

**PROPOSED REGULATION OF THE COMMISSION ON
PROFESSIONAL STANDARDS IN EDUCATION**

LCB File No. R116-01

October 31, 2001

EXPLANATION – Matter in *italics* is new; matter in brackets [~~omitted material~~] is material to be omitted.

AUTHORITY: §§1, 3 and 8, NRS 391.019; §2, NRS 391.019 and 391.032; §§4-6, NRS 391.019, 391.021 and 391.032; §7, NRS 391.040.

Section 1. Chapter 391 of NAC is hereby amended by adding thereto the provisions set forth as sections 2 and 3 of this regulation.

Sec. 2. 1. *To receive a special license to teach pupils in grades 5 through 9, an applicant must:*

(a) Have completed a program of preparation for teaching pupils in grades 5 through 9 approved by the board; or

(b) Hold a license or certificate to teach grades 5 through 9 issued by another state if that state is a signatory with the State of Nevada on the National Association of State Directors of Teacher Education and Certification Interstate Contract.

2. A special license to teach pupils in grades 5 through 9 authorizes the holder to teach pupils enrolled in those grades. Such a license is not required to teach pupils in a middle school or junior high school.

Sec. 3. *To receive an endorsement as a professional superintendent of schools, an applicant must submit evidence to the department that he has completed at least 3 years of experience as a school administrator and that he:*

1. Has completed a program of preparation for superintendent of schools approved by the board; or

2. Satisfies the requirements for an endorsement as a professional administrator of a school.

Sec. 4. NAC 391.030 is hereby amended to read as follows:

391.030 1. ~~[As]~~ *Except as otherwise provided in subsection 2, as* a qualification for becoming a licensed employee of a school district, a person must:

(a) Complete courses covering:

- (1) Title 34 of NRS;
- (2) The constitution of the State of Nevada; and
- (3) The Constitution of the United States; or

(b) Hold a license which is not renewable and allows him 3 years to:

- (1) Take courses on those subjects from an accredited university or college; or
- (2) Pass an examination developed by the department in those subjects, by achieving the passing score set by the commission.

2. A person is exempt from the requirements of subsection 1 if he submits to the department evidence that he holds a license to teach which was issued by another state and has more than 3 years of experience in teaching, administrating or providing other educational functions, or any combination thereof, on a full-time basis at any grade level in prekindergarten through grade 12 or at the level of a university or college.

3. The staff of the department or representatives appointed by the department will administer an examination in ~~[those]~~ the subjects set forth in subsection 1 in November and May in each school year.

Sec. 5. NAC 391.036 is hereby amended to read as follows:

391.036 1. Except as otherwise provided in this section, NAC 391.0545, paragraph (b) of subsection 3 of NAC 391.233, paragraph (b) of subsection 6 of NAC 391.330, *and* subsection 5 of NAC 391.363, an applicant who applies for an initial license must pass a competency test that has been approved by the commission, at the level of competence specified by the commission, in:

- (a) Basic reading, writing and mathematics;
- (b) Principles and methods of teaching; and
- (c) The subject matter of the initial area of endorsement on the license or the area of endorsement necessary for the applicant's area of assignment at the time of testing.

2. The superintendent of public instruction may exempt an applicant from any of the tests required by subsection 1 if the applicant:

- (a) Has retired from teaching in this state;
- (b) Held a special license, or a license to teach elementary or secondary education which:
 - (1) Has expired within the 3 years immediately preceding the date on which his application was submitted;
 - (2) Was free from any conditions that the applicant pass a competency test; and
 - (3) Authorized the applicant to teach in the same grade level and subject area for which he is applying to receive an initial license;
- (c) Was required, for the issuance of his expired license, to complete courses of study and experience which are substantially equivalent to the courses of study and experience required for the issuance of an initial license; and
- (d) Otherwise satisfies the requirements for the issuance of an initial license.

3. An applicant is exempt from the requirement to pass a competency test in basic reading, writing and mathematics if he submits to the department:

(a) Official documentation which indicates that he passed, at the level of competency specified by the commission:

(1) “The Pre-Professional Skills Tests” in reading, mathematics and writing, prepared and administered by the Educational Testing Service; or

(2) “The California Basic Educational Skills Test,” prepared and administered by the California Commission on Teacher Credentialing;

(b) Evidence that he holds a license to teach that was issued by another state and has completed 3 years of full-time teaching within the immediately preceding 5 years in the subject area for which he is applying to receive an initial license in this state;

(c) *Evidence that he holds a license to teach which was issued by another state and has passed, at the level of competency required for licensure by the state in which his license was issued:*

(1) The “Pre-Professional Skills Tests” in reading, mathematics and writing, prepared and administered by the Educational Testing Service; or

(2) An equivalent examination in basic reading, mathematics and writing, prepared and administered by National Evaluation Systems, Inc.;

(d) Evidence that he has received a master’s or more advanced degree from a regionally accredited college or university, the receipt of which required the passage of “The Graduate Record Examinations,” prepared and administered by the Educational Testing Service, or its equivalent;

~~(d)~~ (e) An official transcript which indicates that he achieved at least a 3.0 grade-point average in his undergraduate studies and evidence that he has taken “The Graduate Record Examinations,” prepared and administered by the Educational Testing Service, and received a score of at least 420 on the verbal portion of the examination, 460 on the quantitative portion of the examination and 430 on the analytical portion of the examination; or

~~(e)~~ (f) Evidence that he completed, with a grade of B or better, a course of study in a subject area approved by the commission or the director of licensure for the department.

4. An applicant is exempt from the requirement to pass a competency test in principles and methods of teaching if he:

(a) Submits to the department official documentation which indicates that he passed, at the level of competency specified by the commission, “The Professional Knowledge Test,” prepared and administered by the Educational Testing Service;

(b) Submits to the department evidence that he holds a license that was issued by another state and has completed 3 years of full-time teaching within the immediately preceding 5 years in the subject area for which he is applying to receive an initial license in this state;

(c) *Submits to the department evidence that he holds a license to teach which was issued by another state and has passed, at the level of competency required for licensure by the state in which his license was issued:*

(1) The “Professional Knowledge Test,” prepared and administered by the Educational Testing Service; or

(2) An equivalent examination prepared and administered by National Evaluation Systems, Inc.;

(d) Is applying for a license with an endorsement in an area for which training in the principles and methods of teaching is not required;

~~(d)~~ (e) Is applying for an elementary endorsement and submits to the department evidence that he passed, at the level of competency specified by the commission, “The Elementary Education: Curriculum, Instruction, and Assessment Test” and “The Elementary Education: Content Area Exercises Test,” both prepared and administered by the Educational Testing Service; or

~~(e)~~ (f) Is applying for a special license to teach pupils from birth through kindergarten pursuant to NAC 391.088.

5. An applicant is exempt from the requirement to pass a competency test in the subject matter of endorsement if he:

(a) Submits to the department official documentation which indicates that he previously passed, at the level of competency specified by the commission, the competency test in that subject matter;

(b) Is applying for an initial license with an endorsement in an area for which no competency tests have been approved by the commission;

(c) Is applying for an endorsement to teach pupils who have speech and language impairments and submits to the department official documentation which indicates that he has received a certificate of clinical competence from the American Speech-Language-Hearing Association; ~~(e)~~

(d) Is applying for an endorsement in home economics and submits to the department official documentation which indicates that he satisfactorily completed “The National Family and

Consumer Sciences Certification Examination,” prepared and administered by the American Association of Family and Consumer Sciences **†**;

(e) Submits to the department evidence that he holds a license to teach which was issued by another state and has more than 3 years of experience in teaching, administrating or providing other educational functions, or any combination thereof, on a full-time basis at any grade level in prekindergarten through grade 12 or at the level of a university or college; or

(f) Submits to the department evidence that he holds a license to teach which was issued by another state and has passed, at the level of competency required for licensure by the state in which his license was issued, a competency test in the subject matter of endorsement that was prepared and administered by the Educational Testing Service or National Evaluation Systems, Inc.

6. If a competency test in a subject matter has been reviewed by the commission for less than 1 year but is not yet approved, an applicant must take the test, but is not required to pass the test at a level of competence specified by the commission.


7. An applicant who fails to comply with the provisions of this section may not apply for a renewable license.

8. The tests required by subsection 1 will be administered three times each year at locations and times established by the commission.

Sec. 6. NAC 391.056 is hereby amended to read as follows:

391.056 1. The superintendent of public instruction may issue a provisional nonrenewable license to an applicant applying for a license pursuant to NAC 391.045 if he otherwise meets the requirements for a license pursuant to NAC 391.045, but:

(a) Has a deficiency in credits of 6 semester hours or less for all areas of licensure or endorsement, unless the provision is for an endorsement as a substitute teacher;

(b) Has not completed the courses or passed the examination required by NAC 391.030  *and is not exempt from taking the examination pursuant to that section;*

(c) Lacks confirmation from a college that he has student teaching experience if he is applying for a teaching license, or that he has completed a school counseling practicum or internship if he is applying for a school counseling endorsement, but:

(1) Has completed all necessary course work requirements for the school counseling endorsement;

(2) Has completed 200 hours of the practicum or internship through a regionally accredited college or university, including, without limitation, a minimum of 100 hours in a school setting at the time of his application for licensure; and

(3) Is currently and continuously enrolled in a regionally accredited college or university school counseling practicum or internship program;

(d) Has not passed the tests required by NAC 391.036 and is not exempt from taking such tests; or

(e) Has not completed the course required by paragraph (c) of subsection 1 of NAC 391.045.

2. A license issued pursuant to this section becomes invalid 3 years after the date on which the license is issued and may not be extended.

3. The holder of a license issued pursuant to this section may add endorsements with provisions to the license during the first year in which the license is valid. Endorsements without provisions may be added to the license at any time during the period in which the license is valid.

If an endorsement is added to the license, the endorsement does not affect the date on which the license becomes invalid.

Sec. 7. NAC 391.070 is hereby amended to read as follows:

391.070 1. To renew a license, the holder must submit before it expires:

- (a) A request for renewal in the form prescribed by the department;
- (b) Current official transcripts or verification of credits for in-service or continuing education courses;

(c) A negative report of an X-ray film of his chest or a tuberculin test completed within the preceding 12 months; and

(d) A ~~renewal fee of \$80.~~ *fee:*

(1) Of \$80 to renew a 5-year license.

(2) Of \$96 to renew a 6-year license.

(3) Of \$128 to renew an 8-year license.

(4) Of \$160 to renew a 10-year license.

2. Renewal may not be requested earlier than 9 months before the expiration date of a license.

3. The superintendent *of public instruction* may delay the expiration date of a license for not more than 30 days if the licensee has completed the educational prerequisites prescribed in NAC 391.065 and the general prerequisites prescribed in subsection 1 in a timely manner, except:

- (a) Submission of the request for renewal or the renewal fee, or both; or
- (b) Submission of the current official transcript or verification of credits.

Sec. 8. NAC 391.160 is hereby amended to read as follows:

391.160 1. The department will issue the following types of administrative endorsements:

- (a) Limited endorsement as an administrator of a school;
- (b) Limited endorsement as an administrator of a program;
- (c) Professional administrator of a school;
- (d) Professional administrator of a program; and
- (e) Supervisor of curriculum and instruction.

2. A person who holds an endorsement as an administrator of a school may be employed by a school district as:

- (a) An assistant superintendent of schools;
- (b) ~~A superintendent of schools;~~
- ~~(c)~~ An associate superintendent of schools;
- ~~(d)~~ (c) A principal;
- ~~(e)~~ (d) A vice principal;
- ~~(f)~~ (e) A supervisor;
- ~~(g)~~ (f) An administrative assistant; or
- ~~(h)~~ (g) A supervisor or coordinator of a:
 - (1) Program of nursing;
 - (2) Program of psychology as it is applied in a school;
 - (3) Program of speech therapy;
 - (4) Program of physical therapy;
 - (5) Program of occupational therapy; or
 - (6) Other program area.

3. *The department will issue an endorsement as a professional superintendent of schools. A person who holds an endorsement as a professional superintendent of schools may be employed by a school district as a superintendent of schools. The provisions of this subsection do not require the board of trustees of a school district to employ a person as a superintendent of schools who holds an endorsement as a professional superintendent of schools. If a school district employs a person who holds an endorsement as a professional superintendent of schools, the person shall be deemed, for the purposes of NRS 391.110, to be a person who is licensed as an administrator and the school district is therefore not required to employ a person who is licensed as an administrator to oversee the academic programs of the public schools within the school district.*

4. Except as otherwise provided in subsection 2, a person must hold an endorsement as an administrator of a program if he supervises or coordinates a program of:

- (a) Nursing;
- (b) Psychology as it is applied in a school;
- (c) Speech therapy;
- (d) Physical therapy; or
- (e) Occupational therapy.

~~[4.]~~ 5. A person is not required to hold an endorsement as an administrator of a school before performing services as an assistant superintendent, principal or vice principal if he holds a diploma designated as a “life diploma” by the institution that granted the diploma in the field in which he is employed.