

SENATE EDUCATION HEARINGVOCATIONAL EDUCATION

Minutes of Hearing - March 1, 1973

The ninth meeting of the Senate Education Committee was held on March 1, 1973 at 3:00 p.m.

Committee members present:

Chairman John Foley  
 Senator Walker  
 Senator Bryan  
 Senator Neal  
 Senator Young

Others present:

Courtney Riley, State Department of Education, Carson City  
 Dr. Charles Donnelly, Community College Division, Reno  
 Dr. N. Edd Miller, President, UNR, Reno  
 John Hawkins, Carson City Schools, Carson City  
 Elliot Lima, Churchill County School District, Fallon  
 John Paul, Clark County School District, Las Vegas  
 Clayton Farnsworth, Clark County School District, Las Vegas  
 Kenneth Hansen, Nevada Dept. of Education, Carson City  
 Chancellor Neil D. Humphrey, UNR, Reno  
 Bob Scott, Humboldt County School District, Winnemucca  
 Elmo Dericco, Churchill County School District, Fallon  
 Vaughn Spofford, Carson City Schools, Carson City  
 Don Elser, Elko county Schools, Elko  
 Bob Zander, Elko County Schools, Elko  
 Tod Carlini, Lyon County Schools, Yerington  
 Wallace Smith, Mineral County Schools, Hawthorne  
 Wallace Peterson, Mineral County Schools, Hawthorne  
 Don M. Dallas, Lyon County School District, Yerington  
 Jake Huber, Research Coord., Vocational Tech. Educ, UNR  
 Jon Krug, State Advisory Council for Manpower, Carson City  
 Al Edsall, UNR, Reno  
 Marvin Picollo, Washoe County School District, Reno  
 William E. Schultz, State Dept. of Education, Carson City  
 John Griffin, State Dept. of Education, Carson City  
 Ron Nagel, Lyon County School District, Yerington  
 Gary Gray, C.C.C.T.A., Las Vegas  
 James Eardley, Washoe County Schools, Reno  
 Sam Weaver, Washoe County School District, Reno

Chairman Foley called the meeting to order at 3:00 p.m., stating that testimony will be heard from various educational entities throughout the State, to determine if there is duplication of educational programs.

Mr. Courtney Riley, State Department of Education, Carson City was first to testify on this issue. Mr. Riley offered statements in regard to Nevada's Vocational Education Program concerning three general areas:

1. Role of the State Board of Education in relation to Vocational Education;
2. Current status of Vocational Education Programs;
3. Development of Programs in relation to student occupational and community needs.

In relation to their role, the State Board for Vocational Education is responsible, by State law and Federal regulations, for the administration of Vocational Education Programs in Nevada. NRS 388.36 gives the State Board the authority to accept and administer Federal funds for Vocational Education. Full information concerning this background is available as part of the Nevada State Plan for Vocational Educational - 1973. This is an annual Plan that is developed at the State level. (See Packet - Exhibit A) This State Plan is a policy and operational document expressing the combined local plans of 21 educational agencies operating vocational education programs. Through the development of this Plan on an annual basis, the State staff has the unique opportunity of reviewing all proposals to implement and operate vocational education throughout the state. If it is discovered that an agency is duplicating a program that another agency is offering, that program is disapproved for Federal and State financial assistance. This duplication of programs has been practically eliminated with the development of working agreements by all appropriate institutions in Nevada. Regarding current vocational education enrollment at the secondary level, there are some 15,200 students enrolled. The State Board of Education and staff are presently working on what they call "Career Development in Nevada" (See packet - Exhibit A) The purpose of this publication is to clarify issues, allay fears, translate abstractions and arouse enthusiasm regarding career education. In summary, Mr. Riley stated that the State Plan is a composite of all local plans (school districts, community colleges and universities). Funds are allocated to these local agencies based on their plan as it relates to people needs. The Department evaluates these local programs to determine if maximum services are available and that duplication of services are minimized.

Senate

Education Committee

March 1, 1973

Page Three

225

Dr. Charles Donnelly, Community College Division, commented on Community Colleges. They have a master plan adopted by the Board of Regents in January, 1971, which specifies the philosophy of the Community College. They have four kinds of programs:

1. Occupational vocational technical program;
2. Remedial programs;
3. Community services
4. University parallel

They have set a goal of having 60% of their students in the vocational technical program. (See Exhibit B for chart of Occupational Enrollments) They have attempted to work with the two universities and with the school districts to avoid any unnecessary duplication of programs and courses. When the State Plan was adopted in 1971, the Board of Regents voted on all the two year technical programs that were currently at the two universities, and decided at that time which one would stay with the university and which one would go to the community colleges. Most of them went to the community colleges. (See Exhibit C for written agreement between Western Nevada Community College and the Adult Education Program of the Washoe County School District) They have received much cooperation from the school districts.

Chairman Foley asked if they had a similar agreement with Elko County. Mr. Donnelly stated that they had no formal stated agreement, but Elko County School District turned over all of its adult education to the community college. Their problem in Elko is not one of duplication, but of making the program work. Chairman Foley further queried as to what facilities the community colleges use in the various school districts. Mr. Donnelly stated that Mr. James Eardley could furnish more information on this question. Mr. Eardley stated that the community college classes are held in two high schools - Wooster High School and Reno High School. At this time, they use 13 locations in Washoe County and 13 school buildings. Chairman Foley asked what additional buildings are planned for Western Nevada. Mr. Donnelly stated that they hope to have the final plans approved within the next two months for Phase I in Carson - 200 acres northwest of the City. They are contemplating Phase II immediately north of Hug High School. They are hoping that Phase I will be completed in the Fall of 1974 and Phase II in the Fall of 1975. Mr. Donnelly advised that in Clark County most of their classes are being held in the Skill Center and they are also leasing the old Review-Journal building. They are using some of the facilities at the Naval reserve. They are also using laboratories at Rancho and Western High Schools.

Senator Walker asked if non high school graduates could enroll at the community colleges. Mr. Donnelly replied yes.

Senator Bryan asked what kind of coordination they have in courses that are offered at the community college and university courses; and further, what guidelines are imposed in terms of making credit available at the university level for courses taken at the community college level. Mr. Donnelly stated that this is part of the articulation agreement that is going on now. They are trying to coordinate all programs at the community college that they believe should be transferable to the university. Senator Bryan asked what guidelines are there in terms of instructional requirement. Mr. Donnelly stated they feel the quality of their community colleges depend largely upon the quality of their instructors.

Senator Walker asked if the community colleges were accredited in any way so they can transfer credits to out of-state colleges. Mr. Donnelly stated that they are accredited in all three community colleges by the Northwest Accrediting Association. There are three steps that a college goes through to receive accreditation:

1. Correspondence status - when a college is formed it applies for a correspondence status with the Northwest Association;
2. After a college is formed - they apply for candidacy. All three of their colleges are in this state at present;
3. If the college achieves this status of candidacy, its credits should be accepted at a university or another community college - the same as if it were fully accredited.

They will be applying for full accreditation shortly. They will have a visit next year in May for Elko Community College, and the following year dates are set for the other two colleges.

Senator Bryan asked what their present enrollment was. Mr. Donnelly stated the following figures: 857 - Clark County, 675 - Western Nevada and 118 - Elko.

Dr. N. Edd Miller commented that prior to the creation of the community college division, the two universities set up two-year Associate Degree programs. Both of these programs were transferred to the Western Nevada Community College when it began. They have recently created a coordinated unit for the training of vocational technical teachers. Presently, there are 18 students that are majoring in vocational education.

Chairman Foley asked that when they have a person enrolling at the university, do they have any councillors to discuss with the student the possibility of finding what he wants at the community colleges. Dr. Miller stated that this type of counselling is provided more so at the high school.

Senator Neal asked Dr. Miller is he would care to comment on the role of educational institutions in a contemporary society. Dr. Miller stated that there are two major roles that any educational institution should perform:

1. Direct educational role
2. Research role

Carson City School District, John Hawkins:

Mr. Hawkins stated that they have a recent vocational educational study for Carson City (See Chairman Foley for "Vocational Planning Project" booklet) Mr. Hawkins further stated that they also have "Cooperative Vocational Education Program" pamphlet (See Exhibit D) They feel that they do not have enough guidance people to help every student in high school.

Chairman Foley asked if Mr. Hawkins felt it was the role of the high school to guide the child into college. Mr. Hawkins commented that he felt the high school guidance person would have more knowledge about the student than anyone coming in. Mr. Hawkins feels that possibly the high school guidance people are fully acquainted with the area of vocational educational - most guidance people that they have are academically trained and have not been in the world of work for extended periods of time. They do need help from the outside.

Churchill County School District, Elliot Lima:

Mr. Lima stated that he felt that their points have already been covered.

Senator Bryan asked what number of students from Churchill County High School are enrolled in community college training. Mr. Lima stated that approximately 225 are in private technical schools, about 20 enrolled in community college occupational courses and about 100 in university parallel courses.

Clark County, John Paul and Clayton Farnsworth:

Clark County delegates presented the Committee with informational packets (See Packet - Exhibit F) Mr. Paul stated that they would like to touch briefly on Adult Education and Vocational Education. They had approximately 6,000 students last year that were enrolled in their Adult Education program.

They had approximately 8,000 that were enrolled in the Vocational Educational program. Mr. Farnsworth stated that at the present time, they are operating 15 major vocational areas, with a day-time enrollment of 1,295 students. They have in the development stages at present a career education development program, which will start in the elementary schools with career awareness. The Junior High is expanding this for exploration work - the Senior High moving into a cluster approach of skilled training with the specialized skill training at the vocational technical center. This program will give the students awareness regarding opportunities available.

Chairman Foley asked what the vocational technical school cost was. Mr. Farnsworth stated that: Phase I - \$3,100,000; Phase II - 1.8 million; equipment approximately \$500,000.

Mr. Paul commented that at the present time they are operating through their Adult Education Program a number of programs which they plan to turn over to the community college. The reason for their desire to transfer the responsibility to the community colleges is that they will be receiving funding to operate these programs.

Senator Neal asked what their present minority enrollment. Mr. Farnsworth stated that it is 5.6.

Chairman Foley asked if the travel factor is still a problem. Mr. Paul stated that the Board of Trustees bought their pilot transportation plan. Mr. Farnsworth stated that they do have transportation runs from 7:00 a.m. to 9:00 p.m.

Elko County School District,  
Elko County stated that they have been working with the community college. Their points have already been covered.  
(See Exhibit F)

Humboldt County School District, Bob Scott:  
Humboldt County stated that they have nothing more to offer at this time. They deal with the Elko Community College. Chairman Foley asked what facilities were in Humboldt County at this time. Mr. Scott stated that the Community College utilizes about four classrooms. Their local teachers teach for the Community College.

Lyon County School District, Ron Nagel:

Lyon County stated that they do offer community college programs in Yerington. Within the last couple of years they have offered an instruction program, through the guidelines of the State Board of Education, they are able to hire instructors who do not have to be college degree people.

Senator Bryan asked if there was anything they could do at the Legislative level to assist them in their programs. Lyon County stated that most of their students do have a problem with Unions.

Chairman Foley asked if the vocational students qualify for the ADA Program. Lyon County gave an affirmative.

Mineral County School District, Wallace Smith:

Mineral County stated that their points have been covered by the other counties. They are talking in the neighborhood of 300 people in Hawthorne. Mr. Wallace Peterson further stated that they are operating, at the present time, eleven community college programs. They graduate approximately 15 people a year from the high school.

Washoe County School District, Marvin Picollo, James Eardley, and Sam Weaver:

Dr. Picollo stated career education must involve all education. They feel that all of their programs should orientate toward careers. They have a program at the elementary level that was selected as one of the three most outstanding programs in the country in the area of career education. Dr. Picollo further stated that he feels the community colleges should be using their facilities rather than building their own. There should be no duplication of facilities. About 1/3 of the students on any campus in their community is on a job training station.

Sam Weaver, Student Body President of Hug High School:

Mr. Weaver stated that the Vocational Educational Branch of the State Department of Education sponsors five basic groups of vocational education:

1. Future business leaders of America
2. Distributive education clubs of America
3. Vocational industry clubs of America
4. Future farmers of America
5. Future homemakers of America

These programs are active in the State of Nevada.

There is a department which every high school in Washoe County shares, called Career Vocational Education. This Department has one counsellor in every high school who deals with finding students jobs. The Adult Education Program and Community College appeal to high school students in Washoe County. Many do not have the money to go to college, so they go directly into the Community College. Vocational education seems to help any student to pursue a certain vocation.

Mr. James Eardley commented that they are very grateful to be involved in a community college. (See Exhibit G for Community Education Program) Feels it is beneficial for students to have the alternative of community colleges.

Being no further testimony, Chairman Foley adjourned the meeting at 5:10 p.m.

Respectfully submitted,

  
Sharon W. Maher, Secretary

John Foley, Chairman

\*See Chairman Foley for additional pamphlets and brochures.



COMMUNITY COLLEGE DIVISION  
OCCUPATIONAL ENROLLMENTS

<u>Occupational Areas</u>	<u>Fall</u> <u>1971</u>	<u>Spring</u> <u>1972</u>	<u>Fall</u> <u>1972</u>	<u>Spring</u> <u>1973</u>
	<u>FTE</u>	<u>FTE</u>	<u>FTE</u>	<u>FTE</u> *
1. Agriculture	3	4	3	3
2. Business	138	186	515	523
3. Industrial	45	37	46	83
4. Health	30	37	75	91
5. Public Service	67	137	178	234
6. Skill Center	<u>104</u>	<u>105</u>	<u>124</u>	<u>54</u>
TOTAL	387	506	941	988
TOTAL ENROLLMENT	686	817	1,555	1,650

\* - Estimated

The Joint Operation of Programs for Western Nevada Community College  
and the Adult Education Program of the Washoe County School District

For the past two years we have been working with the Superintendent of the Washoe County School District and administrators of their Adult Education programs in establishing priorities in the best ways to provide for an orderly transition of the post-secondary programs being operated currently by the School District to the operational control of Western Nevada Community College. With a mutual rapport now firmly established and with a high spirit of co-operation, we are now ready to begin the process of transition in the fall of 1972.

It is our desire to minimize any duplication of effort by the college or the School District. The high school buildings would continue to house the Community College programs that are now being operated by the Adult Education division. The teaching and administration of the programs would be a joint effort as we move from total control by the School District to total control by Western Nevada Community College.

The academic and legal requirements of both institutions must be adhered to during this transition period. Present services must be continued and new required services must be added. Students who wish high school credit must be allowed to get it. Students who qualify and wish Community College credit can get it by paying an additional \$2.50 per credit hour.

During this first year of 1972-73 the School District will be doing much of the work and assuming the greater share of the expenses of operating and administering the program. It will be necessary for the Community College to designate a person on the Adult Education staff as its administrator in order to make the program run successfully.

This mutual operation of programs and buildings can be of great benefit to students and to people in the community. It means that buildings and programs will be used jointly and will prevent duplication of programs and facilities. It should enable us to develop better technical facilities in a more advanced manner.

It is a significant step forward and Western Nevada Community College is indebted to the Superintendent, Adult Education administrators, and the Washoe County School District Board of Trustees for the excellent co-operation in making this transition possible.

I recommend the joint operation of programs for Western Nevada Community College and the Adult Education program of the Washoe County School District beginning the fall semester, 1972.

## STUDENTS HAVE READY ACCESS TO VOCATIONAL EDUCATION IN ELKO COUNTY

Elko County School District has taken a positive position on vocational education during the past ten years. It has been the primary concern of the Elko County School District Board of Trustees, administrators, and faculty that, "Students shall have ready access to Vocational Education which is of high quality and which is suited to their needs, interests, and abilities insofar as possible."

A great deal of time and effort has been put into strengthening existing curriculum and implementing new programs in order to meet the needs of the students and communities.

The expertise of the State Vocational Department staff and various types of vocational funds have been utilized to provide effective and efficient vocational training for all secondary students in the county.

Educational Professions Development Act projects for Elko County have consisted of the following: Automotive Livework Concept, Tailoring for Home Economics Instructors, Career Clusters in Business and Office, Laboratory Farm Management for Agriculture Teachers, Job Description in Vocational Guidance, and Electronics for the High School Teachers.

An assimilation of the auto mechanics work place, duties, and responsibilities is being provided through an Automotive Livework Concept at Elko High School. Through an EPDA project, a consultant assisted the instructor in coordinating a workable program with used cars needing various types of repairs. Each student has a record of jobs performed on various automobiles which can be used for job references.

The newly-instituted electricity and electronics program at Elko High School has fortified the automotive curriculum by providing basic AC-DC electricity for the beginning student. A team teaching effort is being employed at the second year level in auto electrical systems and tune-ups.

Through the EPDA Project, "High School Electronics," instructors were made aware of procedures and methods necessary to develop a modern electronics program. The Elko High School facility is being equipped with modern equipment to handle solid state devices and electronics lab experiments for students at all levels of ability and interests in today's technology.

EPDA funds served as an excellent catalyst providing the necessary punch to accomplish the objectives of the exemplary vocational guidance project. Business and office students in Owyhee, Wells, and Elko interviewed employers and employees for job information on local occupations and typed the data on forms for photographing on microfiche film to be used with reader-printers. This microfilm deck will be known as Elko's Educational Learning Kit of Occupations and will also include information on colleges of the Western United States and all types of government employment opportunities.

Modern business and office career training became a reality to rural high school students at Carlin, Owyhee, and Wells through a three-year exemplary project. Three mobile trailers house the equipment for the model office,

business machines, and duplicating machines instruction units. Trailers were rotated between the three schools every 12 weeks so that during the course of the year each school was exposed to each of the three units. During this current school year, the trailers are being kept stationary with each containing a model office. The larger, more expensive pieces of equipment will be rotated on a semester basis.

The Elko County School District has displayed confidence and financial support to various vocational educational project proposals not funded through State and Federal monies. For example, when two EPDA proposals, Elementary Career Awareness and Vocational Math, were not funded, the School District was confident enough in the concepts to fund the projects. As a result, the vocational math course of study has been developed by Math instructor Frank Stott and the vocational teachers and is being piloted this year.

Orville Holderman, Coordinator of Washoe County's Elementary Career Awareness Program, was employed by Elko County School District to conduct an in-service workshop for elementary principals and teachers. Three elementary schools are piloting career awareness development programs this year, and the program will be expanded to include all elementary schools K through sixth grade by the Fall of 1973.

The career orientation and exploratory program has been in operation at the junior high level for three years. Eighth grade boys receive training for basic skills in woodworking, auto mechanics, drafting, and agriculture. The agriculture section concentrates on safety instruction and training in tractor operation which meets the labor requirements for employment on local ranches. A specific program on the operation, care, and maintenance of hay swathers is promoted through special summer programs. Eighth grade girls have the opportunity to explore business and office and Home Economics curriculums. All seventh graders receive a guidance orientation on careers, occupation surveys, and high school curriculum to insure success in a career choice.

A single class of carpentry a few years ago has expanded into two sections of construction and an advanced class in carpentry at Elko High School. Similar programs have been initiated at Owyhee and Wells. Masonry and concrete structures are emphasized in construction and the advanced carpenters concentrate on the construction of a house. This department initiated masonry and carpentry contests into the State VICA contests in 1972, and students from Elko placed sixth and tenth in carpentry and masonry at the national contests last summer.

Articulation of all vocational programs is being concentrated on from all angles. Instructional activities of the agriculture, drafting, surveying, carpentry-construction, and electronics programs are coordinated so that each assists the other in meeting the objectives of their individual training programs.

Cooperative education is in the second year of operation under a countywide instructor-coordinator. A cooperative education course was made available to teachers and administrators through the State Vocational Department and the University of Nevada. Students taking the course from Wells, Owyhee, and Elko assisted the instructor-coordinator in establishing training

stations, training plans, and an advisory board.

The class also developed career brochures representing each vocational department within the county. Brochure information includes program descriptions, recommended course for occupations with a career family, cooperative program opportunities, guidance assistance through the Educational Learning Kit of Occupations, and youth organizations in Vocational Education.

The vocational youth organization is a vital means of helping students develop leadership and group membership skills which prepare them for satisfactory adult citizen working roles. All students in the county have the opportunity to gain occupational identity through affiliations in youth organizations.

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

AGRICULTURE CURRICULUM

	7 & 8th	9th	10th	11th	12th	Entry Skill Levels
High School Requirements		P.E. English I Alg. I or Math U.S. Hist-1877 Gen. Science	P.E. English II U.S. Hist 1877-Present	P.E. English*	P.E. Amer. Gov't.	Ag selling Ag. Equip Repair Farm & Ranch Oper. Ag. Chemicals Ag. Technicians Horticulture & Floriculture
Vocational Courses	Voc. Orient Exploratory Agriculture Auto Drafting Construction	Basic Ag-Shop Skills** Mech. Drwg.	Animal Science** Welding Basic Elec. Voc. Math	Voc. English Plant & Soil** Gas Engines Bookkeeping	Econ. & Mngt** Adv. Weld. Struc. Consumer Econ. Coop. Voc. Educ.	Lab Research Livestock Tech. Range Management Conservation <u>Advanced Study</u>
Elective Courses			Biology Dr. Trng. Alg. II	Chemistry Horticulture Alg. II Coop. Voc. Ed.	Physics Rural Leadership Vet. Medicine	

\*Amer. Short Story, Personal English, Vocational English, Amer. Novel, & Amer. Literature, World Literature, Public Address

\*\*Courses required for all Agriculture students.

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

TRADES - AUTOMOTIVE

7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School Requirements	P.E. English I Alg. I or Math U.S. History to 1877 Gen. Science	P.E. English II U.S. History 1877-Present	P.E. English* Amer. Gov't.	P.E.	Automotive Mechanic Auto Parts & Sales Power Mechanics Agr. Mechanics Body & Fender Auto Painter <u>Advanced Study</u>
Vocational Courses	Vo c. Orient Exploratory: Automotive Agriculture Consturction Drafting	Voc. Math Reg. Auto (1 period) Wlding Mech. Drwg.	Basic Elec. or Physics Auto. I (2 periods) k	Consumer Econ. Automotive II (3 periods)	
Electives		Dr. Training Algebra	Coop. Voc. Ed Bookkeeping Auto Service & Maintenance	Coop. Voc. Ed Sales & Service Auto Service & Maintenance	

\*American Short Story, Personal English, Vocational English, Amer. Novel, Survey Amer Literature, World Literature, Public Address.



ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

BUSINESS OFFICE OCCUPATIONS CURRICULUM

7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School' Requirements	P.E. English I Alg. I or Math U. S. Hist-1877 Gen. Science	P.E. English II U.S. History 1877-Present	P.E. English* Amer. Govt.	P.E. English, Personal Use	General Office File Clerk Clerk Typist Gen. Office & Other Stenography Adv. Study
Vo c. Educ. Courses	Voc. Orient Exploratory Typing	Voc. Math Typing II	Voc Math Shorthand I or Bookkeeping	Consumer Econ. Shorthand II Office Practices Block Coop. Voc. Educ.	
Electives	Home Ec.	Biology Dr. Educ. Algebra	Business Law	Chemistry Business Law	

\*American Short Story, Personal English, Vocational English, American Novel,  
Survey American Literature, World Literature, Public Address

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTER 3

TRADES - CONSTRUCTION CURRICULUM

	7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School Requirements		P. E.  Alg I or Math  U.S. Hist-1877 Gen Science	P. E.  English I  U.S. History 1877-Present	P. E.  English II  Amer. Govt.	P. E.  English*	Apprentice Carpentry  Apprentice Masonry  Concrete Finisher  Maintenance Worker
Vocational Courses	Voc. Orient  Exploratory: Construction	Wood Shop	Voc. Math or Alg. I  Welding Cabinet Making	Basic Elec. or Physics  Construction I (Concrete & Masonry)(2 pds)	Construction II (Carpentry) (2 pds)	<u>Advanced Study</u>
	Drafting  Automotive  Agriculture	Mech Drawing		Voc. English*  Coop. Voc. Ed.	Consumer Econ.  Coop. Voc. Educ.	

\*Amer. Short Story, Personal English, Vocational English, Amer. Novel, Survey Amer. Literature, World Literature, Public Address

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

TECHNICAL DRAFTING

7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School Requirements	P.E.  Alg. 1 or Math  U.S. Hist-1877 Gen. Science	P.E.  English I  U.S. History 1877-Present	P.E.  English II  Amer. Gov't.	P.E.  English*	Design Technician Engineering Draftsman Materials Testing Aide Engineering Aide Photogrammetry Aide Highway Tech. Architectural Draftsman Structural Draftsman Mechanical Drafting Electical Draftsman Civil Draftsman
Voc. Education Courses	Voc. Orient.  Exploratory: Drafting  Automotive  Agriculture  Construction	Geometry  Mech. Drwg I	Basic Elect. or Physics  Mech. Drwg. II	Tech. Drafting  Adv. Tech. Draft.  Coop. Voc. Educ.  Consumer Econ.	
Electives		Biology Dr. Trg Language Typing	Alg. II  Bookkeeping	Chemistry  Surveying	<u>Adv. Study'</u>

\*Amer. Short Story, Personal English, Vocational English\*, Amer. Novel, Survey Amer. Literature, World Literature, Public Address

NOTE: Pre-requisites should be kept in mind.

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

TECHNICAL ELECTRONICS

7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School Requirements	P.E.	P.E.	P.E.	P.E.	Electronic Assembler  Electronic Technician  TV-Power Telephone Service
	English I	English II	English *		
	Alg. I Or Math				
	U.S. Hist-1877	U.S. Hist 1877-Present			
	Gen. Science		Amer. Govt.		
Advance Study					
Voc. Educ. Courses	Voc. Orient.	Geometry			
	Exploratory: Drafting	Mech. Drwg I	Elect. I	Elect. II	Consumer Econ.
	Automotive	Basic Elec.			Computer Math
	Agriculture				
	Construction				
Electives		Language	Alg. II	Chemistry	
		Dr. Training	Physics		
		Typing	Bookkeeping		
*Amer. Short Story, Personal English, American Novel, Survey Amer. Lit., World Lit., Public Address, Vocational English.					
NOTE: Pre-requisites should be kept in mind.					

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS  
HEALTH OCCUPATIONS CURRICULUM

7 & 8th	9th	10th	11th	12th	Entry Skill Level
High School Requirements	P.E. English I Math or Alg. U.S. Hist- 1877 U.S. History 1877-Present Gen. Science	P.E. English II	P.E. English*	P.E. Amer. Gov't.	Home Health Aid Nurse Aid Orderly Medical Assistant Medical Secretary
Vocational Courses	Vocational Orientation: Home Econ  Typing	Home Economics  Typing	Home Econ.  Health Occupations I Typing	Child Care & Development.  Health Occupations II Coop. Voc. Ed (Clinical Exp.) Coop. Voc. Ed (Clinical Exp.) Consumer Econ. Psychology Sociology	<u>Advanced Study</u>
Elective Courses		Biology Dr. Ed.	Bookkeeping Shorthand	Office Practice Chemistry Psychology Sociology Amer. Lit.,	

\*Amer. Short Story, Personal English, Vocational English, Amer. Novel, Survey Amer. Lit., World Literature, Public Address.

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

"HOME ECONOMICS"  
(Wage)

	7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School Requirements		P.E. English I Alg. 1 or Math U.S. History-1877	P.E. English II U.S. History 1877-present	P.E. English*	P.E.	Waiter/Waitress Child Care Aide* Fry Cook Cook's Helper Salad Maker
Voc. Educ. Courses	Voc. Orient. Home Ec. (FHA) Typing	Home Economics (FHA)	Child Care Development Special Foods Voc. Math.	Batchelor Cooking Voc. Math. Coop. Voc.	Waitress Coop. Batchelor Cooking Consumer Econ. Coop. Voc. Educ.	Hostess Food Caterer Dietary Aide Home Health Aide Hotel/Motel Aide Clothing Spec.
Electives			Biology Dr. Training	Voc. English Family Relations Bookkeeping Interior Decorating	Chemistry	Interior Dec. & Home Furn.  <u>Advance Study</u> *Child Care Aide in: Day Care Center Nursery School Children's Home Elem. School Kindergarten and/or Headstart

\*Amer. Short Story, Personal English, Vocational English, Amer. Novel, Survey Amer. Literature, World Literature, Public Address

ELKO JUNIOR SENIOR HIGH SCHOOL  
RECOMMENDED OCCUPATIONAL COURSE CLUSTERS

TECHNICAL SURVEYING

7 & 8th	9th	10th	11th	12th	Entry Level Skills
High School Requirements	P.E.  English I  Alg. I or Math  U.S. History 1877  Gen. Science	P.E.  English II  U.S. History 1877- Present	P.E.  English*    Amer. Govt.	P.E.	Surveying Helper Highway  Surveying Helper Engineer  Surveying Helper Gov't. Agency
Voc. Educ. Courses	Voc. Orient.  Exploratory: Drafting  Automotive  Agriculture  Construction	Geometry  Mech. Drwg. I	Alg. II  Mech. Drwg. II	Trigonometry  Surveying  Consumer Econ  Computer Math	<u>Advance Study</u>
Electives		Language Dr. Training Typing	Basic Elect. Tech. Drafting Bookkeeping	Chemistry Adv. Drafting	

\*Amer. Short Story, Personal English, American Novel, Survey Amer. Lit., World Lit., Public Address, Vocational English.

NOTE: Pre-requisites should be kept in mind.

**"learning by doing"**

CARSON CITY SCHOOL DISTRICT  
VOCATIONAL DEPARTMENT  
CARSON HIGH SCHOOL  
CARSON CITY, NEVADA 89701

CARSON CITY SCHOOL DISTRICT  
COOPERATIVE  
VOCATIONAL  
EDUCATION  
PROGRAM

*Exhibit D*



## WHAT IS COOPERATIVE VOCATIONAL EDUCATION?

Cooperative Vocational Education is a program that gives job training to students while they are still in school. Under the Cooperative Vocational Program, students attend school part-time and work in a certified training station a minimum of fifteen hours a week. The student learns job skills and earns money while receiving a credit toward high school graduation from his participation in the Cooperative Vocational Program. The program coordinator regularly discusses student employee progress with the employers, and evaluations are completed on each working student by training station supervisors.

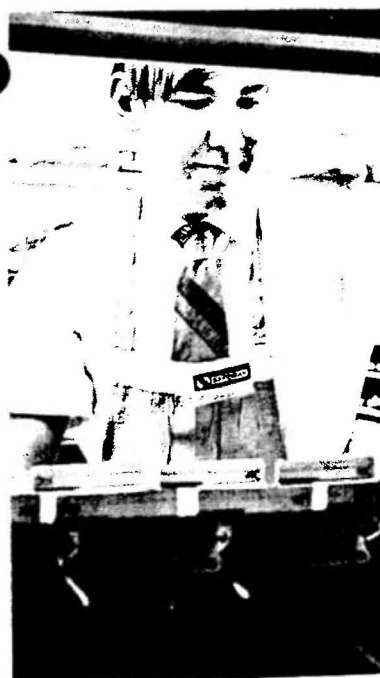
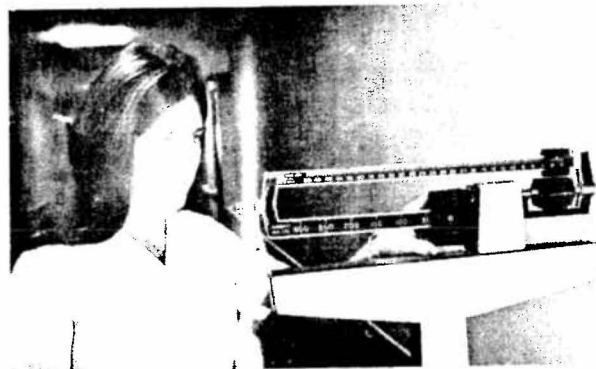




EXHIBIT D



## HOW DO YOU APPLY FOR THE COOPERATIVE VOCATIONAL EDUCATIONAL PROGRAM?

The Cooperative Vocational Education program is for senior Carson High students. From the spring of his junior year until high school graduation, any student can obtain a Cooperative Vocational Education application from the teacher-coordinator. The application consists of personal statistics and information, parental permission, and a brief explanation of the program. According to interests and required work skills, the coordinator places the student in a suitable training station. Students should arrange their senior class schedules to be compatible with working hours. Students who have obtained jobs through other means than the Cooperative Vocational Education office can also participate in the program after completing and returning the application. The coordinator adds the training station to his employer master list and maintains contact with the supervisor.

**CARSON CITY SCHOOL DISTRICT  
COOPERATIVE  
VOCATIONAL  
EDUCATION  
PROGRAM**

**STAFF**

Morse Burley, Principal  
James Blinn, Vocational Dept. Head  
Vaughn Spofford  
Teacher-Coordinator  
Tel. 882-1313, Ext. 241

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BOARD OF TRUSTEES**

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Mrs. Christine King, Member  
Mr. Henry Clayton, Member  
Mr. Marv Teixeira, Member  
Mr. Wm. Furlong, Member

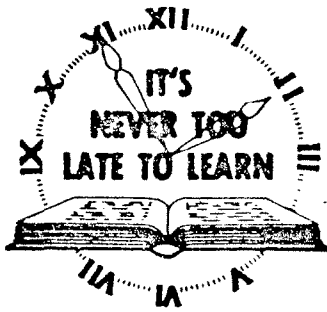
**SUPERINTENDENT OF SCHOOLS**

Mr. John Hawkins

# COMMUNITY EDUCATION PROGRAM

SPONSORED BY  
WASHOE COUNTY SCHOOL DISTRICT  
AND  
WESTERN NEVADA COMMUNITY COLLEGE

## SPRING SESSION 1973



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Washoe County School District  
James Eardley, Director  
Community Education Division  
Max Johnson, Coordinator  
Bert Munson, Coordinator  
George Tavernia, Coordinator  
Frank Burnham, Specialist

Dr. Charles Donnelly, President  
Community College Division  
Dr. J. Clark Davis  
Executive Vice-President  
Western Nevada Community College  
James Eardley, Dean  
Community Services

### COMMUNITY EDUCATION OFFICE

Room 118, Reno High School  
395 Booth Street, Reno, Nevada 89502

### OFFICE HOURS

Monday through Thursday  
8:30 a.m. to 4:30 p.m. and 6:15 to 10:15 p.m.

Friday  
8:30 a.m. to 4:30 p.m.

Telephone 329-8679

EXHIBIT G

High School registration closes after the third class meeting. Registration for non-high school classes will generally close after the second meeting. Students are encouraged to register early to avoid missing class time.

High school graduates may take courses listed under General High School Education for \$25.00 per course.

## COMMUNITY EDUCATION PROGRAM

GENERAL HIGH SCHOOL EDUCATION	LOCATION	SESS	BEGIN	DAY	COLLEGE CREDIT	TIME	FEE
ALGEBRA 1,2	RHS 242	17	1/31	W	0	7-10	NONE
ALGEBRA 1,2	RHS 242	17	2/1	TH	0	7-10	NONE
AMERICAN GOVERNMENT 2	RHS 246	17	1/29	M	0	7-10	NONE
AMERICAN GOVERNMENT 1	RHS 207	17	1/29	M	0	7-10	NONE
AMERICAN GOVERNMENT 2	RHS 246	17	1/30	T	0	7-10	NONE
AMERICAN GOVERNMENT 2	RHS 227	17	1/30	T	0	7-10	NONE
AMERICAN GOVERNMENT 2	RHS 150	17	1/31	W	0	7-10	NONE
AMERICAN GOVERNMENT 1	RHS 246	17	1/31	W	0	7-10	NONE
AMERICAN GOVERNMENT 2	RHS 150	17	2/1	TH	0	7-10	NONE
AMERICAN HISTORY 2	RHS 150	17	1/30	T	0	7-10	NONE
AMERICAN HISTORY 2	RHS 207	17	1/31	W	0	7-10	NONE
AMERICAN HISTORY 2	RHS 246	17	2/1	TH	0	7-10	NONE
BASIC READING SKILLS	RHS 122	17	1/30	T	0	7-10	NONE
ENGLISH 2	RHS 101	17	1/29	M	0	7-10	NONE
ENGLISH 4	RHS 102	17	1/29	M	0	7-10	NONE
ENGLISH 4	RHS 101	17	1/31	W	0	7-10	NONE
ENGLISH 6	RHS 100	17	1/29	M	0	7-10	NONE
ENGLISH 6	RHS 100	17	1/30	T	0	7-10	NONE
ENGLISH 6	RHS 100	17	1/31	W	0	7-10	NONE
ENGLISH 6	RHS 100	17	2/1	TH	0	7-10	NONE
ENGLISH 8	RHS 103	17	1/31	W	0	7-10	NONE
ENGLISH 8	RHS 102	17	2/1	TH	0	7-10	NONE
GENERAL MATH 2	RHS 240	17	1/29	M	0	7-10	NONE
GENERAL MATH 2	RHS 240	17	2/1	TH	0	7-10	NONE
GENERAL SCIENCE	RHS 220	17	1/31	W	0	7-10	NONE
HUMAN SCIENCE 2	RHS 28	17	1/29	M	0	7-10	NONE
HUMAN SCIENCE 2	RHS 28	17	2/1	TH	0	7-10	NONE
MATH, BASIC	RHS 242	17	1/30	T	0	7-10	NONE
NEVADA HISTORY	RHS 244	17	2/1	TH	0	7-10	NONE
PERSONAL BEHAVIOR	RHS 102	17	1/31	W	0	7-10	NONE
POWER READING	RHS 122	17	1/29	M	0	7-10	NONE
PSYCHOLOGY 2	RHS 150	17	1/29	M	0	7-10	NONE
SOCIOLOGY 2	RHS 207	17	2/1	TH	0	7-10	NONE
WORLD HISTORY	RHS 218	17	1/29	M	0	7-10	NONE
<u>LIBERAL ARTS EDUCATION</u>							
*ALG100-ALGEBRA 3, 4	RHS 206	17	2/1	TH	3	7-10	\$25.00
*FR102--FRENCH, CONVERSATIONAL	RHS 204	17	1/29	M	3	7-10	\$25.00
*GE0100-GEOMETRY 1, 2	RHS 206	17	2/1	TH	3	7-10	\$25.00
*GER102-GERMAN, CONVERSATIONAL	RHS 244	17	1/29	M	3	7-10	\$25.00
*ITA102-ITALIAN, BEG CONVER.	RHS 244	17	1/31	W	3	7-10	\$25.00
MUS121-MUSIC APPRECIATION	RHS 103	15	1/29	M	2	7-9	\$21.00
MUS101-MUSIC FUND & EAR TRNG	BJHS 202	15	1/30	T	2	7-9	\$21.00
*SP102--SPANISH 2, CONVER.	RHS 204	17	1/30	T	3	7-10	\$25.00
*SP101--SPANISH 1, CONVER.	RHS 200	17	2/1	TH	3	7-10	\$25.00
*SP202--SPANISH 4, CONVER.	RHS 204	17	2/1	TH	3	7-10	\$25.00
*TRI100-TRIGONOMETRY 1	RHS 206	17	2/1	TH	3	7-10	\$25.00
<u>HOMEMAKING EDUCATION</u>							
*A150C-INTERIOR DECORATING	RHS 222	17	1/31	W	3	7-10	\$27.00
H121C-FASHION COORD & MAKEUP	RHS 101	15	1/30	T&TH	3	7-10	\$27.00
*S123C-SEWING, BEG & INTER	RHS 130	17	1/29	M	3	7-10	\$27.00
*S123C-SEWING, BEG & INTER	RHS 130	17	2/6	T	3	7-10	\$27.00
*S123C-SEWING, BEG & INTER	RHS 130	17	1/31	W	3	7-10	\$27.00
*S125C-SEWING, INTER & ADV	RHS 130	17	2/1	TH	3	7-10	\$27.00
*S131C-SEWING, CLOTH & TAILOR	WHS A-13	17	1/30	T	3	7-10	\$27.00

**AE**  
**AUTO ELECTRIC**  
 135 Giroux Street  
 Reno, Nevada

**BJHS**  
**BILLINGHURST JR. HIGH**  
 1125 Plumas Street  
 Reno, Nevada

**CJHS**  
**CLAYTON JR. HIGH**  
 1295 Wyoming Avenue  
 Reno, Nevada

**DJHS**  
**DILWORTH JR. HIGH**  
 255 Prater Way  
 Sparks, Nevada

**EOB**  
**ECONOMIC OPPORTUN**  
 195 N. Arlington Avenue  
 Reno, Nevada

**FDES**  
**FLORENCE DRAKE EL**  
 2755 4th Street  
 Sparks, Nevada



# WESTERN NEVADA COMMUNITY COLLEGE

Courses listed below are primarily intended for those students attending the Community College Program at the Stead Campus. These courses are also open to adults interested in any individual courses listed. All registrations for these classes must be completed at the Stead Campus Administration Building during period January 24th to 26th. Classes begin the week of January 29th. Late registration closes at 5:00 p.m., February 5th.

COURSE NO.	COURSE TITLE	LOCATION	BEGIN	DAY	CR	TIME	FEE
<b>BUSINESS EDUCATION</b>							
ACC 105	FUND OF INCOME TAX PREPARATION	TBA	TBA	TBA	2	TBA	\$21.00
ACC 105	FUND OF INCOME TAX PREPARATION	RHS 102	1/30	T	2	7:00-9:00 PM	\$21.00
ACC 201	FINANCIAL ACCOUNTING	WHS B-13	1/30	T&TH	3	6:00-7:30 PM	\$31.50
BA 106	BUSINESS COMMUNICATIONS II	STD A-9	1/29	MWF	3	10:00-10:50 AM	\$31.50
BA 110	BUSINESS MATHEMATICS	STD A-10	1/29	MWF	3	2:00-2:50 PM	\$31.50
BA 123	BASIC ECONOMICS	STD A-9	1/29	MWF	3	8:00-8:50 AM	\$31.50
BA 273	LAW AND THE BUSINESSMAN	STD A-9	1/29	MWF	3	9:00-9:50 AM	\$31.50
BA 260	PRINCIPLES OF MARKETING	STD A-10	1/29	MWF	3	11:00-11:50 AM	\$31.50
BA 265	PERSONNEL MANAGEMENT	STD A-10	1/30	T&TH	3	10:00-11:15 AM	\$31.50
OA 101	TYPING I	STD A-10	1/29	DAILY	3	12:00-12:50 PM	\$31.50
OA 201	ADDING MACHINES & CALCULATORS	STD A-10	1/30	T&TH	1	2:00-2:50 PM	\$10.50
OA 202	OFFICE MACHINES	STD A-10	1/29	DAILY	3	1:00-1:50 PM	\$31.50
<b>HEALTH OCCUPATIONS</b>							
HE SC 162	ANATOMY AND PHYSIOLOGY	STD E-4	1/30	T&TH	3	2:30-3:45 PM	\$31.50
HE SC 162	ANATOMY AND PHYSIOLOGY	STD E-4	1/30	T&TH	3	4:00-5:15 PM	\$31.50
H EC 121	NUTRITION	STD E-4	1/30	T	2	6:00-8:00 PM	\$21.00
RN 133	COMMON HEALTH PROBLEMS	STD E-34	1/29	M&F	4	1:00-3:00 PM	\$42.00
RN 133A	LAB (COMMON HEALTH PROBLEMS)	WMC	1/29	MWF	3	6:45-11:15 AM	\$31.50
RT 122	INTRO TO PATIENT CARE	STD E-34	1/30	T	1	11:00-11:50 AM	\$10.50
RT 124	RADIOGRAPHIC PHOTO & TECH I	STD E-2	1/29	M	3	9:00-11:00 AM	\$31.50
RT 124	LAB	STD E-2	1/29	M	3	1:00-4:00 PM	\$31.50
RT 126	RADIOGRAPHY II	STD E-2	1/31	W	3	9:00-11:00 AM	\$31.50
RT 126	LAB	STD E-2	1/31	W	3	1:00-4:00 PM	\$31.50
RT 128	PHYSICS OF MEDICAL RADIOGRAPHY	STD E-2	1/29	M&W	2	11:30-12:20 PM	\$21.00
RT 244	DIAG & THERAPEUTIC RADIATION	STD E-2	2/1	TH	2	2:00-4:00 PM	\$21.00
RT 246	RADIOGRAPHIC CONTRAST STUDIES II	STD E-2	1/30	T	2	2:00-4:00 PM	\$21.00
RT 260	CLINICAL RADIOGRAPHY	TBA	TBA	TBA	3	TBA	\$31.50
<b>LIBERAL ARTS AND SCIENCES</b>							
BIO 101	GENERAL BIOLOGY	WHS B-12	1/30	T&TH	4	5:00-7:30 PM	\$42.00
CHEM 101	GENERAL CHEMISTRY	WHS B-11	1/30	T&TH	4	5:00-7:30 PM	\$42.00
ORIE-103	GENERAL ORIENTATION	STD A-7	1/29	MWF	3	9:00-9:50 PM	\$31.50
ORIE-122	CONTINUING EDUCATION FOR WOMEN	RHS 209	2/1	TH	2	7:00-9:00 PM	\$21.00
ENG 100D	DEVELOPMENTAL ENGLISH	TBA	TBA	TBA	3	TBA	\$31.50
ENG 101	COMPOSITION AND RHETORIC	STD A-11	1/29	MWF	3	9:00-9:50 AM	\$31.50
ENG 101	COMPOSITION AND RHETORIC	RHS 229	1/30	T&TH	3	6:00-7:15 PM	\$31.50
ENG 102	COMPOSITION AND LITERATURE	STD A-11	1/29	MWF	3	10:00-10:50 AM	\$31.50
ENG 102	COMPOSITION AND LITERATURE	RHS 224	1/29	M&W	3	7:30-8:45 PM	\$31.50
ENG 102	COMPOSITION AND LITERATURE	RHS 229	1/30	T&TH	3	7:30-8:45 PM	\$31.50
ENG 104	TECHNICAL WRITING	RHS 224	2/1	TH	3	7:00-10:00 PM	\$31.50
ENG 235	SURVEY OF ENGLISH LITERATURE	STD A-7	1/29	MWF	3	2:00-2:50 PM	\$31.50
ENG 253	INTRODUCTION TO DRAMA	STD A-7	1/29	M&F	2	3:00-3:50 PM	\$21.00
ENG 223	BIBLE AS LITERATURE	STD A-11	1/30	T&TH	3	9:00-10:15 AM	\$31.50
ENG 271	INTRODUCTION TO SHAKESPEARE	STD A-11	1/29	MWF	3	12:00-12:50 PM	\$31.50
ENV 101	MAN AND ENVIRONMENT	STD A-11	1/29	MWF	3	11:00-11:50 AM	\$31.50
JOUR 105	INTERPRETING THE DAY'S NEWS	STD E-4	1/30	T&TH	3	9:30-10:45 AM	\$31.50
JOUR 105	INTERPRETING THE DAY'S NEWS	RHS 230	1/29	M	3	7:00-10:00 PM	\$31.50
MATH 100D	BASIC MATHEMATICS	STD A-7	1/30	T&TH	3	11:00-12:15 PM	\$31.50
MATH 101	INTERMEDIATE ALGEBRA	STD A-7	1/29	MWF	3	10:00-10:50 AM	\$31.50
MATH 101	INTERMEDIATE ALGEBRA	RHS 206	1/29	M&W	3	6:00-7:15 PM	\$31.50
MATH 102	PLANE TRIGONOMETRY	STD A-7	1/30	T&TH	2	10:00-10:50 AM	\$21.00
MATH 110	COLLEGE ALGEBRA	STD A-7	1/29	MWF	3	11:00-11:50 AM	\$31.50
MATH 173	ELEM SCH MATH AND ELEM ALGEBRA	RHS 206	1/30	T	3	7:00-10:00 PM	\$31.50
PE 126	RECREATIONAL SPORTS	STD GYM	1/29	M&W	1	12:00-12:50 PM	\$10.50
PE 129	SKIING	TBA	TBA	TBA	1	TBA	TBA
PHY 101	INTRODUCTION TO PHYSICS	STD A-11	1/30	T&TH	2	11:00-11:50 AM	\$21.00
PHY 110	MAN AND THE STARS	WHS B-16	2/1	TH	3	7:00-10:00 PM	\$31.50
P SC 103	PRIN OF AMER CONST GOVERNMENT	STD A-9	1/30	T&TH	3	11:00-12:15 PM	\$31.50
P SC 103	PRIN OF AMER CONST GOVERNMENT	RHS 234	1/29	M	3	7:00-10:00 PM	\$31.50
P SC 103	PRIN OF AMER CONST GOVERNMENT	RHS 234	1/30	T	3	7:00-10:00 PM	\$31.50
PSY 101	GENERAL PSYCHOLOGY	STD A-11	1/29	MWF	3	8:00-8:50 AM	\$31.50
PSY 101	GENERAL PSYCHOLOGY	RHS 211	1/30	T&TH	3	7:30-8:45 PM	\$31.50
PSY 233	CHILD PSYCHOLOGY	STD A-11	1/30	T&TH	2	2:30-3:20 PM	\$21.00
SPCH 113	FUND OF SPEECH COMMUNICATIONS	STD A-11	1/30	T&TH	3	1:00-2:15 PM	\$31.50
SOC 101	PRINCIPLES OF SOCIOLOGY	STD A-9	1/29	MWF	3	1:00-1:50 PM	\$31.50

±(plus \$5.00 laboratory fee)

### PUBLIC SERVICE

FS 121	INTRO TO FIRE SUPPRESSION	TBA	1/31	W	3	7:00-10:00 PM	\$31.50
FS 121	INTRO TO FIRE SUPPRESSION	TBA	2/1	TH	3	7:00-10:00 PM	\$31.50
FS 241	FIRE COMPANY ORG & PROC	TBA	1/31	W	3	7:00-10:00 PM	\$31.50
FS 241	FIRE COMPANY ORG & PROC	TBA	2/1	TH	3	7:00-10:00 PM	\$31.50

### COMMUNITY SERVICE

ART 121	INTRODUCTION TO DRAWING	CJHS	1/30	T	2	7:00-10:00 PM	\$21.00
ART 136	INTRODUCTION TO PAINTING	CJHS	2/1	TH	2	7:00-10:00 PM	\$21.00

# COMMUNITY EDUCATION DIVISION

## GENERAL INFORMATION

### REGISTRATION

Registration will begin January 8 for all classes. Students may register by reporting to Room 118, Reno High School from 9:00 A.M. to 4:00 P.M. Monday through Friday. Students may also register between 6:30 to 10:00 P.M. Monday through Thursday. No mail registrations will be accepted.

### MINIMUM ENROLLMENT

A minimum of ten students is required for each class.

### HIGH SCHOOL DIPLOMA PROGRAM

Any person, not enrolled in day school, who has not earned a high school diploma, may enroll in the High School Diploma Program without charge. Students attending day school may enroll with the permission of the school principal. A \$5.00 per class (\$10.00 maximum) book deposit is required at the time of registration.

Required courses are:

- 3 Credits in English
- 1 Credit in Am. History
- 1 Credit in Am. Gov't.
- 1 Credit in Science
- 1 Credit in Mathematics
- 11 Credits in Electives

Adults who have received one or more high school credits prior to the '63-64 school year will be required to earn a total of 16 credits in order to complete requirements for a diploma. All other adults will be required to earn 18 credits. One-half credit per semester is awarded for each high school course completed.

A student may also earn a high school diploma by completing 8 specified high school credits and by attaining an average score of "45" for all five (5) GED Tests with no score below "35".

### GED EQUIVALENCY TEST

The Community Education Division is an official GED Test Center. Adults may obtain reports of high school 10th, 11th or 12th grade equivalency by completing GED Tests. Testing hours: 7:00-10:00 P.M., Monday through Thursday.

### REGISTRATION FEES

Registration fee does not include books or materials. High school credit students will pay lab or supplies fees, where applicable. All other students are expected to purchase books and instructional materials, as needed.

### HIGH SCHOOL CORRESPONDENCE COURSES

The classes listed below may be taken by correspondence. The fee is \$20.00 per semester. (½ Credit)

- American Government 1-2
- American History 1-2
- Bookkeeping 1-2-3-4
- Human Science 1-2
- World History 1-2

### COUNSELING AND TESTING

Counseling and Testing services are available for Vocational, Educational and Personal Guidance for all adult students interested in or enrolled in the Community Education Program. Further information may be obtained at the Community Education Office.

### ADULT BASIC EDUCATION PROGRAM

These are courses offered under the Adult Basic Education Act to provide basic education in Reading, Spelling, Writing, Arithmetic, Family Living, GED Test Preparation, and English as a Second Language. These courses are designed to raise the educational level of individuals to make them eligible for further training and better jobs. No fee required.

### VETERANS TRAINING

The Adult High School Diploma Program and most Vocational and Technical Programs have been approved for Veterans Training under the Veterans Educational Assistance ACT (G.I. Bill). Further information may be obtained from the Community Education Office.

### MANPOWER TRAINING AND RETRAINING PROGRAMS

Manpower training programs are conducted on a non-scheduled basis in cooperation with the Employment Security Department. Interested persons should contact the Employment Service Office at 70 W. Taylor Street, Reno.

### NEW CLASSES

The Community Education Division will establish and conduct new classes to meet needs and interests of adults desiring further education. Adults interested in any such new courses should advise the Community Education Office.

### SENIOR CITIZENS

Any person 65 years of age or older may take any evening Community Education course free except for payment of lab fees and book deposits where applicable.



# WESTERN NEVADA COMMUNITY COLLEGE GENERAL INFORMATION

## REGISTRATION

Regular registration for classes will be held from Wednesday, January 24 to Friday, January 26 from 8:00 a.m. until 5:00 p.m. Late registration, upon payment of late registration fee of \$5.00, will be open from Monday, January 29 to Monday, February 5. Spring semester registration closes at 5:00 p.m. on February 5. Registration may be accomplished at the Stead campus.

## FEE SCHEDULE

Registration	\$8.00 per credit
Capital Improvement	\$2.00 per credit
Student Body	\$10.00 per semester
	for six or more credits
	\$ .50 per credit for
	five or less credits
Tuition	\$5.00 per credit
(out-of-state)	
Audit	\$8.00 per credit
Application	\$5.00 (a one time fee)
Late Registration	\$5.00
Transcript of Record	\$1.00 per copy
Special Examination	\$10.00 per course
Instruction	+ \$5.00
+For courses requiring lab work or for supplies in community service courses.	

## RESIDENCY REQUIREMENTS

Out-of-state and foreign students are required to pay non-resident tuition at registration. Proof of residency, per University of Nevada System regulations, is required.

## ADMISSIONS PROCEDURE

1. Submission of complete admission application.
2. Payment of a \$5.00 non-refundable application fee.
3. Transcripts, or GED scores, of all previous work completed.
4. Completion of ACT Career Planning Profile.
5. Medical examination per program requirements.

## FINANCIAL AIDS

A program of financial assistance for qualified students is available. Contact the Student Services Office for details and application procedures.

## TEXTBOOKS

Textbooks for courses conducted at the Stead Campus and Wooster High School can be obtained during the period January 24 to February 5 at Administration building, Stead Campus. After February 5, books can be obtained at the University of Nevada Bookstore, Reno Campus.

## V.A. BENEFITS

Western Nevada Community College is approved by the Veterans Administration for educational benefits to qualified veterans.

## CREDIT BY EXAMINATION

Many courses can be completed by the procedure of credit by examination. Contact the Student Services Office (882-8477 or 972-0701) for complete details.

## GRADUATION REQUIREMENTS

1. Cumulative GPA of 2.0.
2. Degree candidates must complete fifteen (15) semester hours of credit within the Community College Division, University of Nevada System.
3. All financial obligations paid.
4. Petition for graduation on file at the beginning of the final semester.
5. All graduating students are expected to attend the commencement program.

## DEGREES AND CERTIFICATES

Assoc. in Arts	60-64 Credits
Assoc. in Applied Science	60-64 Credits
Assoc. in General Studies	60 Credits
Certificate of Achievement	30-32 Credits

## COUNSELING AND PROGRAM PLANNING

Western Nevada Community College has counseling, guidance, and testing services available for students. The program is student centered to assist the individual student in achieving the maximum benefit from the educational program.

## COMMUNITY COLLEGE CREDIT

All inquiries regarding the application of Community College credit to the University transfer program or to Associate Degree and-or Certificate programs should be directed to the Community College counselors at either the Stead or Carson City Campuses.

## FOR FURTHER INFORMATION

Carson City Campus  
813 N. Carson Street  
Carson City, Nevada 89701  
Phone: 882-8477

Stead Campus  
5005 Echo Avenue  
Reno, Nevada 89506  
Phone: 972-0701 or 972-0702