

SENATE FINANCE COMMITTEE
MINUTES OF MEETING
JANUARY 27, 1975

22

The meeting was called to order at 8:30 a.m.

Senator Lamb was in the Chair.

PRESENT: Senator Floyd R. Lamb, Chairman
Senator Warren L. Monroe
Senator B. Mahlon Brown
Senator William J. Raggio
Senator James I. Gibson
Senator Clifton Young
Senator Lee E. Walker

OTHERS: John P. O'Brien, General Services/Records Management
Howard Barrett, Budget Director
Patricic Krushane, Printing Division
Pat Brady, Printing Division
Terry Sullivan, Purchasing Division
Ron Mays, General Services Telephone
Bettie Cullen, General Services Accounting
Mike Meizel, General Services Building and Grounds
Joe Hamernick, Building & Grounds Division
Dan Miles, Budget Division
Peggy Glover, Director General Services
Cy Ryan, UPI
Father Larry Dumphy, Franciscan Center
Gordon Harding, Data Processing
Gene Olson, Motor Pool
Senator Joe Neal
Senator Norman Ty Hilbrecht

DEPARTMENT OF GENERAL SERVICES

Peggy Glover was introduced

Senator Lamb asked what her duties were

Peggy explained that she was a sort of fill-in as liaison between department heads.

Senator Raggio questioned her about legal expenses and she said it was left up to the Deputy Attorney General. She was also questioned on in-state travel and explained that there was not that much travel and individual agencies were charged.

STATE PRINTING OFFICE

Pat Brady and Patricia Krushane- Representing Printing office

Senator Lamb asked about travel - Pat Brady explained that it was only in-state anything out of town was mailed by parcel post .

Senator Lamb also questioned charges and how we charge

Mr. Brady explained a breakdown under Miscellaneous, Labor and Materials.

Senator Gibson asked about salary adjustment reserve and Mr Brady discussed union contracts and how we adjust to other areas and stay close to that.

STATE PRINTING OFFICE (Continued)

Senator Brown asked how many agencies were using the State Printer. Mr. Brady explained that in 1970, the number of jobs in progress was 3,300 and in 1974, 5,700. He also explained that the University has four small presses, and can use outside sources. Mr. Brady further stated that three other agencies are doing their own printing. Senator Lamb asked about the cost of raw material in 1972-73. Mr. Brady said it was \$173,845.50.

Senator Gibson inquired about longevity and Mr. Brady and Mr. Barrett informed him that they were people who have worked ten to fifteen years (8 years to 17) for union, classified and unclassified.

Senator Lamb asked where used? Mr. Barrett informed him that it was used by all but University professors. Mr. Brady explained the hours and salary. Mr. Barrett was questioned on unemployment compensation and said that every state employee has this and that it is decided by the Federal Government in late December. He went into further discussion on the subject of a .4% assessment against payroll and an option to reimburse the Employment Security Department or pay the premium.

RECORDS MANAGEMENT

Mr. John O'Brien

Mr. Barrett discussed Record disposal and storage (microfilm) or dead storage and copy center (duplication) all agencies in the building must use. Mr. O'Brien mentioned copiers and duplicating centers and mentioned that Carson City had three, Las Vegas has one, Ely and Elko have one.

Senator Lamb questioned him on any travel to Las Vegas or Elko and Mr. Brady explained that the work was sent here.

Mr. O'Brien said that centralized services have been good.

Senator Lamb questioned the six new projects and Mr. O'Brien mentioned the Gaming Control Board back log records, Colorado River Commission in Las Vegas. Medical Examiners Board in Reno, Teacher's Certification Files in Carson City and Education in Carson City.

Senator Gibson asked if Budgets show retirement increase and Mr. Barrett mentioned a one percent increases, separate rundown and cumulative effect, Industrial insurance, retirement, personal assessment, group insurance etc. (see Page 54). These are all increases which Mr. Sparks said shows a summary in the Blue Book on page 82.

BUILDINGS AND GROUNDS

Joe Hammernick, Mike Meizel

Mr. Meizel explained rent on state buildings and explained rates per square ft.

Senator Lamb questioned increase in utilities and main increases are 18% and 12 to 15% inflationary and secondly an increase for the positions of three custodians.

Senator Lamb questioned food and why it should not be removed. Mr. Barrett explained that this would be done.

A short discussion was held on Prison Inmate Stipend Travel.

Senator Raggio inquired about the three new buildings and Mr. Meizel explained that two were in Las Vegas, State Office Buildings, Human Resources and another in Carson City.

STATE PRINTING OFFICE (Continued)

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BUILDINGS AND GROUNDS (Continued)

Senator Raggio questioned reduction in lease figures and Mr. Meizel answered that this was relative to state growth and the Senator also mentioned varied location of offices in Reno. Mr. Meizel said they hope to consolidate and negotiate for a Building and are doing so now.

Senator Lamb asked if consolidation was possible in Clark County and Mr. Barrett answered that each agency (four) are individually central. A question was brought up about one complex being possible in Las Vegas and Reno and Mr. Barrett answered that Reno was no great investment (mostly lease). There was further discussion between Senator Brown and Mr. Barrett on operating expenses and budget, equipment repair, contractual services etc. Senator remarked that new buildings will cause change in lease and Mr. Meizel explained that 28,000 ft. in Carson City and 11,000 ft. in Las Vegas is given up in lease.

Mr. Barrett said that they asked for five new positions but cut down to three. Discussion with Peggy Glover was brought up on the Lamont apartments and Peggy answered questions.

Mr. Barrett presented positions 100% Federally funded. (Form was passed to the Senators for review).

Senator Brown asked about the Lost City Museum and Mr. Barrett said that only new thing is archiological survey and they did not comment on the subject.

A question arose on the small reduction on lease rentals and Senator Lamb said that we should be saving more, but Mr. Meizel explained that the growth factor affected this figure. Senator Lamb mentioned to Peggy Glover that this should be checked and new figures presented. Mr. Barrett will have a list showing leases given up and new buildings and money and square feet involved.

Further discussion on lease spaces and effect on budget took place.

MOTOR POOL

Gene Olson

Budget recommends increase in vehicle operation.
Discussion arose on types of transportation and type of cars to be used.
Also discussed purchase of new automobiles.
Senator Raggio questioned ceilings on purchase

LOST CITY MUSEUM

Mr. Barrett discussed purpose of the increasing funds was for increasing improvements and also the building of new display shelves and the conversion from spotlights to fluorescent lights.

GENERAL SERVICES WORKING CAPITAL

Mike Meizel

Mr. Meizel said that there were not large changes in budget.
Lease charges for a new mailing machine were discussed, and reason for this was that they had taken on more work. He went on to explain the different departments that they had taken on. Also mentioned that postage rates and telephone rates had gone up.

PURCHASING DIVISION

Terry Sullivan said that the income would come from increased administrative costs. They also desire a tele-processing system.

Senator Lamb asked if it would profit this area and they said that they were not pleased with the present system because it doesn't show balance receivables and income. Further discussion in reasons why they would benefit in from this system. Mr. Sullivan and Mr. Barrett said that it would cut down on personnel, reduce the amount of key-punch operators, and that they saved 3.2 million last year.

Meeting adjourned at 10:20 a.m.

Respectfully submitted,

Stephanie Buier

Secretary

APPROVED:

Floyd R. Lamb

Floyd R. Lamb, Chairman