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NEVADA CONSUMER AFFAIRS DIVISION  
 REGISTRANT'S EXPENSES TO THE AGENCY

April 10, 2003

PERSONNEL EXPENSES

The information listed below, supports our request to increase registration fees from \$25 to \$100 per registrant.

EMPLOYEE	FUNCTIONS	HOURLY WAGES w/o Benefits	% TIME DEVOTED	TOTAL COST TO AGENCY
Commissioner	Business meetings, forms creation, hearings & determination, confers with AG on legal issues, responds to Letters, Calls, E-mails & Faxes	\$ 34.09	30%	\$ 10.23
Chief Investigator	Investigations, Hearing Officer, AODs, responds to letters, calls, E-mails and faxes	\$ 27.02	75%	\$ 20.27
Administrative Asst. III	Registers applicants and assists with applications, data base entry, research bonding mechanisms, respond to in-person inquiries, calls, e-mails and faxes, attend hearings and make copies.	\$ 17.38	75%	\$ 13.04
Compliance/Audit Inv. II	Responds to all business inquiries, investigates business complaints and business compliance, mediates some disputes, attend hearings, respond to letters, calls, e-mails faxes, prepares statistical data.	\$ 22.59	75%	\$ 16.94
Compliance/Audit Inv. II	Assists with business compliance investigations.	\$ 22.59	30%	\$ 6.78
Administrative Asst. I	Assists Administrative Assistant III with all of the above.	\$ 13.10	85%	\$ 11.14
<u>SUPPLIES USED</u>				
Certificates		\$ 244.00	1.50%	\$ 3.66
Large Envelopes		\$ 20.00	1.50%	\$ 0.30
Postage		\$ 0.80	100.00%	\$ 0.80
Print Cartridges		\$ 48.00	1.50%	\$ 0.72
Faxes Cartridges		\$ 33.00	1.50%	\$ 0.50
Faxes		\$ 1.00	100.00%	\$ 1.00
Phone Calls	Cost unknown			\$ -
State Rental Car	Cost unknown	\$ 213.00		\$ -
Gas for Car	Cost unknown	\$ 0.14		\$ -
Paper	Average of 20 sheets of paper per registrant X .8 cents.	\$ 2.02		\$ 1.60
Court Reporter avg.	If hearing is conducted the cost is for four hour minimum.	\$ 150.00		\$ -
Street Map	Per year per investigator	\$ 15.00		\$ 15.00
TOTAL				\$ 101.96

ASSEMBLY COMMERCE & LABOR

DATE: 4/10/03 ROOM: 4100 EXHIBIT

SUBMITTED BY: P. JARMAN-MANNING

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