SR 28 Corridor Operations and Maintenance Interlocal Agreement

Tahoe Transportation District
and
Nevada Department of Transportation
and
Nevada Division of State Parks
and
Nevada Division of State Lands
and
Nevada Division of State Lands
and
Nevada Department of Public Safety-Highway Patrol
and
Washoe County Community Services Department
and
Incline Village General Improvement District
and
Carson City Parks & Recreation Department
and
Douglas County Parks & Recreation Department

and

Tahoe Regional Planning Agency

This Interlocal Agreement (this "Agreement") is dated and effective August 1, 2015, by and between the Tahoe Transportation District ("TTD"); the Nevada Department of Transportation ("NDOT"); the Nevada Division of State Parks ("NDSP"); the Nevada Division of State Lands ("NDSL"); the Nevada Department of Public Safety-Highway Patrol ("NHP"); Washoe County and its Community Services Department ("Washoe County"); the Incline Village General Improvement District ("IVGID"); Carson City and its Parks & Recreation Department ("Carson City"); the Douglas County and its Parks & Recreation Department ("Douglas County"); and the Tahoe Regional Planning Agency ("TRPA"). Collectively, these agencies and organizations will hereinafter be referred to as the "Parties."

WITNESSETH:

WHEREAS, the Parties are public agencies under Nevada Revised Statutes ("NRS") 277.100 and authorized to enter into cooperative agreement in accordance with NRS 277.080 to 277.110;

WHEREAS, NRS 277.180 authorizes any one or more public agencies to contract with any one or more other public agencies to perform any governmental service, activity or undertaking which any of the public agencies entering into the agreement is authorized by law to perform;

WHEREAS, the Parties recognize the need to combine the operations and maintenance approach for projects in the SR 28 corridor: the SR 28 Corridor Project, the NV Stateline to

EXHIBIT C-1 - TAHOE

Document consists of 17 pages. Entire exhibit provided.

Meeting Date: 03-04-16

Stateline Bikeway Project, and other individual projects (as combined, the "Corridor Project"), in the area shown in Exhibit A;

WHEREAS, combining the operations and maintenance approach for these projects will allow the Parties to engage in more effective and efficient efforts across jurisdictional boundaries and achieve the safety, environmental and transportation goals of the projects;

WHEREAS, some of the Parties entered into a Interlocal Agreement on May 11, 2007, to create a working group to develop agreements regarding planning, design and construction and management, operation and maintenance responsibilities for the bikeway;

WHEREAS, some of the Parties entered into the Nevada State Route 28 Corridor Management Plan Project Charter in June 2012, in which they agreed to develop the SR 28 Corridor Management Plan;

WHEREAS, the Corridor Management Plan was developed to define the vision, goals and objectives for the corridor and to provide a coordinated management strategy to guide the Parties, and was approved by the TTD Board of Directors on October 11, 2013;

WHEREAS, some of the Parties entered into a Federal Lands Access Program ("FLAP") Project Memorandum of Agreement in December 2014 to set forth responsibilities regarding development and construction of Phase 1 of the Corridor Project in order to obligate FLAP funding;

WHEREAS, TTD has been successful in securing approximately \$23.9 million federal, state and local funding for the Corridor Project;

WHEREAS, The Parties each have unique roles, jurisdictions, missions, and goals, but there needs to be a coordinated approach to the operations and maintenance of existing and future facilities within the SR 28 corridor;

WHEREAS, an operations and maintenance agreement is required in order to receive FLAP and other funding for construction;

WHEREAS, this Agreement describes the operations and maintenance responsibilities for the projects identified in Exhibit B, and will be amended in the future to set forth operations and maintenance responsibilities for future projects; and

WHEREAS, the Parties now desire to create a Corridor Management Team (the "CMT") comprised of representatives from each of the Parties to develop specific operating procedures and maintenance plans related to the implementation of the Corridor Project.

NOW, THEREFORE, in consideration of the promises and mutual covenants herein contained, it is agreed as follows:

ARTICLE I – DUTIES AND RESPONSIBILITIES

- 1. The Parties will perform the operations and maintenance responsibilities described in Exhibit B for the projects described therein. Exhibit B shall be amended in the future to include operations and maintenance responsibilities for future projects.
- 2. The Parties will continue to provide planning information, meeting space and other support as needed (and within their respective budgets) for the Parties to attain their goal of a collaborative approach to planning, constructing, operating and maintaining facilities and services within the SR 28 corridor.
- 3. The CMT is hereby established to assist in implementing the Corridor Project. The Parties agree to provide one staff member to serve as a CMT representative, to attend biannual meetings, and to make recommendations to upper level staff and their governing boards regarding CMT activities.
- 4. At its first meeting, the CMT shall determine processes for reaching consensus and effective and efficient decision-making.
- 5. The CMT will work to:
 - a. Fulfill the operations and maintenance responsibilities set forth in this Agreement;
 - b. Amend this Agreement as necessary with regards to operations and maintenance responsibilities for future projects;
 - c. Assist in prioritizing the development and construction of projects;
 - d. Form partnerships to complete development and construction of projects,
 - e. Assist in submitting federal, state and local grant applications to fund projects;
 - f. Assess continued challenges within the SR 28 corridor and look for opportunities to address those challenges; and
 - g. Provide recommendations to their governing bodies on how best to address those challenges;
 - h. Prioritize the need for capital infrastructure maintenance funding for projects;
 - i. Prepare a cumulative budget for capital maintenance funding in the SR 28 corridor and determine the appropriate Parties to submit grants and funding requests, including any requests to the Tahoe Fund; and
 - j. Identify and prioritize the need for grants and funding requests for future projects.
- 6. The CMT will provide recommendations to the TTD Board of Directors on any matter requiring action by the TTD Board of Directors in connection with the Corridor Management Plan.
- 7. TTD will continue to assist in developing and seeking funding sources for the implementation of the Corridor Project.
- 8. TRPA, in its role as the Tahoe Metropolitan Planning Organization, will continue to assist the Parties in providing long range multi-modal transportation planning information and survey and user monitoring information, including incorporating bikeway segments into monitoring protocol, as appropriate.
- 9. This approach does not preclude the Parties from individually performing their duties and responsibilities in the SR 28 corridor.

ARTICLE II - GENERAL PROVISIONS

- 1. This Agreement may only be terminated upon mutual written agreement of all of the Parties.
- 2. The Parties with operations and maintenance responsibilities described in Exhibit B may assign, transfer or delegate those responsibilities to other Parties upon written agreement of the Parties that will assume those responsibilities and written notice to all of the other Parties. Otherwise, none of the Parties shall assign, transfer or delegate any rights, obligations or duties under this Agreement without the prior written consent of all of the other Parties.
- 3. The Parties may agree to assume operations and maintenance responsibilities in addition to those described in Exhibit B upon written notice to all of the other Parties. Otherwise, this Agreement shall not be modified, extended or amended without the prior written consent of all of the Parties.
- 4. The Parties agree to work cooperatively to avoid and resolve conflicts at the lowest level possible. The Parties share the following principles in the resolution of conflicts:
 - The efficient delivery of an effective, cost efficient quality project or program is the primary goal of all partnering agencies.
 - The Parties will focus on their common goals rather than differences.
 - Win/Win solutions to conflicts will be sought.
 - Differences of opinion are acceptable but are sought to be limited.
 - Timely, open and honest communication is the key to avoiding and resolving conflicts.
- 5. Decisions are to be made and conflicts are to be resolved at the lowest possible level. If disagreements arise and cannot be resolved at the staff level, the Parties will follow the following process:
 - TTD: TTD staff elevates unresolved conflicts to the TTD District Manager.
 - **NDOT:** NDOT staff elevates unresolved conflicts to the NDOT District II District Engineer and then to the Director.
 - **NDSP:** NDSP Park Supervisor elevates unresolved conflicts to the NDSP Administrator.
 - **NDSL:** NDSL staff elevates unresolved conflicts to the NDSL Administrator.
 - NHP: NHP staff elevates unresolved conflicts to the NHP Chief.
 - Washoe County: Washoe County Community Services Department staff elevates unresolved conflicts to the Washoe Community Services Department Director and then to County Manager.
 - **IVGID:** IVGID Public Works staff elevates unresolved conflicts to the Public Works Department Director and then to IVGID General Manager.
 - Carson City: Carson City staff elevates unresolved conflicts to the Carson City Parks & Recreation Director and then to City Manager.
 - **Douglas County:** Douglas County staff elevates unresolved conflicts to the Douglas County Community Services Department Director and then to County Manager.
 - TRPA: TRPA staff elevates unresolved conflicts with recommendations to the Executive Director.

If a solution is reached, the Parties will work to implement the solution. If a solution is not reached, it may cause delay in implementing solution(s), vendor contract(s),

- program(s), construction contract(s) schedule(s) and/or jeopardize the timely use of available funding. All decisions and agreements regarding conflict resolution shall be documented fully and copies must be kept in the project files for all Parties.
- 6. All notices or other communications required or permitted to be given under this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally in hand, by facsimile or email with simultaneous regular mailing by certified mail with return receipt requested and postage prepaid on the date posted, and addressed to the other party at the addresses set forth below:

TTD: Carl Hasty, District Manager

Tahoe Transportation District

cc: George Fink, Transit System Program Manager

P.O. Box 499

Zephyr Cove, NV 89448 128 Market Street, Suite 3-F

Stateline, NV 89449

Phone Number: (775) 589-5500

Fax: (775) 589-5283

E-mail: chasty@tahoetransportation.org;

gfink@tahoetransportation.org

NDOT: Rudy Malfabon, Director

Nevada Department of Transportation District 2

cc: Thor Dyson, District Engineer

310 Galletti Way Sparks, NV 89431

Phone Number: (775) 834-8300

Fax:(775) 834-8390

E-mail: rmalfabon@dot.state.nv.us

tdyson@dot.state.nv.us

NDSP: Eric Johnson, Administrator

Nevada Division of State Parks

cc: Bob Mergell, Deputy Administrator

Jay Howard, Park Supervisor 901 S. Stewart Street Suite 5005 Carson City, NV 89701-5248 Phone Number: (775)684-2770

Fax: (775) 684-2777

E-mail: emiohnson@parks.nv.gov

rmergell@parks.nv.gov jayattahoe@gmail.com NDSL: Charles Donohue, Administrator

Nevada Division of State Lands

cc: Elizabeth Harrison, Management Analyst

901 S. Stewart Street Suite 5003 Carson City, NV 89701-5246 Phone Number: (775)684-2720

Fax: (775)684-2721

E-mail: cdonohue@lands.nv.gov

eharrison@lands.nv.gov

NHP: Colonel Dennis S. Osborn, Chief

Nevada Highway Patrol

cc: Chris Greb, Sargent (Tahoe)

Rob Stepien, Deputy Commander Personnel

625 Mt. Rose Hwy

Incline Village, NV 89451-9111 Phone Number: (775) 831-2404

Fax: (775) 831-1709

E-mail: dosborn@dps.state.nv.us

cgreb@dps.state.nv.us rstepien@dps.state.nv.us

Washoe County: John Slaughter, County Manager

Washoe County Community Services Department

cc: Dave Solaro, Director

Cheryl Surface, Parks Planner/Tahoe Team Coordinator

Adam Searcy, Roads Division Manager

PO Box 113000 Reno, NV 89520

Phone Number (775) 328-2019

E-mail: jslaughter@washoecounty.us

dsolaro@washoecounty.us csurface@washoecounty.us asearcy@washoecounty.us

IVGID: Steven Pinkerton, General Manger

IVGID - Public Works Department cc: Joe Pomroy, Public Works Director

Brad Johnson, Engineer

1220 Sweetwater Road Incline Village, NV 89451 Phone Number (775) 832-1269

Fax: (775) 832-1260

E-mail: steven_pinkerton@ivgid.org

joe_pomroy@ivgid.org
brad_johnson@ivgid.org

Carson City: Nick Marano, City Manager

Carson City Parks & Recreation Department

cc: Roger Moellendorf, Director

Ann Bollinger, Open Space Administrator

3303 Butti Way Building #9 Carson City, NV 89701

Phone Number (775) 887-2262

Fax: (775) 887-2145

E-mail: nmarano@carson.org rmoellendorf@carson.org abollinger@carson.org

Douglas County: Jim Nichols, County Manager

Douglas County Community Services Department

cc: Scott Morgan, Director

1325 Waterloo Lane Gardnerville, NV 89410

Phone Number: (775)782-9828

Fax: (775)782-5799

E-mail: lwerner@co.douglas.nv.us; smorgan@co.douglas.nv.us;

TRPA: Joanne S. Marchetta, Executive Director

Tahoe Regional Planning Agency

cc: Nick Haven, Transportation Planning Manager Brian Judge, Principal Environmental Specialist

P.O. Box 5310 Stateline, NV 89449 128 Market Street Stateline, NV 89449

Phone Number: (775)588-4547

Fax: (775)588-4527

E-mail:jmarchetta@trpa.org

nhaven@trpa.org; bjudge@trpa.org

- 7. This instrument in no way restricts the Parties from participating in similar activities with other public or private agencies, organizations, and individuals.
- 8. The Parties their respective agencies, organizations and offices will handle their own activities and utilize their own resources, including the expenditure of their own funds, in pursuing these objectives unless otherwise agreed. Each party will carry out its separate activities in a coordinated and mutually beneficial manner.
- 9. This Agreement is not intended to, and does not create, any right, benefit, or trust responsibility, substantive or procedural, enforceable at law or equity, by a party against the United States, the Parties, their agencies, officers, or any other persons.
- 10. Each party agrees to keep and maintain under generally accepted accounting principles full, true and complete records and documents (written, electronic, computer related or

- otherwise) pertaining to this Agreement and present, at any reasonable time, such information for inspection, examination, review, audit and copying at any office where such records and documentation are maintained.
- 11. The Parties are associated with each other only for the purposes and to the extent set forth in this Agreement. Each party is and shall be a public agency separate and distinct from the other party and shall have the right to supervise, manage, operate, control and direct performance of the details incident to its duties under this Agreement. Nothing contained in this Agreement shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.
- 12. Pursuant to NRS Chapter 239, information or documents may be open to public inspection and copying. The Parties will have the duty to disclose unless a particular record is confidential by law or a common law balancing of interests. Each party shall keep confidential all information, in whatever form, produced, prepared, observed, or received by that party to the extent that such information is confidential by law or otherwise required by this Agreement.
- 13. This Agreement and the rights and obligations of the Parties shall be governed by, and construed according to, the laws of the State of Nevada. The Parties consent to the exclusive jurisdiction of the First Judicial District Court, Carson City, Nevada, for the enforcement of this agreement.
- 14. This Agreement constitutes the entire agreement of the Parties and is intended as a complete and exclusive statement of the promises, representations, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this Agreement specifically displays a mutual intent to amend a particular part of this Agreement, general conflicts in language between any such attachment and this Agreement shall be construed consistent with the terms of this Agreement. Unless otherwise expressly authorized by the terms of this Agreement, no modification or amendment to this Agreement shall be binding upon the Parties unless the same is in writing and signed by the respective Parties hereto.
- 15. The Parties do not intend by any of the provisions of this Agreement to create in the public or any member thereof a third party beneficiary status hereunder, or to authorize anyone not a party to this Agreement to maintain a suit for personal injuries or property damage pursuant to the terms or provisions of this Agreement.
- 16. The illegality or invalidity of any provision or portion of this Agreement shall not affect the validity of the remainder of the Agreement and this Agreement shall be construed as if such provision did not exist. The unenforceability of such provision or provisions shall not be held to render any other provision or provisions of this Agreement unenforceable.

DocuSigned by:

Massha Birkbigler, Chair

Board of County Commissioners

IN WITNESS WHEREOF, the Parties have executed this Agreement in counterparts on the dates written below.

Tahoe Transportation District DocuSigned by: Carl Hasty Carl Hasty, District Manager **Nevada Department of Transportation** Red Malfabon, Director **Nevada Division of State Parks** DocuSigned by: Eric Johnson EFFE7MF7J6hnson, Administrator **Nevada Division of State Lands** Charles Donoline -Charles Donohue, Administrator Nevada Department of Public Safety-Highway Patrol DocuSigned by: Dennis Osborn Dennis Osborn, Chief **Washoe County** ATTEST: County Clerk

IN WITNESS WHEREOF, the Parties have executed this Agreement in counterparts on the dates written below.

Tahoe Transportation District	
Carl Hasty, District Manager	
Nevada Department of Transportation	
Rudy Malfabon, Director	
Nevada Division of State Parks	
Eric M. Johnson, Administrator	
Nevada Division of State Lands	
Charles Donohue, Administrator	
Nevada Department of Public Safety-Highway	Patrol
	TOUNTY " TO
Dennis Osborn, Chief	
Washoe County	ATTEST: ancy 2. Varet
marsle Bukbigle	County Clerk
Marsha Berkbigler, Chair Board of County Commissioners	

Joanne S. Marchetta, Executive Director

Incline Village General Improvement Districtions Reviewed as to Form:	<u>ict</u>	
DocuSigned by:		
B Steven Pinkerton		
Stevensississ Pinkerton, General Manager		
200 - 2		
DocuSigned by:		
By Devon T. Ruse		
Devoras Francese, General Counsel		
201011 11 110000, 301101111 301111001		
Agreed to:		
115.2004.000		
By Not required for execution		
Jim Smith, Chairman		
Board of Trustees		
Board of Trustees		
By Not required for execution		
Secretary		
Secretary		
Carson City	ATTEST:	
carson city	MITEST.	Clerk-recorder
		Cicik recorder
Robert L. Crowell, Mayor		
Of Carson City		
of curson city		
Douglas County	ATTEST:	
Douglas County	ATTEST.	County Clerk
DocuSigned by:		County Clerk
Doug Tolinson		
Deng N. 270 linson, Chairman		
Board of County Commissioners		
Board of County Commissioners		
Tahoe Regional Planning Agency		
Tunoc regional Flamming Agency		

Incline Village General Improvement Distri Reviewed as to Form:	<u>et</u>
BySteven J. Pinkerton, General Manager	
By	
Agreed to:	
By Jim Smith, Chairman Board of Trustees	
By Secretary	
Carson City	ATTEST: Susan Multhur Clerk-recorder
Robert L. Crowell, Mayor Of Carson City	
Douglas County	ATTEST: County Clerk
— DocuSigned by:	County Clork
Doug Tokuson	
Deng শে?দেশীnson, Chairman Board of County Commissioners	
Tahoe Regional Planning Agency	
Joanne S. Marchetta, Executive Director	

Joanne S. Marchetta, Executive Director

Incline Village General Improvement Distric	<u>t</u>
Reviewed as to Form:	
D ₁ ,	
BySteven J. Pinkerton, General Manager	
Steven J. Pinkerion, General Manager	
Bv	
By Devon T. Reese, General Counsel	
Agreed to:	
D.	
By Jim Smith, Chairman	
Board of Trustees	
Board of Trustees	
By	
Secretary	
•	
Carson City	ATTEST: Clerk-recorder
	Clerk-recorder
Robert L. Crowell, Mayor	
Of Carson City	
or curson only	V
Douglas County	ATTEST: Kathy Leus
	County Clerk
Doug M. Kom	
Doug N. Johnson, Chairman	
Board of County Commissioners	
Tahoe Regional Planning Agency	

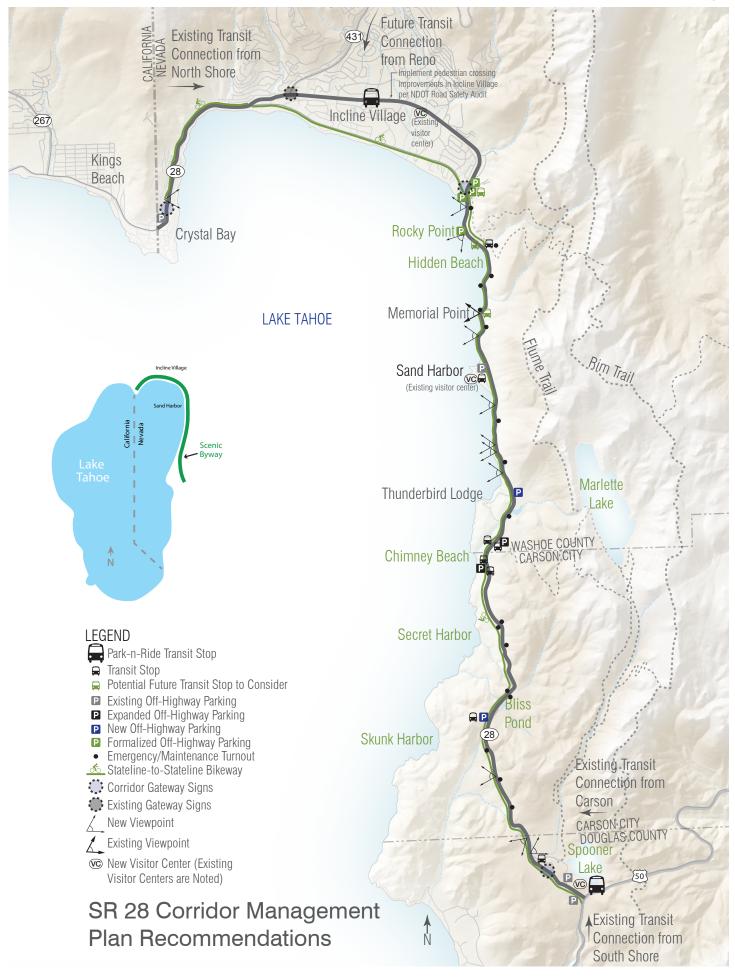


Exhibit B

Operations and Maintenance Responsibilities

I. Incline Village to Sand Harbor

A. Tahoe Transportation District

- 1. TTD will continue applying for federal, state and local funding for transit services within the SR 28 corridor. Currently, 60% of the total cost of the service comes from federal funding with a required match of 40% of the total cost of the service coming from state or local sources. Transit service is critical to meet the peak-season ridership demand in the SR 28 corridor from approximately June 15 until Labor Day.
- 2. TTD will operate and maintain the busses, bus shelters or benches and bus information signs for the transit service as long as federal, state and local funding is available.
- TTD will continue seeking annual agreement with Washoe County School District for intercept lots in Incline Village and will assist in the planning efforts to provide permanent intercept lots in Incline Village and near the intersection of SR 28 and US Highway 50.
- 4. TTD will be responsible for the management of the grants, fee collection and fiscal compliance for the transit service.
- 5. TTD will provide any routine survey information on transit services or visitor experience to the Parties.

B. Nevada Department of Transportation

1. NDOT will operate and maintain all improvements within the SR 28 right-of-way and other property owned by NDOT, with the exception of the expanded parking near Ponderosa Ranch Road and the bikeway.

C. Washoe County

- 1. Washoe County will sweep the expanded parking near Ponderosa Ranch Road once at the beginning of each summer season.
- 2. Washoe County will sweep the bikeway twice each summer season (once at the beginning of the season and again during peak summer season) from Sweetwater Drive to Sand Harbor.
- 3. Washoe County will pump the water quality vaults located at the expanded parking near Ponderosa Ranch Road.
- 4. Washoe County will maintain the parking lot signs at the expanded parking near Ponderosa Ranch Road.

- 5. Washoe County will provide dog waste bags for NDSP to stock at the expanded parking near Ponderosa Ranch Road.
- 6. Washoe County will operate and maintain 1-2 dumpsters at the expanded parking near Ponderosa Ranch Road from May 1st to Oct 15th of each year. The 2nd dumpster may only be needed during peak season July 1st Labor Day. The dumpster(s) will be bear proof.
- 7. Washoe County will operate and maintain 1-2 ADA portable toilets at the expanded parking near Ponderosa Ranch Road from May 1st to Oct. 15th of each year. The 2nd portable toilet may only be necessary during peak season July 1st Labor Day.
- 8. With the exception of the duties expressly assumed by NDSP, Washoe County will manage all routine maintenance of the expanded parking near Ponderosa Ranch Road and the bikeway from Sweetwater Drive to the southern boundary of Rocky Point Subdivision, i.e. the last subdivision in Incline Village prior to entering Lake Tahoe Nevada State Park. Funding for routine maintenance will be provided through programs such as parking meter revenues.
- 9. Washoe County will manage capital infrastructure maintenance for the expanded parking near Ponderosa Ranch Road and the bikeway from Sweetwater Drive to the southern boundary of Rocky Point Subdivision, i.e. the last subdivision in Incline Village prior to entering Lake Tahoe Nevada State Park. Funding for capital infrastructure maintenance will be provided through programs such as the Tahoe Fund endowment and parking meter revenues.

D. Nevada Division of State Parks

- 1. NDSP will allow transit access to Sand Harbor. Transit access is currently allowed through the south entrance gate. NDSP is responsible for operation and maintenance of the entrance gate.
- 2. NDSP will operate and maintain the parking area near Rocky Point and Hidden Beach.
- 3. NDSP will provide litter patrol at the expanded parking near Ponderosa Ranch Road and along the bikeway from Sweetwater Drive to Sand Harbor.
- 4. NDSP will stock dog waste bags provided by Washoe County at the expanded parking near Ponderosa Ranch Road.
- 5. If NDSP requests that a sign be installed on the bikeway at the expanded parking near Ponderosa Ranch Road to indicate whether or not Sand Harbor beaches are full, then NDSP will operate the sign in the same way that it currently operates its sign on the highway for motorist parking.
- 6. With the exception of the duties expressly assumed by Washoe County, NDSP will manage all routine maintenance of the parking lots and bikeway within Lake Tahoe Nevada State Park. Funding for routine maintenance will be provided through programs such as parking meter revenues.

7. NDSP will manage capital infrastructure maintenance for the parking lots and bikeway within Lake Tahoe Nevada State Park. Funding for capital infrastructure maintenance will be provided through programs such as the Tahoe Fund endowment and parking meter revenues.

E. Nevada Highway Patrol

1. NHP will continue to assist in enforcement of the "No Parking Zones" and illegal shoulder parking along SR 28, within its Lake Tahoe operating procedures, and provide feedback to the CMT on the effectiveness of implemented Corridor Project solutions such as expanded "No Parking Zones."

II. Sand Harbor to Secret Harbor

[To be determined]

III. Secret Harbor to US 50 Spooner Lake

[To be determined]

IV. Crystal Bay to Incline Village

[To be determined]