



## NEVADA LEGISLATURE COMMISSION ON SPECIAL LICENSE PLATES

(*Nevada Revised Statutes* [NRS] 482.367004)

### SUMMARY MINUTES AND ACTION REPORT

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The second meeting and work session of the Nevada Legislature's Commission on Special License Plates was held on Monday, May 14, 2012, at 3 p.m., in Room 4401 of the Grant Sawyer State Office Building, 555 East Washington Avenue, Las Vegas, Nevada. This meeting was videoconferenced to Room 3138 of the Legislative Building, 401 South Carson Street, Carson City, Nevada. A copy of this set of "Summary Minutes and Action Report," including the "Meeting Notice and Agenda" ([Exhibit A](#)) and other substantive exhibits, is available on the Nevada Legislature's website at <http://www.leg.state.nv.us/interim/76th2011/committee/>. In addition, copies of the audio record may be purchased through the Legislative Counsel Bureau's (LCB's) Publications Office (e-mail: [publications@lcb.state.nv.us](mailto:publications@lcb.state.nv.us); telephone: 775/684-6835).

#### COMMISSION MEMBERS PRESENT IN LAS VEGAS:

Assemblywoman Marilyn Dondero Loop, Chair  
Senator Shirley A. Breeden, Vice Chair  
Assemblyman Richard Carrillo

#### COMMISSION MEMBERS PRESENT IN CARSON CITY:

Senator Don Gustavson  
Assemblyman John C. Ellison  
Bruce Breslow, Director, Department of Motor Vehicles (*Nonvoting Member*)  
Chris Perry, Director, Nevada Highway Patrol, Department of Public Safety (*Nonvoting Member*)  
Claudia Vecchio, Director, Department of Tourism and Cultural Affairs (*Nonvoting Member*)

#### LEGISLATIVE COUNSEL BUREAU STAFF PRESENT:

Marjorie Paslov Thomas, Principal Research Analyst, Research Division  
Sara L. Partida, Principal Deputy Legislative Counsel, Legal Division  
Matt Mundy, Deputy Legislative Counsel, Legal Division  
Tarron L. Collins, Senior Research Secretary, Research Division

## **OPENING REMARKS**

- Chair Dondero Loop, called the second meeting and work session for the Commission on Special License Plates to order. She welcomed Commission members, staff, and the public.

## **PUBLIC COMMENT**

- Chair Dondero Loop called for public comment; however, no testimony was provided.

## **PRESENTATION AND DISCUSSION OF PENDING APPLICATIONS FOR SPECIAL LICENSE PLATES**

Chair Dondero Loop requested that organizations with pending applications provide updated information for the Commission.

### ***United States Air Force Thunderbirds***

- Joshua B. Hawkins, Captain, United States Air Force (USAF), Thunderbird No. 10, Executive Officer, USAF Air Demonstration Squadron “Thunderbirds,” submitted information regarding the location and function of his organization in Nevada. Mr. Hawkins indicated that all revenue generated from the Thunderbirds’ special license plates would be directed to the Nevada State Veterans Home (NSVH). The revenue generated from the sale of the Veterans’ plate is also directed to the NSVH. (Please see [Exhibit B.](#))

### ***March of Dimes***

- Michelle S. Gorelow, M.A.Ed., Director of Program Services, Nevada Chapter, March of Dimes, stated there are no changes to their application. (Please see [Exhibit C.](#))

### ***Teamsters Local Union No. 631***

- Tommy Blitsch, Secretary Treasurer/Chief Executive Officer, Teamsters Local Union No. 631, indicated there are no changes to their application. (Please see [Exhibit D.](#))

In response to Senator Gustavson’s query, Audrey Arnold, Executive Director, ULAN, stated that none of the funds received from the sale of the special plates would be donated to political candidates. She provided specific instances where the ULAN helps newly unemployed citizens or employed citizens in need of quick assistance with rent, utilities, and food.

Discussion ensued among Commission members and Ms. Arnold regarding where the ULAN funds are spent and what assistance it provides. She indicated most requests for funds are from people who have lost their jobs and need assistance. Ms. Arnold specified the grants are generally directed to providers of services, rather than the people in need. She discussed the partnership between United Way and the ULAN, and how the ULAN

raises money. Ms. Arnold stated the funds will be available to anyone in need, not just Teamsters. Mr. Blitsch clarified the Teamsters nonprofit status.

### ***Susan G. Komen for the Cure***

- Jennifer Lazovich, Public Policy Chair, Southern Nevada Affiliate, Susan G. Komen for the Cure (SGKC), indicated their application remains the same with the exception of an added partner, Mammovan, which is a mobile mammography service operated by Nevada Health Centers, Inc. (NHC). (Please see [Exhibit E.](#))
- Stephanie Kirby, M.Ed., Executive Director, Southern Nevada Affiliate, SGKC, provided an update to the presentation given at the March 19, 2012, meeting. She stated that the NHC provides a mobile mammography service statewide, which is operated by Mammovan. Ms. Kirby said that Mammovan will be the recipient of the funds earned from the sale of the SGKC plate. She displayed an updated plate, which included language, “Support the Mammovan,” at the bottom. (Please see [Exhibit E.](#))

Discussion ensued among Senator Breeden, Assemblyman Carrillo, Mr. Breslow, and Ms. Shirley A. Hampton, R.N., Chief Development Officer, NHC, detailing the relationship between SGKC and NHC.

- Assemblyman Carrillo opined that Nevada seems to have more cases of breast cancer than other states and expressed his pleasure with the Mammovan as the recipient of the SGKC’s special license plate proceeds.

Responding to Chair Dondero Loop’s inquiry, Ms. Hampton informed the Commission that the Mammovan services extend to the outlying rural counties. She pointed out that those areas are visited annually so that the communities can rely on the services provided.

In response to a question from Senator Breeden regarding whether additional areas and people will be served, Ms. Hampton replied that unless they receive enough funds to purchase a second Mammovan and hire additional staff, no additional areas would be served.

### ***Nevada Airport Managers Association***

- Wendy Rudder, President, Nevada Airports Association, indicated the only change to the previously presented application was the name of the organization, which changed in 2007. (Please see [Exhibit F.](#))

### ***Nevada Bicycle and Pedestrian Advisory Board***

- Tim Rowe, Chair, Nevada Bicycle and Pedestrian Advisory Board (NBPAB), indicated there were no changes from the Microsoft PowerPoint previously presented. He noted the name of the organization has changed since the original application was submitted. Mr. Rowe stated that during the last legislative session, the Legislature changed the Board's name from the Nevada Bicycle Advisory Board to the NBPAB. (Please see [Exhibit G.](#))

In response to Senator Breeden's inquiry regarding how the funds would be divided between bicycle and pedestrian safety, Mr. Rowe stated the funds are split on an as-needed basis. He remarked that the Board would be happy to divide the funds on a 50/50 basis as requested by Senator Breeden.

### ***City of Reno***

- Julee Conway, Director, Parks, Recreation, and Community Services Department, presented a brief update to the Microsoft PowerPoint presentation provided at the March 19, 2012, meeting. Ms. Conway informed the Commission a meeting was held between the City and the Department of Motor Vehicles (DMV). She mentioned that she had contracted with a marketing firm to develop a special license plate design and provided the two plate designs that had been approved by the Reno City Council. (Please see [Exhibit H.](#))

Responding to an inquiry from Senator Breeden regarding the plate designs presented to the Commission, Mr. Breslow stated that most of the plates that are presented are merely examples and look nothing like what are finally approved. He stated there are many different items to consider before the final plate can be manufactured.

- Chair Dondero Loop clarified that the Commission should be voting on organizations and their plans for funding, not necessarily plate designs.

**WORK SESSION—DISCUSSION AND POSSIBLE ACTION RELATING TO:  
SPECIAL LICENSE PLATES UNDER CONSIDERATION**

During this portion of the meeting, the Commission members will discuss and may possibly take final action on pending special license plate applications under consideration that have been on file with the Department of Motor Vehicles since 2007. A copy of the application is included in the “Work Session Document.” (Please see [Exhibit I.](#))

- Marjorie Paslov Thomas, Principal Research Analyst, Research Division, presented background information on the applications submitted for a special license plate. She indicated that the applications are listed in order of submission date.
- The Commission **APPROVED THE FOLLOWING ACTIONS:**

**SENATOR BREEDEN MOVED FOR APPROVAL OF THE SPECIAL LICENSE PLATE FOR THE UNITED STATES AIR FORCE, THUNDERBIRDS. THE MOTION WAS SECONDED BY SENATOR GUSTAVSON AND PASSED UNANIMOUSLY.**

**SENATOR BREEDEN MOVED FOR APPROVAL OF THE SPECIAL LICENSE PLATE FOR THE MARCH OF DIMES. THE MOTION WAS SECONDED BY ASSEMBLYMAN CARRILLO AND PASSED UNANIMOUSLY.**

**ASSEMBLYMAN CARRILLO MOVED FOR APPROVAL OF THE SPECIAL LICENSE PLATE FOR THE TEAMSTER LOCAL UNION NO. 631. THE MOTION WAS SECONDED BY SENATOR BREEDEN AND PASSED. SENATOR GUSTAVSON AND ASSEMBLYMAN ELLISON VOTED NO.**

**ASSEMBLYMAN ELLISON MOVED FOR APPROVAL OF THE SPECIAL LICENSE PLATE FOR THE SUSAN G. KOMEN FOR THE CURE AND THE NEVADA HEALTH CENTERS, INC. THE MOTION WAS SECONDED BY SENATOR BREEDEN AND PASSED UNANIMOUSLY.**

- **SENATOR BREEDEN MOVED FOR APPROVAL OF THE SPECIAL LICENSE PLATE FOR THE NEVADA AIRPORTS ASSOCIATION. THE MOTION WAS SECONDED BY ASSEMBLYMAN ELLISON.**

Prior to the vote, Senator Gustavson expressed concern regarding whether the Nevada Airports Association can market and maintain the required number of special plates.

- The Commission **APPROVED THE FOLLOWING ACTION:**

**THE MOTION BY SENATOR BREEDEN TO APPROVE THE SPECIAL LICENSE PLATE FOR THE NEVADA AIRPORTS ASSOCIATION WAS SECONDED BY ASSEMBLYMAN ELLISON AND PASSED UNANIMOUSLY.**

Responding to Mr. Breslow, Chair Dondero Loop indicated that Joshua B. Hawkins, previously identified, is the contact representative from the U.S. Air Force Thunderbirds for the DMV and license plate design issues.

### **RECOMMENDATIONS FOR LEGISLATIVE MEASURES**

- Marjorie Paslov Thomas, previously identified, explained the guidelines for considering the recommendations. She pointed out the number of bill draft requests the Commission can recommend and resolutions they can request.

#### *Pending Special License Plate Applications*

##### RECOMMENDATION NO. 1

**Draft a bill requiring the Commission on Special License Plates, on or before September 1 of each fiscal year, to produce a list of each plate approved by the Commission. The list must include each organization that receives revenue from a special license plate and the intended use of the revenue. The Commission must post this information on its website.**

- The Committee **APPROVED THE FOLLOWING ACTION:**

**SENATOR BREEDEN MOVED FOR APPROVAL OF RECOMMENDATION NO. 1. THE MOTION WAS SECONDED BY ASSEMBLYMAN CARRILLO AND PASSED UNANIMOUSLY.**

##### RECOMMENDATION NO. 2

**Draft a bill requiring that the contents of an application for a special license plate include the name and the signature from a representative of the organization requesting the special license plate and, if different, the name and the signature of the representative of the organization that will receive the money generated from the sale of the special license plate. The application must also state the intended cause, if the money is for a specific or limited intent and not for general use by the organization. Any organization, which submitted an application before the effective date of this provision, must update the application to include this information.**

- The Committee **APPROVED THE FOLLOWING ACTION:**

**SENATOR BREEDEN MOVED FOR APPROVAL OF RECOMMENDATION NO. 2. THE MOTION WAS SECONDED BY ASSEMBLYMAN CARRILLO AND PASSED UNANIMOUSLY.**

RECOMMENDATION NO. 3

**Draft a bill requiring an applicant for a special license plate to submit an amendment to a pending application if: (1) the name of the organization submitting the application has been modified since the initial filing date of the application; (2) the name of the organization which will receive financial support is different from the organization that initially submitted the application; or (3) the cause which will receive financial support differs from the cause listed on the initial application. The organization, which applied for the special license plate, is responsible for submitting an amendment to the DMV within 90 days after the change, but not less than 48 hours after receiving notice from the Commission on Special License Plates that the Commission will consider the application.**

- The Committee **APPROVED THE FOLLOWING ACTION:**

**ASSEMBLYMAN CARRILLO MOVED FOR APPROVAL OF RECOMMENDATION NO. 3. THE MOTION WAS SECONDED BY SENATOR BREEDEN AND PASSED UNANIMOUSLY.**

*Recommendation Concerning Modifications to Disciplinary Action*

RECOMMENDATION NO. 4

**Draft a bill providing that the Commission may take any disciplinary action authorized pursuant to NRS 482.38279(4) without a hearing if a charitable organization does not request a hearing pursuant to NRS 482.38279(2). The failure to request a hearing will result in the original determination of the Commission or the Legislative Auditor becoming final. All final decisions of the Commission may be appealed to the DMV. The decision of the DMV is a final decision for purposes of judicial review.**

- The Committee **APPROVED THE FOLLOWING ACTION:**

**ASSEMBLYMAN CARRILLO MOVED FOR APPROVAL OF RECOMMENDATION NO. 4. THE MOTION WAS SECONDED BY SENATOR BREEDEN AND PASSED UNANIMOUSLY.**

*Recommendations Concerning Reporting Requirements by Charitable Organizations*

RECOMMENDATION NO. 5

**Draft a bill amending subsection 1(b) of NRS 482.38277 to change the date to provide that “on or before July 1 of each fiscal year,” each charitable organization, not including a governmental entity whose budget is included in the *Executive Budget*, that receives additional fees must provide to the Commission and to the DMV: (1) a list of the names of the persons, whether or not designated officers, who are responsible for overseeing the operation of the charitable organization; (2) the current mailing address of the charitable organization; and (3) the current telephone number of the charitable organization.**

- The Committee **APPROVED THE FOLLOWING ACTION:**

**SENATOR BREEDEN MOVED FOR APPROVAL OF RECOMMENDATION NO. 5. THE MOTION WAS SECONDED BY ASSEMBLYMAN CARRILLO AND PASSED UNANIMOUSLY.**

*Recommendations Concerning Designs of Special License Plates*

RECOMMENDATION NO. 6

**Draft a bill amending NRS 482.367008 to require that all special license plates, pursuant to NRS 482.367008, which are designed by the DMV after July 1, 2013, have a uniform background color and design.**

- **ASSEMBLYMAN CARRILLO MOVED FOR APPROVAL OF RECOMMENDATION NO. 6.**

Discussion among members ensued regarding the criteria that should be considered for the special plates design. Mr. Perry stated that it would be much easier for the Department of Public Safety to identify a license plate if there was a uniform design. Mr. Breslow opined that the uniqueness and attractiveness of the plates in Nevada creates the market. Chair Dondero Loop voiced her support of simplifying the special license plate designs. Senator Gustavson and Assemblyman Ellison encouraged the Commission to find a middle ground between the current design criteria and what was presented to them representing Utah’s plate designs. (Please see [Exhibit I.](#))



- The Committee **APPROVED THE FOLLOWING ACTION:**

**THE MOTION MADE BY ASSEMBLYMAN CARRILLO TO APPROVE RECOMMENDATION NO. 6 WAS SECONDED BY SENATOR BREEDEN AND PASSED. SENATOR GUSTAVSON AND ASSEMBLYMAN ELLISON VOTED NO.**

*Recommendations Concerning Minimum Circulation Requirements for Special License Plates*

RECOMMENDATION NO. 7

**Draft a bill requiring that each special license plate (as defined in subsection 1 of NRS 482.367008) has at least 1,000 active plates when the DMV assesses the viability of each separate design of a special license plate on October 1 of each year. If, on December 31 of the same year, the total number of validly registered motor vehicles to which the special license plate is affixed is less than 1,000, then the DMV shall discontinue the issuance of that particular design of plate. Such an order would not require existing holders of that particular design of special license plate to surrender their plates to the DMV and would not prohibit those holders from renewing those plates.**

- The Committee **APPROVED THE FOLLOWING ACTION:**

**ASSEMBLYMAN CARRILLO MOVED FOR APPROVAL OF RECOMMENDATION NO. 7. THE MOTION WAS SECONDED BY SENATOR BREEDEN AND PASSED UNANIMOUSLY.**

**PUBLIC COMMENT**

- Mr. Scott Jolcover, Comstock Mining, Inc., testified regarding the benefits that Horse Power provides to Nevada.

**HEARING HELD PURSUANT TO NRS 482.38279 CONCERNING THE FINDINGS OF THE LEGISLATIVE AUDITOR REGARDING HORSE POWER**

- Paul Townsend, Legislative Auditor, Audit Division, LCB, stated that during the March 19, 2012, meeting of the Commission on Special License Plates, the Commission took action to accept the following determinations of the Legislative Auditor: (1) forms and records filed with the commission are inaccurate; (2) proper practices of financial administration and recordkeeping are not followed; (3) methods and procedures are not followed and are not sufficient to ensure special license plate fees are used for the benefit of the intended recipient; and (4) approved grants, minutes, budgets, and payment invoices are not properly documented, are not approved timely, and are not readily available for review. Mr. Townsend stated that during the review of Horse Power's balance sheet and bank statements, it was necessary to acquire additional information, which raised new concerns. (Please see [Exhibit J-1.](#))

- Rocky Cooper, Audit Supervisor, Audit Division, LCB, presented a detailed summary and review of the issues that were presented to the Commission related to Horse Power's financial administration and recordkeeping. Mr. Cooper detailed a number of violations listed in the document submitted by Horse Power. (Please see [Exhibit J-1](#) and [Exhibit J-2](#).)

Discussion between Chair Dondero Loop and Mr. Cooper ensued regarding the amount of money collected from the sale of the special license plates used to pay the salary of Horse Power's director compared to what other charitable organizations pay for employee salaries. Mr. Cooper referred to TAB H-32 (of [Exhibit J-1](#)), which indicates that \$29,480 was paid to the director of Horse Power, equaling approximately 38 percent of the total revenues from the sale of its special license plate. He noted that most volunteer organizations use about 10 percent of their special license plate revenues toward all salaries.

- Lance N. McKenzie, Attorney, Horse Power, expressed concerns regarding the LCB's report that Horse Power: (1) fabricated expenditure lists; (2) overpaid their director without appropriate authority; and (3) used Automated Teller Machine (ATM) or debit transactions for any reason other than to further Horse Power's mission. He presented information to counter the accounting and bylaw information presented in the Audit Division report. Mr. McKenzie concluded that the Executive Director's compensation and ATM and debit transactions made for emergency purposes were approved by Horse Power's Board. (Please see [Exhibit K](#).)
- Ms. Sally Summers, Executive Director, Horse Power, rebutted the Legislative Auditor's summary of information, dated May 2, 2012, and referenced information she submitted regarding Director's compensation, ATM and debit expenditures, and gas receipts. She stated Horse Power's budget is approved by the Board and is based on percentages of revenue earned from the sale of special license plates. (Please see [Exhibit J-2](#).)
- Chair Dondero Loop referred to the Commission's previous determination made at the last meeting on March 19, 2012, regarding Horse Power. She noted that: (1) Horse Power has not adequately filed forms and records with the commission as required under NRS 482.38277; (2) proper practices of financial administration and recordkeeping have not been followed; (3) adequate methods and procedures are not in place to ensure special license plate fees are used to the benefit of the intended recipient; and (4) the organization's structure does not ensure adequate documentation is maintained. Chair Dondero Loop stated that pursuant to subsection 3 of NRS 482.38279, the Commission must decide to uphold or overturn the determination made by the Legislative Auditor at the March 19, 2012, meeting.

- **THE COMMISSION APPROVED THE FOLLOWING ACTION:**

**ASSEMBLYMAN ELLISON MOVED TO UPHOLD THE DECISION FROM THE MARCH 19, 2012, MEETING BASED ON THE INFORMATION PROVIDED BY STAFF AND PRIOR HISTORY. SENATOR BREEDEN SECONDED THE MOTION AND IT PASSED. ASSEMBLYMAN CARRILLO WAS ABSENT FOR THE VOTE.**

- Chair Dondero Loop explained to the members that based on the decision to uphold the determination made by the Legislative Auditor, the distribution of fees from the special license plate may be temporarily suspended.

- **THE COMMISSION APPROVED THE FOLLOWING ACTION:**

**SENATOR BREEDEN MOVED TO TEMPORARILY SUSPEND THE DISTRIBUTION OF ADDITIONAL FEES TO HORSE POWER FROM THE ISSUANCE OR RENEWAL OF ITS SPECIAL LICENSE PLATE UNTIL HORSE POWER SHOWS IN EACH OF THE NEXT TWO REVIEWS OF ITS FINANCIAL ADMINISTRATION AND RECORDKEEPING PERFORMED BY THE LEGISLATIVE AUDITOR THAT IT HAS COMPLIED WITH THE REQUIREMENTS SET FORTH IN NRS CHAPTER 482 BEFORE THE FEES ARE RELEASED AND THE RELEASE OF THE FEES COULD OCCUR NOT EARLIER THAN SEPTEMBER 2013, PENDING COMPLIANCE. THE MOTION WAS SECONDED BY SENATOR GUSTAVSON AND PASSED. ASSEMBLYMAN CARRILLO WAS ABSENT FOR THE VOTE.**

- Chair Dondero Loop remarked that based on information provided today, the bylaws are no longer effective, since they were modified shortly after the Commission approved the initial application. She encouraged Horse Power to submit an updated set of bylaws, address the issue of compensation, and take appropriate action to fix compensation, if any, paid to the officers or director.

- **THE COMMISSION APPROVED THE FOLLOWING ACTION:**

**SENATOR BREEDEN MOVED TO APPROVE THE RECOMMENDATION THAT HORSE POWER SUBMIT AN UPDATED SET OF BYLAWS AND ADDRESS THE ISSUE OF COMPENSATION AS STATED BY CHAIR DONDERO LOOP. THE MOTION WAS SECONDED BY SENATOR GUSTAVSON AND PASSED. ASSEMBLYMAN CARRILLO WAS ABSENT FOR THE VOTE.**

#### **PUBLIC COMMENT**

- Kay Bennett, Nevada Airports Association, thanked the Commission for approval of the special license plate application.
- Scott Jolcover, previously identified, voiced his support of Horse Power and asked the Commission to consider allowing Horse Power time to work through its financial problems.
- Sally Summers remarked that suspension of the license plate revenue will terminate the function of Horse Power.
- Lance N. McKenzie, previously identified, provided information on the oversight of review for 501(c)3 organizations.

**ADJOURNMENT**

There being no further business to come before the Commission, the meeting was adjourned at 5:35 p.m.

Respectfully submitted,

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Tarron L. Collins  
Senior Research Secretary

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Marjorie Paslov Thomas  
Principal Research Analyst

APPROVED BY:

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Assemblywoman Marilyn Dondero Loop

Date: \_\_\_\_\_

## LIST OF EXHIBITS

[Exhibit A](#) is the “Meeting Notice and Agenda” provided by Marjorie Paslov Thomas, Principal Research Analyst, Research Division, Legislative Counsel Bureau (LCB).

[Exhibit B](#) is an updated application submitted by Joshua B. Hawkins, Captain, United States Air Force (USAF), Thunderbird No. 10, Executive Officer, USAF Air Demonstration Squadron “Thunderbirds,” in support of the request for a special license plate for the USAF Thunderbirds, Nellis Air Force Base.

[Exhibit C](#) is an updated application offered by Michelle S. Gorelow, M.A.Ed., Director of Program Services, Nevada Chapter, March of Dimes, in support of the request for a special license plate for March of Dimes, Las Vegas.

[Exhibit D](#) is an updated application provided by Tommy Blitsch, Secretary Treasurer/Chief Executive Officer, Teamsters Union Local No. 631, in support of the request for a special license plate submitted by the Teamsters Union Local No. 631, Las Vegas.

[Exhibit E](#) is an updated application submitted by Stephanie Kirby, M.Ed., Executive Director, Southern Nevada Affiliate, Susan G. Komen for the Cure (SGKC), in support of the request for a special license plate submitted by SGKC, Reno.

[Exhibit F](#) is an updated application presented by Wendy Rudder, President, Nevada Airports Association in support of the request for a special license plate submitted by Nevada Airports Managers Association, Sparks.

[Exhibit G](#) is an “Addendum to Special License Plate Application,” offered by Timothy G. Rowe, Chairman, Nevada Bicycle and Pedestrian Advisory Board (NBPAB) in support of the request for a special license plate submitted by NBPAB, Carson City.

[Exhibit H](#) is an updated application submitted by Julee M. Conway, Director, Parks, Recreation, and Community Services Department, City of Reno, in support of the request for a special license plate submitted by the City of Reno.

[Exhibit I](#) is the “Work Session Document,” dated May 14, 2012, provided by Marjorie Paslov Thomas, Principal Research Analyst, Research Division, LCB.

[Exhibit J-1](#) is a report dated May 2, 2012, containing the “Legislative Auditor Summary and Review of Issues Related to Horse Power’s Financial Administration and Recordkeeping,” presented by Paul Townsend, CPA, Legislative Auditor, Audit Division, LCB.

[Exhibit J-2](#) is a packet of information titled “Horse Power Application, Approved by the Commission on Special Plates at the January 22, 2007, Meeting,” submitted by Sally Summers, Executive Director, Horse Power, Carson City.

[Exhibit K](#) is an e-mail to Ana Cromer, from David Steele, CPA, MPA, Deputy Legislative Auditor, Audit Division, LCB, dated September 12, 2011, regarding “Commission on Special License Plates,” provided by Lance N. McKenzie, Attorney, Horse Power, Carson City.

This set of “Summary Minutes and Action Report” is supplied as an informational service. Exhibits in electronic format may not be complete. Copies of the complete exhibits, other materials distributed at the meeting, and the audio record are on file in the Research Library of the Legislative Counsel Bureau, Carson City, Nevada. You may contact the Library online at [www.leg.state.nv.us/lcb/research/library/feedbackmail.cfm](http://www.leg.state.nv.us/lcb/research/library/feedbackmail.cfm) or telephone: 775/684-6827.