

Assembly

GOVERNMENT AFFAIRS COMMITTEE

1- 0121

MINUTES OF THE MEETING

FEBRUARY 17, 1975

MEMBERS PRESENT:

CHAIRMAN DINI
VICE-CHAIRMAN MURPHY
ASSEMBLYMAN CRADDOCK
ASSEMBLYMAN HARMON
ASSEMBLYMAN MAY
ASSEMBLYMAN MOODY
ASSEMBLYMAN SCHOFIELD
ASSEMBLYMAN FORD
ASSEMBLYMAN YOUNG

ALSO PRESENT:

Mr. Robert Guernsey - Budget Division
Mr. Terry Sullivan - Purchasing
Mr. Robert Warren - Nevada League of Cities
Mr. Joe Latimore - City of Reno
Mr. Bill Adams - City of Las Vegas.

Chairman Dini called the meeting to order at 9:00 A.M.

The first bill on the agenda was S.B. 29, which is a technical amendment to conform section 19 of chapter 763, Statutes of Nevada 1973, to section 1 of chapter 546, Statutes of Nevada 1973 and NRS 533.370.

Mr. Stan Peck of the Counsel Bureau testified with regard to this bill. He stated that this bill makes a technical change to correct an error in Section 19.

Mr. Dini asked if the committee had any questions.

Mr. Peck then testified with regard to S.B. 30, which corrects a technical defect in 1973 amendment of Las Vegas City Charter. Mr. Peck stated that this bill just seeks to put language back into law. Mr. Peck further stated that this was a housekeeping bill.

Mr. Schofield stated that this was his amendment.

Mr. Dini asked if there were any further comments.

Mr. Peck next testified on S.B. 36, which is a technical amendment deleting incorrect references to "department of personnel".

Mr. Peck stated that this was a technical change deleting the reference to department of personnel. He further stated that this bill makes no changes in the law.

Mr. Dini asked the committee if there were any questions.

Mr. Peck then testified on S.B. 37, which is a technical amendment deleting obsolete language relating to procedure for short-term financing for drainage districts. Mr. Peck stated that this was all that this bill did.

Mrs. Ford stated that there was a lot of difference between the State Board of Finance and the Tax Commission. Mr. Peck stated that this was made and was omitted.

Mr. Dini asked if there were any questions or if anyone wished to make any comments.

Mr. Dini then proceeded to S.B. 40, and Mr. Robert Guernsey of the Budget Division testified. Mr. Guernsey stated that S.B. 40 refers to checks that have not been cashed within the 90 day period and stated that if these checks were not presented for payment to the controller before the year is closed they must then go to the legislature.

Mr. Dini asked the committee if there were any questions.

Mr. Guernsey then testified with regard to S.B. 41, which provides for clerk of state board of examiners to approve claims under certain circumstances and requires chief of budget division of department of administration to report expenditures from emergency account.

Mr. Guernsey stated that this bill actually had two parts. He stated that it gave formal delegation of authority to approve all claims on behalf of the Board of Examiners. He further stated that this was simply a formal delegation of authority by the Board to Mr. Barrett.

Mr. Dini asked Mr. Young if he had any questions and Mr. Young stated that the Taxation Committee had spoken about this. Mr. Young stated that they still had a separate travel fund.

Mr. Guernsey stated that it was not for a travel advance. He further stated that the budget section review it.

Mr. Murphy asked Mr. Guernsey why on page 2, line 4, the amount of money was so high.

Mr. Guernsey stated that the fund has a total of \$100,000 and that this would be for a national emergency.

Mrs. Ford asked Mr. Guernsey if Keith Ashworth had a copy of the report mentioned on page 2.

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Mr. Guernsey stated that the report was the budget itself.

Mr. Dini asked what kind of claims Mr. Guernsey had had.

Mr. Guernsey stated that the claims came out of the emergency fund, and that fire suppression was the only one. He stated that that was the only one that he was aware of.

Mr. Dini then read from the bill and asked for some details from Mr. Guernsey.

Mr. Guernsey replied that the Budget Director reports to the Board of Examiners. He stated that he does all the background work for them.

Mr. Dini asked Mr. Guernsey who the Board of Examiners were.

Mr. Guernsey replied that the Board of Examiners consisted of The Governor, The Secretary of State and The Attorney General. He further stated that the pre-audit section which is composed of 5 or 6 members daily reviews all of the claim. Mr. Guernsey further stated that there was no way that the Board of Governors could pass on every claim. They only meet once a month.

Mr. Dini then asked if there were any questions or comments on this bill.

Mr. Dini then proceeded to A.B. 230, and stated that Mr. Demers was not present as yet at the meeting, but that a five minute break would be taken by the committee.

Mr. Dini called the meeting back to order and asked if anyone would like to speak for or against A.B. 230.

Mr. Bill Adams of the City of Las Vegas testified. He stated that they had some pros and cons about this bill. He stated that he felt that there should be no distinction made between counties, cities and towns, and that they should all be the same. He further stated that the bill reads that the counties may do it, but the cities and towns are required. He further stated that in Las Vegas they have an animal ordinance. He stated that the concern was for dogs running at large. He further stated that their main concern was that they did not have enough people to control and regulate this, and that they had only a small animal control staff. He further stated that the idea behind the bill is good. He further stated that a little boy who owns a dog is just as important as the man who is breeding dogs. He stated that there should be no distinction between a breeder or a mutt, when levying the \$50.00 fine.

Mr. Adams further stated that the fee in Clark County for sterilization was approximately \$35.00 and that an owner of a dog could obtain a certificate for that price and then take the animal to a veterinarian to have the sterilization done. They found that about one-half of the people who pay for the sterilization actually

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do have the animal sterilized. He stated that they have not arrived at any better solution, and that they were working with the Humane Society and other associations in writing a new ordinance. He further stated that cat traps and dog traps were used. He further stated that the leash law was used primarily as a tool to regulate the dogs that they pick up. Mr. Adams stated that in the Las Vegas area there were approximately about 90,000 dogs and that they have issued licenses for about 30,000. He stated that they had at the present time a boarding fee of \$1.50 to \$2.00 if an animal is picked up. They then require a rabies certificate and a license, if the animal has not had the rabies shot and a license.

Mr. Adams stated that the bill should have some stipulation for the entities to cover boarding, licenses and rabies fees.

Mr. Adams further stated that as far as the bill was concerned, that it should be mandatory to everyone or permissive to everyone. He further stated that it would be better if it was left permissive. He stated that they had a new program that they were working on.

Mr. Dini asked Mr. Adams if the word "shall" was left in the bill, what it would cost the City of Las Vegas.

Mr. Adams stated that with their own animal control operation and additional items, it would cost about \$250,000 a year. Going into the \$50.00 fee, it was his guess that another \$100,000 would be added. He stated that there would be additional work and administrative expenses.

Mr. Murphy asked Mr. Adams if a dog was picked up what the rabies and license would run.

Mr. Adams stated that the rabies shot would be \$10.00 and the license about \$6.00. There would also be a boarding fee of about \$2.00 per day. He stated that generally a dog is kept for 2 days.

Mrs. Ford stated that her interpretation of the bill was that if a dog gets picked up running at large, if he has a tag they have to pay \$50.00 to get it back unless the dog has been sterilized. She stated that this was a strange provision.

Mr. Dini stated that if a dog did not have a license there was no way in which they could find out who the dog belonged to and that that was a way to get rid of dogs.

Mrs. Ford asked Mr. Adams what kind of revenue they could get out of this.

Mr. Adams replied that they placed about 1,000 dogs out of 12,000 that they dispatch. He replied that they would probably receive \$50.00 for the 1,000 dogs. Those that they dispatch they get no money for.

Mrs. Ford stated that the wording of the bill penalized them whether they come back or not.

Mr. Craddock replied that dog napping would become big.

Mr. Adams stated that both female and male dogs should be sterilized.

Mr. Adams further stated that of the number of dogs running at large about 1/2 had been sterilized.

Mr. Murphy questioned Mr. Adams about the licensing of a dog which is used for breeding in a licensed business. He asked Mr. Adams what the circumstances were.

Mr. Adams stated that there is authorization for a recognized kennel.

Mr. Murphy asked why they would worry about a kennel dog.

Mr. Adams stated that that was what he was wondering about. He further stated that a breeder should be careful or pay a penalty.

Mr. May asked Mr. Adams what percentage of the dogs that were being picked up are the animals being forfeited.

Mr. Adams stated that about 1/2 are being sterilized. He stated that they are generally working with 50,000 dogs, which were primarily female animals.

Mr. Dini asked if there were any other questions.

Mrs. Ford asked if Mr. Adams could determine which territory.

Mr. Adams stated that it would be North Las Vegas and the Clark County Area. Everything except Henderson and Boulder City.

Mr. Demers then testified with regard to A.B. 230. Mr. Demers stated that the bill is attempting to curtail the population of dogs by stopping them from breeding. When a dog has been impounded, the owner of the dog would have to give evidence that the dog has been sterilized.

Mr. Dini asked Mr. Demers why the wording stated "shall" for the cities and "may" for the counties.

Mr. Demers stated that the state law at the present time requires cities to have leash laws and Mr. Demers further stated that he was unsure as to whether or not the counties were required to have leash laws. Mr. Demers informed the committee that A.B. 230 had gone through two writings because the first draft was not good.

Mr. Dini stated that the cities would have authority in their charters.

Mr. Demers informed the committee that a law was passed that stated that cities shall have leash laws.

Mr. Schofield asked Mr. Demers if in the various counties they have animal control centers.

Mr. Demers stated yes and said that Douglas County would cover

Lake Tahoe and part of California.

Mr. Demers stated that the problem was how much was to be spent on this control.

Mr. Schofield asked if there was an animal control center in Clark County.

Mr. Demers stated that there was.

Mrs. Ford stated that she thought the answer to that question was the combined animal control center that Mr. Adams mentioned.

Mr. Adams stated that it was.

Mr. Demers stated that the county and city utilize some centers.

Mrs. Ford stated that perhaps all of those can be done optionally by local governments if they so desired. Mrs. Ford asked Mr. Demers if he would prefer to mandate this ordinance rather than move it up to each local government.

Mr. Demers answered affirmatively. He stated that it has increased 300% and that it was now over \$1,000,000. He stated that the dog population continues to get bigger. He stated that Indian Springs is a drop area for unwanted dogs. He further stated that female dogs present problems when they are in heat. He stated that many more children were bitten as a result of this. He further stated that no one was paying attention to the leash laws.

Mr. Dini stated that most small cities have trouble keeping a dog catcher. The problem is enforcement.

Mr. Craddock stated that the leash law should should eliminate the problem. He further stated that it should be mandatory in the county and in the city.

Mr. Demers stated that the leash laws were not working.

Mrs. Ford stated that she thought the intent was to exempt the persons who have a licensed business from having a dog sterilized, but also exempt them from the penalty.

Mr. Demers stated that a dog was able to jump a six foot fence. He further stated that the breeder does not generally run around.

Mrs. Ford questioned Mr. Demers as to whether or not they should have to pay the same penalty as someone else.

Mr. Demers stated that they would have to pay the existing fines.

He further stated that they would either have to get the dog sterilized or pay \$50.00.

Mrs. Ford referred to the summary of the bill.

Mr. May stated that the average cost for a dog to be recovered would run about \$20.00. We are now looking at \$70.00.

Mr. Demers stated that that would be for dogs that were not licensed.

Mr. May stated that children do not have \$70.00.

Mr. Murphy stated that he did not see how you could justify exempting someone that is in a licensed business. He stated that that would not be fair.

Mr. Demers stated that it would be a breeders license. He stated that he would not object to requiring them to pay \$50.00.

Mr. Murphy stated that according to Mr. Adams, only one-half of the people who have paid to have their animals sterilized have actually had them sterilized.

Mr. Demers stated that with regard to the other 1/2 of the people who have paid to have their animals sterilized and have not done so, they will get a telephone call from the police. He stated that that would be the way to have control over this and to curtail the population of dogs.

Mr. Demers stated that from the way things were going the cost would be \$3,000,000 in five years for controlling animals.

Mr. Joe Latimore of the City of Reno testified next and stated that he was both for and against the bill. He stated that control of animals is essential. He stated that the law was permissive on the part of the cities and the counties. He further stated that it was the responsibility of local officials to put in adequate control. He also stated that they are very reluctant. Mr. Latimore stated that it would be necessary on the state level to make it mandatory that local officials do control the animals. Mr. Latimore said that the City of Reno has had a control ordinance. He said that the county has enacted a control leash law and has joined with the City of Reno in utilizing animal control centers. Mr. Latimore stated that as of January of this year, the City of Sparks has joined in. Mr. Latimore stated that from past experience whenever a penalty is administered, there should be a judicial system to determine whether or not this is fair and reasonable. He stated that it is difficult to enforce a penalty that does not have a prerogative of a judge's review.

Mr. Latimore told the committee that the fee in Reno for sterilization is \$75.00. He stated that it is expensive. Mr. Latimore feels that we need something that will encourage veterinarians to cooperate in the study. He further stated that the age and health of the animal was a factor to be considered. Even though a dog may be sterilized, it still does create a problem running at large. There should be a penalty for a dog running at large if it has been sterilized. Mr. Latimore stated that the cost of having a dog is high, and the cost of having a dog should be placed on the people who want to have that privilege. He

stated that 50% of the fees for control of animals is recovered and that 50% comes out of the taxpayers pocket. Mr. Latimore stated that Reno would support the bill, however, it does need some modification.

Mr. Schofield asked Mr. Latimore if he was speaking for and against this bill.

Mr. Latimore stated that that was correct. He stated that he was for a control.

Mr. Dini asked if there were any further comments or questions.

Mr. Warren stated that he represents the cities that are not opposed to the bill nor do they support it. He stated that if he had more time, and if a decision was not made by the committee at this time, he would be able to get more of an impact from the cities.

Mr. Warren stated that he felt that there was some justification that this bill be made permissive. Mr. Warren stated that this should be mandated in cities and counties. He further stated that there should be no distinction between breeder and a little boy's dog. He stated that the breeder should be given no privileges in this area.

Mr. Warren informed the committee that this bill may be more costly than it may appear.

Mr. Craddock suggested that Mr. Warren be allowed more time to dig up some more information.

Mr. Young stated that he thought that there should be a population clause. Mr. Young asked Mr. Adams what kind of a trap was used and Mr. Adams stated that it was a baited trap. He stated that it was a large device. He stated that it looks like a box and was made of plexiglass.

Mr. Dini asked if there were any further questions.

The next bill on the agenda to be discussed was A.B. 171.

Mr. Terry Sullivan of the Purchasing Department testified on this bill. A copy of Mr. Sullivan's testimony is attached to these minutes and made a part hereof.

Mr. Dini asked if there were any questions.

Mr. Dini asked Mr. Sullivan what the definition of a using agency was.

Mr. Sullivan stated that it would be any state agency that would be required to come to them for purchases.

Mr. Dini asked if there were any further questions.

The next bill on the agenda was S.B. 41. Mr. John Crossley of the Legislative Counsel Bureau testified with regard to this bill. He stated the bill was a direct result of audit. He stated that there were no

legislative powers in this bill. He stated that regulations pertaining to claims of the state were now being put into law and that this was already being done by them. He then reviewed the bill with the committee and stated that Mr. Barrett concurs with the bill.

Mr. Schofield then moved for a "do pass" on A.B. 175, concurrently with A.B. 174 and 173. Mr. Schofield stated that he had made a survey and that he had concluded that the committee pass A.B. 175. The motion was seconded by Mrs. Ford. Mr. Young stated that A.B. 175 does more than change the name. The committee then discussed the bill and Mr. Dini asked if there were any questions. Mr. Dini asked the committee if they were all in favor of the bill. The motion for a "do pass" on A.B. 175 was unanimously carried by all of the committee members with the exception of Mr. Moody who was not present at the time of the vote.

Mr. Dini then asked the committee what its recommendations on S.B. 29 were. A motion for a "do pass" was made by Mr. May and was seconded by Mr. Craddock. The motion was unanimously carried by all of the members of the committee with the exception of Mr. Moody who was not present at the time of the vote.

The next bill to be discussed was S.B. 30. Mr. Craddock made a motion for a "do pass" which was seconded by Mr. Harmon. The motion was unanimously carried by all of the committee members with the exception of Mr. Moody who was not present at the time of the vote.

The next bill to be discussed was S.B. 36. A motion for a "do pass" was made by Mr. Schofield and was seconded by Mr. Craddock. The motion was unanimously carried by all of the committee members with the exception of Mr. Moody who was not present for the vote.

The next bill to be discussed was S.B. 37. A motion was made for a "do pass" by Mrs. Ford and was seconded by Mr. Schofield. The motion was unanimously carried by all of the committee members with the exception of Mr. Moody who was not present at the time of the vote.

S.B. 40 was next to be discussed. Mr. Schofield made a motion for a "do pass" and the motion was seconded by Mrs. Ford. The motion was unanimously carried by the committee members with the exception of Mr. Moody who was not present at the time of the vote.

Mr. Schofield made a motion for a "do pass" on S.B. 41. The motion was seconded by Mr. May and was unanimously carried by all of the committee members with the exception of Mr. Moody who was not present at the time of the vote.

Mr. Dini then stated that he thought that A.B. 230 warranted further and continued discussion at a future date.

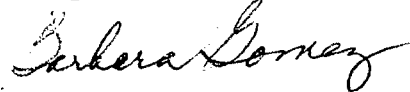
Mr. Craddock thought that this bill should be held by the committee.

Mr. Dini stated that this bill, A.B. 230, will be held by the committee for a future hearing, and that no action be taken on this bill at the present time. Mr. Dini stated that he thought that more research had to be done on A.B. 230 and also that a fiscal note should be on it.

A.B. 171 was discussed next. Mr. May made an "amend and do pass" motion with regard to A.B. 171. The motion was seconded by Mr. Schofield. The motion was unanimously passed by all of the committee members with the exception of Mr. Moody who was not present at the time of the vote.

There being no further business to come before the meeting, the meeting adjourned at 10:40 A.M.

Respectfully submitted,



Barbara Gomez,
Committee Secretary.

ASSEMBLY

AGENDA FOR COMMITTEE ON GOVERNMENT AFFAIRS

Monday,

0120

Date February 17, 1975 Time 9:00 A.M. Room 214

Bills or Resolutions to be considered	Subject	Counsel requested*
S.B. 29	Technical amendment to conform section 19 of chapter 763, Statutes of Nevada, 1973, to section 1 of chapter 546, Statutes of Nevada 1973 and NRS 533.370.	
S.B. 36	Technical amendment deleting incorrect references to "department of personnel".	
S.B. 37	Technical amendment deleting obsolete language relating to procedure for short-term financing for drainage districts.	
S.B. 40	Provides that presentation of canceled state controller's warrant be made to state board of examiners.	
S.B. 41	Provides for clerk of state board of examiners to approve claims under certain circumstances and requires chief of budget division of department of administration to report expenditures from emergency account.	
A.B. 230	Authorizes counties and requires cities and towns to enact an ordinance to control dogs running at large.	
S.B. 30	Corrects technical defect in 1973 amendment of Las Vegas city charter.	

9:00 A.M.

*Please do not ask for counsel unless necessary.

MEMORANDUM

For: Committee on Government Affairs
From: Terry Sullivan
Date: February 17, 1975
Subject: A.B. 171

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Under the provisions of NRS 333.390 the Purchasing Division can authorize agencies to buy certain items directly from a retailer or other source without going through the regular purchasing procedure.

There are, however, two stipulations in the Act that create unnecessary paperwork and reporting. The first of which is Section 1, paragraph 3 (b).

This stipulation limits the agency to an aggregate of \$1,000.00 which means that each time they reach that level of spending they must renew the authorization in order to keep it operative. For some larger agencies this can happen several times per week.

The second stipulation that creates paperwork is Section 1, paragraph 4, which states that the agency must report their accounts and expenditures to the Purchasing Division each month.

We feel there should be a record of these expenditures, but the record should be kept by the agency themselves.

In order to more clearly define what we are seeking, I suggest Section 1, paragraph 3 (b) be amended as follows:

- (b) Specify the limit of spending for individual orders not to exceed \$500.00 except for repair parts as referred to in Subsection 1.

With this language the agencies would not be limited to the amount they could spend totally but would be limited to how much they could spend for each individual order.

There does not appear to be a problem with paragraph 4, so I suggest it remain as shown.

Terry Sullivan

DIRECT PURCHASE AUTHORIZATION

0132
AB171
Nº 5201

Agency Fish & Game Dept

Acquisition No. Ltr 9-9 74

Date 9-19-74

Agency Representative Requesting Authorization Mr. Fred Wright, Acting Director

SUPPLIES AND/OR SERVICES

QUANTITY

In accordance with NRS this authorization is issued for an aggregate amount of \$1000 or one year, whichever comes first. It is issued with the explicit condition that your agency obtain competitive quotes as practicable; such quotes to be maintained in agency file for audit purposes. If the need for authorization still exist when dollar limit is reached, submit a written request for approval. Also a written request will be needed, if the need still exist, June 30, 1975.

This authorization to purchase the following, subject to the purchase limit as shown below and excludes all items stocked by Purchasing Division, and all items under open term contract by Purchasing Division.

- 1) Boat repair parts, not to exceed \$500 per purchase.
- 2) Materials and supplies, such as life jackets, lines, propellers, oars, paddles and emergency lighting elements, not to exceed \$200 per purchase .

The above covers purchases for the ten patrol vessels operated by the Division of Law Enforcement berthed in the Reno, Fallon, Lovelock, Elko and Las Vegas areas. Such units should be available for immediate use for the protection of persons and property, therefore, it is desirable to minimize the "down time" for repairs and for the replacement of materials and supplies that wear out, break, or are lost especially during an emergency operation.

PERIOD COVERED:

Single Purchase

Seasonal Requirement

Good Until Revoked

Other Per NRS dollar and time limits

Renewable time limit expires 6-30-74

Justification for this Authorization ~~XXXXXXXXXX~~ see above

Distribution: ORIGINAL to be submitted with claim
PINK—Purchasing Division
GREEN—Agency Files
BLUE—Budget Division

Signature of authorized person from Purchasing Division
Terry Sullivan, Administrator

DIRECT PURCHASE AUTHORIZATION

0133

AB171

No. 5536

Agency NEVADA STATE MOTOR TOOL

Requisition No. Memo of 5/18/71

Date May 20, 1971

Agency Representative Requesting Authorization Roy V. Ihfe, Garage Service Foreman

SUPPLIES AND/OR SERVICES

QUANTITY

THIS ORDER ISSUED FOR DIRECT PURCHASE OF VARIOUS ITEMS FOR VEHICLE REPAIR & MAINTENANCE.

PURCHASES NOT TO EXCEED \$50.00 PER VENDOR'S INVOICE.

ALL WAREHOUSE & OPEN END CONTRACT ITEMS ARE EXCLUDED.

PERIOD COVERED:

Single Purchase

Seasonal Requirement

Good Until Revoked

Other GOOD FROM MAY 20, 1971 THRU MAY 20, 1972.

RENEWAL MUST BE REQUESTED 30 DAYS PRIOR TO

EXPIRATION DATE.

Justification for this Authorization Not feasible to bid small items & amounts at various times.

No. 5536

cj

Roy V. Ihfe

Signature of authorized person from Purchasing Division

Distribution: ORIGINAL to be submitted with claims
PINK—Purchasing Division
GREEN—Agency Files
BLUE—Budget Division

DIRECT PURCHASE AUTHORIZATION

RENEWAL No. 0134 5205 AB171
For fiscal year 1974-75

Agency Motor Vehicle Department

Acquisition No. Memo 12-19-74

Date 12-19-74

Agency Representative Requesting Authorization Mr. Clyde Campbell

SUPPLIES AND/OR SERVICES

QUANTITY

*In accordance with NRS this authorization is issued for an aggregate amount of \$1000 or one year whichever comes first. It is issued with the explicit condition that your agency obtain competitive quotes as practicable; such quotes to be maintained in agency file for audit purposes. If the need for authorization still exists when dollar or year limit is reached, submit written request for renewal.

This authorization to purchase the following, subject to \$50 per purchase limit and excludes all items stocked by Purchasing Division and all items under open term contract by Purchasing Division.

Nameplates for any employee who meets the general public one should be worn.

PERIOD COVERED:

Single Purchase

Seasonal Requirement

Good Until Revoked

Other *Per NRS dollar and time limits

Renewable time limit expires 6-30-75

Justification for this Authorization

Distribution: ORIGINAL to be submitted with claim
PINK—Purchasing Division
GREEN—Agency Files
BLUE—Budget Division

Signature of authorized person from Purchasing Division

Terry Sullivan, Administrator

4657

DPA #5205 RENEWAL

DIRECT PURCHASE AUTHORIZATION

0135

No. 5521

Agency NEVADA GIRLS TRAINING CENTER

Revision No. Letter May 1, 1970

Date May 5, 1970

Agency Representative Requesting Authorization Wm. J. Miller, Supt. by Alex Forbes, Bus. Mgr.

SUPPLIES AND/OR SERVICES

QUANTITY

- 1. CLOTHING (Does not include dry goods in quantities conducive to bidding by Purchasing Div., i.e. sheets, towels, blankets, etc.)
- 2. PRODUCE
- 3. FRESH FISH & MEAT
- 4. BAKERY GOODS
- 5. DAIRY PRODUCTS
- 6. ALL FOOD STUFFS: required to keep Center in operation between bids, which will be issued on a quarterly basis. Lists to be reviewed by this office prior to submission to Budget. Any extenuating circumstances to be cleared prior to placing orders.
- 7. DORMITORY & HOUSEHOLD SUPPLY ITEMS
- 8. BUILDINGS & GROUNDS MAINTENANCE ITEMS: for minor expenditures under \$100.00/purchase.

NOTE: All items on open term contract, or warehoused, to be purchased through Purchasing Division, unless prior approval is obtained.

THERE IS A LIMITATION OF \$500.00 ON ALL PURCHASES IN ACCORDANCE WITH STATUTES.

PERIOD COVERED:

Single Purchase

Seasonal Requirement

Good Until Revoked

Other IN EFFECT UNTIL MAY 5, 1971*

(Renewal request to be initiated by NGTC prior to expiration)*

Justification for this Authorization: Lack of storage space & distance from suppliers.

Distribution: ORIGINAL to be submitted with claim
PINK - Purchasing Division
GREEN - Agency Files
BLUE - Budget Division

Signature of authorized person from Purchasing Division

