

**PROPOSED REGULATION OF THE  
DIRECTOR OF THE DEPARTMENT OF MUSEUMS,  
LIBRARY AND ARTS**

**General Provisions**

**378.\_\_\_\_ Definitions.** As used in this chapter, unless the context otherwise requires, the words and terms defined in NAC 378.\_\_\_\_ to NAC 378.\_\_\_\_, inclusive, have the meanings ascribed to them in those sections.

**378.\_\_\_\_ “Committee” defined.** “Committee” means the advisory committee on participatory democracy.

**378.\_\_\_\_ “Department” defined.** “Department” means the director of the department of museums, library and arts.

**378.\_\_\_\_ “Director” defined.** “Director” means the director of the department of museums, library and arts.

**378.\_\_\_\_ “Governor” defined.** “Governor” means the governor of the State of Nevada.

**378.\_\_\_\_ “Repository” defined.** “Repository” means the repository for records concerning programs, activities and events related to the participation of citizens in the development of public policy and the improvement of the operation of government, authorized within the department by Chapter 378 of NRS.

**378.\_\_\_\_ “Participatory democracy” defined.** “Participatory democracy” means any program, activity, event or combination of these intended to increase or facilitate the participation of citizens in the development of public policy and the improvement of the operation of government at any level in the State of Nevada.

**Advisory Committee**

**378.\_\_\_\_ Creation and membership.**

1. The advisory committee on participatory democracy is hereby created, to consist of nine members appointed by the director. Vacancies occurring in the membership of the committee shall also be appointed by the director. The members of the committee shall serve at the pleasure of the director.

2. The director, or designate the administrator of the division of state library and archives, may serve as a voting member of the committee.
3. The director shall appoint a chairman of the committee, and the chairman may appoint a member to serve as the vice chairman of the committee.
4. The director shall designate an employee of the division of the state library and archives to serve as secretary for the committee and to keep all minutes and records of the committee. The director may assign such other employees of the department to the committee as may be deemed reasonably necessary to assist the committee in its duties.
5. The director shall appoint the members of the committee no later than thirty days after the regulation authorizing the creation of the committee is filed with the secretary of state.

**378.\_\_\_\_ Purpose and duties.** The committee must

1. Advise the director on any matter:
  - a. That arises in connection with the creation and administration of the repository;
  - b. Related to the coordination of public agencies concerning programs, activities or events designed to increase the extent and quality of the participation of the residents of the state in the development of public policy and the improvement of the operation of government at all levels;
  - c. Related to the development or operation of any program, activity or event which may demonstrate effective methods to enhance participatory democracy; and
  - d. Related to the provision of assistance to public agencies in developing programs, activities and events to enhance participatory democracy; and
  - e. Related to the development of effective ways to provide information contained in the repository to the public.
2. Advise and make recommendations to the director on the preparation of the status report required by Chapter 659, 1997 Statutes of Nevada, to be made to the legislature;
3. Advise the director and the governor on the wording and substance of any proclamation proposed to be issued under NRS 236.035;
4. Assist the director in identifying and proposing solutions to any problem involving low public participation in democratic institutions and public or representative bodies in the state; and

5. Discuss and make recommendations to the director concerning matters brought to the attention of the committee relating to participatory democracy or which may relate to the interaction of the general public with its governing bodies in the formulation and implementation of public policies.

**378.\_\_\_\_ Meetings.**

1. The committee shall hold regular meetings at least once every three months in every year. Special meetings may held at the call of the chairman, the vice chairman in the chairman's absence or the director.

2. The chairman, or the vice chairman in the chairman's absence, shall approve the agenda and preside at meetings of the committee.

3. Five members of the committee constitute a quorum at any meeting . Decisions must b made by a majority of the members of the committee present at any meeting at which there is a quorum.

4. The secretary of the committee shall prepare minutes of the committee's proceedings, and all meetings of the committee must also be recorded on audiotape.

5. Except as may be provided otherwise in these regulations, the procedure to be followed for the conduct of meetings of the committee must be governed by the most recent edition of *Robert's Rules of Order*.

**378.\_\_\_\_ Expenses of committee members.** While engaged in the discharge of official duties, each member of the committee is entitled to receive a per diem allowance and travel expenses at a rate fixed by the director. The rate must not exceed the rate provided by law for state officers and employees generally.

**378.\_\_\_\_ Duration of the committee.** The existence of the committee must expire on December 31, 2002, subject to reestablishment by the director in accordance with the provisions of Chapter 378 of NRS, as amended.