedings*, and shall keep records of its examinations and other  
8 official actions, all of which ~~shall~~ *must* be filed immediately in the  
9 office of the board and ~~shall be a public record.~~ , *except as*  
10 *otherwise provided in NRS 241.035, are public records.*

11 **Sec. 12.** NRS 284.050 is hereby amended to read as follows:  
12 284.050 1. The Governor shall designate one of the members  
13 of the Commission as Chairman of the Commission.

14 2. The Director shall act as the nonvoting recording Secretary  
15 of the Commission. He shall keep the minutes *and audio recordings*  
16 of the proceedings of the Commission.

17 **Sec. 13.** NRS 284.055 is hereby amended to read as follows:

18 284.055 1. The members of the Commission may meet at the  
19 times and places specified by the call of the Chairman or a majority  
20 of the Commission, but a meeting of the Commission must be held  
21 regularly at least once every 3 months.

22 2. Three members of the Commission constitute a quorum. A  
23 quorum may exercise any power conferred on the Commission, but  
24 no regulations may be adopted, amended or rescinded except by a  
25 majority vote of the entire membership of the Commission.

26 3. The Commission shall keep minutes *and audio recordings*  
27 of the transactions of each meeting. ~~The~~ *Except as otherwise*  
28 *provided in NRS 241.035, the minutes and audio recordings* are  
29 public records and must be filed with the Department.

30 **Sec. 14.** NRS 286.110 is hereby amended to read as follows:

31 286.110 1. A system of retirement providing benefits for the  
32 retirement, disability or death of employees of public employers and  
33 funded on an actuarial reserve basis is hereby established and must  
34 be known as the Public Employees' Retirement System. The System  
35 is a public agency supported by administrative fees transferred from  
36 the retirement funds. The Executive and Legislative Departments of  
37 the State Government shall regularly review the System.

38 2. The System is entitled to use any services provided to state  
39 agencies and shall use the services of the Purchasing Division of the  
40 Department of Administration, but is not required to use any other  
41 service. The purpose of this subsection is to provide to the Board the  
42 necessary autonomy for an efficient and economic administration of  
43 the System and its program.

44 3. The official correspondence and records, other than the files  
45 of individual members or retired employees, and , *except as*



1 *otherwise provided in NRS 241.035*, the minutes , *audio recordings*  
2 and books of the System are public records and are available for  
3 public inspection.

4 4. The respective participating public employers are not liable  
5 for any obligation of the System.

6 **Sec. 15.** NRS 287.0438 is hereby amended to read as follows:  
7 287.0438 Except for the files of individual members and  
8 former members, the correspondence, files, minutes , *audio*  
9 *recordings* and books of the Program are , *except as otherwise*  
10 *provided in NRS 241.035*, public records.

11 **Sec. 16.** NRS 318.085 is hereby amended to read as follows:  
12 318.085 Except as otherwise provided in NRS 318.0953 and  
13 318.09533:

14 1. After taking oaths and filing bonds, the board shall choose  
15 one of its members as chairman of the board and president of the  
16 district, and shall elect a secretary and a treasurer of the board and  
17 of the district, who may or may not be members of the board. The  
18 secretary and the treasurer may be one person.

19 2. The board shall adopt a seal.

20 3. The secretary shall keep ~~§~~ *audio recordings of all meetings*  
21 *and*, in a well-bound book, a record of all of the board's  
22 proceedings, minutes of all meetings, any certificates, contracts,  
23 bonds given by employees and all corporate acts. ~~{This}~~ *Except as*  
24 *otherwise provided in NRS 241.035, the* book , *audio recordings*  
25 *and records* must be open to inspection of all owners of real  
26 property in the district as well as to all other interested persons.

27 4. The treasurer shall keep strict and accurate accounts of all  
28 money received by and disbursed for and on behalf of the district in  
29 permanent records. He shall file with the county clerk, at the  
30 expense of the district, a corporate surety bond in an amount not  
31 more than \$50,000, the form and exact amount thereof to be  
32 approved and determined, respectively, by the board of county  
33 commissioners, conditioned for the faithful performance of the  
34 duties of his office. Any other officer or trustee who actually  
35 receives or disburses money of the district shall furnish a bond as  
36 provided in this subsection. The board of county commissioners  
37 may, upon good cause shown, increase or decrease the amount of  
38 that bond.

39 5. Each member of a board of trustees of a district organized or  
40 reorganized pursuant to this chapter may receive as compensation  
41 for his service not more than \$6,000 per year, payable monthly, if  
42 the budget is adequate and a majority of the members of the board  
43 vote in favor of such compensation, but no member of the board  
44 may receive any other compensation for his service to the district as  
45 an employee or otherwise. A member of the board is not entitled to



1 receive as compensation more than \$1,800 per year if the additional  
2 compensation is approved during the term of the member.

3 **Sec. 17.** NRS 361.365 is hereby amended to read as follows:  
4 361.365 1. Each county board of equalization shall, at the  
5 expense of the county, cause complete minutes *and an audio*  
6 *recording* to be taken at each hearing. ~~[These]~~ *In addition to the*  
7 *requirements of NRS 241.035, these* minutes must include the title  
8 of all exhibits, papers, reports and other documentary evidence  
9 submitted to the county board of equalization by the complainant.  
10 The clerk of the county board of equalization shall forward the  
11 minutes *and audio recordings* to the Secretary of the State Board of  
12 Equalization.

13 2. If a transcript of any hearing held before the county board of  
14 equalization is requested by the complainant, he shall furnish the  
15 reporter, pay for the transcript and deliver a copy of the transcript to  
16 the clerk of the county board of equalization and the Secretary of the  
17 State Board of Equalization upon filing an appeal.

18 **Sec. 18.** NRS 380.050 is hereby amended to read as follows:  
19 380.050 1. The members of the board of law library trustees  
20 shall appoint one of their number as president.

21 2. They shall elect a secretary who shall:  
22 (a) Keep a full statement and account of all property, money,  
23 receipts and expenditures of the board, unless the board delegates  
24 that duty.

25 (b) Keep a record, ~~[and]~~ full minutes in writing *and an audio*  
26 *recording* of all proceedings of the board. The secretary may certify  
27 to such proceedings, or any part thereof, under his hand.

28 3. The board of law library trustees, by a majority vote  
29 recorded in the minutes with ayes and noes at length, may:

30 (a) Define the powers and prescribe the duties of any and all  
31 officers;

32 (b) Determine the number and elect all necessary subordinate  
33 officers and assistants;

34 (c) Remove, at its pleasure, any officer or assistant; and

35 (d) Fix the salaries of the secretary and other subordinate  
36 officers and assistants.

37 **Sec. 19.** NRS 384.070 is hereby amended to read as follows:  
38 384.070 1. The Commission may establish and maintain an  
39 office in Virginia City, Storey County, Nevada, in which, *except as*  
40 *otherwise provided in NRS 241.035,* there ~~[shall]~~ *must* be at all  
41 times open to public inspection a complete record of applications for  
42 certificates of appropriateness and their disposition, minutes *and*  
43 *audio recordings* of the Commission's meetings, and any  
44 regulations adopted by the Commission.



1 2. The Commission shall maintain a library in the office for the  
2 purpose of guiding applicants in their design or embellishment of  
3 the exterior of their buildings, new or remodeled. The library ~~shall~~  
4 *must* consist of, but not be limited to, documents, paintings,  
5 photographs, drawings and histories descriptive of the period which  
6 are deemed appropriate guidelines to the applicant. A card index  
7 system ~~shall~~ *must* also be made and maintained for reference to  
8 more comprehensive information in libraries other than the one  
9 maintained by the Commission.

10 **Sec. 20.** NRS 386.325 is hereby amended to read as follows:

11 386.325 The clerk shall:

12 1. Keep the minutes *and audio recordings* of all meetings and  
13 transactions of the board of trustees.

14 2. Subject to the written direction of the board of trustees, draw  
15 all orders for the payment of moneys belonging to the school  
16 district.

17 **Sec. 21.** NRS 417.160 is hereby amended to read as follows:

18 417.160 1. The Nevada Veterans' Services Commission shall  
19 annually choose one of its members to serve as Chairman and one of  
20 its members to serve as Vice Chairman.

21 2. The Executive Director shall provide for the preparation and  
22 maintenance of written minutes for *and an audio recording of* each  
23 meeting of the Veterans' Services Commission.

24 3. Members of the Veterans' Services Commission are entitled  
25 to receive:

26 (a) A salary of not more than \$80 per day, as fixed by the  
27 Executive Director, while engaged in the business of the  
28 Commission.

29 (b) A subsistence allowance of not more than \$56 per day, as  
30 fixed by the Executive Director, and actual expenses for  
31 transportation, while traveling on business of the Commission.

32 **Sec. 22.** NRS 422.110 is hereby amended to read as follows:

33 422.110 1. The members of the Board shall meet twice each  
34 calendar year to consider any issues related to public assistance and  
35 other programs for which the Welfare Division is responsible that  
36 may be of importance to members of the general public, the  
37 Governor or the Welfare Division, at such places as the Board,  
38 the Chairman of the Board, the State Welfare Administrator or the  
39 Director deems appropriate.

40 2. Four members of the Board constitute a quorum, and a  
41 quorum may exercise all the power and authority conferred on the  
42 Board.

43 3. The Board shall:



1 (a) At least 45 days before the date it holds a meeting, provide  
2 public notice of the date, time and location of the meeting, in  
3 addition to the notice required pursuant to NRS 241.020.

4 (b) Keep minutes of all meetings of the Board, which must  
5 include records of testimony and written comments presented to the  
6 Board, and *audio recordings of all meetings of the Board and* file  
7 the minutes *and audio recordings* with the Welfare Division. ~~[The]~~  
8 *Except as otherwise provided in NRS 241.035, the minutes and*  
9 *audio recordings* must be maintained as public records.

10 **Sec. 23.** NRS 422.224 is hereby amended to read as follows:

11 422.224 1. Before adopting, amending or repealing any  
12 regulation for the administration of a program of public assistance  
13 or any other program for which the Welfare Division is responsible,  
14 the State Welfare Administrator shall give at least 30 days' notice of  
15 his intended action.

16 2. The notice of intent to act upon a regulation must:

17 (a) Include a statement of the need for and purpose of the  
18 proposed regulation, and either the terms or substance of the  
19 proposed regulation or a description of the subjects and issues  
20 involved, and of the time when, the place where ~~[ ]~~ and the manner  
21 in which, interested persons may present their views thereon.

22 (b) Include a statement identifying the entities that may be  
23 financially affected by the proposed regulation and the potential  
24 financial impact, if any, upon local government.

25 (c) State each address at which the text of the proposed  
26 regulation may be inspected and copied.

27 (d) Be mailed to all persons who have requested in writing that  
28 they be placed upon a mailing list, which must be kept by the State  
29 Welfare Administrator for that purpose.

30 3. All interested persons must be afforded a reasonable  
31 opportunity to submit data, views or arguments upon a proposed  
32 regulation, orally or in writing. The State Welfare Administrator  
33 shall consider fully all oral and written submissions relating to the  
34 proposed regulation.

35 4. The State Welfare Administrator shall keep, retain and make  
36 available for public inspection written minutes *and an audio*  
37 *recording* of each public hearing held pursuant to this section in the  
38 manner provided in ~~[subsections 1 and 2 of NRS 241.035.~~

39 ~~—5. The State Welfare Administrator may record each public~~  
40 ~~hearing held pursuant to this section and make those recordings~~  
41 ~~available for public inspection in the manner provided in subsection~~  
42 ~~4 of] NRS 241.035.~~

43 ~~[6.]~~ 5. No objection to any regulation on the ground of  
44 noncompliance with the procedural requirements of this section may  
45 be made more than 2 years after its effective date.



1       **Sec. 24.** NRS 422.2369 is hereby amended to read as follows:  
2       422.2369 1. Before adopting, amending or repealing any  
3 regulation for the administration of a program of public assistance  
4 or any other program for which the Division of Health Care  
5 Financing and Policy is responsible, the Administrator shall give at  
6 least 30 days' notice of his intended action.

7       2. The notice of intent to act upon a regulation must:  
8       (a) Include a statement of the need for and purpose of the  
9 proposed regulation, and either the terms or substance of the  
10 proposed regulation or a description of the subjects and issues  
11 involved, and of the time when, the place where ~~it~~ and the manner  
12 in which, interested persons may present their views thereon.

13       (b) Include a statement identifying the entities that may be  
14 financially affected by the proposed regulation and the potential  
15 financial impact, if any, upon local government.

16       (c) State each address at which the text of the proposed  
17 regulation may be inspected and copied.

18       (d) Be mailed to all persons who have requested in writing that  
19 they be placed upon a mailing list, which must be kept by the  
20 Administrator for that purpose.

21       3. All interested persons must be afforded a reasonable  
22 opportunity to submit data, views or arguments upon a proposed  
23 regulation, orally or in writing. The Administrator shall consider  
24 fully all oral and written submissions relating to the proposed  
25 regulation.

26       4. The Administrator shall keep, retain and make available for  
27 public inspection written minutes *and an audio recording* of each  
28 public hearing held pursuant to this section in the manner provided  
29 in ~~subsections 1 and 2 of NRS 241.035.~~

30 ~~5. The Administrator may record each public hearing held~~  
31 ~~pursuant to this section and make those recordings available for~~  
32 ~~public inspection in the manner provided in subsection 4 of~~  
33 NRS 241.035.

34 ~~6.~~ 5. An objection to any regulation on the ground of  
35 noncompliance with the procedural requirements of this section may  
36 not be made more than 2 years after its effective date.

37       **Sec. 25.** NRS 451.370 is hereby amended to read as follows:  
38       451.370 The Committee shall keep full and complete minutes  
39 *and an audio recording* of each meeting of the Committee and a  
40 complete record of all dead human bodies received and distributed  
41 by it and of the persons to whom the bodies may be distributed. The  
42 minutes, *audio recordings* and records must be open at all times to  
43 the inspection of each member of the Committee and of the district  
44 attorney of any county within the State. A report of the activities of  
45 the Committee must be made before September 1 of each even-



1 numbered year covering the biennium ending June 30 of such year  
2 to the Presidents of the University and Community College System  
3 of Nevada and to the State Board of Health. One of the members of  
4 the Committee from the University and Community College System  
5 of Nevada must act as Secretary and ~~{shall be}~~ *is* responsible for  
6 preparing and maintaining a complete file of such minutes , *audio*  
7 *recordings* and records.

8 **Sec. 26.** NRS 497.220 is hereby amended to read as follows:  
9 497.220 1. The board of adjustment shall adopt rules in  
10 accordance with the provisions of the ordinance or resolution by  
11 which it was created.

12 2. Meetings of the board ~~{shall}~~ *must* be held at the call of the  
13 chairman and at such other times as the board may determine.

14 3. The chairman, or in his absence the acting chairman, may  
15 administer oaths and compel the attendance of witnesses.

16 4. All hearings of the board ~~{shall}~~ *must* be public.

17 5. The board shall:

18 (a) Keep minutes of its proceedings, showing the vote of each  
19 member upon each question, or, if absent or failing to vote,  
20 indicating such fact ~~{}~~ , *and audio recordings of its proceedings.*

21 (b) Keep records of its examinations and other official actions,  
22 all of which ~~{shall}~~ *must* immediately be filed in the office of the  
23 board and ~~{shall be a public record.}~~ *are public records.*

24 **Sec. 27.** NRS 513.043 is hereby amended to read as follows:

25 513.043 1. The members of the Commission shall select a  
26 Chairman from among their number who shall serve at the pleasure  
27 of the Commission.

28 2. The Administrator shall serve as Secretary of the  
29 Commission and shall keep the minutes *and audio recordings* of its  
30 proceedings.

31 **Sec. 28.** NRS 513.053 is hereby amended to read as follows:

32 513.053 1. The Commission shall meet at such times and at  
33 such places as is specified by the call of the Chairman or a majority  
34 of the Commission, but a meeting of the Commission must be held  
35 at least once every 4 months. In case of emergency, special meetings  
36 may be called by the Chairman or by the Administrator.

37 2. Four members of the Commission constitute a quorum for  
38 transacting the business of the Commission.

39 3. The minutes *and audio recordings* of each meeting of the  
40 Commission must be filed with the Division.

41 **Sec. 29.** NRS 541.110 is hereby amended to read as follows:

42 541.110 1. Each director before entering upon his official  
43 duties shall take and subscribe to an oath, before a person authorized  
44 to administer oaths, that he will support the Constitutions of the





1 United States and the State of Nevada and will honestly, faithfully  
2 and impartially perform the duties of his office.

3 2. Upon taking oath, the board shall choose one of their  
4 number chairman of the board and president of the district, and shall  
5 elect some suitable person secretary of the board and of the district,  
6 who may or may not be a member of the board. The board shall  
7 adopt a seal and shall keep *audio recordings of all meetings and*, in  
8 a well-bound book, a record of all its proceedings, minutes of all  
9 meetings, certificates, contracts, bonds given by employees and all  
10 corporate acts, which, *except as otherwise provided in NRS*  
11 *241.035*, must be open to inspection of all owners of property in the  
12 district, as well as to all other interested persons.

13 3. Each member of the board is entitled to receive as  
14 compensation for his service such sum as may be ordered by the  
15 board, not in excess of the sum of \$80 per day and actual traveling  
16 expenses for each day spent attending meetings of the board or  
17 while engaged in official business under the order of the board.

18 **Sec. 30.** NRS 543.330 is hereby amended to read as follows:

19 543.330 1. The board shall meet in July of each year to  
20 organize and choose one of its members as chairman of the board  
21 and president of the district, and elect a secretary of the board and of  
22 the district, who may or may not be a member of the board.

23 2. The county treasurer is the treasurer of the board and of the  
24 district.

25 3. The secretary shall keep *audio recordings of all meetings*  
26 *and*, in a well-bound book, a record of all of the board's  
27 proceedings, minutes of all meetings, certificates, contracts, bonds  
28 given by employees, and all corporate acts, which, *except as*  
29 *otherwise provided in NRS 241.035*, must be open to inspection by  
30 all owners of real property in the district as well as other interested  
31 persons.

32 4. The treasurer shall keep strict and accurate accounts of all  
33 money received by and disbursed for and on behalf of the district *in*  
34 *permanent records*.

35 5. No member of the board may receive compensation for his  
36 services, but members may be reimbursed for their necessary  
37 expenses in attending district meetings and for necessary expenses  
38 incurred in traveling within and without the State when required to  
39 carry out the affairs of the district.

40 **Sec. 31.** NRS 561.085 is hereby amended to read as follows:

41 561.085 1. The Board shall elect one of its members as  
42 Chairman of the Board.

43 2. The Director shall act as the nonvoting recording Secretary  
44 of the Board and shall keep the minutes *and audio recordings* of the  
45 proceedings of the Board.



1       **Sec. 32.** NRS 561.095 is hereby amended to read as follows:

2       561.095 1. The members of the Board may meet at such  
3 times and at such places as may be specified by the call of the  
4 Chairman or a majority of the Board , and a meeting of the Board  
5 may be held regularly at least once every 3 months. In case of an  
6 emergency, special meetings may be called by the Chairman or by  
7 the Director.

8       2. Six members of the Board constitute a quorum. A quorum  
9 may exercise all the authority conferred on the Board.

10       3. Minutes *and audio recordings* of each meeting, regular or  
11 special, must be filed with the Department and , *except as otherwise*  
12 *provided in NRS 241.035*, are public records.

13       **Sec. 33.** NRS 563.191 is hereby amended to read as follows:

14       563.191 1. The Council shall elect a Chairman from among  
15 its members. A Chairman may only succeed himself as Chairman  
16 twice.

17       2. The Council shall elect a Secretary-Treasurer who may be  
18 from among its members. The Secretary-Treasurer shall keep the  
19 minutes *and audio recordings* of the proceedings of the Council and  
20 prepare an annual report of the Council's activities, receipts and  
21 expenditures.

22       **Sec. 34.** NRS 590.505 is hereby amended to read as follows:

23       590.505 1. The Board may adopt a seal for its own use which  
24 must have imprinted thereon the words "Board for the Regulation of  
25 Liquefied Petroleum Gas." The care and custody of the seal is the  
26 responsibility of the Secretary-Treasurer of the Board.

27       2. The Board may appoint an Executive Secretary and may  
28 employ or, pursuant to NRS 284.173, contract with such other  
29 technical, clerical or investigative personnel as it deems necessary.  
30 The Board shall fix the compensation of the Executive Secretary  
31 and all other employees and independent contractors. Such  
32 compensation must be paid out of the money of the Board. The  
33 Board may require the Executive Secretary and any other employees  
34 and independent contractors to give a bond to the Board for the  
35 faithful performance of their duties, the premiums on the bond being  
36 paid out of the money of the Board.

37       3. In carrying out the provisions of NRS 590.465 to 590.645,  
38 inclusive, and holding its regular or special meetings, the Board:

39       (a) Shall adopt written policies setting forth procedures and  
40 methods of operation for the Board.

41       (b) May adopt such regulations as it deems necessary.

42       4. The Board shall submit to the Legislature and the Governor  
43 a biennial report before September 1 of each even-numbered year,  
44 covering the biennium ending June 30 of that year, of its  
45 transactions during the preceding biennium, including a complete



1 statement of the receipts and expenditures of the Board during the  
2 period and any complaints received by the Board.

3 5. The Board shall keep accurate records , ~~and~~ minutes *and*  
4 *audio recordings* of all meetings and , *except as otherwise provided*  
5 *in NRS 241.035*, the records , ~~and~~ minutes *and audio recordings*  
6 so kept must be open to public inspection at all reasonable times.  
7 The Board shall also keep a record of all applications for licenses,  
8 and licenses issued by it. The record of applications and licenses is a  
9 public record.

10 **Sec. 35.** NRS 630.100 is hereby amended to read as follows:

11 630.100 1. The Board shall meet at least twice annually and  
12 may meet at other times on the call of the President or a majority of  
13 its members.

14 2. *Meetings of the Board must be held at a location at which:*

15 (a) *The meetings may be broadcast via the Internet or its*  
16 *successor; and*

17 (b) *Members of the general public may testify via telephone or*  
18 *video conference between Las Vegas and Carson City or Reno.*

19 3. A majority of the Board, or of any committee or panel  
20 appointed by the Board constitutes a quorum. If there is a quorum, a  
21 vote of the majority of the members present is all that is necessary to  
22 transact any business before the Board or the committee or panel  
23 appointed by the Board.

24 **Sec. 36.** NRS 633.231 is hereby amended to read as follows:

25 633.231 1. The Board shall meet at least twice annually and  
26 may meet at other times on the call of the President or a majority of  
27 its members.

28 2. *Meetings of the Board must be held at a location at which:*

29 (a) *The meetings may be broadcast via the Internet or its*  
30 *successor; and*

31 (b) *Members of the general public may testify via telephone or*  
32 *video conference between Las Vegas and Carson City or Reno.*

33 3. A majority of the Board constitutes a quorum to transact all  
34 business.

35 **Sec. 37.** Section 3.040 of the Charter of the City of North Las  
36 Vegas, being chapter 573, Statutes of Nevada 1971, at page 1221, is  
37 hereby amended to read as follows:

38 Sec. 3.040 City Clerk: Office; duties. The City Clerk  
39 shall:

40 1. Keep his office at the place of meeting of the City  
41 Council or some other place convenient thereto, as the City  
42 Council may direct.

43 2. Keep the corporate seal and all papers and records of  
44 the City and keep a record of the proceedings of, and be the  
45 Clerk of the City Council, whose meetings it shall be his duty



1 to attend. Copies of all papers filed in his office, and  
2 transcripts from all records of the City Council certified by  
3 him, under the corporate seal, shall be evidence in all courts  
4 to the same effect as if the original were produced.

5 3. Supervise and coordinate administrative and  
6 responsible clerical work relating to the functions of the City  
7 Council.

8 4. Attend all meetings of the City Council.

9 5. Record votes of members of the City Council.

10 6. Direct the transcription and keeping of minutes and  
11 official records *and the making and keeping of audio*  
12 *recordings* of all City Council meetings.

13 7. Countersign official contracts, bonds and other  
14 official city documents.

15 8. Be the custodian of all official city records, including  
16 contract and agreement documents, resolutions, ordinances,  
17 official minute book and the corporate seal.

18 9. Make arrangements for special or informal meetings  
19 other than the regular meetings of the City Council.

20 10. Supervise the operation and maintenance of a central  
21 file system for all departments of the City.

22 11. Supervise the recruitment of all election workers, the  
23 printing of all ballots and tally of election returns.

24 12. Serve as custodian of official election records for all  
25 city elections.

26 13. Administer official oaths for the City.

27 **Sec. 38.** Section 9 of the Elko Convention and Visitors  
28 Authority Act, being chapter 227, Statutes of Nevada 1975, as last  
29 amended by chapter 466, Statutes of Nevada 1991, at page 1363, is  
30 hereby amended to read as follows:

31 Sec. 9. 1. The Board shall adopt a seal, establish a  
32 principal place of business and adopt, and thereafter from  
33 time to time amend, if necessary, appropriate rules and  
34 regulations not inconsistent with this act for carrying on the  
35 business and affairs of the Board and of the Authority. Each  
36 member shall, upon election or acceptance of his  
37 appointment, file with the Clerk of Elko County his oath of  
38 office.

39 2. No member may receive any compensation as an  
40 employee of the Board or otherwise, and a member of the  
41 Board shall not be interested in any contract or transaction  
42 with the Board except in his official representative capacity.

43 3. At the first meeting of the Board following each  
44 general authority election, the Board shall choose one of its  
45 members as Chairman and one of its members as Vice



1 Chairman, and shall appoint or hire a Secretary and a  
2 Treasurer, who must not be members of the Board. The  
3 Secretary and Treasurer may not be one person.

4 4. The Secretary shall keep *audio recordings of all*  
5 *meetings of the Board and* a record of all of the proceedings  
6 of the Board, minutes of all meetings, certificates, contracts,  
7 bonds given by employees, and all other acts of the Board.  
8 ~~[The]~~ *Except as otherwise provided in NRS 241.035, the*  
9 minute book , *audio recordings* and records are open to the  
10 inspection of all interested persons, at all reasonable times  
11 and places.

12 5. The Treasurer shall keep, in permanent records, strict  
13 and accurate accounts of all money received by and disbursed  
14 for and on behalf of the Board. The Treasurer shall file with  
15 the County Clerk, at the Authority's expense, a corporate  
16 fidelity bond in an amount not less than \$5,000, conditioned  
17 on the faithful performance of the duties of the Treasurer.

18 6. The Board shall appoint the Elko County Treasurer  
19 and Auditor to act as Treasurer and Auditor of the Authority.  
20 The Treasurer and Auditor may employ such persons as are  
21 necessary to carry out the duties of the Treasurer and Auditor  
22 of the Authority. The Board shall determine the salary of each  
23 person employed pursuant to this subsection. The salaries and  
24 expenses of the employees must be paid by the Board from  
25 the money of the Authority.

26 7. The Board shall meet regularly at a time and in a  
27 place to be designated by it. Special meetings may be held as  
28 often as the needs of the Board require, on notice to each  
29 Board member.

30 8. The Board may require from an officer or employee  
31 of the Authority, except a member of the Board, sufficient  
32 security for the faithful and honest performance of his duties.  
33 A blanket fidelity bond or blanket position bond, or other  
34 type of bond suitable for public employees or officers, may  
35 be furnished at the expense of the Authority for an officer or  
36 employee of the Authority, in an amount set by the Board and  
37 conditioned on the faithful and honest performance of his  
38 duties.

39 **Sec. 39.** Section 7 of the Airport Authority Act for Washoe  
40 County, being chapter 474, Statutes of Nevada 1977, as last  
41 amended by chapter 413, Statutes of Nevada 2001, at page 2043, is  
42 hereby amended to read as follows:

43 Sec. 7. 1. The Board shall choose one of its members  
44 as Chairman and one of its members as Vice Chairman, and  
45 shall elect a Secretary and a Treasurer, who may be members



1 of the Board. The Secretary and the Treasurer may be one  
2 person. The terms of the officers expire on July 1 of each  
3 year.

4 2. Chairmen must be selected from trustees appointed by  
5 the participating local governments in the following order:

- 6 (a) The City of Reno;
- 7 (b) The City of Sparks;
- 8 (c) Washoe County; and
- 9 (d) The County Fair and Recreation Board of Washoe  
10 County.

11 3. The Secretary shall keep ~~[-]~~ *audio recordings of all*  
12 *meetings of the Board and*, in a well-bound book, a record of  
13 all of the proceedings of the Board, minutes of all meetings,  
14 certificates, contracts, bonds given by employees, and all  
15 other acts of the Board. ~~[-The]~~ *Except as otherwise provided*  
16 *in NRS 241.035, the* minute book , *audio recordings* and  
17 records must be open to the inspection of all interested  
18 persons, at all reasonable times and places.

19 4. The Treasurer shall keep, in permanent records, strict  
20 and accurate accounts of all money received by and disbursed  
21 for and on behalf of the Board and the Authority. He shall file  
22 with the County Clerk, at Authority expense, a corporate  
23 fidelity bond in an amount not less than \$25,000, conditioned  
24 for the faithful performance of his duties.

25 **Sec. 40.** Section 7 of the Airport Authority Act for Battle  
26 Mountain, being chapter 458, Statutes of Nevada 1983, at page  
27 1210, is hereby amended to read as follows:

28 Sec. 7. 1. The Board shall elect a Chairman, Vice  
29 Chairman, Secretary and Treasurer, who must be members of  
30 the Board. The Secretary and the Treasurer may be one  
31 person. The terms of the officers expire on the date their  
32 successors are elected and qualified in the general election.

33 2. The Secretary shall keep ~~[-]~~ *audio recordings of all*  
34 *meetings of the Board and*, in a well-bound book, a record of  
35 all of the proceedings of the Board, minutes of all meetings,  
36 certificates, contracts, bonds given by employees, and all  
37 other acts of the Board. ~~[-The]~~ *Except as otherwise provided*  
38 *in NRS 241.035, the* minute book , *audio recordings* and  
39 records must be open to the inspection of all interested  
40 persons, at all reasonable times and places.

41 3. The Treasurer shall keep, in permanent records, strict  
42 and accurate accounts of all money received by and disbursed  
43 for and on behalf of the Board and the Authority. He shall file  
44 with the County Clerk, at Authority expense, a corporate



1 fidelity bond in an amount not less than \$25,000, conditioned  
2 for the faithful performance of his duties.

3 **Sec. 41.** Section 6 of the Airport Authority Act for Carson  
4 City, being chapter 844, Statutes of Nevada 1989, at page 2026, is  
5 hereby amended to read as follows:

6 Sec. 6. 1. The Board shall elect a Chairman, Vice  
7 Chairman, Secretary and Treasurer from its members. The  
8 Secretary and the Treasurer may be one person. The terms of  
9 the officers expire on July 1 of each odd-numbered year.

10 2. The Secretary shall keep *audio recordings of all*  
11 *meetings of the Board and* a record of all of the proceedings  
12 of the Board, minutes of all meetings, certificates, contracts,  
13 bonds given by employees, and all other acts of the Board.  
14 ~~[The]~~ *Except as otherwise provided in NRS 241.035, the*  
15 records must be open to the inspection of all interested  
16 persons, at a reasonable time and place.

17 3. The Treasurer shall keep an accurate account of all  
18 money received by and disbursed on behalf of the Board and  
19 the Authority. He shall file with the Clerk of Carson City, at  
20 the expense of the Authority, a fidelity bond in an amount not  
21 less than \$10,000, conditioned for the faithful performance of  
22 his duties.

23 **Sec. 42.** Section 4 of the Nevada Commission for the  
24 Reconstruction of the V & T Railway Act, being chapter 566,  
25 Statutes of Nevada 1993, as amended by chapter 42, Statutes of  
26 Nevada 2001, at page 401, is hereby amended to read as follows:

27 Sec. 4. 1. Each Commissioner appointed pursuant to  
28 paragraph (b), (c), (d) or (e) of subsection 1 of section 3 of  
29 this act shall file his oath of office with the clerk of the  
30 county from which he was appointed, and all other  
31 Commissioners shall file their oaths of office with the Clerk  
32 of Carson City.

33 2. The Commissioners must serve without  
34 compensation, but a Commissioner may be reimbursed for  
35 expenses actually incurred by him for travel authorized by the  
36 Commission.

37 3. The Commission shall elect a Chairman, Vice  
38 Chairman, Secretary and Treasurer from among its members.  
39 The Secretary and the Treasurer may be one person. The  
40 terms of the officers expire on July 1 of each odd-numbered  
41 year.

42 4. The Secretary shall maintain *audio recordings of all*  
43 *meetings of the Commission and* a record of all of the  
44 proceedings of the Commission, minutes of all meetings,  
45 certificates, contracts and other acts of the Commission. ~~[The]~~





1 *Except as otherwise provided in NRS 241.035, the* records  
2 must be open to the inspection of all interested persons at a  
3 reasonable time and place.

4 5. The Treasurer shall keep an accurate account of all  
5 money received by and disbursed on behalf of the  
6 Commission. He shall file with the Clerk of Carson City, at  
7 the expense of the Commission, a fidelity bond in an amount  
8 not less than \$10,000, conditioned for the faithful  
9 performance of his duties.

10 **Sec. 43.** Section 5 of the Nevada Commission for the  
11 Reconstruction of the V & T Railway Act, being chapter 566,  
12 Statutes of Nevada 1993, at page 2327, is hereby amended to read as  
13 follows:

14 Sec. 5. 1. The Commission shall meet upon the call of  
15 the Chairman or a majority of the Commissioners.

16 2. A majority of the Commissioners constitutes a  
17 quorum at any meeting.

18 3. The governing bodies shall each make available an  
19 appropriate meeting room and provide adequate clerical staff  
20 and equipment to provide adequate notice of the meeting and  
21 to produce minutes *and audio recordings* of the meeting and  
22 any other assistance necessary to allow the Commission to  
23 comply with the provisions of chapter 241 of NRS.

24 4. The Commission shall alternate the location of  
25 its meetings among the facilities provided pursuant to  
26 subsection 3.

27 5. A Commissioner is not personally liable for any  
28 actions taken or omitted in good faith in the performance of  
29 his duties pursuant to the provisions of this act.

