

Assembly

WAYS AND MEANS COMMITTEE - NEVADA STATE LEGISLATURE - 57th SESSION

March 2, 1973

Meeting called to order by Chairman Mello at 7:30 AM in the Ways and Means Committee Room.

Present: Chairman Mello, Vice-Chairman Schofield, Messrs. Dreyer, Hafen, Robinson, Capurro, Howard, Prince and Smith.

Also Present: John Dolan, Randy Webb, Howard Barrett, Gene Pieretti and Ron Sparks.

Motion to accept the Minutes of the meeting of February 28, 1973, was made by Mr. Dreyer. Second by Mr. Prince. Motion passed.

Jim Wittenberg presented the budget for the Administration Personnel.

The Personnel Division does not receive any General Fund appropriation it receives funding from each agency with a maximum to be collected from each agency of .9% of the payroll, they are presently assessed at .85%.

New Positions:

Senior Clerk Typist: Three positions requested; two will be used in the Las Vegas office; one in the Carson City office. The positions in Las Vegas and Carson are presently staffed under the Emergency Employment Act.

MT/ST Operator: Carson City office, to handle the increase of workload due to the increase in the examination volume.

Personnel Assistant and Personnel Analyst: Due to increased job analysis activity because of the growth of the State and also increased workload in the area of employee/employer relations.

Senior Personnel Analyst: For Carson City to be used in training and employee development. The other analyst will be used in the employee/employer relations area.

In the Operating Category a Hearings Officer is requested due to the increase in appeals for formal hearings. This will reduce the number of hearings before the Personnel Advisory Commission and should speed up the review of these appeals.

In-State Travel is increased due to the amount of employee/employer contacts that will be made throughout the State.

Other Contract Services: Would cover the rental on equipment.

The Legal and Court Expenses has been increased to include 1/3 of a position for a Deputy Attorney General and because it has been covered in the past in a different section of the budget.

The increase in the Building Rent is due to the additional staff requested and also because of increased space needed for testing areas and training areas. Most of this increased space has occurred in Las Vegas.

Inter-Governmental Personnel: This program extends into the local government areas of personnel. There would be cooperative work among the various entities in the areas of classification, training, salaries, etc. There is a chance the Federal funds in this area may be reduced but at this time no one is quite sure what the effect will be.

Insurance Premium: Agencies are billed for their share of the insurance coverage. The insurance is placed through the Nevada Independent Insurers Association in effect on a bid basis.

Fleet Insurance on Vehicles: Covers all vehicles used by State agencies, cost approximately \$101,000.

Fidelity Insurance: Budgeted for \$2,426, which covers all employees that are not required by law to be bonded in some specific manner.

Liability Insurance: Budgeted for \$37,647, this is the State's excess liability under the waiver of sovereign immunity. This policy only insures the State from \$100,000 to \$1,000,000. Anything under \$100,000 has to be picked up by the State.

Property Insurance: Budgeted for \$252,270. Has a deductible of \$1,000 per incident with an aggregate deductible of \$10,000 per year.

The insurance study recently done recommended a few changes. Legislation has been introduced in the Senate following these recommendations, called "Self-Insurance". What is intended by this Bill is that the State would have a deductible policy of \$100,000 per incident or a total of a \$1,000,000 per biennium. The premium for this type of policy would be \$125,000. Currently the State is paying \$242,000.

The study also recommended that the State consider greater coverage on liability insurance and that we should be able to obtain a lower cost on this liability insurance. Since 1965 nothing greater than \$20,000 or \$30,000 has been paid under this policy.

In the Vehicle Insurance area we will attempt to drop the comprehensive and collision insurance and attempt to move it strictly to liability insurance.

Self-Insurance covered on page A22 would be S.B. 141.

State Board of Finance: This is not part of the Department of Administration. Composed of the Governor, Controller, Treasurer and two outside members, one of which must be a banker. Under the reorganization plan this Board would be eliminated and placed under the

Board of Examiners. The request for contract services would be for the hiring of an individual or firm to supervise investment of State funds. Reorganization of this Board covered under A.B. 229.

Department of General Services - Director Office: Established under the proposed reorganization. A.B. 242. Would provide supervision of : Data Processing, Purchasing, Building & Grounds, Printing and as staff support to the Administration Accounting Section. This budget also picks up under Legal & Court Expenses the remainder of the Attorney General from the Administration Personnel Budget. The salaries for the Administrator and Admin. Secretary would be picked up by the agencies using the services of the Director's Office.

Buildings & Grounds: Regular appropriation would be to cover expenses of "unused space".

New Positions:

Electrician: Two positions requested, one for Las Vegas and one for Reno.

Heat/Air Conditioning Specialist: Two positions requested, one for Las Vegas and one for Reno.

General Building Tradesman: Replacement of a EEA position in Carson City, would also be used for relief for the Watermaster at Marlette Lake.

Custodial Worker: Five positions requested, two for Las Vegas, two for Reno and one for Carson City.

All of the above are needed due to the increase in leased office space.

Correction under Statewide Leases on page 49 should be: Carson City, Footage 57,000; and Lease Payments \$241,000.

Supplemental on page A19 for \$44,625 is A.B. 78.

Taxes and Assessments line item for \$11,000 is for taxes and assessments on the sewer system in Carson City. The State has not been billed as yet for these taxes and assessments.

Motor Pool: Individual agencies charged for the use of vehicles. The rate the agencies are charged has been increased to cover maintenance, depreciation, etc., but also to provide funding for the purchase of new vehicles.

General Services Working Capital Fund: This provides for mail and telephone service for the State. This agency is funded from service charges to the various state agencies. The new positions requested are due to the increased workload because of the installation of the In-WATS line. There are four WATS circuits at a cost of \$285 per

month for 15 hours of use. For use over 15 hours the cost is \$15.00 per circuit used.

State Printing Office Continuing Fund: Agency funding received from payments by other agencies for services. No increases have been requested.

Records Management Services: Under Existing Positions the Dry Print Machine Operator was transferred from the Conservation Department. The New Position requested for Dry Print Machine Operator would be for Las Vegas to replace an EEA position. It was pointed out by the consolidation of contract negotiations with Xerox Corporation the State realized a savings of \$30,000.

Delete Microwave Construction from the budget and State Communications Division.

Purchasing Administration: New positions are requested to keep up with the increasing workload. Maintenance of Buildings & Grounds increase was requested by the Governor to allow for the painting of the warehouse in Sparks.

Surplus Property: Provides for the acquisition and transfer of surplus property. General explanation as outlined, no notable increases.

Commodity Food Program: The \$94,520 is an estimate of general fund monies that will be needed so that the program will not have to charge the counties for food that they would pass on to Welfare recipients. If the Food Stamp Program were initiated this program would still be in operation. But, the general fund appropriation would be cut approximately in half.

Central Data Processing: Requesting a general fund appropriation to cover the salaries and office expense for the Administrator and Adm. Secretary so that these costs would not have to be billed out to the customer agencies. Therefore, a lower cost to agencies would result. Basically there are no changes in the budget.

Administration Accounting Division: Provides accounting services to all of the divisions in the Dept. of Administration. This would be fully funded by charges to other divisions.

Break taken at 9:35 for 10 minutes.

Vicki Nash on behalf of the Bi-Centennial Commission. General explanation was given of the program. Due to cutbacks in the Federal budget it will be necessary for the state's to fund one-half of the program. The General Fund appropriation for this would be \$45,000.

Administrative Services, DMV: Presented by Howard Hill. This division provides staff services to the Director and to other divisions. This is funded by Highway Funds. One clerical position has been requested for the Las Vegas office to provide accounting controls mainly for the Registration Division.

Drivers License, DMV: Requesting two new positions of Examiners for Las Vegas and Reno. These people do travel to the outlying areas. Five clerical positions have been requested for Carson City and one for Las Vegas. These positions are needed due to: increase in financial responsibility section, implied consent section, in administering the demerit point system and to assist the driver's license examiners.

Meeting adjourned at 10:25.