

## **MEETING NOTICE AND AGENDA**

Name of Organization: Legislative Commission's Audit Subcommittee  
Date and Time of Meeting: February 19, 2004, 9:00 a.m.  
Place of Meeting: Legislative Building, 401 S. Carson Street - Rm. 4100, Carson City, NV

Note: Some members of the Committee may be attending the meeting and other persons may observe the meeting and provide testimony, through a simultaneous videoconference conducted at the following location:

Grant Sawyer State Office Building  
Room 4401  
555 East Washington Avenue  
Las Vegas, Nevada

*If you cannot attend the meeting, you can listen to it live over the Internet. The address for the legislative website is <http://www.leg.state.nv.us>. For audio broadcasts, click on the link "Listen to Meetings Live on the Internet."*

### **AGENDA**

- \* 1. Approval of minutes from December 4, 2003.
- \* 2. Presentation of audit reports (NRS 218.823) – Paul Townsend, Legislative Auditor
  - a) Report on Count of Money in State Treasury – Tammy Dietz, Deputy Legislative Auditor
  - b) Integrated Financial System Controls – George Allbritten, Deputy Legislative Auditor
  - c) Commission on Economic Development– Stephany Gibbs, Deputy Legislative Auditor
  - d) Office of Veterans' Services– Shawn Heusser, Deputy Legislative Auditor
- \* 3. Presentation of six-month reports (NRS 218.8245) – Steve Wood, Chief Deputy Legislative Auditor
  - a) Office of Secretary of State – Doug Peterson, Information Systems Audit Supervisor
  - b) Department of Transportation, Highway Planning and Real Property Management – Tim Brown, Audit Supervisor
  - c) Department of Conservation and Natural Resources, Division of Forestry – Mike Spell, Audit Supervisor
  - d) Department of Information Technology – Rocky Cooper, Audit Supervisor
  - e) Department of Business and Industry, Manufactured Housing Division – Jane Bailey, Audit Supervisor
- \* 4. Follow-up on six-month reports from prior meeting – Steve Wood, Chief Deputy Legislative Auditor
  - a) State Emergency Response Commission – Jane Bailey, Audit Supervisor
5. Public Comment

\* Denotes items on which the subcommittee may take action.

Note: We are pleased to make reasonable accommodations for members of the public who are disabled and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Audit Division of the Legislative Counsel Bureau, in writing, at 401 S. Carson Street, Carson City, Nevada 89701-4747, or call Marie Cavin at (775) 684-6815, as soon as possible.

Notice of this meeting was posted in the following Carson City, Nevada locations: Blasdel Building, 209 East Musser Street; Capitol Press Corps; Carson City Court House, 198 North Carson Street; Legislative Building, 401 South Carson Street; and Nevada State Library, 100 Stewart Street. Notice of this meeting was faxed for posting to the following Las Vegas, Nevada, locations: Clark County Office, 500 South Grand Central Parkway, and Grant Sawyer State Office Building, 555 E. Washington Avenue. Notice of this meeting was posted on the Internet through the Nevada Legislature's website at [www.leg.state.nv.us](http://www.leg.state.nv.us).