

MINUTES

WAYS AND MEANS COMMITTEE

NEVADA STATE LEGISLATURE - 59TH SESSION

February 7, 1977

The meeting was called to order by Chairman Mello at 8:00 a.m.

PRESENT: Chairman Mello, Mr. Bremner, Mrs. Brookman, Mr. Glover, Mr. Hickey, Mr. Howard, Mr. Kosinski, Mr. Serpa, and Mr. Vergiels.

ALSO PRESENT: Mr. Roger Trounday, Director of the Department of Human Resources; Mr. Orville Wahrenbrock, Chief Assistant in the Department of Human Resources; Mr. John McSweeney, Administrator of the Division for Aging Services; Ms. Jane Douglas, Administrator of Child Care Services Division; Mr. John Aberasturi, Director of the Northern Nevada Children's Home; Mr. Jay Gardner, Director of the Southern Nevada Children's Home; and Miss Myrl Nygren, Administrator of Health Planning and Resources.

A motion was made by Mr. Howard and seconded by Mrs. Brookman to approve the Minutes of the January 31st meeting of the Ways and Means Committee.

DEPARTMENT OF HUMAN RESOURCES

Mr. Roger Trounday distributed an organizational chart of the Department of Human Resources. (A copy is attached.) All the divisions, administrators, agencies, specific budgets and grants are outlined in this chart. The budget for the Office of the Director of Human Resources is located on page 272 of the Executive Budget.

Mr. Trounday said there is a discrepancy between the agency requests and the Governor's recommendations, the Governor's recommendations being larger than the agency requests. Under existing positions, the last position is Chief of Juvenile Community Services, which is being put back into this budget; therefore, the Governor's recommend column shows a higher figure than what the agency requests. In addition, PIO Reimbursements in the appropriation area represents monies the Human Resources Department was previously receiving for a Public Information and Education Officer. This position was funded through the Intergovernmental Personnel Act where the payment for this was split. This year that position will show in new positions and is represented as Public Information Officer II. It was determined that it would be more economical to have an employee in the State system rather than try to match 50% federal monies. Two individuals have filled that position, and their contract ends this coming year.

Mr. Trounday pointed out the increase in in-state travel, which primarily supports the Chief of Juvenile Community Services, as well as the Youth Services Board, which functions as an advisory board to all the Youth Services programs. He said travel is also incurred by the Public Information Officer who does promotional work occasionally in order to inform people about the various programs and services of the Human Resources Department. There has also been an increase in Communications Expense, primarily due to the large number of phone calls related to the Interstate Compact.

Chairman Mello announced the names of members of the Subcommittee for Human Resources: Mr. Kosinski, Chairman; Mrs. Brookman, Mr. Vergiels, Mr. Serpa, and ex officio member, Mr. Dini.

Mr. Kosinski asked Mr. Trounday why there was an agency request for Public Information Officer reimbursements. Mr. Trounday said that when the budget was put together, they were originally going to fund this position the same as in the past and charge back to the

using agencies, which were Environmental Protection, Welfare Rehabilitation, Aging, and some Mental Health programs. However, after they began negotiations, they saw that the figure was high compared to what they could get from the State system. When the Department of HR was having hearings with Mr. Barrett, they decided to go ahead with the regular State funded position rather than to charge back to the agencies. Therefore, it shows that difference there for an agency request, where down below it will show the position.

Mr. Kosinski asked if the HR Department had any other Public Information Officers throughout the divisions. Mr. Trounday said he thought there was a half time officer currently funded at the Mental Health Institute.

Mr. Kosinski went on to say that a report had been prepared for the Committee by the Fiscal Analyst which referred to the Office of Community Services as an "other-related program." He asked if this was compatible with the services provided by the Human Resources Department. Mr. Trounday said it was compatible in the sense that they were generally in the business of dealing with programs that work directly with people. Mr. Kosinski asked if the HR Department could adequately administer that program, and he said, yes, because they serve the same people.

Mr. Glover asked if legal and court expenses cover suits people have filed, and Mr. Trounday said those expenses cover the salary of the Deputy Attorney General assigned to the Department. This is pass-through money that goes from their budget directly to the Attorney General's office.

Mr. Howard asked about communication expense; is this expense increase due to the Public Information Officer of the Juvenile Services Officer, and Mr. Trounday said this expense is primarily for the Chief of Juvenile Community Services and the Juvenile Interstate Compact.

#### AGING SERVICES DIVISION

The budget for this division is located on page 497 of the Executive Budget. Mr. John McSweeney read the attached prepared presentation.

Mrs. Brookman asked about the number of meals currently being served by the Meals on Wheels program. Mr. McSweeney replied approximately 2200--with a projected 2650 by the end of the fiscal year, if possible. This includes the homebound and Indian reservations.

Mr. Bremner, referring to page 5 of Mr. McSweeney's statement (\$1,000 for contracts for use during the Legislative Session) and asked if that proposal were to be used for bill drafting expenses. Mr. McSweeney answered that this was not the case. In the last biennium, a Mr. Kimble was put on contract for \$500 to \$1,000 to coordinate legislation so McSweeney could put together a composite of all elderly legislation passed or failed. This is what the \$1,000 is for.

Mr. Serpa asked for an explanation as to why contractual services went from \$6,506 to \$39,000 in the Work Program, and then the Governor didn't recommend any in 1977-78 on that budget line. Mr. Bible explained that some of the items in the agency requests were not properly identified as contract services. He noted an example--where Governor's Rec. \$2400 under other contract services; the agency had requested \$2000--\$400 of those dollars are requested under contract services. There was some miscoding the the agency requests.

When asked why the \$39,000 was so much higher, Mr. McSweeney replied that there were federal dollars being represented there. If the Ombudsman was on contract, those contract expenses went into that category.

Mr. Trounday added that they had received some federal grants for specific one-shot items which appear under that category, therefore the work program for that given year is considerably higher. The grant money was put into that category because an Ombudsman was under contract to visit various nursing homes.

Mr. Hickey asked for an explanation of the Legal Ombudsman and Mr. McSweeney said a person was hired under a federal grant to improve upon the legal services of older people--that is, services within the system of attorneys. That is a nine-month contract that may be renewed in the new fiscal year.

Mr. Howard asked for a description of the duties of the Ombudsman and Mr. McSweeney said the Ombudsman assiststhe friends or relatives of older people in nursing homes in rectifying any abuse or neglect occuring in situations where people are not receiving proper care. The grant is a federal grant, he said.

Mr. Howard asked where they would get an attorney for that salary, and Mr. McSweeney replied that the legal services grant is a separate grant.

Mr. Glover asked how many facilities there are in the State, and Mr. McSweeney answered around thirty skilled and intermediate nursing homes. He pointed out that one Ombudsman doesn't necessarily handle all the responsibility for proper care services because Welfare and the Division of Health Services inspects facilities. Mr. Trounday pointed out that Human Resources does have people who consistently visit nursing homes, and they also have a Bureau of Health Facilities licensing people who go through checking on sanitary conditions, drug distribution; also, federal Medicare licensing. So the public monies are handled between Welfare and the Health Division. This Ombudsman would be for all elderly--not just those publicly funded.

#### CHILD CARE SERVICES DIVISION

Jane Douglas, Administrator, Child Care Services, distributed one handout which outlines projects in the Division (material attached). The Child Care Services Division was created by the 1973 Legislature primarily to improve the quality, increase the quantity and insure the continuity of child care services and related children's programs in the State. The Policy Board is a nine-member board appointed by the Administrator. Board members are appointed by geographic distribution as well as from interest area. There are three consumers on the Board, three providers of child care services, and three experts in the field of licensing and child development. The Child Care Services Division is the smallest division in the Department of Human Resources, and at this point has only two positions; administrator and secretary. The basic responsibilities are noted in the attached program statement. On page 493 of the budget request, the revenue is General Fund revenue as well as social service monies to support that position and to support the Policy Board. The Policy Board has been acting as the Advisory Committee to Welfare on day care services. For that reason, they can get social service monies to help support the Board and the new position. In the line items, there are very few changes of substance.

Ms. Douglas went on to say her division had never been budgeted for data processing. They have an extensive registry system because all the child care facilities are registered by licensing unit, by county, by number of children, and so on. Theirs is a system of hand-counting and does not allow them the kind of information they need. The statistics are inaccurate due to the fact that the licensing units are recorded on the basis of license capacity. The Governor is recommending \$925 and \$115 for E.D.P.

Mr. Howard asked what happens to the fees charged for licensing. Ms. Douglas explained that they do not license; the Bureau of Health Facilities does the licensing and the fees go back to the General Fund.

Mr. Howard asked for a description of the activities of the Child Care Services Division and Ms. Douglas responded that they are working with providers throughout the State to help them get proper training, to improve their services, and to increase their range of services. Her office works with Welfare and the Health Division and the Board is the Advisory Committee to both Health and Welfare. Mr. Trounaday added that they arrange for training programs through the community colleges to upgrade the qualifications of the people who actually do the work in these programs.

Mr. Glover asked for more detail regarding the training offered through community colleges. Ms. Douglas said they were currently working on an administrative grant related primarily to performance areas referred to the accreditation system. There are sixteen performance areas. The community colleges have agreed when there is a demonstrated interest to provide those courses on weekends so people can attend. Areas would be things like learning materials, normal child development, and so on. Community colleges have had excellent workshops developed for community groups, she said.

Chairman Mello stressed that if members of the subcommittees choose to cut a position anywhere, they should inform the administrators first that they are planning this action.

#### NORTHERN NEVADA CHILDREN'S HOME

Mr. John Aberasturi, Director, referred the Committee to page 783 of the Executive Budget; capital improvement of \$4200 for fencing, Project 77-10. He said the Home has requested fencing because property damage is occurring due to vehicles in the area. He went on to say that the Home has been in Carson City since 1870. The cottage system began about 1969; the old building was used in 1962 and was torn down in 1963. Seven cottages accommodate seventy children and a cottage couple. The 1967 Legislature funded the construction of the Southern Nevada Children's Home in Boulder City, and it opened its doors with two cottages and an administrative building in 1969. It, too, has seven cottages.

The Home is not asking for new staff positions. Currently they have 23½ positions which includes 14 who are cottage couples, 4½ relief positions, a supervising social worker, a Social Worker II, a Principal Account Clerk, and an Administrative Secretary I. They are asking for \$2500 to employ someone to come in to help train the cottage parents to do a better job. The average age of the children is 15½ years, and increasingly each year, the Home is getting an older population with different and often more complex problems than in the past.

The big change in the budget, Mr. Aberasturi said, is food. There is some disparity there because of the completion of the Commissary Building last year. There is now more space for stocking a larger inventory of food. Also in the budget is contract service for a tutor who comes five nights a week for \$7.50 per hour. With regard to clothing and uniform expense, they get many donations, and many of the children do work and are required to help buy their clothes. This is the only way they can get by with the budget request which comes to about \$250 per year per child, based on 70 children.

The Home needs to replace the 1970 Plymouth station wagon with an Econoline, which will be more useful for taking children to town for appointments and so forth.

Mr. Bremner asked how many people they are feeding per day, and Mr. Aberasturi said about 85 to 90.

Mr. Kosinski asked about the cost per year per child and for a cost comparison between the Home and the Home of Good Shepherd. Mr. Aberasturi said the per capita cost comes to about \$547.50 per month per child. Chairman Mello pointed out that the nuns at Good Shepherd are not paid.

#### SOUTHERN NEVADA CHILDREN'S HOME

Mr. Jay Gardner, Director, said they have the same program as Northern Nevada Children's Home. Some of their costs vary a little; utilities are not as high in Boulder City, but are also increasing. They wish to maintain the existing program.

#### HEALTH PLANNING AND RESOURCES

Miss Myrl Nygren, Administrator, read the attached presentation. Chairman Mello referred to page 275 of the Executive Budget--the Planning Specialist. That position is being transferred from page 312. The other position will be under contract services.

Chairman Mello asked Miss Nygren to explain the need for the Principal Clerk Steno. She said the PCS will be involved primarily with typing drafts of the health plans. They are responsible for three of these plans: the Developmental Disabilities Plan not yet discussed; the State Medical Facilities Plan that has to be developed and presented; and the State Health Plan to be developed and presented. The Principal Clerk Steno would not only be typing but would be providing clerical staff support to the State Health Coordinating Council and to the Developmental Disabilities Council.

This Division has a State Health Coordinating Council consisting of 27 members. They will have to be coordinating and planning for their travel to various meetings, including four quarterly meetings for reviewing the health planning activities, setting goals, and reviewing needs. They also have to provide staff support to a Developmental Disabilities Council of fifteen members who are required to hold quarterly and committee meetings frequently.

Chairman Mello asked Mr. Trounday if Senate Bill 194 places this into the Human Resources Budget, and he answered that it did. He said that bill was introduced Thursday or Friday of last week.

Referring to page 276 of the Executive Budget, Chairman Mello asked for an explanation of in-state travel. Miss Nygren said this in-state travel is intended to cover not only the travel of staff in developing the health plans and dealing with the two health system's agencies, but also to cover the travel of the 27 Coordinating Council members required to attend meetings and conduct hearings once the State Health Plan is developed to its final phase.

Mr. Howard asked when they expected to get this plan completed. She said the plan they were developing during the last biennium had been completed and was going through its final editing and printing. But they are obligated to develop a new state health plan under the new law that incorporates the health systems plan from Clark County and the Health Systems Plan from Greater Nevada, which incorporates the other 16 counties outside Clark County. Public law mandates that they have that plan developed totally within the next 18 months. She added that these plans will probably have to be revised annually to fit in with the national goals of the Department of Health, Education, and Welfare.

Mr. Trounday added that this is a totally new, much broader plan. It takes into account every kind of health care delivered. If they don't carry out the mandates of this particular act and have the comprehensive state plan, which will also affect the monies that the state puts into health programs, they will have some heavy federal sanctions against them. While the 27 member board is mandated, he stressed that all of these plans are developed at the local level by the two HSA's.

Mr. Serpa asked if the federal government can withhold funds in case the local community does not support planning. She answered

that changes in plans are reviewed for approval and a program can be aborted because of lack of community support.

Mr. Bremner asked for a more detailed explanation of the Certificate of Need Contract. He said that the Program Statement states that funds will be used to purchase services from the Insurance Division for expanding health facility construction, but the amount of money requested seems high.

Chairman Mello asked the Committee to turn to page 584, third line from the top, and instructed members to write "from page 276" for when the Committee gets to that in about two weeks.

Miss Nygren explained: in the Certificate of Need, they will be reviewing any application that is received by their office as to the appropriateness of the requested project--anything above \$150,000. As these applications come in, the Insurance Division will be responsible for reviewing the applications as to their financial feasibility, whether the service is indeed needed, whether there will be additional costs to the patients if the service is instituted, and if it complies with the State Health Plan or the area-wide comprehensive health plan.

Mr. Bremner asked why this service is performed by the Insurance Division, and Mr. Trounday answered that it is a matter of doing it themselves or turning it over to an agency that was mandated by the last Session of Legislature to pick up AB 388 that the hospitals were to submit information and data on whatever they have to the Insurance Division. They were already compiling that information in the Insurance Division, so it was thought advisable to work out a contractual agreement with them. (The Executive Director of the Clark County Health Systems Agency added here that a local planning group will also be involved in this rather than just the State. His agency will also review the application.)

Referring to page 495--the Developmental Disabilities Public Law--Miss Nygren said this requires and provides for planning and provision of services to the developmentally disabled through project grants. The planning activity involves surveying and assessing where there are gaps in services and attempting to fill in the gaps by awarding project funds to nonprofit organizations and the planning of state agencies for the needed services or for demonstration projects to show how services might be provided. These project grants usually are of one year duration. The Developmental Disabilities Law does require that each state receiving this assistance shall provide for assignment of personnel adequate to insure that the Council has the capacity to fulfill its responsibilities.

Mr. Trounday pointed out that in previous years, this budget had appeared in the Rehabilitation Division and is being transferred into Human Resources because it deals with several related agencies.

#### DEVELOPMENTAL DISABILITIES COUNCIL

Chairman Carol Aldredge spoke to the Committee regarding the Council's concerns about the budget. She said they presently have a fulltime secretary. According to the new act 94-103 rules and regulations, they were required to have 3 to 4 fulltime employees plus clerical staff for the Council, but they cannot afford that kind of staff. One clerical person works with the staff, the council, and with the three committees.

Chairman Mello asked Mr. Bible if this had been reassessed and he replied that the Governor's recommendation is still a half-time one; this agency was consolidated with the Health Planning agency. They did split the position, so there is a half-time position within that agency.

Chairman Mello asked Mr. Trounday if his office would have sufficient funds somewhere within the budget to hire someone to work parttime for the Developmental Disabilities Council if necessary. Mr. Trounday said this would have to come out of the Health, Planning and Resources budget. Mr. Bill Bible added for clarification purposes that on page 496 of the Executive Budget, there is a category entitled Developmental Disabilities Grant. The Council is requesting that the number be lowered there and the money taken back up to be used for administrative purposes.

Miss Aldredge stated that out-of-state travel was completely deleted from their budget last Session, and it took well over a year to get it put back into the budget. Chairman Mello asked what out-of-state travel was for, and she explained that members take trips to national meetings for a number of reasons. At these meetings, they learn how to solve problems in rural areas and receive training about data collection, evaluation, the implications of the new law, and so forth. Two of the main results of out-of-state trips have been (1) to speak up about the staff requirement and (2) to get the national committee to make a recommendation that the formula for minimum allotment states consider area as well as population. Chairman Mello asked how many out-of-state meetings there are and who makes the trips. She said there are many meetings, but they normally just attend two; she, or a member of the staff, or a Council member make the trip. (She said she assumed the expense of one trip herself.) Chairman Mello suggested that she make a list of upcoming meetings to submit to the Subcommittee for review.

Miss Aldredge said another area of concern to the Council is in-state travel. This travel cost has to cover fifteen members and two staff. There are four Council meetings per year, and members are living in different towns. The three active committees within the Council also have meetings.

Mr. Bremner asked if the size of the Council was determined by public law. She said it was not, but they must have six major state agencies on the Council, which leaves the other nine members to come from consumers which must make up one-third service providers. Mr. Bremner asked if they could get by with less than fifteen Council members, and she said she felt this was a minimum.

Mr. Bremner also asked if 27 member Council of Health Planning could perform the function of this Board. She answered by saying that they consider health care problems as a whole, while consideration of the developmental disabilities population involves crossing borders into education, recreation, and other areas.

Mr. Glover asked who mandates that we have six agencies represented on this Council. Miss Aldredge said the state agency membership on the Council is mandated by the federal legislation.

The meeting adjourned at 11:40 a.m.

# DEPARTMENT OF HUMAN RESOURCES

## DIVISIONS:

Aging Services

Child Care

Environmental Protection

Health Planning & Resources

Health

Mental Hygiene/Mental Retardation

Rehabilitation

Welfare

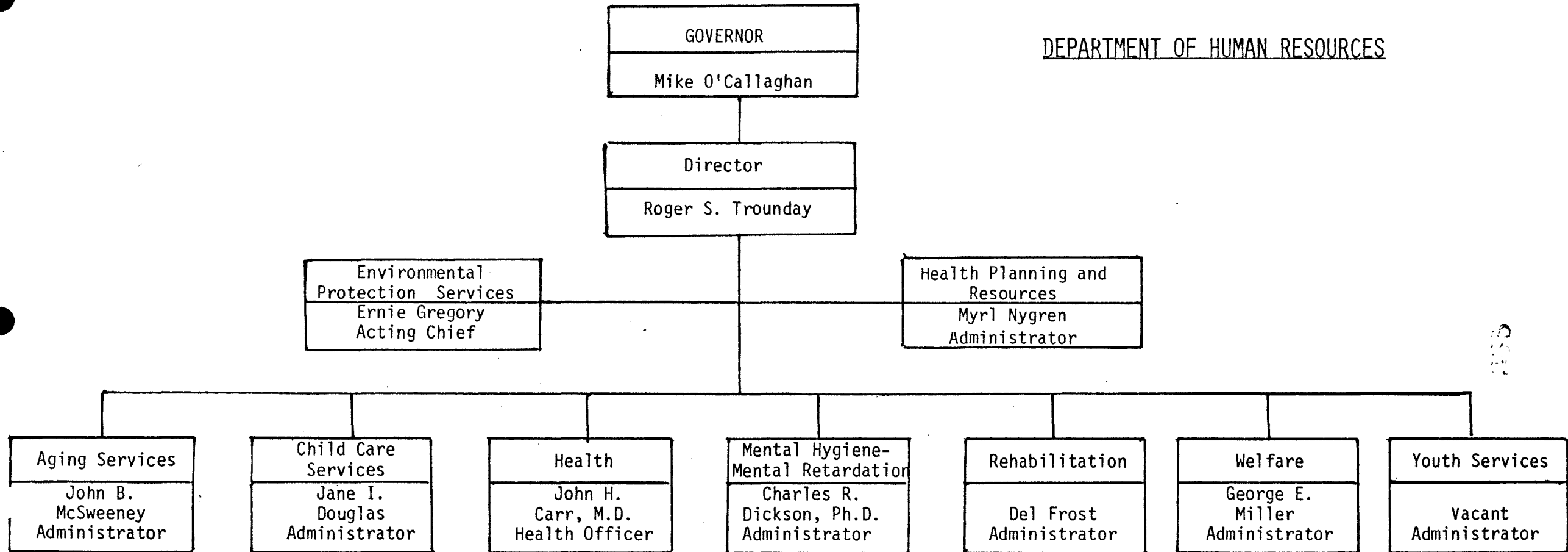
Youth Services



Roger S. Trounday, Director  
Orville A. Wahrenbrock, Chief Assistant



DEPARTMENT OF HUMAN RESOURCES



DEPARTMENT OF HUMAN RESOURCES

The chart below indicates, for your reference, the seven divisions of the Department of Human Resources as well as the several bureaus and agencies. Listed with these agencies is the name of the administrator and/or responsible contact person. The listed person should be able to answer any questions related to program activities.

Director's Office

Roger S. Trounday, Director Carson City 885-4730

Health Planning & Resources

Myrl Nygren Carson City 885-4720

Environmental Protection

Ernie Gregory Carson City 885-4670

Aging Services

John B. McSweeney, Administrator Carson City 885-4210

Child Care Services

Jane I. Douglas, Administrator Carson City 885-4795

Health Division

John H. Carr, M.D., Health Officer Carson City 885-4740

Vital Statistics

Jack Homeyer Carson City 885-4480

Laboratories and Research

Dr. Paul Fugazzotto Reno 784-6456

Dental Health

Dr. William Thomason Carson City 885-4475

Community Health Services

Dr. William Edwards Carson City 885-4800

Maternal, Child & School Health

Dr. Mark Herman Carson City 885-4475

Consumer Health Protection

Al Edmundsen Carson City 885-4750

Welfare Division

George E. Miller, Administrator Carson City 885-4771

Social Services

William LaBadie Carson City 885-4771

Assistance Payments & Food Stamps

Ace Martelle Carson City 88504780

Medical Care Unit (Title XIX)

Minor Kelso Carson City 885-4775

Mental Hygiene/Mental Retardation Division

Dr. Charles R. Dickson, Administrator Reno 784-4071

Nevada Mental Health Institute

Thomas A. Piepmeyer Sparks 322-6961

Reno Mental Health Center

Robert Keiffer Reno 784-6425

Las Vegas Mental Health Center

Dr. Larry Miller Las Vegas 870-7211

Henderson's Mental Health Center

Dr. David Luke Henderson 564-2554

Children's Behavioral Services

Joe Burnett Las Vegas 870-9141

Rural Clinics

Roger Glover Reno 784-6417

Mental Offender Facility

Dr. Robert Hiller Reno 784-4701

Mental Retardation Services

Jack Middleton Reno 784-4071

Rehabilitation Division

Del Frost, Administrator Carson City 885-4440

Bureau of Alcohol and Drug Abuse

Paul Cohen Carson City 885-4790

Bureau of Disability Adjudication

Jack Penman Carson City 885-4430

Bureau of Services to the Blind

Merv Flander Carson City 885-4444

Bureau of Vocational Rehabilitation

Roy Dowling Carson City 885-4440

Governor's Committee on Employment

of the Handicapped

Kathy Olson Carson City 885-4440

Youth Services Agency

Vacant, Administrator

Community Services Division

Wayne Bartels Carson City 885-4798

Nevada Girls' Training Center

William J. Miller Caliente 726-3181

Nevada Youth Training Center

Ed Burgess Elko 738-7182

No. Nevada Children's Home

John Aberasturi Carson City 885-4230

So. Nevada Children's Home

Jay Gardner Boulder City 293-2331

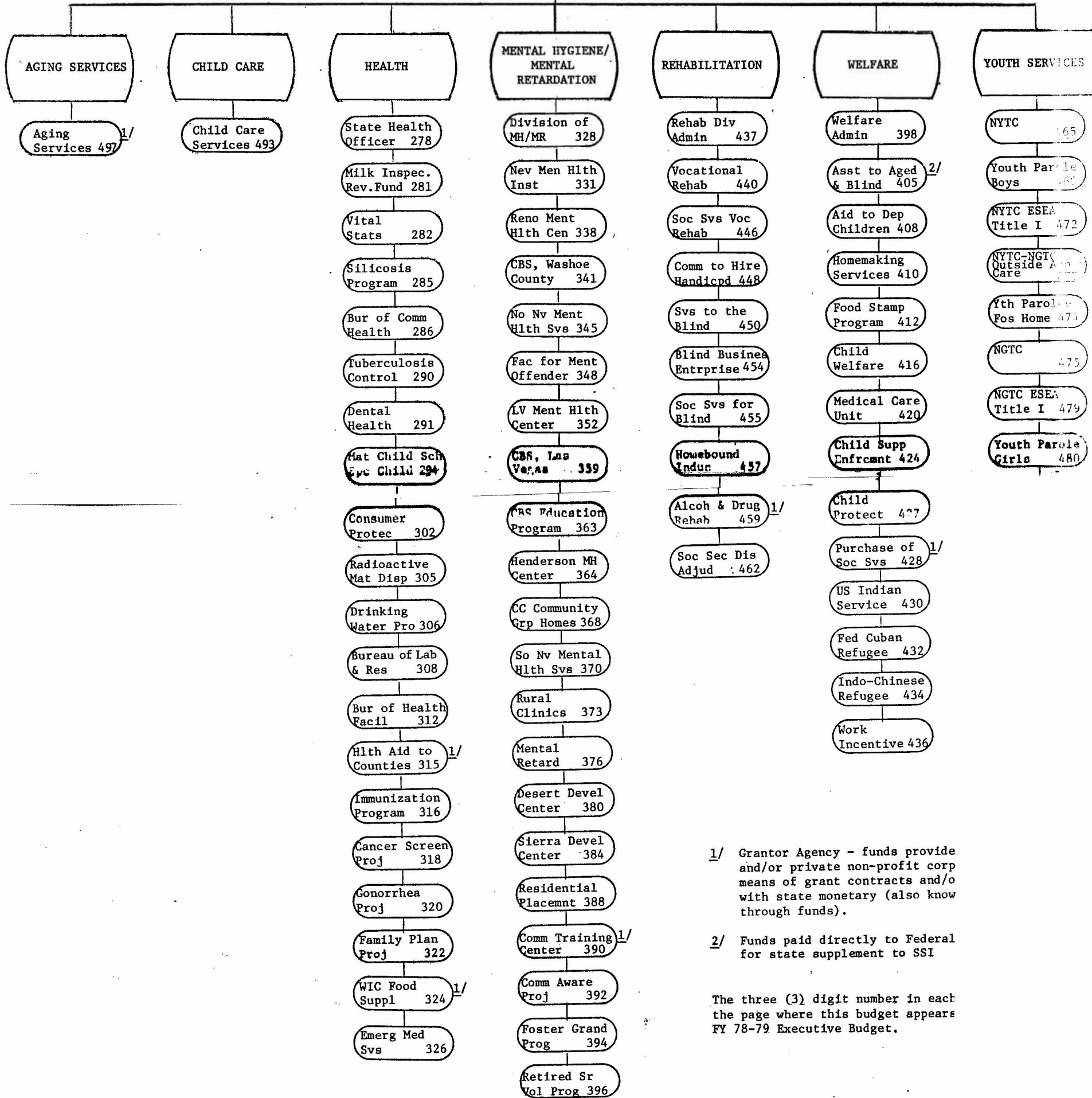
DEPARTMENT  
OF  
HUMAN RESOURCES

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Developmental  
Disabil 495 <sup>1/</sup>



<sup>1/</sup> Grantor Agency - funds provide and/or private non-profit corp means of grant contracts and/o with state monetary (also know through funds).

<sup>2/</sup> Funds paid directly to Federal for state supplement to SSI

The three (3) digit number in each the page where this budget appears FY 78-79 Executive Budget.

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281	Milk Inspection Revolving Fund	250-3210
282	Vital Statistics	101-3190
285	Silicosis Program - Health Dept	101-3183
286	Bureau of Community Health Services	101-3224
290	Tuberculosis Control	101-6025
291	Dental Health	101-3187
294	Maternal, Child, School and Special Children	101-3222
302	Consumer Protection	101-3194
305	Radioactive Material Disposal	606-4160
306	Drinking Water Program	101-6030
308	Bureau of Laboratory and Research	101-3221
312	Bureau of Health Facilities	101-3216
315	Health Aid to Counties	300-3207
316	Immunization Program	300-3211
318	Cancer Screening Project	300-3213
320	Gonorrhea Screening Project	300-3218
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324	WIC Food Supplement Program	300-3213
326	Emergency Medical Services	101-3235
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338	Reno Mental Health Center	101-3647
341	CBS, Washoe	101-3281
345	Northern Nev Mental Health Services	101-6003
348	Facility for the Mental Offender	101-3645
352	Las Vegas Mental Health Center	101-3161
359	Children's Behavioral Services	101-3646
363	CBS Educational Program	101-6009
364	Henderson Mental Health Center	101-3169
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390	Community Training Center Fund	101-3160
392	Community Awareness Project	259-3275
394	Foster Grandparents Program	101-3197
396	Retired Senior Volunteer Program	101-3639
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440	Vocational Rehabilitation	101-3265
446	Social Services - Voc Rehab	101-3278
448	Committee to Hire Handicapped	101-3156
450	Services to the Blind	101-3254
453	Blind Business Enterprise	220-3255
455	Social Services for the Blind	101-3277
457	Homebound Industries	101-3253
459	Alcoholism and Drug Rehabilitation	101-3170
462	Social Security Disability Adjudication	254-3264
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405	Assistance to Aged and Blind	101-3232
408	Aid to Dependent Children	101-3230
410	Homemaking Services	101-3250
412	Food Stamp Program	101-3233
416	Child Welfare	101-3229
420	Medical Care Unit	101-3243
424	Child Support Enforcement Program	101-3238
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VISITATION SCHEDULE

Senate Committee on Education, Health, Welfare and State Institutions.  
Chairman, Senator Jack Schofield.

Thursday, January 27, 1977

Leave Carson City at 7:15 a.m. for Nevada Mental Health Institute. Reno-visit-Institute facilities, Mental Offender and Mental Retardation programs.

Return to Carson City for 11:00 a.m. roll call.

Tuesday, February 1, 1977

Leave Carson City 7:15 a.m. for Reno. Visit Reno Mental Health Facility, Achievement House, West.

9:30 a.m. Visit Rehabilitation Facility - Reno.

Return to Carson City for 11:00 a.m. roll call.

Thursday, February 10, 1977

9:00 a.m. Visit Northern Nevada Children's Home, Carson.

Wednesday, February 16, 1977

At p.m. adjournment depart from Carson City Airport via Air National Guard plane for Elko.

Dinner and evening at Nevada Youth Training Center.

Thursday morning at Training Center and Elko Community College.

Depart Elko approximately 9:30 a.m. for return flight to Carson City.

Friday, February 18, 1977

At noon adjournment, depart Carson City Airport via Air National Guard plane for Las Vegas.

On arrival, visit Health, Welfare, Mental Health facilities during afternoon.

Saturday, February 19, 1977

Leave Nellis Air Base via helicopter - fly over Prison site at Jean, Boulder City Children's Home, Spring Mountain Youth Camp. Land at Caliente for visit to the Girls' Training Center.

Return to Vegas - P.M.

DEPARTMENT OF HUMAN RESOURCES/DIVISION FOR AGING SERVICES

OVERVIEW SUMMARIZATION

Older Americans Act of 1965, As Amended

AN ACT

*To provide assistance in the development of new or improved programs to help older persons through grants to the States for community planning and services and for training, through research, development, or training project grants, and to establish within the Department of Health, Education, and Welfare an operating agency to be designated as the "Administration on Aging".*

The Older Americans Act of 1965, as amended, continues in force under Public Law 94-135 (November 28, 1975). The following titles contained in the above-mentioned Act involve formula allocated amounts to the State of Nevada for the awards of programs and projects:

Title III - GRANTS FOR STATE AND COMMUNITY PROGRAMS ON AGING - Funds can be awarded by the State Agency providing social services to help meet the needs of older people. Examples of programs that have been funded involve health, homemaker service, senior citizen center support, transportation, information and referral services, etc.

Title VII - NUTRITION PROGRAM FOR THE ELDERLY - Funds under this program are utilized solely for the purpose of providing hot meals five days per week at a congregate setting for individuals 60 and older. Homebound elderly are also eligible for home delivered meals.

The Division for Aging Services comes under the Nevada Revised Statutes, Chapter 427A. As a State Agency solely responsible in carrying out the purpose and intent of the Older Americans Act of 1965, as amended, four main functions are noted: planning, coordination, evaluation and administration of the State Plan. The Division for Aging Services may be identified as a clearinghouse involving any and all matters in assistance for and in behalf of meeting needs of older persons. The State Division for Aging Services is prohibited by law in performing direct service functions with the exception of providing technical assistance (grant applications) and information and referral giving.

The Division for Aging Services is supported by a staff consisting of: Administrator, Assistant Administrator, Research Analyst, Nutrition Program Supervisor, Nutrition Program Representative, Social Worker Trainee, 5 Field Representatives, Auditor, Accountant and 6 Clerical, with offices located in Carson City and Las Vegas. Responsibility for aging programs assisted through the Division for Aging Services is statewide.

The Division for Aging Services would be pleased to answer any inquiries pertaining to its overall function and responsibilities. Contact may be made at the Carson City office at 505 E. King St., Room 101 of the Kinkead Building, Phone-885-4210; or the Las Vegas office at 1055 East Tropicana Ave., Suite 880 of the Tropicana Plaza, Phone-385-0358.

ASSEMBLY WAYS & MEANS COMMITTEE  
 Budget Hearings  
DIVISION FOR AGING SERVICES

	<u>FY 77/78</u>	<u>FY 78/79</u>
Regular Appropriation	\$ 205,665	\$ 219,214
Title VII Nutrition	1,007,448	1,007,448
Fed Title III Admin	200,000	200,000
Fed Title III Projects	603,900	603,900
Model Projects	24,500	20,000
Title IV-A Training	<u>30,000</u>	<u>30,000</u>
	<u>\$ 2,071,513</u>	<u>\$ 2,080,562</u>

In the regular State Appropriation of \$205,665 in FY 77/78, \$50,000 is the special appropriation granted to provide matching funds for Title XX and UMTA Transportation and provide small cash match for small projects that do not have the required cash or in-kind match. See Attachment "A"

The balance of the State Appropriation \$155,665 will be used to provide administrative services statewide for the Division for Aging Services.

Budget requirements show a marked increase over previous years for the following basic reasons:

- (1) Federal funding in the area of direct services has been substantially increased resulting in an increased number of direct service projects for senior citizens in Nevada. In Title VII - Nutrition, we presently have 15 projects with 47 feeding sites plus the homebound meals. We anticipate 8 additional feeding sites in FY 77/78. In the Title III program we have 32 projects funded at present with an anticipated addition of 5 - 6 by the end of FY 78.
- (2) The 308 Model Grant consists of the Nursing Home Ombudsman and the Legal Services Development programs totalling \$38,000. Title IV-A Training has increased by \$10,000. Additionally, we have the RSVP program for Rural Counties in Nevada totalling \$27,300.
- (3) Presumably, on or before July 1, 1977, the Title IX Senior Employment Program and the Title V Senior Housing Program will be funded through this agency. *Citizen Centers*

Additionally, due to the change of administration in Washington, it is anticipated the Senior Companion, Foster Grandparents, Retired Senior Volunteer Program and other ACTION programs will possibly come under the Administration on Aging and be administered under State Units on Aging.

The Division for Aging Services also participates in UMTA-Transportation and Section 147-Rural Transportation in giving financial assistance, technical assistance, assessments and monitorings, however, even though they are not funded directly through the Division, they affect the elderly people of Nevada.

Budget Hearings (continued)

- Title VII Nutrition - Total Federal to be used to fund projects
- Fed Title III Admin - To administer Division services statewide
- Title III Projects - Total Federal to be used to fund projects
- Model Projects - Federal Grant for Nursing Home Ombudsman Program
- Title IV-A Training - For statewide training programs for the Division for Aging Services' personnel and meal site directors/staff.

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JUSTIFICATION FOR SPECIAL APPROPRIATION

A request for \$100,000.00 special appropriation is needed to provide matching funds for Title XX and UMTA transportation programs. During FY'76, \$60,000.00 of the special fund was utilized as matching funds for Title XX funds in the amount of \$180,000.00 and \$31,000.00 of the special fund was utilized as matching funds for the UMTA transportation funds under the (16)(2)(b) program. In the up-coming biennium we anticipate an increase in the amount of Title XX funds for elderly programs and will require more state funds for matching purposes. We are also preparing to place more UMTA vehicles in Clark and Washoe Counties as well as in some of the rural counties during the FY'78/79 biennium. The amount available from the Federal Government is \$133,000.00 in UMTA funds which will require \$31,000.00 of state matching funds.

As in the past years there are certain small rural areas that do not have the required cash or in-kind match to implement needed projects; in these areas a small cash match can make the difference between a successful worthwhile project or no project at all. We are constantly reminded to increase services to the low income, minority people in the rural areas of the state.

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ASSEMBLY WA & MEANS COM. JEE  
 Budget Hearings  
DIVISION FOR AGING SERVICES

	<u>FY 77/78</u>	<u>FY 78/79</u>
Contractual	\$	\$ 1,000
Other Contracts	2,400	2,500
 Total	 \$ <u>2,400</u>	 \$ <u>3,500</u>

In FY 77/78 the \$2,400 is all in Other Contract Services. This will be spent to cover maintenance contracts and a copy machine in the Las Vegas Office (contract rental agreement). Additionally, we will reimburse the RSVP volunteers as per the Contract Agreement.

In FY 78/79 Other Contract Services was increased \$100. This \$2,500 will be used for the same expense as in FY 77/78.

In FY 78/79 \$1,000 was allowed in contracts for use during the Legislative Session to cover additional expense resulting from the legislative process.

	<u>FY 77/78</u>	<u>FY 78/79</u>
Agency Publications	\$ <u>6,840</u>	\$ <u>6,840</u>

The budgeted amounts in Agency publications will be used for the Vintage Views and News, the State Plan, Outlines, Cookbooks and updating the State Directory.

	<u>FY 77/78</u>	<u>FY 78/79</u>
Dues & Registrations	\$ <u>750</u>	\$ <u>750</u>

Dues: The National Council on Aging  
 Western Gerontological Society  
 National Association of State Units on Aging  
 Human Services Personnel Association  
 DOVIA-North

Registrations for conferences, seminars and workshops for: The National Council on Aging, Western Gerontological Society, National Association of State Units on Aging, The National Association of Retired People and the American Association of Retired People at both the regional and national level.

As there is no budgeted amount for subscriptions and they would fall under this line item, they would be paid from the \$750 in both FY 77/78 and FY 78/79.

\$50,000.00 State Grant

\$43,524.00 of the grant was expended to generate \$156,033.00 federal funds - ratio: State 21.8%---Federal 78.19%. It encompassed the following programs:

- 3-1-76  
\$31,461.00 to implement the Urban Mass Transportation Act in Reno and Las Vegas. The Division for Aging Match Monies for UMTA Vehicles enabled some 315 senior citizens and some 50 physically and mentally handicapped persons to receive transportation each day, Monday through Friday and occasionally on week ends to essential social services, including: senior nutrition, medical appointments, trips to senior citizens centers, social security, tax assessor's office, post office, recreation and other priority needs.
- 4-1-75 - 3-31-76  
\$2,000.00 to the Retired Senior Volunteer Program in Reno for a radio information service and to help subsidize expenses of the volunteers. This involves more retired seniors in more community activities by making the seniors and the community aware of the services available through RSVP.
- 12-74 - 6-75  
\$6,063.00 granted to Clark County Community College to match federal funds (75/25) to extend to older Americans a transportation system to satisfy their needs by transporting them to and from essential social services. There was no local match available for this program.
- 3-74  
\$2,000.00 a mini grant to Elderport to provide additional match for the federal grant as there was not enough available local match for the 75/25 ratio. The program provides transportation to the elderly who are unable to otherwise secure the minimal necessary transportation for medical, nutritional and other essential social services.
- 6-1-75 -  
5-31-76  
\$2,000.00 granted to Mineral County School District to assist in construction of a house for senior citizens to be built by the shop classes of the school. The first house was to be sold to a senior citizen and the money was to be used toward construction of another house, etc., for an on-going program to help alleviate the senior citizen's housing problem.

\$75,000.00 State Grant

4-1-76 - 3-31-77

\$60,000.00 state funds generated \$180,000.00 federal dollars for transportation of Title XX eligible persons statewide. The funds were granted to the Welfare Department who monitors the program. The purpose is to provide services to a greater number of needy people.

Of the \$15,000 local match left to be obligated, the following additional obligations have been made to date:

- \$ 500.00 Quin County RSVP - To help meet matching funds for a vehicle to transport the elderly and handicapped in Carson City.
- \$ 792.00 Young At Heart Senior Citizens, Inc. - To help meet matching funds for a vehicle to transport the elderly and handicapped in the Minden-Gardnerville area.
- \$ 2,500.00 Nevada Catholic Welfare Bureau, Inc. - For needed third party match for the Title XX Homebound Nutrition Program in Las Vegas.
- \$ 1,000.00 Washoe RSVP - A continuation obligation to help meet the need for matching funds for the Retired Senior Volunteer Program.

	<u>Paid FY '74</u>	<u>Paid FY '75</u>	<u>Paid FY '76</u>	<u>Paid FY '77</u>	<u>Obligated</u>	<u>Total Paid &amp; Obligated</u>
<u>\$50,000 - Cat. 14</u>						
RSVP	-0-	250.00	1,000.00	250.00	500.00	2,000.00
UMTA	-0-	-0-	18,471.47	6,555.55	6,433.98	31,461.00
Elderport	2,000.00	-0-	-0-	-0-	-0-	2,000.00
Mineral County	-0-	500.00	1,500.00	-0-	-0-	2,000.00
Clark County Community College	6,063.00	-0-	-0-	-0-	-0-	6,063.00
	<u>8,063.00</u>	<u>750.00</u>	<u>20,971.47</u>	<u>6,805.55</u>	<u>6,933.98</u>	<u>43,524.00</u>

50,000.00  
 (36,590.02) Paid to date  
 13,409.98 Agrees with 3.0  
 ( 6,933.98) Obligated  
6,476.00 Balance to Obligate

	<u>Paid FY '76</u>	<u>Paid FY '77</u>	<u>Total Paid</u>	<u>Obligated</u>	<u>Total Paid &amp; Obligated</u>
<u>\$75,000 - Cat. 16</u>					
	<u>24,995.00</u>	<u>865.00</u>	<u>25,860.00</u>	<u>34,140.00</u>	<u>60,000.00</u>

60,000  
 15,000

75,000.00  
 (25,860.00) Paid to date  
 49,140.00 Agrees with 3.0  
 (34,140.00) Obligated  
15,000.00 Balance to Obligate

DIVISION FOR AGING SERVICES' STAFF  
Carson City Office

Carson City, Nev. 897  
Phone: 885-4210

<u>NAME</u>	<u>TITLE</u>	<u>ADDRESS</u>	<u>DUTIES AND RESPONSIBILITIES</u>
Linda Botts	Nutrition Program Representative	5655 Meacham Carson City Phone: 883-4491	<p>Under supervision of the Nutrition Program Supervisor, research nutritional needs of elderly to develop annual State Plan for Nutrition.</p> <p>Assist local sponsors in applying for and implementing hot meal programs to serve persons age 60 and over. Provide assistance in site location, nutrition and food service technology. Conduct on-going assessment of Elderly Nutrition Program.</p> <p>Other duties as assigned.</p>
J. Ray Carlson	Resource Development Specialist	247 Tahoe Drive Carson City Phone: 882-6567	<p>Cooperate with local government and non-profit agencies in coordinating projects to provide services to the elderly.</p> <p>Research professional publications to identify potential funding sources for programs to benefit the elderly and provide assistance in the preparation of funding proposals.</p> <p>Special projects as required and other duties as assigned.</p>
Stan Cooper	Research Analyst	4104 Pheasant Dr. Carson City Phone: 883-2579	<p>Coordinate aging training programs, transportation efforts and Title XX Social Service contracts.</p> <p>Assist grantees in writing Urban Mass Transit vehicle grants and conduct program evaluations.</p> <p>Research funding sources and information about possible new programs. Assist Administrator and Assistant Administrator in writing goals and objectives.</p> <p>Other duties as assigned.</p>

NAMETITLEDRESSDUTIES AND RESPONSIBILITIES

Howard Hammill

Field Representative

P. O. Box  
Carson City  
No phone

Provide technical assistance and information to all potential sponsoring organizations. Coordinate with State Agency staff concerning projects, programs, plans, etc.

Monitor and evaluate projects funded by the Division for Aging Services. Research possible resources for services to the elderly.

Other duties as assigned.

Harlan Heward

Field Representative Trainee

1901 North Peters  
Carson City  
Phone: 883-5546

Responsible for the establishment, maintenance and improvement of the Information and Referral Service system in the North State in accordance with Objective #8 of the State Plan and the ten steps for its achievement. At present the North State system has 12 I&R centers. I also oversee 2 VISTA volunteers and report to the Federal ACTION Agency on their performance, progress and status.

Also responsible for the updating of the State Directory Services Agencies for the Aging, as well as providing any information or service pertaining to the I&R Service of the Division for Aging Services.

Other duties as assigned.

John B. McSweeney

Administrator

515 W. 4th St.  
Carson City  
Phone: 882-0383

Complete responsibility for implementation of the Older Americans Act of 1965, as amended; develop and administer State Plan; coordinate with all Federal and State Agencies, as well as other entities, that have impact toward older people; complete knowledge of rules and regulations promulgated under OAA; knowledge of Federal acts, rules and regulations that pertain to elderly. Responsible for administering Federal and State appropriations. Directly responsible to the Director of the Department of Human

ohn B. McSweeney  
(continued)

Resources. Meet at least 6 times a year with State Advisory Committee to exchange information, make recommendations, etc. Coordinate and advocate legislative proposals that enhance the well-being of the elderly. Responsible for statewide communication which includes speeches, news releases, newsletters, publications, radio and TV.

Wallace H. Roanhaus      Assistant Administrator

3706 Bigelow Dr.  
Carson City  
Phone: 882-4575

Assist the agency Administrator in overall operations of the Division for Aging Services. Provide direction and leadership to staff; provide technical assistance to project directors, other State and local agencies. Provide direction in preparation of State Plan, Guidelines and policies manuals. Assist with Advisory Committee meetings, public hearings, give talk on aging programs dealing with problems of the elderly. Coordinate programs with other State, Federal and local agencies on a statewide basis. Inform staff, project directors, local government officials of changes in Federal and State rules and regulations. Day-to-day supervision of staff and operations of the agency.

Other duties as assigned.

Corinne Shumway      Nutrition Program Supervisor

1175 Williams  
Reno  
Phone: 747-6444

Directly responsible to the Administrator of the Division for Aging Services; develop State Nutrition Plan which includes allocation plans for \$1,007,000 Title VII funds and local match of \$100,700. Technical assistance to grantees, etc.; quarterly assessments of all Title VII projects; Title VII training; selection and distribution of commodity foods; grant writing. Responsible for 15 nutrition programs with 45 sites. Supervise Nutrition Program Representative, 2 Nutrition Aides and 1 VISTA worker.

Other duties as assigned.



NAMETITLEADDRESSDUTIES AND RESPONSIBILITIES

William X. Smith

Nursing Home Ombudsman Liaison  
Officer1290 Koontz Lane  
Carson City  
Phone: 882-1893

Accept and evaluate complaints from patients in nursing homes, family and friends on an impartial basis. Advocate quality of care and life of patients in nursing homes. Act as consultant and advocate to nursing homes' administrator and members of their staff in all matters deemed appropriate to involve the Ombudsman. Be available to members of the Legislature to offer recommendations regarding legislation effecting nursing facilities. Develop ad hoc task forces in Las Vegas, Reno and Elko and offer training tools to assist them in evaluating the quality of care offered at nursing facilities in each particular area.

Other duties as assigned.

H. Ross Sterling

Auditor

5547 Chocolate Dr.  
Sun Valley  
Phone: 673-2009

Responsible for technical assistance to the bookkeepers and project directors on all phases of financial management of the grants. Conduct pre-audits, interim audits and final audits on all programs under the Division for Aging Services. Responsible for supervision of all financial operations regarding the grantees as well as supervision of all financial operations at the State level.

Other duties as assigned.

Margaret Wetmore

Nutrition Aide

P. O. Box 157  
Wellington, Nv.  
Phone: 266-3688

Analyze and evaluate monthly menus for Title VII. Analyze, evaluate and provide summation of findings on menus from other agencies on request. Assist in providing technical assistance to meal sites.

Other duties as assigned.

NAMETITLEADDRESSDUTIES AND RESPONSIBILITIESTITLES

Inez Young	Accountant	4690 Silver Sage Carson City Phone: 882-4458	Assist in preparation of annual/biennial budget; compile information to make expenditure projections. Responsible for monthly and quarterly reports as required by Region IX. Prepare vouchers for all accounts payable. Verify correctness of grant awards and post to ledger. Process all administrative bills for payment. Provide technical assistance on fiscal matters to all projects.
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Other duties as assigned.

* Syble Askenette	Senior Citizen Indian Coordinator/Nutrition Aide	302 Washoe Street Carson City No phone	Provide technical assistance to Indian sites in developing and implementing social services; assist in developing new Title VII Indian nutrition sites; assist in monitoring and evaluating on-going Indian nutrition sites; provide technical assistance in developing grants which will provide services to the Indian people; educate Division for Aging staff in the needs of the elderly Nevada Indian.
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Other duties as assigned.

\* Presently employed by the Senior Citizens' Community Services Program 20 hours per week and stationed within the Division for Aging Services.

CLERICAL STAFF

Lolly Vanica	Administrative Secretary	P. O. Box 1981 Carson City Phone: 882-6303	Responsible for document and work flow between Administrator, professional staff and clerical staff. Responsible for all matters pertaining to Administrator's appointments, travel, meetings, etc. Record minutes of all Advisory Council Committee meetings.
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Other duties as assigned.

Gloria Rankin	Senior Clerk Typist	150 Manzanita Terrace Carson City Phone: 882-3983	Clerical support.
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<u>NAME</u>	<u>TITLE</u>	<u>ADDRESS</u>	<u>DUTIES AND RESPONS.</u>	<u>ITIFS</u>
Paula Teuscher	Senior Clerk Typist	1111 East 5th St., #5 Carson City Phone: 882-6764	Clerical support.	
Darlene Bartlett	Senior Clerk Typist	1602 Rand Ave. Carson City Phone: 882-6192	Clerical support.	
Marlene Gilmore	Student	1500 Camille Dr. Carson City Phone: 882-5120	Clerical support	

DIVISION FOR AGING SERVICES' STAFF  
Las Vegas Office

Las Vegas, Nv. 89109  
Phone: 385-0358

<u>NAME</u>	<u>TITLE</u>	<u>ADDRESS</u>	<u>DUTIES AND RESPONSIBILITIES</u>
Suzanne Ernst	Field Representative	3006 Carruth Las Vegas Phone: 735-5891	Technical assistance to sponsoring organizations and all projects proposed or funded through the Division for Aging Services; evaluate projects funded to insure they are meeting stated goals and objectives; act as an advocate for the elderly and attend public meetings presenting rights and needs of the elderly. Interpret State and Federal regulations Division policies and procedures. Submit necessary reviews, evaluations and reports as requested.  Other duties as assigned.
Connie Moore	Social Worker Trainee	1017 Sir Patrick Las Vegas Phone: 736-4860	Coordinate all Aging Information and Referral programs in the State of Nevada coordinate state's input into Vintage Views and News and keep in contact with contractor and editor to insure quarterly deadlines are met. Prepare articles for newsletter. Conduct annual training sessions for information and referral centers. Research sources of funding for the State's I&R programs. Compile statistics of prevalent needs for sen citizens in each county from quarterly reports submitted by each I&R center.  Other duties as assigned.

	<u>TITLE</u>	<u>ADDRESS</u>	<u>DUTIES AND RESPONSIBILITIES</u>
John Nedley	Field Representative	2817 Stewart, Apt. #4 Las Vegas Phone: 384-3935	Provide technical assistance to sponsoring agencies and to all programs funded through the Division for Aging Services in the southern area of Nevada and principally in Clark County; act as liaison between the Division and local government and fulfill the role of advocate for the elderly of the area. Responsible for periodic monitoring and assessing of the programs to guarantee that objectives are being reached and resources are not being wasted.
Virginia Thurmond	Senior Clerk Steno	2339 Webster, Apt. #2 North Las Vegas Phone: 649-3167	Other duties as assigned. Clerical support.

CHILD CARE SERVICES DIVISION  
Department of Human Resources

Justification of Existing Level

MAJOR DIVISION, BOARD PROJECTS, TO DATE:

- . Comprehensive Licensing Regulations for all levels of care developed through State-wide workshops
- . Local and State-wide child care provider associations to address subject of quality, through shared expertise, training, purchasing.
- . Performance-based training, credentials, "Accreditation System", developed by Division Task Force (U. depts. of Educ., Home Ec.; Community College; School District; Dept. of Educ.; Headstart; providers
- . State Conference on Children; effective vehicle for review and planning of children's services.
- . Child abuse/neglect task forces, north and south. These multi-disciplinary, viable organizations now have paid staff, with program priorities in which the Division assists.
- . Registry System of all child care facilities; used regularly for program planning by any service agencies in State and fed. gov'n.
- . Clark County child care needs assessment: accomplished with fed. funds; used to determine needs, and to compare with our State-wide major union child care needs assessment.
- . New data system developed to provide training, self-assessment, plus specific info. needed by Welfare, Education, Developmental Disabilities, etc.
- . Nationwide survey of employer-supported child care: published in Divisions Dollars and Sense: Employer-Supported Child Care. Reports and employer brochures are now in second printing (300 orders filled; second printing has over 200 requests)
- . Community services building prototype: obtained funds for program, new building that houses (and requires program interaction of) senior citizens, child care center, youth; located in Owyhee, NV.
- . State Plan social services assistance: coordination with Welfare in expanding child care and children's services.

MAJOR DIVISION, BOARD PROJECTS IN PROCESS:

- . Expansion of Title XX child care services: coordination with Welfare for new services to over 350 children.
- . Child development training resources seminars: concept developed by Division to locate no cost personnel resources for each community to allow demonstration of training abilities, and to provide actual training.
- . Licensing entity workshops: previously held on small scale, new comprehensive workshops will avail licensing specialists of shared expertise, suggestions for licensing procedures and program evaluations.
- . Infant care training for caregivers, parents: concept developed by multi-disciplinary group to provide training sessions, video-taped; caregiver and parent training packets, brochures; public education brochures.
- . Public education announcements for radio, TV on child care, child abuse, children's developmental needs. Development of State child abuse brochure for participation as the State agency working with the National Committee.
- . Development of training modules for performance areas established in the Accreditation System. Completion of the System for sale to other states. (Nevada is the first state to develop such a system).

DIVISION POSITION RESPONSIBILITIES:

Administrator

Develops mechanisms for determining State and community needs; determines goals, objectives for recommendation to Board; develops programs, work plans; organizes, reviews, evaluates, coordinates.

Secretary

Performs all secretarial duties for Administrator, Policy Board, special committees, task forces; maintains all Division records, files; maintains resource library and child care registry.

## OFFICE OF HEALTH PLANNING & RESOURCES

HEALTH PLANNING & RESOURCES IS THE FORMER COMPREHENSIVE HEALTH PLANNING AGENCY. THE PASSAGE OF THE NEW FEDERAL HEALTH PLANNING LAW MADE A GREAT NUMBER OF CHANGES IN THE RESPONSIBILITIES OF THIS AGENCY AND THE FEDERAL FUNDS AVAILABLE. BECAUSE OF THIS, AND WITH AN EYE TOWARD CLOSER COORDINATION AMONG THE MANY AGENCIES THAT WILL NEED TO BE INVOLVED IN A SPECIFICALLY GOAL-ORIENTED PLANNING PROGRAM, THE AGENCY WAS TRANSFERRED FROM THE OFFICE OF THE GOVERNOR TO THE DEPARTMENT OF HUMAN RESOURCES ON JULY 1, 1976.

IN CARRYING OUT THE RESPONSIBILITY FOR HEALTH PLANNING, THIS OFFICE WILL PROVIDE GUIDANCE TO THE TWO AREAWIDE HEALTH SYSTEMS AGENCIES CREATED UNDER THIS ACT. BECAUSE OF THE MANDATES IN THE LAW, WE MUST COORDINATE VERY CLOSELY WITH THE GREATER NEVADA HEALTH SYSTEMS AGENCY AND THE HEALTH SYSTEMS AGENCY OF CLARK COUNTY IN DEVELOPING THEIR AREAWIDE PLANS WHICH WILL EVENTUALLY BE INCORPORATED INTO A STATE HEALTH PLAN. THIS STATE HEALTH PLAN WILL BE USED TO DETERMINE WHAT SERVICES AND FACILITIES NEED TO BE CREATED, EXPANDED OR PHASED OUT AND WHERE FEDERAL GRANT PROGRAM DOLLARS FOR HEALTH SHOULD GO.

THE SECOND FUNCTION OF THE OFFICE IS TO CONTINUE THE ACTIVITIES OF THE FORMER HILL-BURTON PROGRAM, WHICH IN YEARS PAST HAS PROVIDED FEDERAL GRANTS OR LOANS TO COMMUNITY OR NON-PROFIT HOSPITALS TO UPGRADE OR ENLARGE THEIR FACILITIES. THIS INVOLVES DOING AN ANNUAL SURVEY OF THE HOSPITALS TO ASCERTAIN THE NUMBER OF NEW BEDS NEEDED OR THOSE THAT NEED TO BE UPGRADED, DEVELOPING

A PLAN THAT SETS PRIORITIES AND ADMINISTERING THE FEDERAL GRANTS OR LOANS IN ACCORDANCE WITH THE PRIORITIES SET.

A THIRD FUNCTION OF THIS OFFICE IS TO ADMINISTER THE CERTIFICATE OF NEED AND 1122 REVIEW PROGRAMS OF THE OLD COMPREHENSIVE HEALTH PLANNING LAW. THESE PROGRAMS ARE INTENDED TO AVOID AN OVER-ABUNDANCE OF HOSPITAL OR SKILLED NURSING FACILITY BEDS, AND TO PREVENT UNNECESSARY CAPITAL EXPENDITURES FOR NEW OR ADDED SERVICES WHICH MAY INCREASE THE COST OF CARE TO PATIENTS. THE INTENT OF THIS ACTIVITY IS TO SLOW THE INCREASED COST OF HEALTH CARE.

IN ADDITION TO OUR OVERALL HEALTH PLANNING FUNCTION, THE OFFICE OF HEALTH PLANNING & RESOURCES IS ALSO RESPONSIBLE FOR DEVELOPING A STATE PLAN FOR DEVELOPMENTALLY DISABLED CITIZENS AND AWARDING A SPECIFIC AMOUNT OF FEDERAL GRANT FUNDS FOR PROJECTS THAT WILL PROVIDE SERVICES OR TRAINING TO DEVELOPMENTALLY DISABLED CITIZENS--THE MENTALLY RETARDED, OR THOSE WHO SUFFER FROM EPILEPSY, CEREBRAL PALSY OR WHO ARE AUTISTIC.

IN CARRYING OUR OUR HEALTH PLANNING RESPONSIBILITIES, WE ANTICIPATE WORKING VERY CLOSELY WITH ALL STATE AND LOCAL AGENCIES AND ORGANIZATIONS INVOLVED WITH PROVIDING HEALTH CARE SERVICES IN NEVADA TO AVOID UNNECESSARY DUPLICATION OF EFFORT AS MUCH AS POSSIBLE.