

**MEETING NOTICE AND AGENDA**

**NEVADA LEGISLATURE'S  
INTERIM FINANCE COMMITTEE**

**Place of Meeting:** Legislative Building  
Room 4100  
401 South Carson Street  
Carson City, Nevada

**Date and Time of Meeting:** Thursday, October 24, 2019  
9:30 a.m.



**VOLUME III**

**Agenda Items Included**

K. INFORMATIONAL ITEMS.

STATE OF NEVADA  
LEGISLATIVE COUNSEL BUREAU

LEGISLATIVE COMMISSION (775) 684-6800  
NICOLE J. CANNIZZARO, *Senator, Chair*  
Rick Combs, *Director, Secretary*



INTERIM FINANCE COMMITTEE (775) 684-6821  
MAGGIE CARLTON, *Assemblywoman, Chair*  
Cindy Jones, *Fiscal Analyst*  
Mark Krmpotic, *Fiscal Analyst*

CARSON CITY OFFICE:  
Legislative Building, 401 S. Carson Street  
Carson City, Nevada 89701-4747  
Fax No.: (775) 684-6600  
RICK COMBS, *Director* (775) 684-6800  
BRENDA J. ERDOES, *Legislative Counsel* (775) 684-6830  
DANIEL L. CROSSMAN, *Legislative Auditor* (775) 684-6815  
MICHAEL J. STEWART, *Research Director* (775) 684-6825

LAS VEGAS OFFICE:  
555 E. Washington Avenue, Room 4400  
Las Vegas, Nevada 89101-1072  
Fax No.: (702) 486-2810  
MELISA R. AGUON, *Legislative Services Officer* (702) 486-2800

**MEETING NOTICE AND AGENDA**

**Name of Organization:** NEVADA LEGISLATURE'S INTERIM FINANCE COMMITTEE

**Date and Time of Meeting:** Thursday, October 24, 2019 – 9:30 a.m.

**Place of Meeting:** Legislative Building  
Room 4100  
401 South Carson Street  
Carson City, Nevada

Note: Persons other than Committee members may observe the meeting and provide testimony through a simultaneous videoconference conducted at the following location:

Grant Sawyer State Office Building  
Room 4401  
555 East Washington Avenue  
Las Vegas, Nevada

If you cannot attend the meeting, you can listen to it live over the Internet. The address for the Nevada Legislature website is <http://www.leg.state.nv.us>. Click on the link "Calendar of Meetings – View."

**Note: Please provide the secretary with electronic or written copies of testimony and visual presentations if you wish to have complete versions included as exhibits with the minutes.**

**AGENDA**

**Note** Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.

A. ROLL CALL.

B. PUBLIC COMMENT.

(Because of time considerations, speakers are urged to avoid repetition of comments made by previous speakers. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted in person or by email, facsimile, or mail before, during, or after the meeting.)

C. APPROVAL OF MINUTES OF THE AUGUST 15, 2019, MEETING.

*For  
Possible  
Action*

*For Possible Action*

D. APPROVAL OF GIFTS, GRANTS, WORK PROGRAM REVISIONS AND POSITION CHANGES IN ACCORDANCE WITH CHAPTER 353 OF NRS (list D available upon request).

E. STATEMENT OF CONTINGENCY ACCOUNT BALANCE.

*For Possible Action*

F. REQUEST FOR ALLOCATION FROM THE IFC CONTINGENCY ACCOUNT (GENERAL FUND) PURSUANT TO SENATE BILL 467, SECTION 3.5 (2019 Legislature) (Note: IFC may approve a different amount for an allocation than the amount requested). Department of Education – Office of the Superintendent – Request for an allocation of \$190,000 for costs to archive data and implement a new desktop monitoring system.

*For Possible Action*

G. REQUEST FOR ALLOCATION FROM THE IFC CONTINGENCY ACCOUNT (GENERAL FUND) PURSUANT TO SENATE BILL 543, SECTION 74.5 (2019 Legislature) (Note: IFC may approve a different amount for an allocation than the amount requested). Department of Education – Office of the Superintendent – Request for an allocation of \$900,000 to support the implementation of the new proposed Pupil-Centered Funding Plan, pursuant to Senate Bill 543.

*For Possible Action*

H. REQUEST FOR ALLOCATION FROM THE IFC CONTINGENCY ACCOUNT (GENERAL FUND) PURSUANT TO SENATE BILL 501, SECTION 1 (2019 Legislature) (Note: IFC may approve a different amount for an allocation than the amount requested). Nevada Test Site Historical Foundation – Request for an allocation of \$250,000 for relocation planning and site selection expenses for the National Atomic Testing Museum in Las Vegas, Nevada.

*For Possible Action*

I. REQUEST FOR ALLOCATION FROM THE IFC CONTINGENCY ACCOUNT (GENERAL FUND) PURSUANT TO SENATE BILL 533, SECTION 1.5 (2019 Legislature) (Note: IFC may approve a different amount for an allocation than the amount requested). Nevada Museum of Art, Inc. – Request for an allocation of \$5,000,000 for the statewide expansion plan for the Northern and Southern Museum of Arts.

*For Possible Action*

J. REQUEST FOR APPROVAL TO ACCEPT GIFTS AND GRANTS PURSUANT TO NRS 353.335(2)(c) – State Department of Conservation and Natural Resources – Division of State Lands – Request to accept a 160-acre portion of the Ritter Ranch located in Mason Valley outside Yerington.

K. INFORMATIONAL ITEMS (list K available upon request).

L. PUBLIC COMMENT.

(Because of time considerations, speakers are urged to avoid repetition of comments made by previous speakers. A person may also have comments added to the minutes of the meeting by submitting them in writing either in addition to testifying or in lieu of testifying. Written comments may be submitted in person or by email, facsimile, or mail before, during, or after the meeting.)

M. ADJOURNMENT.

Note: We are pleased to make reasonable accommodations for persons with disabilities who wish to attend the meeting. If special arrangements for the meeting are necessary, please notify the Fiscal Analysis Division of the Legislative Counsel Bureau, in writing, at the Legislative Building, 401 South Carson Street, Carson City, Nevada 89701-4747, or call the Fiscal Analysis Division at (775) 684-6821 as soon as possible.

Notice of this meeting was posted in the following Carson City locations: Blasdel Building, 209 East Musser Street; City Hall, 201 North Carson Street; and the Legislative Building, 401 South Carson Street. Notice of this meeting was posted in the following Las Vegas location: Legislative Counsel Bureau, Las Vegas Office, Grant Sawyer State Office Building, 555 East Washington Avenue. Notice of this meeting was hand delivered for posting to the following Carson City location: Capitol Press Corps, Basement, Capitol Building, 101 North Carson Street. Notice of this meeting was faxed or e-mailed for posting to the following Las Vegas locations: Clark County Government Center, Administrative Services, 500 South Grand Central Parkway; and Capitol Police, Grant Sawyer State Office Building, 555 East Washington Avenue. Notice of this meeting was posted on the Internet through the Nevada Legislature's website at [www.leg.state.nv.us](http://www.leg.state.nv.us).

Supporting public material provided to Committee members for this meeting may be requested from Cheryl Harvey or Becky Lowe, Committee Secretary, Fiscal Analysis Division of the Legislative Counsel Bureau at 775-684-6821 and is/will be available at the following locations: Meeting locations and the Nevada Legislature's website at [www.leg.state.nv.us](http://www.leg.state.nv.us)

INFORMATIONAL ITEMS



**K. INFORMATIONAL ITEMS.**

1. OFFICE OF THE GOVERNOR
  - a) Governor's Finance Office
    - 1) Budget Division – Report of the agency activity relating to contracting with current or former employees of the state, for the period ending June 30, 2019, pursuant to NRS 333.705(5).
    - 2) Budget Division – Report of the agency activity relating to contracting with current or former employees of the state, for the period ending September 30, 2019, pursuant to NRS 333.705(5).
    - 3) SMART 21 – Notice to change the established intermittent positions to full-time permanent positions due to a negative impact to PERS. This results in an increase from 11.0 FTE to 20.0 FTE.
    - 4) Special Appropriations – Nevada Alliance of Boys and Girls Clubs, Inc. – Report on expenditures for the period ending May 31, 2019, pursuant to Senate Bill 550, Section 3.7 (2017 Legislature).
  - b) Office of Workforce Innovation – Semiannual report concerning the efforts and achievements of the office for the period ending June 30, 2019 (letter of intent, 2017 Legislature).
2. OFFICE OF THE SECRETARY OF STATE – Progress report on implementation of the Automatic Voter Registration initiative petition that was approved by the voters during the November 2018 General Election.
3. DEPARTMENT OF ADMINISTRATION
  - a) State Public Works Division and the Nevada System of Higher Education – Biannual report of the status of the CIP Project 17-C15, Complete Planning and Begin Construction of a New Medical School Building at the University of Nevada, Las Vegas for the period ending June 30, 2019, pursuant to Senate Bill 553, Section 4.7 (2017 Legislature).
  - b) State Public Works Division – Information regarding the Project Exception Report pursuant to NRS 341.100(8)(g).
4. DEPARTMENT OF EDUCATION
  - a) Quarterly report on Class-Size Reduction variances for the period ending March 31, 2019, of the 2018-2019 school year, pursuant to NRS 388.700(5).
  - b) Report on the expenditures made by the Clark County Public Education Foundation, Inc. through June 30, 2019, pursuant to Senate Bill 155, Section 3(2) (2017 Legislature).
5. STATE PUBLIC CHARTER SCHOOL AUTHORITY – Semiannual report on the progress of eliminating the backlog in reviewing charter applications and written correspondence to applicants recommended for denial, conducting required site visits, revising the academic and organizational framework, and completing regulatory enforcement review for the period ending June 30, 2019 (letter of intent, 2017 Legislature).

- 6. NEVADA SYSTEM OF HIGHER EDUCATION
  - a) Quarterly report on the progress made by the University of Nevada, Reno School of Medicine in obtaining federal approval for the research program on the medical use of marijuana, as well as the status of activities and information received through the program, for the period ending June 30, 2019, pursuant to NRS 453A.600(5).
  - b) Biannual report on any additional fees and any additional nonresident tuition fees received by each institution beyond the authorized amounts for the period ending June 30, 2019, pursuant to Senate Bill 545, Section 8(2) (2017 Legislature).
  
- 7. DEPARTMENT OF BUSINESS AND INDUSTRY
  - a) Insurance Division – Insurance Regulation – Notice to add two new full-time classified positions dedicated to insurance fraud investigations to enhance investigation efforts. This results in an increase from 81.0 FTE to 83.0 FTE. **RELATES TO AGENDA ITEM D 17.**
  - b) Division of Industrial Relations – Notice to add two new full-time positions to provide support for the additional responsibilities of the Workers' Compensation Section defined by Senate Bill 381 of the 2019 Legislature. This results in an increase from 71.0 FTE to 73.0 FTE.
  - c) Division of Industrial Relations – Occupational Safety and Health Enforcement – Notice to add two new full-time positions to provide support for the additional responsibilities of the Occupational Safety and Health Administration (NV OSHA) Section defined by Assembly Bill 348 of the 2019 Legislature. This results in an increase from 109.0 FTE to 111.0 FTE.
  
- 8. DEPARTMENT OF HEALTH AND HUMAN SERVICES
  - a) Division of Health Care Financing and Policy
    - 1) Quarterly report on the Disproportionate Share Hospital Supplemental Payment Program for the period ending September 30, 2019, pursuant to NRS 422.390(2).
    - 2) Annual report on the division's operations and activities pertaining to the cost of health care for Calendar Year 2018 pursuant to NRS 449.520. **THE ANNUAL REPORT IS ON FILE IN THE FISCAL ANALYSIS DIVISION AND IS AVAILABLE FOR REVIEW UPON REQUEST.**
  - b) Division of Welfare and Supportive Services – Semiannual report on the average wait times of clients at its district offices and any action that may have been taken for the period ending June 30, 2019 (letter of intent, 2017 Legislature).
  - c) Division of Child and Family Services
    - 1) Annual report of expenditures relating to the placement of children in specialized foster homes for Fiscal Year 2019 pursuant to NRS 424.041.
    - 2) Notice to add one full-time position to provide support to the Victims of Crime program. This results in an increase from 93.02 FTE to 94.02 FTE.

9. DEPARTMENT OF CORRECTIONS
  - a) Semiannual report on the agency's statistical data related to the implementation of body and stationary cameras for the period ending June 30, 2019 (letter of intent, 2017 Legislature).
  - b) Quarterly report on department wide overtime for the period ending June 30, 2019, as requested during the August 24, 2017, meeting of the Interim Finance Committee.
  - c) Quarterly report of the agency activity relating to contracting with current or former employees of the state, for the period ending June 30, 2019, pursuant to NRS 333.705(5).
  
10. DEPARTMENT OF MOTOR VEHICLES – Fiscal Year 2019 report on the use of funds received by each local air pollution control agency from the quarterly and annual distribution from the Pollution Control Account, pursuant to NRS 445B.830(5).
  - a) Clark County Department of Air Quality
  - b) Washoe County Health District, Air Quality Management Division
  
11. DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES
  - a) Division of State Lands – Semiannual report on the status of the state's Environmental Improvement Program (EIP)/Fund to Protect the Lake Tahoe Basin (FPLTB) for the period ending June 30, 2019, pursuant to Chapter 514, Statutes of Nevada 1999.
  - b) Division of Environmental Protection Bureau of Air Quality Planning – Semiannual report on the status of the Volkswagen Settlement and the Mitigation Fund for the period ending June 30, 2019 (letter of intent, 2017 Legislature).
  
12. Report on the activities of the Charter Harbor Master program, including the expenditure report of the grant awarded to a nonprofit organization for the period ending June 30, 2019, pursuant to Senate Bill 491, Section 1(5)(b) (2015 Legislature), amended pursuant to Senate Bill 544, Section 45 (2017 Legislature).
  
13. NEVADA MUSEUM OF ART – Report describing each expenditure made with the \$1.0 million appropriation from the date received through June 30, 2019, pursuant to Senate Bill 187, Section 2(2)(b) (2017 Legislature).



Steve Sisolak  
Governor



RECEIVED  
2019 SEP 26 AM 8:56  
MAIL ROOM

Susan Brown  
Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 2, 2019  
To: Assemblywoman Maggie Carlton, Chair  
From: Tiffany Greenameyer, Executive Budget Officer *SG*  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION**

Agenda Item Write-up:

Pursuant to NRS 333.705(5), the Governor's Finance Office, Budget Division, acting on behalf of Executive Branch agencies that have provided information and submitted requests for the Board of Examiners' approval to contract with current or former employees, hereby submits a reporting of agency activity relating to contracting with current or former employees for the period January 1, 2019 through June 30, 2019.

Additional Information:

Detailed information is available on our website under the corresponding BOE month at <http://budget.nv.gov/Meetings/Board of Examiners/BOE Past Meetings Master/>

Statutory Authority:

NRS 333.705(5)

attachments

REVIEWED: <u>SG</u> INFO ITEM: <u>J-K</u>
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**Governor's Finance Office**  
**Budget Division**  
**NRS 333.705(5) Summary Report on Current & Former Employees**  
**Reporting Period: January 1, 2019 through March 31, 2019**

Items Submitted for BOE Consideration				
Department/Agency	BOE Date Authorization was Approved	Duration of Contract	Contractor and Name of Employee	Current or Former Employee
Department of Taxation	January 15, 2019	12/24/18 - 6/30/19	Manpower-Danette Kluever	Former Employee
Department of Health and Human Services - Health Care Financing and Policy	March 12, 2019	3/12/2019-6/3/2019	James R. Wells, JRW Consulting, LLC	Former Employee
Governor's Finance Office	March 12, 2019	3/12/2019-6/3/2019	Manpower-Nikki Hovden	Former Employee
Department of Transportation	March 12, 2019	As needed	Atkins North America, Inc.- Ruth M. Borrelli	Former Employee
Department of Transportation	March 12, 2019	Unspecified	Diversified Consulting Services-John Ogden	Former Employee
Department of Transportation	March 12, 2019	Unspecified	NewFields-Jesse Ruzicka	Former Employee
Department of Transportation	March 12, 2019	Unspecified	Henningson Durham and Richardson, Inc.-David Swirezek	Former Employee

\* Detailed information available at [http://budget.nv.gov/Meetings/Board\\_of\\_Examiners/BOE\\_Past\\_Meetings\\_Master/](http://budget.nv.gov/Meetings/Board_of_Examiners/BOE_Past_Meetings_Master/) by month

**Governor's Finance Office**  
**Budget Division**  
**NRS 333.705(5) Summary Report on Current & Former Employees**  
**Reporting Period: April 1, 2019 through June 30, 2019**

**Items Submitted for BOE Consideration**

<b>Department/Agency</b>	<b>BOE Date Authorization was Approved</b>	<b>Duration of Contract</b>	<b>Contractor and Name of Employee</b>	<b>Current or Former Employee</b>
Department of Corrections	May 14, 2019	as needed basis through September 30, 2019	Keefe Group, LLC DBA Keefe Supply Company - Sheryl Drew	Current Employee
Department of Corrections	May 14, 2019	as needed basis through September 30, 2019	Keefe Group, LLC DBA Keefe Supply Company - Karl Grimmer	Current Employee
Department of Public Safety - Division of Parole and Probation	May 14, 2019	Unspecified	Emily Salisbury	Current Employee
Department of Taxation - Marijuana Regulation and Control Account	May 14, 2019	April 22, 2019 - June 30, 2019	Janet Murphy	Former Employee
Department of Transportation	May 14, 2019	Unspecified	Caviola Anson Group, Inc. - Robert Bratzler	Former Employee
Department of Transportation	June 13, 2019	Unspecified	Henningson, Durham and Richardson - Edvaldo Martins	Former Employee

\* Detailed information available at [http://budget.nv.gov/Meetings/Board\\_of\\_Examiners/BOE\\_Past\\_Meetings\\_Master/](http://budget.nv.gov/Meetings/Board_of_Examiners/BOE_Past_Meetings_Master/) by month

**NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.**

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

(a) The person is a current employee of an agency of this State;

(b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or

(c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↪ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

(a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of NRS 333.700; and

(b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.



Steve Sisolak  
Governor

Susan Brown  
Director

Kimberley Perondi  
Deputy Director

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L. S. B.  
FISCAL ADMINISTRATION

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: September 13, 2019  
To: Assemblywoman Maggie Carlton, Chair  
Senator Joyce Woodhouse, Vice Chair  
From: Tiffany Greenameyer, Executive Budget Officer *TG*  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**GOVERNOR'S FINANCE OFFICE – BUDGET DIVISION**

Agenda Item Write-up:

Pursuant to NRS 333.705(5), the Governor's Finance Office, Budget Division, acting on behalf of Executive Branch agencies that have provided information and submitted requests for the Board of Examiners' approval to contract with current or former employees, hereby submits a reporting of agency activity relating to contracting with current or former employees for the period July 1, 2019 through September 30, 2019.

Additional Information:

Detailed information is available on our website under the corresponding BOE month at <http://budget.nv.gov/Meetings/Board of Examiners/BOE Past Meetings Master/>

Statutory Authority:

NRS 333.705(5)

attachments

REVIEWED:	<i>TG</i>
INFO ITEM:	<i>2-L</i>

*K.1a2*

**Governor's Finance Office  
Budget Division  
NRS 333.705(5) Summary Report on Current & Former Employees  
Reporting Period: July 1, 2019 through September 30, 2019**

**Items Submitted for BOE Consideration**

<b>Department/Agency</b>	<b>BOE Date Authorization was Approved</b>	<b>Duration of Contract</b>	<b>Contractor and Name of Employee</b>	<b>Current or Former Employee</b>
Department of Health and Human Services/Division of Public and Behavioral Health	July 9, 2019	Unspecified	Dana Tueller	Current Employee
Secretary of State	July 9, 2019	Unspecified	Tracy Gillespie	Former Employee
Department of Administration - Purchasing Division	August 9, 2019	Unspecified	HAT, Ltd. dba Manpower Services - Desirae Munns	Former Employee
Department of Administration - Purchasing Division	August 9, 2019	Part time - as needed	Martin-Ross and Associates, LLC - Gina M. Johnson	Former Employee
Governor's Office - Nevada Athletic Commission	August 9, 2019	Unspecified	Renee A. Shivers-Lightford	Current Employee
Department of Transportation	August 9, 2019	Unspecified	Caviola Anson Group, Inc. - Christopher Petersen	Former Employee
Department of Administration - Purchasing Division	September 10, 2019	As needed	HAT Ltd. Partnership dba Manpower - David Voth	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Tamara Bartel	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	David Bequette	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Dennis Ciciliano	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Christian Jones	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	John Julio	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Rudolph Martinez	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Bryan Nason	Current Employee

**Governor's Finance Office**  
**Budget Division**  
**NRS 333.705(5) Summary Report on Current & Former Employees**  
**Reporting Period: July 1, 2019 through September 30, 2019**

**Items Submitted for BOE Consideration**

<b>Department/Agency</b>	<b>BOE Date Authorization was Approved</b>	<b>Duration of Contract</b>	<b>Contractor and Name of Employee</b>	<b>Current or Former Employee</b>
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Sandy Rose	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Lashawn Smith	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Beverly Stewart	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Michael Thalman	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Duane Wilson	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Pamela Bellinger	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Greg Ingham	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Jacques Graham	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Danyele Sipes	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Sherly Drew	Current Employee
Department of Corrections	September 10, 2019	As needed through December 31, 2019	Karl Grimmer	Current Employee
Department of Transportation	September 10, 2019	Unspecified	Thor Dyson	Former Employee
Department of Transportation	September 10, 2019	Unspecified	Deena Rose	Former Employee

**NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.**

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

(a) The person is a current employee of an agency of this State;

(b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or

(c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↳ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

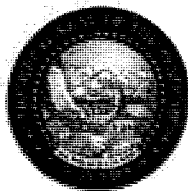
(a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of NRS 333.700; and

(b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.

Steve Sisolak  
Governor



Susan Brown  
Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: September 18, 2019

To: Susan Brown, Director  
Governor's Finance Office

From: Catherine Bartlett, Executive Branch Budget Officer *CB*  
Governor's Finance Office  
Budget Division

Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

GOVERNOR'S FINANCE OFFICE  
SMART21

Agenda Item Write-up:

The Governor's Finance Office – SMART21 has requested to change the established intermittent positions to full-time permanent positions due to a negative impact to PERS. This would increase the authorized FTE from 11 to 20.

Additional Information:

The Governor's Finance Office – SMART21 established nine intermittent positions. These positions are being filled by current state employees who are transferring from full-time permanent positions. The Department of Administration, Division of Human Resource Management determined having the positions marked as intermittent instead of permanent creates an issue regarding the employees PERS eligibility and contribution. The permanent employees moved to the intermittent positions would need to exceed 1,039 hours in a fiscal year before they are retroactively enrolled in PERS. The retroactive PERS contributions would then be collected from the employee and agency. If the 1,039 hours is not met, the employee would not be contributing to PERS at all and would instead be enrolled in the FICA alternative plan during the time they are in the intermittent position. In order to prevent this problem, the intermittent positions have been changed to permanent positions which increases the authorized FTE by nine from 11 to 20.

REVIEWED: <i>CB</i>
INFO ITEM: <i>[Signature]</i>

*K1a3*

Steve Sisolak  
Governor




Paul Nicks  
Director

**STATE OF NEVADA**  
**OFFICE OF PROJECT MANAGEMENT**

1886 East College Parkway | Carson City, NV 89706  
Phone: (775) 687-7220 | [www.smart21.nv.gov](http://www.smart21.nv.gov) |

TO: Catherine Bartlett, Budget Analyst  
Governor's Finance Office

FROM: Paul Nicks, Director   
Office of Project Management

DATE: September 16, 2019

SUBJECT: Request to Change Intermittent Positions to Full-Time Equivalent

---

The 2019 Legislature passed Assembly Bill 500, which appropriates funding to replace the existing financial and human resource management information technology system.

I respectfully request a change to the established intermittent positions to full-time equivalent positions in the Office of Project Management within the Governor's Finance Office. These positions were established as full-time intermittent to support or enhance the full-time staff for the duration of the project. The Division of Human Resources has indicated there will be a negative impact to PERS contributions for any permanent full-time employee who transitions to an full-time intermittent position under NRS 286.293.

Please let me know if you have any additional questions.

cc: file



STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
*Division of Human Resource Management*  
209 E. Musser Street, Suite 101 | Carson City, Nevada 89701  
Phone: (775) 684-0150 | <http://hr.nv.gov> | Fax: (775) 684-0122

**MEMORANDUM**

September 16, 2019

**TO:** Paul Nicks, Director  
Office of Project Management

**FROM:** Peter Long, Administrator *Peter Long*  
Department of Administration, Division of Human Resource Management

**SUBJECT:** Positions – SMART 21 Project

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Paul,

The Division of Human Resource Management recently reviewed and classified eight positions in your office. These positions were noted as "Intermittent."

It was determined by Central Payroll staff, when processing payroll documents for your agency, that having these positions as Intermittent creates an issue regarding their PERS eligibility and contributions.

PERS Official Policy 2.4(a) notes: Except as otherwise provided in subsection c of this policy, persons employed in intermittent positions shall be enrolled from the first day worked in the fiscal year if the employment exceeds 1,039 hours in a fiscal year.

As hiring documents are received by Central Payroll, staff reviews each position to determine PERS enrollment. An employee in an intermittent position is enrolled in the FICA alternative plan, since initially upon hire they have not met the 1,039 hour threshold. This is applied to new, current and former (not retired) employees moving into an intermittent position. If an employee does not exceed the 1,039 hour threshold in the fiscal year, they remain in the FICA alternative plan in the new fiscal year. Upon meeting the 1,039 hours worked threshold, Central Payroll removes the employee from the FICA alternative plan, and retroactively enrolls the employee in PERS, effective the first day of the fiscal year that the threshold is met. For an employee enrolled in the employee/employer pay plan, the retroactive PERS contributions would be collected from the employee and agency, and a refund of money paid into the FICA alternative plan is given to the

employee. For an employee enrolled in the employer paid plan, the employer is charged for the retroactive PERS contributions.

This could have a significant adverse impact on employees who are currently enrolled in PERS and move from another agency into yours and on former employees who were previously enrolled in PERS who return to State service in one of the intermittent positions in your agency.

To avoid this potential impact, the positions could/should be changed from intermittent to permanent/full time if this would fit the needs of your agency and would have no impact on the original classification determination.

Please contact me if you have any questions or concerns.



Steve Sisolak  
Governor

Susan Brown  
Director



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2019 SEP 26 AM 8:57  
L. S. B.  
REGISTRATION DIVISION

Kimberley Perondi  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 12, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Catherine Bartlett, Executive Branch Budget Officer  
Governor's Finance Office  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

**GOVERNOR'S FINANCE OFFICE  
SPECIAL APPROPRIATIONS**

Agenda Item Write-up:

Pursuant to Senate Bill 550 of the 2017 Legislative Session the Nevada Alliance of Boys and Girls Clubs, Inc. report on expenditures for September 1, 2017 through May 31, 2019.

Additional Information:

The Nevada Alliance of Boys and Girls Clubs, Inc. served 17,342 participants at seven Boys and Girls Clubs across the state. As of May 31, 2019, \$2,000,000 has been spent on staffing, program supplies, facilities, training, healthy snacks, and other expenditures for two main programs: Triple Play and SMART Moves.

The Triple play program is designed to incorporate healthy living and active learning in every part of the Club experience, from the gym to the learning center to the arts and crafts room. The central themes of good nutrition, regular physical activities to a higher level by providing sports and fitness programs, activities and sports competitions for all boys and girls, whether they are athletically inclined or not.

K1.a4

SMART Moves is a creative, fun learning experience that provides kids with the knowledge and skills they need to grow into confident, healthy young adults. The overriding premise of SMART Moves is to address each age group with an age appropriate approach to help participants establish who they are. The questions they will examine are: Who am I? What do I want to become? What goals do I want to achieve? The approach is a holistic one designed to encompass the whole child and address the physical, cognitive, emotional, and social needs and changes in human development in the different age groups.

Statutory Authority:  
Senate Bill 550

REVIEWED: <u>SB</u>
INFO ITEM: <u>2-N</u>



**BOYS & GIRLS CLUBS**  
NEVADA ALLIANCE

Boys & Girls Clubs of Nevada Alliance is deeply thankful for the display of trust in our mission and belief in our work as demonstrated by the State of Nevada. The SB 550 Appropriation enabled our member organizations to successfully provide results-driven Triple Play and SMART Moves programming to youth throughout the state. We are pleased to report on high-quality programs that enable all young people, especially those who need us most, to reach their full potential as productive, responsible caring citizens.

This report contains program and financial information for Quarter 7 (March-May 2019) of the Senate Bill 550 Appropriation to the *Nevada Statewide Alliance of Boys & Girls Clubs*. The attached information is based on narrative and statistical data provided by seven *Alliance* member organizations.

This table provides a snapshot of programming metrics:

	SMART Moves, Triple Play or other Substance Abuse Prevention Unduplicated Participants- Quarters 1-6	SMART Moves, Triple Play or other Substance Abuse Prevention Unduplicated Participants- Quarter 7	SMART Moves, Triple Play or other Substance Abuse Prevention Unduplicated Participants- Grand Total
Boys & Girls Clubs of Mason Valley	1047	213	1260
Boys & Girls Clubs of Truckee Meadows	4399	277	4676
Boys & Girls Clubs of Southern Nevada	5681	327	6008
Boys & Girls Clubs of Western Nevada	2891	283	3174
Elko Boys & Girls Clubs	1321	69	1390
Nellis Air Force Base Youth Center	580	64	644
Laughlin Unit	182	8	190
<b>TOTAL</b>	<b>16101</b>	<b>1241</b>	<b>17342</b>

Between September 2017 and May 2019, 17,342 Nevada youth participated in Triple Play or SMART Moves programming; a total of 6,828 members were required to fulfill Allocation requirements. Each participating youth is reported only once to avoid statistical duplication.

The Program & Demographic Spreadsheet is attached to provide detailed information on program and financial status.

Regards,

Christina Aberle, Grants Manager

[caberle@bgcsnv.org](mailto:caberle@bgcsnv.org) 702-253-2805

Boys & Girls Clubs of Elko  
 Boys & Girls Clubs of Mason Valley  
 Boys & Girls Clubs of Southern Nevada  
 Boys & Girls Clubs of the Colorado River  
 Boys & Girls Clubs of Truckee Meadows  
 Boys & Girls Clubs of Western Nevada  
 Boys & Girls Club - Nellis Air Force Base  
 BGCSNV - Fiscal Agent  
 NV State Alliance Coordinator

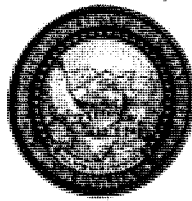
Funds Advanced	Distributed (By Quarter Incurred)								Funds On Hand	Allocation	% Spent To Date
	9/17-11/17	12/17-2/18	3/18-5/18	6/18-8/18	9/18-11/18	12/18-2/19	3/19-5/19	Distributed To Date			
	14,332	16,554	17,048	14,411	13,354	17,949	11,852	105,500	105,500	100.0%	
	23,578	26,835	31,804	23,979	28,961	21,323	1,771	158,250	158,250	100.0%	
	88,118	91,103	104,277	99,180	85,946	101,579	80,380	650,584	650,584	100.0%	
	5,298	4,011	4,034	6,917	6,372	3,684	-	30,316	30,316	100.0%	
	95,280	102,844	117,991	136,765	42,546	-	207,908	703,334	703,334	100.0%	
	10,354	12,299	14,995	16,988	18,122	24,418	34,522	131,700	131,700	100.0%	
	-	2,971	6,153	5,819	6,570	2,850	5,954	30,316	30,316	100.0%	
	19,529	20,013	26,799	26,926	27,469	24,084	25,180	170,000	170,000	100.0%	
				10,000			10,000	20,000	20,000	100.0%	
	\$ 256,489	\$ 276,630	\$ 323,101	\$ 340,986	\$ 229,341	\$ 195,887	\$ 377,566	\$ 2,000,000	\$ 2,000,000	100.0%	

Staffing	Distributed (By Category)					
	Program Supplies	Facilities	Training incl Travel	Healthy Snacks	Tech/Other	
85,878	-	19,622	-	-	(0)	
158,250	-	-	-	-	-	
646,460	3,744	-	-	379	-	
29,875	407	-	-	34	-	
659,340	33,319	-	7,070	3,604	-	
98,848	31,610	-	-	1,242	-	
27,095	3,221	-	-	-	-	
147,872	243	-	73	-	21,812	
20,000	-	-	-	-	-	
\$ 1,873,619	\$ 72,544	\$ 19,622	\$ 7,143	\$ 5,260	\$ 21,812	
93.7%	3.6%	1.0%	0.4%	0.3%	1.1%	

Boys & Girls Clubs of Elko  
 Boys & Girls Clubs of Mason Valley  
 Boys & Girls Clubs of Southern Nevada  
 Boys & Girls Clubs of the Colorado River  
 Boys & Girls Clubs of Truckee Meadows  
 Boys & Girls Clubs of Western Nevada  
 Boys & Girls Club - Nellis Air Force Base  
 BGCSNV - Fiscal Agent  
 NV State Alliance Coordinator







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GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 2, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Darlene Baughn, Executive Budget Officer *DBaughn*  
Governor's Finance Office  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is provided.

**GOVERNOR'S OFFICE OF WORKFORCE INNOVATION**

Agenda Item Write-up:

Letter of Intent – 2017 Legislative Session – Semi-annual report provides a comprehensive review of the efforts and achievements of the Office, including performance measures for the period covering January 1, 2019 through June 30, 2019.

Additional Information:

This report reviews the status of the five core strategies and performance measures of the office. Also provides a status of the accomplishments and current activities.

Statutory Authority:

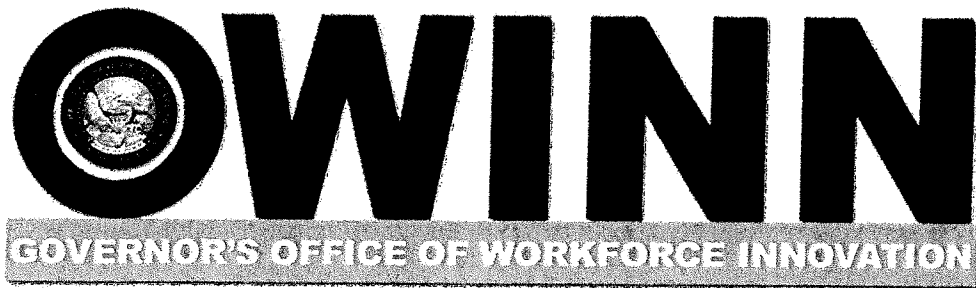
Submitted in accordance with 2017 Legislative Letter of Intent.

REVIEWED: <u><i>SB</i></u> ACTION ITEM: <u><i>2-0</i></u>
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*K. lb*







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**January – June 2019**

**Semiannual Report to the Interim Finance  
Committee**

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**Submitted By: Craig von Collenberg**  
**Executive Director**  
**Governor's Office of Workforce Innovation (OWINN)**

## EXECUTIVE SUMMARY

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OWINN's dedicated staff has participated in numerous efforts over the past six months to continue improving Nevada's workforce development system and education to workforce pipeline. In alignment with OWINN's core strategies that include assessing workforce policies, scaling registered apprenticeships, leveraging labor-market and workforce data, validating industry-recognized credentials and creating career pathway strategies, OWINN advances these efforts by applying for and administering grants; providing assistance to the Governor's Workforce Development Board (GWDB) and State Apprenticeship Council; providing strategy for Nevada's continued implementation of Workforce Innovation and Opportunity Act (WIOA, 2014); and enhancing cooperation and collaboration among all entities engaged in workforce development.

This report highlights OWINN's key accomplishments and activities from January to June 2019, which included coordinating meetings of the Governor's Workforce Development Board, State Apprenticeship Council and Nevada P-20 to Workforce Research Data System (NPWR), participating in and hosting conferences and outreach activities related to workforce and economic development, and starting a statewide compliance review of all existing apprenticeship programs.

The first half of this year saw the passage during the legislative session of two pieces of workforce-related legislation, specifically regarding apprenticeship. AB 68 expanded the number of categories that discrimination is prohibited and changed the size and composition of the State Apprenticeship Council. The passage of SB 207 will require contractors and subcontractors to employ apprentices on public works projects for a certain percentage of labor hours. Both bills were signed into law by Governor Sisolak

The election of Governor Sisolak last November also led to leadership changes at OWINN. Manny Lamarre, OWINN's first Executive Director, was replaced by Craig von Collenberg, who was formerly Director of Apprenticeship Studies at the College of Southern Nevada.

OWINN is also grateful to the many agencies and organizations it engages with on a regular basis such as the Governor's Office of Economic Development (GOED), Nevada Department of Employment, Training, and Rehabilitation (DETR), Nevada Department of Education (NDE), Nevada System of Higher Education (NSHE), Governor's Office of Science, Innovation and Technology (OSIT), Workforce Connections, Nevadaworks, Clark County School District (CCSD) and, Washoe County School District (WCSD) Career Technical Education, Nevada Department of Business and Industry, U.S. Department of Labor, the National Governors Association and various partners within the business community such as the local chambers of commerce and regional development authorities.

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## II. INTRODUCTION TO OWINN

OWINN helps drive a skilled, diverse, and aligned workforce in the state of Nevada by promoting collaboration and cooperation among all entities focused on workforce development. OWINN was originally created in March 2016 via [Executive Order 2016-08](#) signed by Governor Brian Sandoval. During the 79th Legislative Session, Senate Bill 516, approved by the Nevada Legislature and signed by Governor Sandoval, codified OWINN in state statute. OWINN works to address Nevada's workforce needs by focusing on providing leadership in assessing workforce policies, scaling registered apprenticeships, leveraging labor-market and workforce data, validating industry-recognized credentials and creating career pathway strategies.

### CORE STRATEGIES

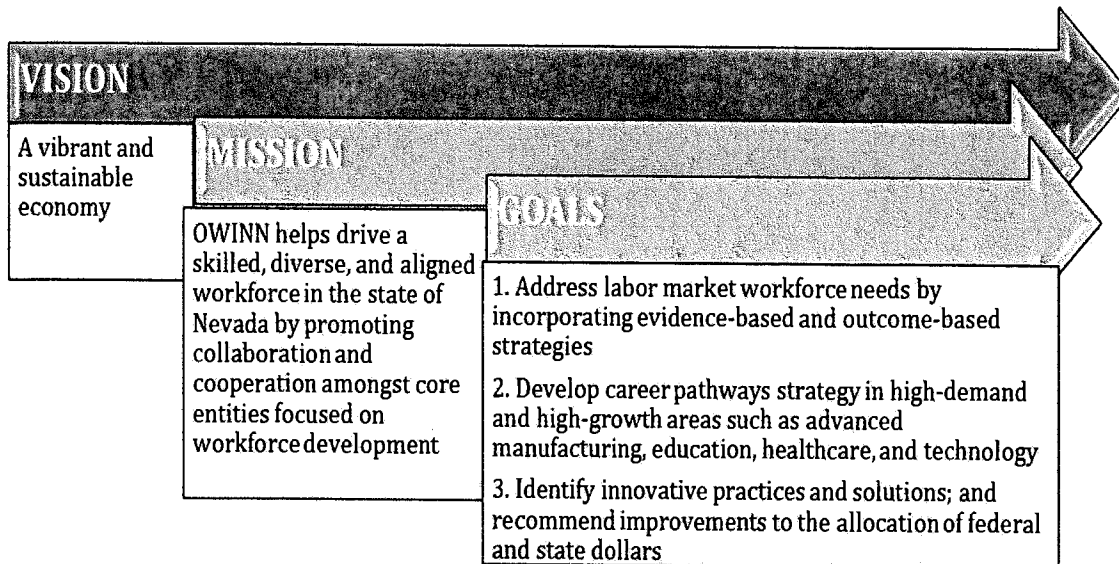
- A. Assess workforce policies
- B. Design career pathways
- C. Scale Registered Apprenticeships and work-based learning
- D. Leverage labor market insights and workforce data
- E. Validate industry-recognized credentials

### THEORY OF ACTION

IF we engage youth, adults, and the employer community in workforce development issues; facilitate cooperation and collaboration amongst workforce development entities; design effective career pathways in key growth sectors based on research and data; THEN we will have a skilled, diverse, and aligned workforce within a vibrant and sustainable Nevada economy.

### VISION, MISSION, AND GOALS

A foundation for OWINN's statewide focus on workforce development leadership, strategy, and coordination is the office's devotion to its vision, mission, and goals articulated below.



## **OUTCOMES**

1. Prepare all K-12 students for college and career success
2. Increase Nevadans with postsecondary degrees and credentials
3. Increase employment outcomes in training and credentialing programs

## **III. OWINN KEY ACTIVITIES AND ACCOMPLISHMENTS**

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### **Accomplishments and Activities from January 2019 to June 2019**

OWINN had 19 significant activities and accomplishments from January 2019 to June 2019. Following the list, OWINN provides more details on each item.

- 1. Apprenticeship Summit**
- 2. Second Annual Governor's Workforce Development Board Strategic Planning Retreat & Meeting**
- 3. Work Smart Nevada Conference**
- 4. Learning about One-Stop Centers in San Antonio**
- 5. Partnership to Advance Youth Apprenticeship Conference in South Carolina**
- 6. Second Annual Student Workforce and Innovation Summit**
- 7. Futuring Panels with the Public Education Foundation**
- 8. Appointment of new OWINN Executive Director**
- 9. National Governor's Association, National Institute on Scaling Work-Based Learning Conference**
- 10. Western Pathways Conference in Portland, Oregon**
- 11. Business of Education Luncheon**
- 12. Nevada Legislative Session - Passage of AB 68 and SB 207**
- 13. Governor's Workforce Development Board May Meeting**
- 14. State Apprenticeship Council Meeting**
- 15. Apprenticeship Program Reviews**
- 16. Nevada Teacher Externship Program**
- 17. NASTAD Conference in Helena, Montana**
- 18. NPWR Meetings and Reports**
- 19. Strategic Data Manager Professional Development**
- 20. Industry Certifications for Nevadan High School Students**
- 21. Work-Based Learning (WBL) Pay-for-Performance (PFP) Contracts**
- 22. College Credit Through Apprenticeship Program (G-CCAP)**

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### ***(1) Apprenticeship Summit***

On January 30, 2019, the Clark County School District (CCSD), working in partnership with key Nevada Stakeholders, held an apprenticeship summit focused on creating awareness and key pathways for students.

The day long summit ended with five key takeaways: 1) Curriculum alignment to current needs in industry; 2) Refine messaging to provide students, parents, employers, educators, and other community members with accurate information about the benefits apprenticeship offers to enter into skilled labor; 3) Early exposure for students to trades so they begin to consider the possibility of skilled trade careers; 4) Licensing process for classroom instruction in the trades so students can gain experience upon graduation; 5) Providing access to the classroom for trades to provide a first-hand perspective of the benefits of working in skilled labor.

OWINN staff participated in the summit and will be working with CCSD to develop, grow, and support apprenticeship programs in Nevada.

### ***(2) Second Annual Governor's Workforce Development Board Strategic Planning Retreat & Meeting***

On February 6<sup>th</sup>, 2019, the Governor's Workforce Development Board met together at the Reno/Sparks Chamber of Commerce for its second strategic planning retreat. The retreat consisted of board members receiving updates from OWINN and other key leaders from the state workforce system, participating in workshops organized by staff from the National Governor's Association, and review and approve several state compliance policies.

### ***(3) Work Smart Nevada – Careers for a New Economy Conference***

Working in partnership with ACT, OWINN hosted the Work Smart Nevada – Careers for a New Economy conference, which was held on Friday, February 8, 2019 at Western Nevada College (WNC). Over 180 participants attended the event which featured 15 breakout sessions, a welcome speech by WNC President Dr. Vincent Solis, a keynote speech by Nevada System of Higher Education Chancellor Dr. Thom Reilly, a lunchtime panel, and an awards presentation.

### ***(4) Learning about One-Stop Centers in San Antonio***

From February 25 to February 27, 2019, former OWINN Executive Director Manny Lamarre traveled to San Antonio, Texas along with 17 other Nevada leaders to learn how One-Stop Centers can better utilize WIOA funds to support apprentices as they prepare for, enter, and complete apprenticeship programs while also supporting businesses with the On-The-Job Training (OJT) component of apprenticeship programs.

Nevada leaders also met with the local boards, toured education training centers, and met with community college staff from Alamo County, Texas. The leaders had the opportunity to learn about system integration best practices including One-Stop centers located on the community college campuses. This new knowledge will be applied to Nevada systems where appropriate. Ninety percent (90%) of attendees who responded to a post-conference survey were "very satisfied" or

“satisfied” with the conference overall. In addition, ninety-two percent (92%) of respondents “strongly agreed” or “agreed” the event provided information that was useful to their jobs.

#### ***(5) Partnership to Advance Youth Apprenticeship Conference in South Carolina***

On March 11 & 12, 2019, several OWINN staffers attended the Partnership to Advance Youth Apprenticeship (PAYA) conference held at Trident Technical College, North Charleston, South Carolina. PAYA is a multi-year initiative to support efforts in states and cities to expand access to high-quality apprenticeship opportunities for high school age youth.

The conference was a convening of educators, employers, policymakers, and community leaders who currently operate youth apprenticeship programs or are interested in launching programs in the near future. The two-day program featured national speakers, a site visit to the Charleston Regional Youth Apprenticeship program at Trident Technical College, and a series of panel discussions and working sessions focused on key strategies for developing, launching, and scaling apprenticeship opportunities for youth. Participants had the chance to learn from leading practitioners, exchange best practice ideas for tackling common programmatic challenges, and begin developing a network of like-minded youth apprenticeship experts from across the U.S.

#### ***(6) Second Annual 2019 Student Workforce and Innovation Summit***

On March 15, 2019, the second annual Student Workforce and Innovation Summit was held at the Clark County Government Center, attracting 364 students and 36 teachers from 15 high schools across Clark County School District. The summit was organized by OWINN in partnership with the school district and the Career and Technical Education Division.

The goal of the summit was to provide access and awareness to work-based learning opportunities for senior high school students who may have not yet established a plan after high school. The conference featured three professional development breakout sessions, with each session focusing on a specific topic to prepare students for the workforce. Students were able to put their tips and advice into practice during the Career and Resource Expo of the summit. Students interacted with 19 employers and community providers to explore career pathways in industries such as hospitality, information technology (IT), construction, manufacturing, electric power and healthcare. All students responded through a survey that attending the summit was beneficial and would positively shape their future trajectory.

#### ***(7) Futuring Panels with the Public Education Foundation***

From March 26th to March 28th, 2019, Futuring Panels were held at the Public Education Foundation in Las Vegas. These panels were held in partnership with the Nevada Department of Education, and facilitated by the nationally recognized MBA Research and Curriculum Center.

The purpose of the meetings was to ensure that Nevada’s educational institutions are teaching the skills and knowledge that matter to our high growth/high demand employers in the areas of finance, management and marketing. During the meetings, select business executives, invited by OWINN, examined business trends, skillsets, and business ethics. In addition, OWINN presented information about work-based learning, specifically apprenticeship, and how participating companies might

consider creating programs within their companies. Follow up with the 50+ participating Industry partners will be ongoing.

### ***(8) Appointment of new OWINN Executive Director***

On April 4, 2019, Governor Sisolak appointed Craig von Collenberg to be the new Executive Director of OWINN. From 2013, he previously served as the Director of Apprenticeship Studies at the College of Southern Nevada (CSN) where he oversaw 17 traditional apprenticeship programs that provided college credits and career pathways for students. Prior to working at CSN, Craig was responsible for workplace safety at two Las Vegas contractors and served as lead instructor at Sheet Metal Local 88 JATC in Las Vegas. He received his certificate of achievement in sheet metal trades with high honors from CSN and holds a Bachelor of Arts in labor education from the National Labor College in Silver Spring, MD in addition to a Master of Science degree in marriage, family, and child counseling from the University of Phoenix.

Director von Collenberg officially started at OWINN on April 22, 2019.

### ***(9) National Governor's Association, National Institute on Scaling Work-Based Learning Conference April 8-10, 2019***

From April 8<sup>th</sup> to April 10<sup>th</sup>, 2019, several OWINN staffers attended the National Governor's Association's National Institute on Scaling Work-Based Learning in Point Clear, Alabama. The objective of the conference was to network with other states and exchange best practices, and learn from subject matter experts on current topics such as developing and scaling high-quality work-based learning opportunities. Presentation topics included using data as a tool for sustainability, creating partnerships for long term success, and governance structures to support and scale work-based learning.

### ***(10) Western Pathways Conference in Portland, Oregon***

From May 8<sup>th</sup> to May 10<sup>th</sup>, 2019, OWINN's Youth Engagement Specialist and Employer Engagement Specialist attended the Western Pathways Conference in Portland, Oregon. The conference focused on identifying and highlighting effective solutions to develop a better educational and workforce development system that adequately prepares young adults for careers leading to economic independence. The conference attracted leaders across various states in education, business, government and philanthropy. It was an action-oriented conference where state teams and individuals worked together to address issues like the skills gap, strengthening connections between business and education, advocating for public policy changes, providing high-quality career development, and creating career pathways within the education system. The Conference presented creative thinking, cutting-edge ideas and best practices from exemplary programs across the Western states.

### ***(11) Business of Education Luncheon***

On May 30, 2019, Governor Sisolak, State Superintendent Jhone Ebert and Washoe County Superintendent Traci Davis spoke at the Business of Education Luncheon in Reno which focused on work-based learning opportunities. More than 600 businesspeople and students attended. Four videos of employer/student success stories were produced and are available for future use. The call



to action was for employers to sign up to become involved in work-based learning. More than 30 employers expressed interest. The Washoe County School District will follow up with a report.

### ***(12) Nevada Legislative Session – Passage of AB 68 and SB 207***

The Nevada legislature held its 2019 session from early February to early June. During that time, several bills were passed and signed into law by the Governor that were associated with OWINN, most notably AB 68.

AB 68 revised provisions governing apprenticeships. In addition to expanding the number of categories for which discrimination is prohibited including genetic information, national origin and age 40 years or older, the membership of the State Apprenticeship Council was changed. AB 68 reduces the number of voting members from nine to seven and requires all existing board members to be replaced. OWINN's Executive Director would select the Chair and Vice Chair of the Council. The Chair, or Vice Chair in the absence of the Chair, would preside over Council meetings but only be allowed to vote on action items in order to break a tie.

AB 68 also changed the qualifications to serve as a voting member of the Council. Appointed by the Governor upon recommendation of OWINN's Executive Director, there must be two members (one from the north and one from the south) who represent management that have, or have had, roles in a jointly administered apprenticeship program. Two additional members with the exact criteria must be representatives from labor from jointly administered apprenticeship programs. Two more members, one who represents management and one who represents labor, must have, or have had, roles in a statewide jointly administered apprenticeship program. Finally, there is one member who is a representative of the general public.

The legislature also passed and Governor Sisolak signed into law SB 207 which requires a contractor or subcontractor engaged on a public work project to employ one or more apprentices for a certain percentage of the total hours of labor performed.

### ***(13) Governor's Workforce Development Board May Meeting***

The Governor's Workforce Development Board met on May 16<sup>th</sup>, 2019. At this meeting, board members discussed how to develop the vision and priorities of the board and debated whether to change the language in one of the State Compliance Policies.

The Executive Committee met on June 20<sup>th</sup>, 2019 to go over revisions to seven State Compliance Policies as well as discuss how the Full Board's visions and priorities should be developed. In addition, the committee discussed next steps regarding the Nevada 2020 State Plan.

### ***(14) State Apprenticeship Council Meetings***

From January to June 2019, the State Apprenticeship Council met twice; once in February and again in May. At the February 14<sup>th</sup> meeting, the Council approved the revision of standards of four existing program sponsors.

At the May meeting, one program sponsor had their standards revisions approved for three different occupations. In addition, an apprentice appeal was heard and the apprentice's dismissal was upheld.

OWINN's Executive Director also updated the Council on the current state of the apprenticeship program reviews OWINN is undertaking.

### ***(15) Apprenticeship Program Reviews***

At the end of May, OWINN sent out letters to 17 current apprenticeship programs who have not registered an apprentice over the last two years, warning them of deregistration if they do not respond by July 5<sup>th</sup> asking to remain operational. This is the first phase of a comprehensive statewide review of existing apprenticeship programs in Nevada to ensure all have current standards and have received compliance reviews.

### ***(16) Nevada Teacher Externship Program***

In an effort to align and connect the education to workforce pipeline, 25 Nevada Teachers were selected for the Nevada Teacher Externship program. A partnership between the Nevada Department of Education and OWINN is helping to connect our educational system with the high-growth/high-demand careers available to students in Nevada. OWINN's Industry Employer Navigator & Specialist worked to find and secure slots for these teachers with host companies in Manufacturing, Healthcare, Information Technology, and Teacher Training.

Career and Technical Education (CTE) teachers from across Nevada will be immersed in a three-day summer experience. Many of these teachers moved directly from college into teaching and didn't have the opportunity to intersect with Industry. The goal of the externship is to inspire and connect them with industry partners and then bring back their experience and knowledge to their classroom. This is key in providing real-world experiences for our teachers to help them create a dynamic, innovative, and cutting-edge classroom environment.

### ***(17) NASTAD Conference in Helena, Montana***

From June 24<sup>th</sup> through June 28<sup>th</sup>, 2019 OWINN's Executive Director and Policy Analyst attended the National Association of State and Territorial Apprenticeship Directors annual conference in Helena, Montana. The conference was an opportunity to network with apprenticeship directors from across the country, receive relevant updates from the U.S. Department of Labor, and present on the current state and future of apprenticeship in Nevada.

### ***(18) NPWR Meetings and Reports***

The Nevada P-20 to Workforce Data System (NPWR) Advisory Committee met twice between January 2019 and June 2019. In both meetings, the Committee received status updates from the vendor that operates and maintains the NPWR System. In May, the Nevada System of Higher Education designated a new representative to the Committee to replace its previous designee, who retired. The NPWR System received new software upgrades which will allow new capabilities in research. These upgrades allow the system to link people to other people, creating explicit relationships that can be researched. The Committee also received a demo of the new researcher data request portal that administers data requests from external researchers. This system automates documents, client management, and data governance, making the process of data requests and approval much more efficient.

OWINN also found new data and data partners to possibly include in the NPWR data system. As previously reported, OWINN was working with the Nevada Department of Education Career and Technical Education (CTE) Office to include data of CTE concentrators and completers. OWINN also met with the Nevada Department of Education's administrators of Adult Education to include their data in the NPWR system as well. Data from both of these offices will be used to generate reports that meet the requirements for federal reporting for Perkins and WIOA respectively.

#### ***(19) Strategic Data Manager Professional Development***

OWINN's Strategic Data Manager attended two conferences this year. In February, he attended the SLDS Best Practices Conference in Washington, DC to learn new innovations, practices, and ideas from others states and experts. The manager also attended a two day SLDS Workshop in St. Louis to learn more from experts on data governance and stakeholder engagement in regards to management of SLDS projects.

#### ***(20) Industry Certifications for Nevadan High School Students***

During SFY19, OWINN offer school districts, rural schools, and charter schools statewide the opportunity to apply for subsidization towards industry-recognized credentials in Nevada's high-demand occupations for high school seniors who are about to enter the workforce. Both Clark County School District (CCSD) and Washoe County School District (WCSD) Career and Technical Education applied for the funding, resulting in contracts of \$58,103 to provide three-hundred twenty-two (322) students with certifications and state licensing credentials in the fields of Healthcare, Advanced Manufacturing and Construction.

#### ***(21) Work-Based Learning (WBL) Pay-for-Performance (PFP) Contracts***

OWINN awarded over \$510,000 for Work-Based Learning (WBL) Pay-for-Performance Contracts to accelerate opportunities for individuals to be prepared for today and tomorrow's labor market. The WBL contracts are an excellent opportunity for organizations that are working to reduce barriers to youth and adults to access training, skills, and quality employment and expand the impact of WIOA funds by improving system alignment, improved outcomes, and an effective use of tax dollars wherein contractors or providers receive reimbursement based on their program's success or outcomes.

#### ***(22) College Credit Through Apprenticeship Program (G-CCAP)***

During SFY19 almost \$400,000 was set aside from WIOA to enter into contracts with community colleges throughout the state in order to scale apprenticeships, ensure apprentices are engaged in postsecondary learning and that apprenticeship programs are inclusive of all populations, particularly populations with significantly lower numbers of apprentices in demographics such as women, individuals with disability, and groups who face a high unemployment rate. G-CCAP seeks to support the expansion of registered apprenticeships in Nevada, particularly the attainment of post-secondary credit and credentials as part of an apprentices related technical instruction. To date, a contractual agreement for \$310,000 has been entered into with the College of Southern Nevada (CSN) and discussions with the other community colleges will continue.

## **IV. UPCOMING ACTIVITIES**

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### **(1) NPWR CTE New Skills for Youth Report**

OWINN will continue the process of getting CTE data from the Nevada Department of Education to develop a new dashboard that reports on outcomes and demographics of CTE students in Nevada. This will include post-secondary outcomes and will setup the potential to link wage and employment data in the future if NPWR can link K-12 education data directly to wage data from DETR.

### **(2) CTE Conference, Lake Tahoe**

OWINN will have a table and participate in the Nevada Association of Career and Technical Education Conference from July 23 to July 26 in Lake Tahoe. This will be an opportunity to network with Nevada's CTE stakeholders and learn about the latest developments in the field.

### **(3) Appointment of New State Apprenticeship Council**

In accordance with AB 68, which passed the legislature this session and was signed into law by Governor Sisolak, the current State Apprenticeship Council will be dissolved and replaced by seven new members. This new council is slated to meet for the first time at the end of August.

### **(4) Work-Based Learning Outreach Efforts**

In an effort to communicate and share the many Work-Based Learning opportunities available to Nevadans, an outreach framework is being developed to augment the current outreach efforts of the Nevada Department of Education. OWINN is working to design more effective ways to connect with students, businesses and families on work-based learning opportunities such as Registered Apprenticeships and internships. OWINN is partnering with a vendor to leverage social media to better connect with key stakeholders. Two new pieces being developed are an Instagram page and a LinkedIn site.

### **(5) Partnering with CCSD Counselors**

OWINN will be partnering with CCSD counselors to better equip counselors/educators to guide students in career planning and exploration. OWINN is currently working with CCSD to facilitate a webinar series for counselor training, and hold sessions for counselors, parents and educators regarding the impact of work-based learning

### **(6) Development of 2020 WIOA State Plan**

In accordance with WIOA requirements, OWINN will participate in the development of the 2020 Nevada state plan with key stakeholders from various state agencies such as DETR, NDE, HHS, and others. The state plan will also include the input of the Governor's Workforce Development Board and the general public. As of now, the final state plan will be due in the spring of 2020.

### **(7) National Apprenticeship Week**

National Apprenticeship Week will take place in November 2019. OWINN will be participating in events across the state to promote the value and opportunities apprenticeship brings.

**(8) Student Workforce and Innovation Summit 2020**

OWINN is coordinating efforts with CCSD and other workforce/education partners to organize the 3<sup>rd</sup> annual summit. The 3<sup>rd</sup> annual summit hopes to continue to elevate work-based learning and provide resources and opportunities for students.

**(9) High School Certifications**

OWINN will continue the SFY19 funding offering school districts, rural schools, and charter schools statewide the opportunity to apply for subsidization towards industry-recognized credentials.



# Nevada Legislature

September 29, 2017

Manny Lamarre, Director  
Office of Workforce Innovation  
555 E. Washington Avenue  
Las Vegas, Nevada 89101

Dear Mr. Lamarre:

The 2017 Legislature approved permanently establishing the Office of Workforce Innovation (OWINN) within the Office of the Governor to elevate the focus on workforce development issues and provide statewide workforce development leadership, strategy, and coordination. The Senate Committee on Finance and the Assembly Committee on Ways and Means noted that OWINN was in the process of developing performance measures and quantifiable goals to assess the effectiveness of its efforts.

Therefore, in closing the OWINN budget, the Senate Committee on Finance and the Assembly Committee on Ways and Means requested that the agency provide semiannual reports to the Interim Finance Committee concerning the efforts and achievements of the Office. The reports should also include performance measures identified for OWINN, which may be included in the Office's 2019-21 biennial budget request. The first semiannual report should be submitted on or before February 1, 2018, for the period covering July 1, 2017, through December 31, 2017, and subsequent reports should be submitted to the Fiscal Analysis Division within 30 days of the close of each six-month period for presentation to the Interim Finance Committee.

Sincerely,

Handwritten signature of Joyce Woodhouse in cursive.

Joyce Woodhouse, Chair  
Senate Committee on Finance

Handwritten signature of Maggie Carlton in cursive.

Maggie Carlton, Chair  
Assembly Committee on Ways and Means

cc: Mike Willden, Chief of Staff, Office of the Governor  
Jim Wells, Director, Governor's Finance Office

**BARBARA K. CEGAVSKE**  
*Secretary of State*

**MARK WLASCHIN**  
*Deputy Secretary for Operations*

STATE OF NEVADA



**OFFICE OF THE  
SECRETARY OF STATE**

**SCOTT W. ANDERSON**  
*Chief Deputy Secretary of State*

**WAYNE THORLEY**  
*Deputy Secretary for Elections*

October 9, 2019

Honorable Assemblywoman Maggie Carlton, Co-Chair  
Honorable Senator Joyce Woodhouse, Co-Chair  
Interim Finance Committee  
401 S. Carson Street  
Carson City, NV 89701-4747

Dear Chairs Carlton and Woodhouse:

Pursuant to the letter of intent issued by the Joint Committee of Senate Finance and Assembly Ways and Means requesting an informational report at each subsequent Interim Finance Committee (IFC) meeting, I am pleased to submit this third status report to the IFC for the Automatic Voter Registration (AVR) project. This report covers the period from August 1, 2019 through September 30, 2019 and focuses specifically on the Office of the Secretary of State (SOS) requirements for enhancement of the Nevada Online Voter Application (NOVA) system and interface with the Nevada Department of Motor Vehicles (DMV).

- **Project Accomplishments** – The project has continued in earnest with the following accomplishments:
  - **Regulations.** SOS and DMV are continuing with the regulation process, targeting December 2019 for adoption.
  - **Software Requirements and Design.** Completed as of July 31, 2019.
  - **County Vendor Change Orders.** Final system change requirements for county vendors (VOTEC and ES&S) and Clark County were submitted at the beginning of August 2019.

The final change order costs received are as follows:

- ES&S change order costs remained the same as the original estimate of \$83,300 as reported in the July 31, 2019 IFC report.
- VOTEC agreed to make the changes within the existing county maintenance fees.
- Clark County is absorbing their own costs to change their version of the VOTEC system.

Interlocal agreements between the State and the three ES&S counties (Carson City, Douglas County, and Washoe County) are currently in process.

- **Development** – The status of development is as follows:
  - **Completed**
    - SOS – Development completed.
    - Clark County – Development completed.
    - VOTEC – Transmission module completed.
  - **In Progress**
    - DMV – Changes to “myDMV” portal, back office interface, field office interface, and the new Motor Vehicle (MV) portal are expected to be completed in October 2019.
    - VOTEC – Remaining county side system changes will be completed by October 14, 2019.

NEVADA STATE CAPITOL  
101 N. Carson Street, Suite 3  
Carson City, Nevada 89701-3714

MEYERS ANNEX  
COMMERCIAL RECORDINGS  
202 N. Carson Street  
Carson City, Nevada 89701-4201

LAS VEGAS OFFICE  
555 E. Washington Avenue, Suite 5200  
Las Vegas, Nevada 89101-1090

- ES&S – Development of changes for DIMS and PowerProfile systems in progress. ES&S estimates delivery of their functionality for testing on December 2 (DIMS system) and December 9 (PowerProfile system). The project team is working with ES&S management to bring these delivery dates back into November 2019 to reduce any risk associated with the shortened testing timeframe.
- **Testing** – Testing will include systems testing, User Acceptance Testing (UAT), and load testing. Systems testing will start on October 1 with VOTEC, Clark County, and SOS. ES&S testing is scheduled to begin on December 2.

Once systems testing is concluded, the test team will perform User Acceptance Testing (UAT), which will include testing with the end users of each of the systems (DMV and the counties) to ensure the systems meet the business requirements.

The draft testing schedule is as follows:

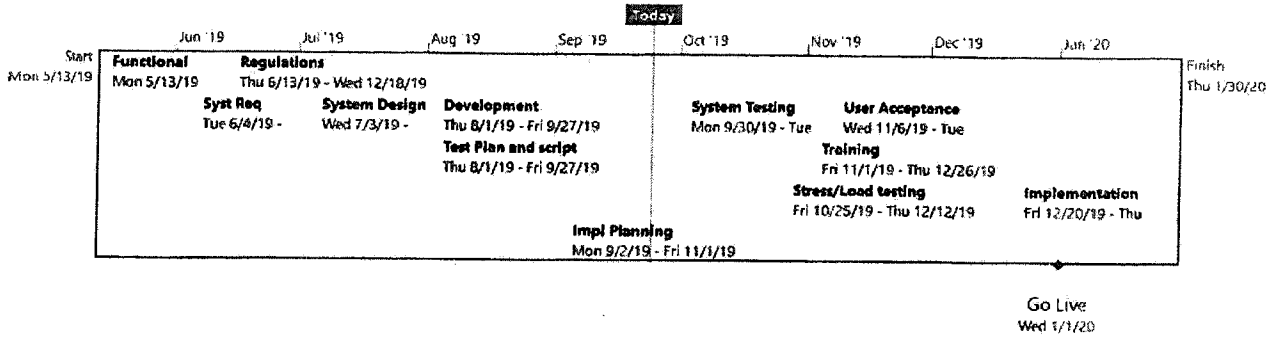
Test Type	Dates	Description
Systems Test	Oct. 1 – Nov. 15	System testing with DMV, SOS, VOTEC (13 counties), and Clark County
Load Test	Nov. 1 – Nov. 15	Stress test the transmission pipeline from DMV to the counties
UAT	Nov. 18 – Nov. 30	Includes testing with DMV, SOS, VOTEC (13 counties), and Clark County
Systems Test	Dec. 2	ES&S testing with Washoe County
UAT	Dec. 9	ES&S UAT testing with Washoe County
Systems Test	Dec. 9	ES&S systems test with Douglas County and Carson City
UAT	Dec. 16	ES&S UAT testing with Douglas County and Carson City

- **Training** – Training planning is also underway with a draft schedule as follows:

Training Entity	Dates	Description
VOTEC	Oct. 15 – Nov. 15	Train VOTEC support staff on process; create documentation; and organize county training program
DMV	Dec. 2 – Dec. 22	Train DMV back office staff and field office staff
VOTEC	Dec. 9 – Dec. 13	Train county end user staff
DMV	TBD	Train counties on the use of the MV portal
ES&S	TBD	Train county end user staff
SOS	N/A	No end user training required for SOS staff

- **Implementation** – Implementation planning is underway. The project team is considering the possibility of deploying the new MV portal early so that county users can start viewing daily transmittal reports prior to the January 2020 go-live date. This would provide the benefit of the users becoming accustomed to using the MV portal while still receiving their usual paper reports.
- **Project Timeline** – The project is continuing to maintain the original timeline; however, some risk exists due to the expected delivery date of the ES&S change order. The project team is working with ES&S to mitigate this risk. The new MV portal will allow the ES&S counties to manually download DMV data if necessary.





● **Upcoming Project Activity**

- Continue regulation process;
- System test with DMV, SOS, VOTEC, and Clark County;
- User acceptance test with DMV, SOS, VOTEC, and Clark County;
- Complete test planning and preparation for testing with ES&S systems;
- ES&S to complete development and start testing;
- Continue training planning and preparation;
- Conduct training;
- Continue implementation/deployment planning; and
- Potentially deploy the new MV portal early.

● **Financials**

**FY 2019 Closing** – As part of the Fiscal Year 2019 closing process, the Secretary of State’s office reverted \$167,420 to the IFC Contingency Account. This reversion is due to the delayed procurement of the AVR project team and change in team structure.

**FY 2020 Funds and Expenditure Status** – As identified in the previous IFC report, the change orders from the county vendor (ES&S) will be covered with savings expected in our FY 2020 AVR budget.

Expense	FY20 Work Program	Encumbered	Paid To Date
Contract Staff	\$522,000	\$438,700	\$104,517.50
County Vendor		\$83,300	
Operations	\$1,922	\$1,922	
Total	\$523,922	\$523,922	

I welcome the opportunity to provide any additional information that you may wish to receive on this project. Please do not hesitate to contact me should you have any questions.

Respectfully,

*Barbara K. Cegavske*  
 Barbara K. Cegavske, Secretary of State

- cc: Scott W. Anderson, Chief Deputy Secretary of State  
 Scott Gilles, Senior Advisor to the Governor  
 AVR Steering Committee  
 AVR Working Group Members  
 Gregory Zunino, Deputy Solicitor General  
 Nathan Hastings, Senior Deputy Attorney General



# Nevada Legislature

September 12, 2019

Barbara Cegavske, Secretary of State  
Office of the Secretary of State  
101 North Carson Street, Suite 3  
Carson City, Nevada 89701-4786

Dear Ms. Cegavske:

The 2019 Legislature approved the Governor's recommendation to fund the implementation of the Automatic Voter Registration (AVR) initiative petition, approved by voters at the November 2018 General Election through the passage of Question 5, with General Fund appropriations totaling \$1.0 million over the 2019-21 biennium. The money committees expressed that the AVR initiative should be implemented in time for the 2020 election cycle.

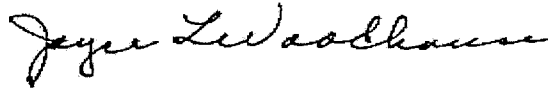
Therefore, it is the intent of the Senate Committee on Finance and the Assembly Committee on Ways and Means that the Secretary of State submit reports for each Interim Finance Committee (IFC) meeting through June 30, 2021, on the progress of the AVR implementation. The reports should contain, at a minimum, the following components:

- A detailed timeline and scope for the AVR implementation project, including milestones and deliverables, and the Office's progress towards those milestones and deliverables.
- A discussion of the coordination with other stakeholders in the AVR implementation project, including county election officials and the Department of Motor Vehicles.
- A detailed summary of actual expenditures for the AVR implementation project, organized by expenditure type and grouped by fiscal year.

The initial reports were previously submitted by the Office for the June 2019 and August 2019 IFC meetings. Subsequent reports should be submitted to the Fiscal Analysis Division by the established deadlines necessary to include the reports on the agenda for each IFC meeting.

The Honorable Barbara Cegavske  
Secretary of State  
September 12, 2019  
Page 2

Sincerely,



Joyce Woodhouse, Chair  
Senate Committee on Finance

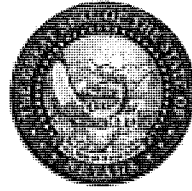


Maggie Carlton, Chair  
Assembly Committee on Ways and Means

cc: Michelle White, Chief of Staff, Office of the Governor  
Susan Brown, Director, Governor's Finance Office  
Craig Kozeniesky, Deputy Secretary of State for Operations, Office of the Secretary of State



Steve Sisolak  
Governor



Deonne E. Contine  
Director

Ward D. Patrick, PE  
Administrator

Carson City Office:  
515 East Musser Street, Suite 102  
Carson City, Nevada 89701  
Phone: (775) 684-4141

STATE OF NEVADA  
DEPARTMENT OF ADMINISTRATION  
PUBLIC WORKS DIVISION

Las Vegas Office:  
2300 McLeod Street  
Las Vegas, Nevada 89104  
Phone: (702) 486-5115

Building & Grounds Section  
Phone: (775) 684-1821

Buildings & Grounds Section  
Phone: (702) 486-4300

Date: August 2, 2019  
To: Interim Finance Committee  
From: Ward Patrick, Administrator  
State Public Works Division  
RE: Senate Bill 553/Report

Senate Bill 553, Sec. 4.7. requires the following: The Nevada System of Higher Education and the State Public Works Division of the Department of Administration shall report to the Interim Finance Committee on a biannual basis within 30 days after each reporting period, with the first reporting period to cover the period between July 1, 2017, and December 31, 2017, on the status of the project numbered or otherwise described as Project 17-C15, Complete Planning and Begin Construction of a New Medical School Building, UNLV, including, without limitation:

1. Final determination on the size and location of the new building.

The final location of the building has not changed since the February 7, 2018 report (February 2018 IFC report) and August 2, 2018 report (August 2018 IFC report), as follows. "The final location of the site is located at 625 Shadow Lane, Las Vegas, Nevada. It is a 9.11 acre property which is the former location of the Clark County Health District on the southeast corner of Shadow Lane and Pinto Lane (APN: 139-33-305-020)."

UNLV's Response is as follows: At UNLV's direction, the retained design consultant/Architect, Tate Snyder Kimsey, and the retained Construction Manager at Risk (CMAR), Whiting Turner, recently completed an updated space programming and feasibility study. The most recent Feasibility Study developed a building program and conceptual design for a 140,000 +/- square foot, four-story building with site/surface parking improvements and associated furnishings, fixtures, and equipment, with a total estimated project cost of approximately \$125 million.

SPWD Staff received the latest feasibility study on July 12, 2019 and are currently reviewing the study.

2. An update on the timeline for completion of construction of the new building.

Currently, there is no finalized timeline for completion of the construction of the new building. However, SPWD and UNLV are working together on the project timeline to support this new concept.

UNLV's Response is as follows: There are several components that need to be incorporated in the timeline and related activities for completion of construction of the new building, which include the following:

- The commencement of construction for the new building being required to occur prior to July 1, 2021, in accordance with the requirements of the land acquisition agreement executed between Clark County and

NSHE/UNLV for the 9.11 acre parcel new building site at 625 Shadow Lane. If this milestone is not met, the land acquisition agreement specifies that the land parcel reverts to Clark County.

- Working with the Interim Finance Committee, State Legislature, Governor's Office, Legislative Counsel Bureau and others, to ensure the \$25M million in State funds authorized by 2017 SB 553 remain available for use in the new building project related to the project timeline.
  - 2017 SB 553 currently requires that the State \$25 million funding, which by NRS are required to be the last project funds expended, be committed no later than June 30, 2021, and expended no later than September 17, 2021.
  - The general current understanding is that the new building project schedule, once fully developed, will not be able to commit all State funds by June 30, 2021, or expend all State funds by September 17, 2021.
  - To address this item, it will be necessary to amend the 2017 SB 553 \$25 million State funding expenditure deadlines or undertake other measures, as appropriate, to ensure the timing of the commitment and expenditure of the \$25 million in State funding will work and ensure the availability of 2017 SB 553 State funds authorized for the new building and its project timeline.

3. A detailed plan for how funding in excess of the amounts authorized in section 3 of this act will be secured to complete construction of the new building.

UNLV's Response is as follows: UNLV received the approval of the Board of Regents, at their July 19, 2019 special meeting to pursue funding in excess of the amounts authorized in section 3 of this act, currently estimated at \$100 million, through an NSHE financing – using certificates of participation funding. It is UNLV's intent to use this \$100 million in NSHE financing to supplement the \$25 million in State funds authorized in 2017 SB 553, to complete construction of this new building, with a total current estimated project cost of approximately \$125 million. See the attached Board of Regents briefing paper.

4. Progress made on construction of the new building.

The construction phase of this project has not commenced, as the current focus is on the project planning, design and pre-construction processes.

The Professional Services Agreement with the Architect and the Owner-CMAR Pre-Construction Agreement together with the CMAR will be developed for necessary reviews and approvals, to support the planning, design and pre-construction processes for this project.

5. An update on fundraising efforts for the project.

UNLV's Response is as follows: UNLV received the approval of the Board of Regents, at their July 19, 2019 special meeting - to pursue funding in excess of the amounts authorized in section 3 of this act, currently estimated at \$100 million, through an NSHE financing – using certificates of participation funding.

It is UNLV's intent to use this \$100 million in NSHE financing to supplement the \$25 million in State funds authorized in 2017 SB 553, to complete construction of this new building, with a total current estimated project cost of approximately \$125 million.

## BOARD OF REGENTS BRIEFING PAPER

1. **AGENDA ITEM TITLE:** Medical Education Building Update and Financing Sale and Reimbursement Resolution

**MEETING DATE:** July 19, 2019

2. **BACKGROUND & POLICY CONTEXT OF ISSUE:**

### Background

The UNLV Medical Education Building (the “MEB”) was originally envisioned as a 220,000 square foot building with an estimated cost of over \$200 million. This building was intended to support an incoming class of up to 180 students and provide spaces for administration and faculty, as well as learning spaces for the health science campus. In the 2017 Legislative Session, the Legislature and Governor committed \$25 million toward construction of the MEB, from State funds, under Senate Bill 553 (“2017 SB 553”). That legislative appropriation for the MEB was matched by a \$25 million pledge from a private donor, leaving a balance of \$150 million to be raised. That remaining balance to be raised is a relatively large amount for UNLV, unless there was at least one substantial pledge to cover the bulk of the MEB cost. While UNLV administration, at that time, expected such a substantial pledge (which would also facilitate fundraising for the remainder of the MEB cost), the substantial pledge did not materialize. Without such a substantial pledge, UNLV has revisited the scope of and approach to financing this project.

### Project Scope and Funding Proposal

The MEB size and scope has been revised to focus on medical education spaces – i.e. classroom/teaching, anatomy (both cadaver lab and virtual anatomy teaching spaces), clinical skills, simulation, student study, and targeted student and building support/technology/services functions – for entering classes of up to 120 students. Faculty and administrative space would remain at the existing 2040 West Charleston Boulevard site (Clark County-owned space on the University Medical Center campus, leased to UNLV). These revised plans envision a 140,000 +/- square foot, four-story building with site/surface parking improvements and associated furnishings, fixtures, and equipment, with a total estimated project cost of approximately \$125 million. The MEB building site is an (approximately) nine-acre plot near the corner of Shadow and Pinto Lane, not far from UMC, which UNLV acquired from Clark County in July 2017. The land acquisition agreement for this parcel included a deed restriction that requires a UNLV medical school or health-related program building of a construction value of at least \$20 million to be under construction on the site no later than July 1, 2021.

After evaluating alternative financing approaches, UNLV requests authorization to pursue funding the \$125 million project through a traditional NSHE tax-exempt financing of up to \$125 million. To be as conservative as possible, the request does not assume the original matching donor gift of \$25 million will be part of the financing, in the event that the donor does not want to apply that gift to this plan. This plan also does not assume that the \$25 million authorized by the State per 2017 SB 553 will be available to complete the project in the event that an extension is not granted for the existing 2017 SB 553 funds commitment and expenditure deadline.

For context, the \$25 million in State funds authorized per 2017 SB 553 remain available toward the project at this time, since no action was taken during the 2019 legislative session to modify the 2017 SB 553 funds authorization and associated terms. However, 2017 SB 553 stipulates that the State \$25 million funding, which by NRS are required to be the last project funds expended, be expended no later than September 17, 2021. UNLV believes that the MEB project schedule will require amending the 2017 SB 553 \$25 million State funding expenditure deadline or other measures to ensure the timing of the commitment and expenditure of the \$25 million in State funding will work with the MEB project schedule/timeline.

When the project timeline is finalized, in consultation with NSHE’s registered municipal advisors and NSHE’s bond counsel, the financing resolution will be brought forward to the Board of Regents for approval. In order to finalize the project timeline, UNLV will be conducting additional follow-up discussions with the State of Nevada Public Works Division (the “SPWD”) and other State of Nevada entities as necessary, seeking assurances that the SPWD and other State entities as necessary have adopted an achievable project plan that ensures the ability to:

- Satisfy the deed restriction that requires construction of the MEB to commence no later than July 1, 2021, and
- Determine and adopt a feasible strategy that has the highest chance of success possible to modify the funds commitment and expenditure terms of the 2017 SB 553 to allow the State \$25 million funding to be used within a feasible and reasonable construction project timeline.

If these two items are achieved, UNLV would expect to finance only \$100 million to complete the project. If a project extension deadline or other modification to the SB 553 deadline is not obtained, UNLV would expect to finance \$125 million.

At this point, the estimated annual debt service for a \$125 million financing is approximately \$7.35 million with a repayment term of thirty (30) years. Alternatively, the estimated annual debt service for a \$100 million financing is approximately \$5.9 million. UNLV's objective is to raise donor funds to cover the annual debt service for this financing, backstopped by internal funds – with internal funds to be used only if necessary. UNLV's administration and the UNLV Foundation consider the \$7.35 million figure to be an achievable annual fundraising amount. Should fundraising be more successful than needed to fund the annual debt service, UNLV would pursue available options to pre-pay the MEB debt in advance of the anticipated thirty-year maturity, or other alternate approaches that are beneficial to UNLV's institutional interests.

Although UNLV is confident it can raise the annual debt service from private donors, UNLV has provided a funding backstop using annual unrestricted UNLV revenues from investment income, administrative overhead and, to a lesser extent, unrestricted capital fees and general improvement fees. **No new student fees will be imposed in connection with the construction of the MEB.** These unrestricted sources amount to an estimated current annual revenue stream of approximately \$9 million.

#### Timeline

A preliminary estimate of the project timeline in advance SPWD finalizing the project schedule anticipates that construction documents may be completed in the second half of 2020, construction may commence in the first half of 2021, and building completion and occupancy may occur in the second half of 2022, or soon after. This estimated project timeline would comply with the Clark County deed restriction on the MEB site, which, again, requires that construction be underway by July 1, 2021. This estimate of the MEB project schedule is such that the completion of the project will not occur prior to the expiration of the 2017 SB 553 authorization for the State \$25 million allocation to the project, which, again, must not be committed later than June 30, 2021 and must be disbursed (expended) not later than September 17, 2021. As previously noted, UNLV will be working with SPWD seeking to finalize the project timeline and confirm that the SPWD project plan will meet the deadlines associated with both the Clark County deed restriction and that a feasible plan with the highest possible chances of success exists and is in place for addressing the commitment and expenditure deadlines for the \$25 million in State funds authorized by 2017 SB 553.

The sale and reimbursement resolution approval requested by this agenda item will allow UNLV to be reimbursed for project costs incurred in advance of the close of financing. In other words, this approval would authorize UNLV to prepare for tax-exempt financing. The sale and reimbursement resolution is incorporated hereto as "Attachment A." However, the financing resolution that will allow for the issuance of the financing will be presented to the Board of Regents for approval at a future meeting, based on the updated project plan/timeline and the appropriate timing of the financing, in consultation with the NSHE Chief Financial Officer, NSHE's registered municipal advisors, and NSHE's bond counsel. Based on the project schedule outlined above, this would likely occur in first or second quarter in 2020.

### 3. SPECIFIC ACTIONS BEING RECOMMENDED OR REQUESTED:

UNLV President Marta Meana requests approval to pursue the proposed project funding plan and the associated approval of a resolution authorizing the sale of tax-exempt financing allowing for the reimbursement of costs that will be incurred prior to the close of financing. UNLV will return to the Board at a future meeting to request approval of the financing resolution, completed in consultation with NSHE's registered municipal advisors and NSHE's bond counsel, that will allow for the issuance of the financing prior to the start of construction.

### 4. IMPETUS (WHY NOW?):

Now that the project plan has settled on a 140,000 +/- square foot, \$125 million +/- project, UNLV is prepared to move forward with the project based on the funding plan outlined above. This plan will allow for UNLV to work with the SPWD to complete the project planning and for construction to commence in time to meet the deed restriction deadline. Approval of the project funding plan and the financing sale resolution at this time will also allow for the financing to be planned in alignment with the project timeline, while allowing the University to be reimbursed from sale proceeds for any project costs that will be incurred during the planning, design, and pre-construction phase, as is necessary.

### 5. CHECK THE NSHE STRATEGIC PLAN GOAL THAT IS SUPPORTED BY THIS REQUEST:

- Access (Increase participation in post-secondary education)
- Success (Increase student success)  
Close the Achievement Gap (Close the achievement gap among underserved student populations)



- Workforce (Collaboratively address the challenges of the workforce and industry education needs of Nevada)
- Research (Co-develop solutions to the critical issues facing 21<sup>st</sup> century Nevada and raise the overall research profile)
- Not Applicable to NSHE Strategic Plan Goals

**INDICATE HOW THE PROPOSAL SUPPORTS THE SPECIFIC STRATEGIC PLAN GOAL**

1)	<b>Access (Increase participation in post-secondary education):</b> Increase access/participation in post-secondary education through planning and improving campus access, functioning and infrastructure for campus/learning environments, campus appeal to promote student engagement/attendance, and increasing post-secondary education campus/facility capacity.
2)	<b>Success (Increase student success):</b> Increase student success through planning and improvements to the quality of learning environments, capability of learning environment infrastructure, and increasing student engagement with academic, research, and campus programs.
3)	<b>Close the Achievement Gap (Close the achievement gap among underserved student populations):</b> Planning and improvements to increase the quality of the campus to support the recruitment, retention, and success of underserved student populations, and to strongly engage underserved student populations to inclusively be a part of the broad and diverse campus community.
4)	<b>Workforce (Collaboratively address the challenges of the workforce and industry education needs of Nevada):</b> Plan and provide facilities, spaces, infrastructure, and environments that support workforce development for in-demand occupations consistent with State of Nevada and industry economic development goals and needs.
5)	<b>Research (Co-develop solutions to the critical issues facing 21st century Nevada and raise the overall research profile):</b> Plan and provide facilities, spaces, infrastructure, and environments that both support critical research and scholarly activity, and student engagement in research to continue.

**6. BULLET POINTS TO SUPPORT REQUEST/RECOMMENDATION:**

- Approval of this recommendation will allow UNLV to move forward with the MEB project in order to ensure we are able to comply with the deed restriction on the project site.

**7. POTENTIAL ARGUMENTS AGAINST THE REQUEST/RECOMMENDATION:**

The funding plan relies on successful fundraising activities, with a backstop using unrestricted UNLV revenues, as noted prior. If the fundraising required to cover the annual debt service for this financing is not achieved, the use of unrestricted UNLV revenues to pay the annual debt service in any given year will substantially limit the availability of campus resources for other institutional priorities for those impacted years.

**8. ALTERNATIVE(S) TO WHAT IS BEING REQUESTED/RECOMMENDED:**

In the absence of the recommended approach, UNLV does not have an alternative approach to funding the MEB project at this time, other than the alternative financing methods that result in higher financing costs, more complex legal structures, and longer timelines.

**9. RECOMMENDATION FROM THE CHANCELLOR'S OFFICE:**

**10. COMPLIANCE WITH BOARD POLICY:**

<input type="checkbox"/>	Consistent With Current Board Policy: Title # _____ Chapter # _____ Section # _____
<input type="checkbox"/>	Amends Current Board Policy: Title # _____ Chapter # _____ Section # _____
<input type="checkbox"/>	Amends Current Procedures & Guidelines Manual: Chapter # _____ Section # _____
<input checked="" type="checkbox"/>	Other: <u>Consistent with the University Securities Law, Nevada Revised Statutes 396.809-396.885.</u>
<input type="checkbox"/>	Fiscal Impact: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Explain: The estimated annual debt service of up to \$7.35 million is intended to be covered from fundraising activity with a backstop provided from otherwise uncommitted annual revenue from UNLV investment income, administrative overhead, capital improvement fees, and general improvement fees.	

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION PERTAINING TO THE ISSUANCE OF OBLIGATIONS FOR THE PURPOSE OF FINANCING CERTAIN FACILITIES FOR THE UNIVERSITY OF NEVADA, LAS VEGAS FOR A MEDICAL EDUCATION BUILDING; AUTHORIZING THE CHIEF FINANCIAL OFFICER TO ARRANGE FOR THE SALE OF OBLIGATIONS; AND PROVIDING OTHER MATTERS PERTAINING THERETO.**

WHEREAS, pursuant to NRS chapter 396, NRS 396.425 and Nevada Constitution Article 11, Section 4, the Board of Regents (the "Board") of the Nevada System of Higher Education ("NSHE") has the authority to issue revenue bonds or notes or enter into transactions whereby NSHE acquires property and executes an obligation to pay the remainder of the price in deferred installments pursuant to an installment purchase agreement, including certificates of participation in such installment purchase agreement, or any combination thereof (the "Obligations") to finance the construction, land and other acquisition, improvement and equipment or any combination thereof of campus facilities at the University of Nevada, Las Vegas, including, but not limited to the construction, acquisition, improvement and equipment or any combination thereof of a medical education building for the University of Nevada, Las Vegas, School of Medicine and related appurtenances (the "Project"); and

WHEREAS, the Board anticipates that the Obligations will be issued in an amount up to \$125,000,000 to finance the Project, anticipates making expenditures for the Project prior to the issuance of the Obligations and expects to reimburse such expenditures from the issuance of the Obligations.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF REGENTS OF THE NEVADA SYSTEM OF HIGHER EDUCATION:**

Section 1. In order to permit NSHE to reimburse itself for prior expenditures relating to the Project with the proceeds of the Obligations, the Board hereby determines and declares as follows:

(a) NSHE reasonably expects to incur expenditures with respect to the Project prior to the issuance of the Obligations for financing the Project and to reimburse those expenditures from the issuance of the Obligations; and

(b) The maximum principal amount of Obligations expected to be used to reimburse such expenditures is \$125,000,000.

This resolution is intended to be a declaration of "official intent" to reimburse expenditures within the meaning of Treasury Regulation Section 1.150-2.

Section 2. The Chief Financial Officer of NSHE is authorized to specify the method of sale, the terms of the Obligations, the date of their sale, the final principal amount of the Obligations, the terms of their repayment and security therefor, and other details of the Obligations, subject to chapter 396 of Nevada Revised Statutes and to adoption by the Board of one or more

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resolutions specifying certain of the terms and details of the Obligations, negotiating certain terms of the sale of the Obligations pursuant to chapter 396 of Nevada Revised Statutes.

Section 3. The officers of NSHE are hereby authorized to take all action necessary or appropriate to effectuate the provisions of this resolution, including without limitation (a) assembling of financial and other information concerning NSHE, the Project and the Obligations, and (b) preparing and circulating an official statement for the Obligations, and, if deemed appropriate by the Chief Financial Officer of NSHE, the preparation and circulation of a preliminary official statement, a notice of sale for the Obligations or both in the forms specified by the Chief Financial Officer of NSHE. The Chief Financial Officer of NSHE is authorized to deem the official statement "final" for purposes of Rule 15(c)2-12 of the Securities and Exchange Commission.

Section 4. All action, proceedings, matters and things heretofore taken, had and done by the Board, and the officers thereof (not inconsistent with the provisions of this resolution) directed toward the Project and the financing thereof be, and the same hereby is, ratified, approved and confirmed. This resolution shall be effective on its passage and approval.

PASSED AND ADOPTED on this July 19, 2019.

---

Chairman  
Board of Regents of the  
Nevada System of Higher Education

Attest:

---

Chief of Staff and Special Counsel  
to the Board of Regents and  
Ex Facto Secretary to the Board of Regents

Nevada System of Higher Education  
 Certificates of Participation, Series 2020A  
 (UNLV Med School Building)  
 Sources & Uses of Funds

**Issue Summary**

Dated Date	02/06/2020
Par Amount	\$113,050,000
Underwriter's Spread	0.750%
Total Costs as % of Par	1.138%
True Interest Cost	4.13102%
All-in TIC	4.15947%
Arbitrage Yield Limit	3.54442%
Weighted Average Maturity	19.374 years

<b>Sources of Funds:</b>		<b>Uses of Funds:</b>	
Par Amount	\$113,050,000.00	Construction Funds	\$125,000,000.00
Original Issue Premium	13,236,720.35	Net Underwriting	847,875.00
		Insurance	0.00
Total	\$126,286,720.35	Issuance Costs	438,845.35
		Total	\$126,286,720.35

Nevada System of Higher Education  
 Certificates of Participation, Series 2020A  
 (UNLV Med School Building)  
 Debt Service Schedule

Date	Principal	Rate	Interest	Semi-Annual Debt Service	Annual Debt Service
02/06/2020					
07/01/2020			\$2,276,701.39	\$2,276,701.39	\$2,276,701.39
01/01/2021			2,826,250.00	2,826,250.00	
07/01/2021	\$1,700,000	5.000%	2,826,250.00	4,526,250.00	7,352,500.00
01/01/2022			2,783,750.00	2,783,750.00	
07/01/2022	1,785,000	5.000%	2,783,750.00	4,568,750.00	7,352,500.00
01/01/2023			2,739,125.00	2,739,125.00	
07/01/2023	1,875,000	5.000%	2,739,125.00	4,614,125.00	7,353,250.00
01/01/2024			2,692,250.00	2,692,250.00	
07/01/2024	1,970,000	5.000%	2,692,250.00	4,662,250.00	7,354,500.00
01/01/2025			2,643,000.00	2,643,000.00	
07/01/2025	2,070,000	5.000%	2,643,000.00	4,713,000.00	7,356,000.00
01/01/2026			2,591,250.00	2,591,250.00	
07/01/2026	2,170,000	5.000%	2,591,250.00	4,761,250.00	7,352,500.00
01/01/2027			2,537,000.00	2,537,000.00	
07/01/2027	2,280,000	5.000%	2,537,000.00	4,817,000.00	7,354,000.00
01/01/2028			2,480,000.00	2,480,000.00	
07/01/2028	2,395,000	5.000%	2,480,000.00	4,875,000.00	7,355,000.00
01/01/2029			2,420,125.00	2,420,125.00	
07/01/2029	2,515,000	5.000%	2,420,125.00	4,935,125.00	7,355,250.00
01/01/2030			2,357,250.00	2,357,250.00	
07/01/2030	2,640,000	5.000%	2,357,250.00	4,997,250.00	7,354,500.00
01/01/2031			2,291,250.00	2,291,250.00	
07/01/2031	2,770,000	5.000%	2,291,250.00	5,061,250.00	7,352,500.00
01/01/2032			2,222,000.00	2,222,000.00	
07/01/2032	2,910,000	5.000%	2,222,000.00	5,132,000.00	7,354,000.00
01/01/2033			2,149,250.00	2,149,250.00	
07/01/2033	3,055,000	5.000%	2,149,250.00	5,204,250.00	7,353,500.00
01/01/2034			2,072,875.00	2,072,875.00	
07/01/2034	3,210,000	5.000%	2,072,875.00	5,282,875.00	7,355,750.00
01/01/2035			1,992,625.00	1,992,625.00	
07/01/2035	3,370,000	5.000%	1,992,625.00	5,362,625.00	7,355,250.00
01/01/2036			1,908,375.00	1,908,375.00	
07/01/2036	3,535,000	5.000%	1,908,375.00	5,443,375.00	7,351,750.00
01/01/2037			1,820,000.00	1,820,000.00	
07/01/2037	3,715,000	5.000%	1,820,000.00	5,535,000.00	7,355,000.00
01/01/2038			1,727,125.00	1,727,125.00	
07/01/2038	3,900,000	5.000%	1,727,125.00	5,627,125.00	7,354,250.00
01/01/2039			1,629,625.00	1,629,625.00	
07/01/2039	4,095,000	5.000%	1,629,625.00	5,724,625.00	7,354,250.00
01/01/2040			1,527,250.00	1,527,250.00	
07/01/2040	4,300,000	5.000%	1,527,250.00	5,827,250.00	7,354,500.00
01/01/2041			1,419,750.00	1,419,750.00	
07/01/2041	4,515,000	5.000%	1,419,750.00	5,934,750.00	7,354,500.00
01/01/2042			1,306,875.00	1,306,875.00	
07/01/2042	4,740,000	5.000%	1,306,875.00	6,046,875.00	7,353,750.00
01/01/2043			1,188,375.00	1,188,375.00	
07/01/2043	4,980,000	5.000%	1,188,375.00	6,168,375.00	7,356,750.00
01/01/2044			1,063,875.00	1,063,875.00	
07/01/2044	5,225,000	5.000%	1,063,875.00	6,288,875.00	7,352,750.00
01/01/2045			933,250.00	933,250.00	
07/01/2045	5,490,000	5.000%	933,250.00	6,423,250.00	7,356,500.00
01/01/2046			796,000.00	796,000.00	
07/01/2046	5,760,000	5.000%	796,000.00	6,556,000.00	7,352,000.00
01/01/2047			652,000.00	652,000.00	
07/01/2047	6,050,000	5.000%	652,000.00	6,702,000.00	7,354,000.00
01/01/2048			500,750.00	500,750.00	
07/01/2048	6,355,000	5.000%	500,750.00	6,855,750.00	7,356,500.00
01/01/2049			341,875.00	341,875.00	
07/01/2049	6,670,000	5.000%	341,875.00	7,011,875.00	7,353,750.00
01/01/2050			175,125.00	175,125.00	
07/01/2050	7,005,000	5.000%	175,125.00	7,180,125.00	7,355,250.00
	\$113,050,000		\$109,853,201.39	\$222,903,201.39	\$222,903,201.39

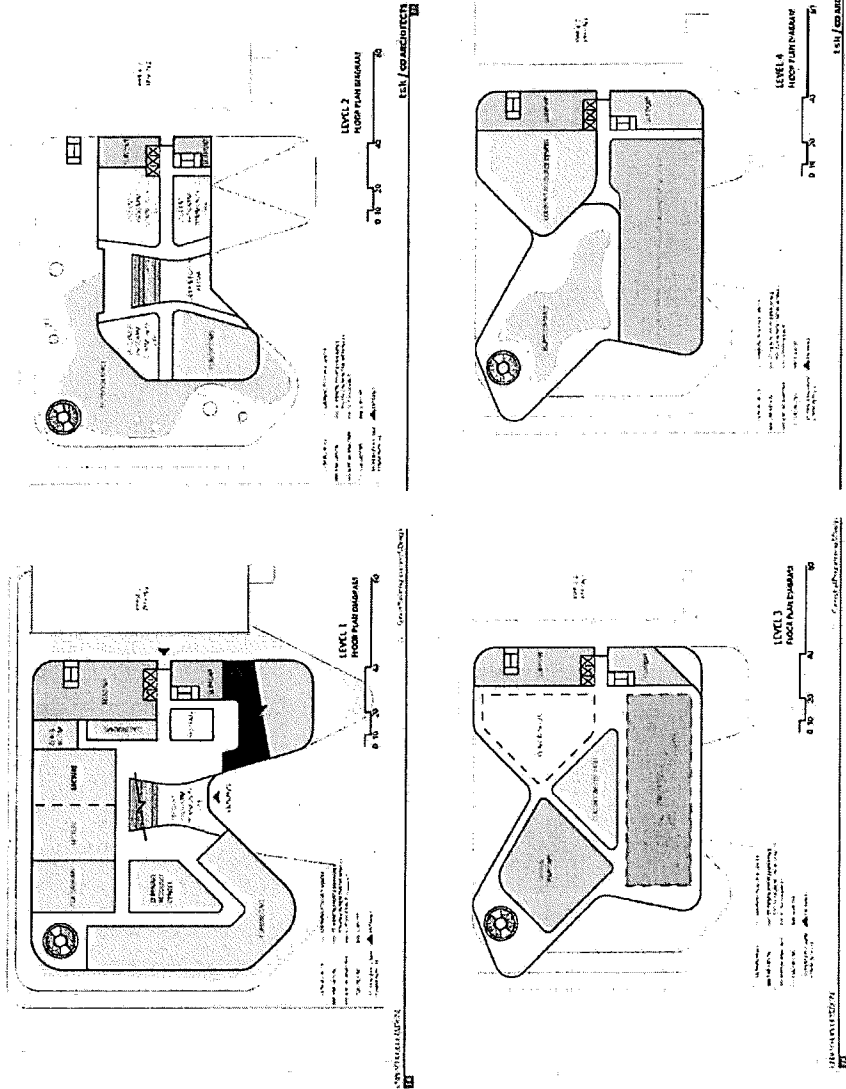
# UNLV School of Medicine Medical Education Building Update

Board of Regents Meeting  
July 19, 2019



# Medical Education Building: Spaces/Functional Concept and Focus

- 140,000 square foot +/-, 4-story building with FF&E, focused on spaces required for program function and accreditation, such as:
  - Classroom and Teaching Space
  - Anatomy Teaching Lab (Cadaver and Virtual Teaching Methods)
  - Clinical Simulation and Skills Facilities
  - Learning Resource Center
  - Study Space
  - Technology and Teaching Support Facilities
- Academic Faculty and Administrative Space to remain at leased space at UMC 2040 W. Charleston Building.
- Clinical practice, service, and support facilities to remain at separate sites.
- Project Budget Target - \$125M



(BOARD OF REGENTS-07/19/19) Ref. BOR-9, Page 7 of 12

**UNLV**

# Medical Education Building: Planning Schedule

01 Design, Pre-Construction and Completion of Financing  
Q2 2019 – Q3 2020 (15 Months est.: June 2019 to Sept. 2020)

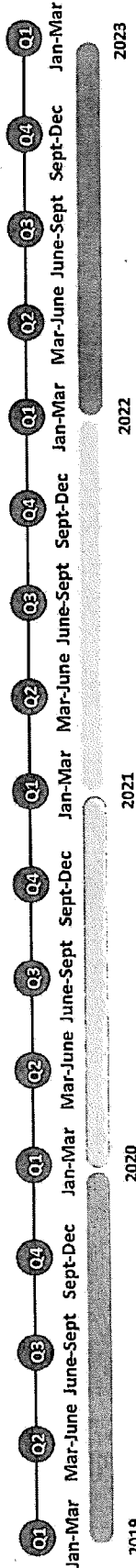
02 Building Official Plan Review/Approval  
Q2 2020 – Q1 2021 (6 Months est.:  
Sept. 2020 to March 2021)

03 Project Construction and Commissioning  
Q1 2021 – Q3 2022 (18 Months est.: March 2021 to Sept. 2022)

04 Install/Commission FF&E  
Q2 2022 – Q4 2022 (6 Months est.:  
June 2022 to Dec. 2022)

MILESTONE – UNLV/CLARK COUNTY LAND  
AGREEMENT – CONSTRUCTION OF BUILDING TO  
BEGIN NLT JULY 1, 2021

TARGET INITIAL USE OF BUILDING FOR  
OPERATIONS IN Q3 2022 +/-,  
WITH FOCUS ON CRITICAL FF&E

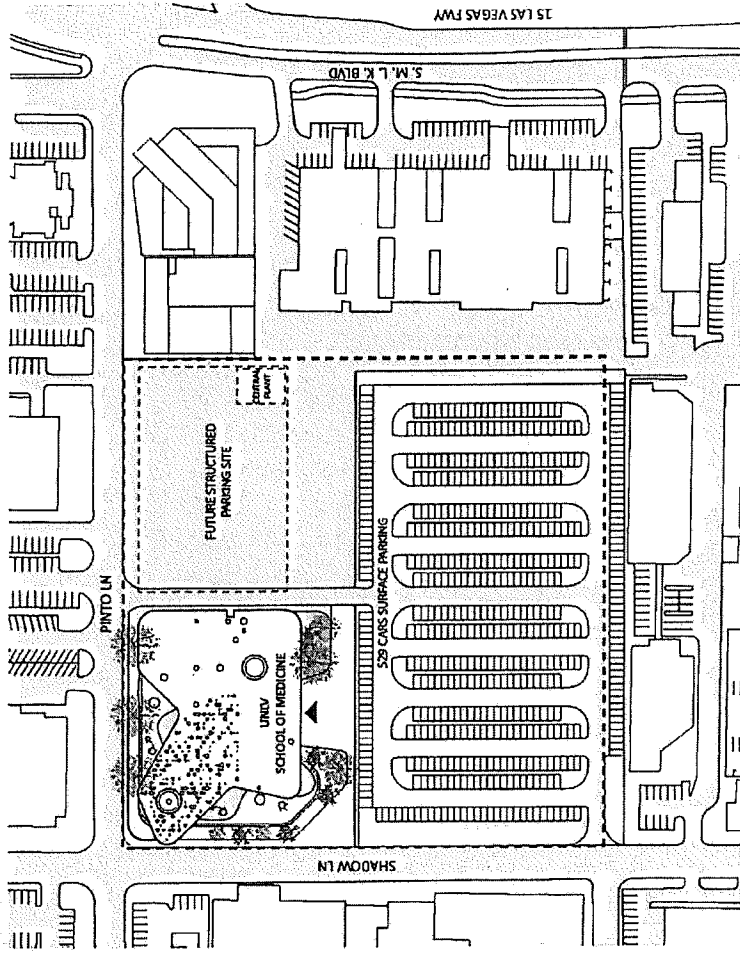
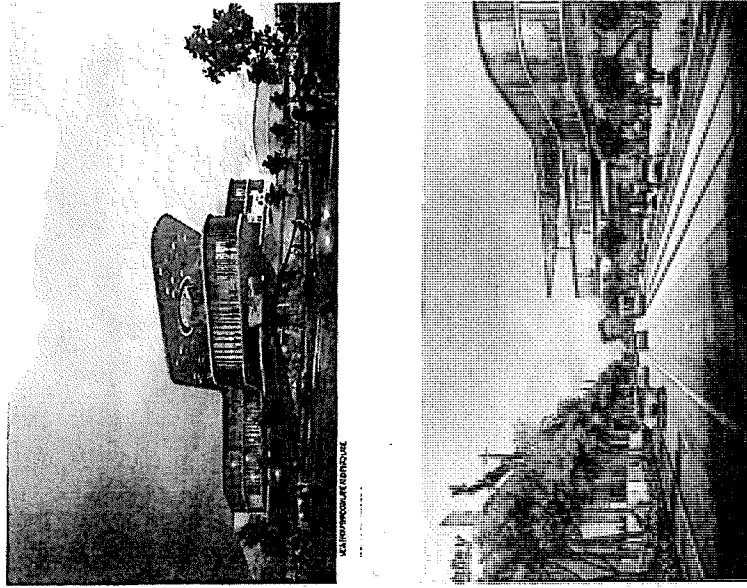


Notes: As project schedule is further developed and refined, options for expediting the schedule as necessary will be investigated and pursued, as-is feasible. This may include items such as site/infrastructure, core/shell and/or tenant improvement design/construction packages or other approaches and measures. Schedule finalization will be subject to further coordination with the State of Nevada, which may result in some material updates to the planning schedule.





# Medical Education Building: Location and Initial Build-Out Concept



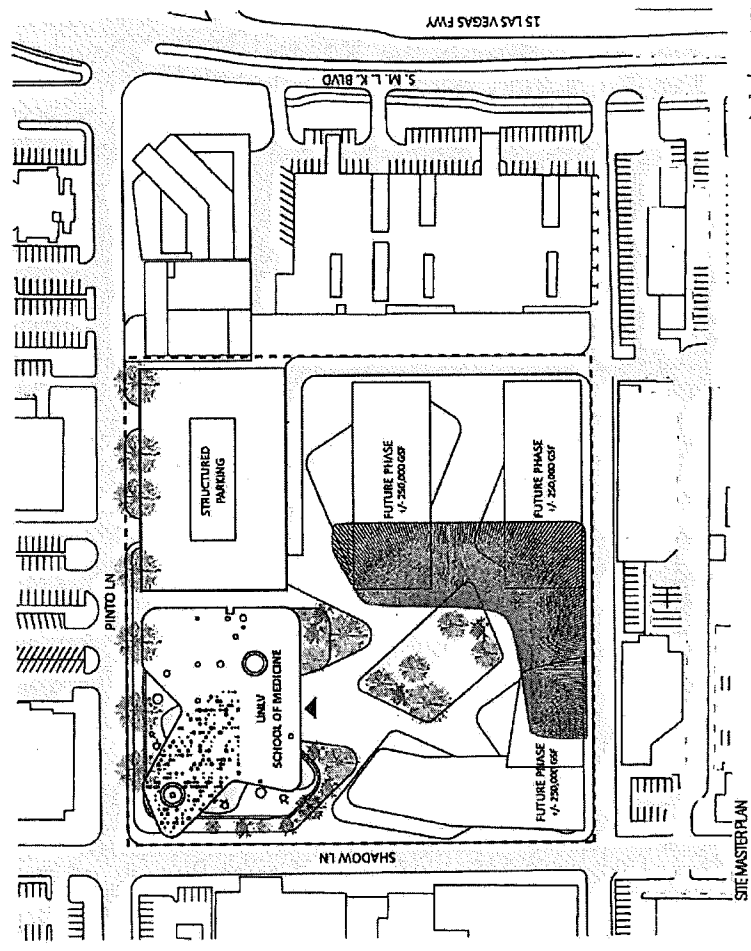
UNLV SCHOOL OF MEDICINE  
 PHASE 1 BUILD-OUT  
 C. Conceptual Programming & Design

UNLV / BOARD OF REGENTS

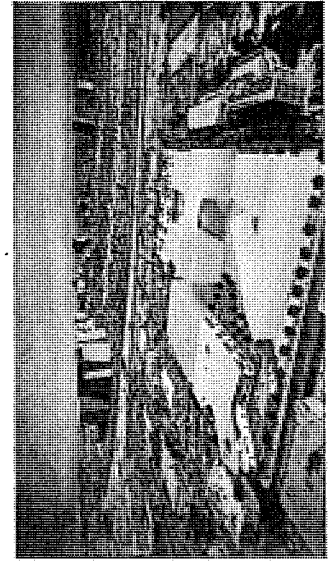
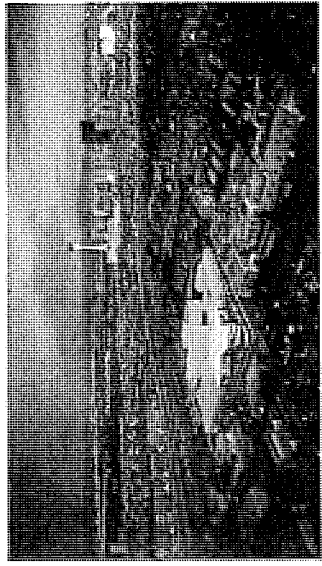


(BOARD OF REGENTS 07/19/19) Ref. BOR-9, Page 9 of 12

# Medical Education Building Site: Master Plan Concept for Full Site Build-Out



tsk / co ARCHITECTS 29



Senate Bill No. 553–Committee on Finance  
CHAPTER.....

AN ACT relating to projects of capital improvement; authorizing and providing funding for the advance planning of the College of Engineering, Academic and Research Building and to complete planning and begin construction of a new building for the Medical School at the University of Nevada, Las Vegas; and providing other matters properly relating thereto.

EXPLANATION – Matter in bolded italics is new; matter between brackets [omitted material] is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Sec. 4.7.** The Nevada System of Higher Education and the State Public Works Division of the Department of Administration shall report to the Interim Finance Committee on a biannual basis within 30 days after each reporting period, with the first reporting period to cover the period between July 1, 2017, and December 31, 2017, on the status of the project numbered or otherwise described as Project 17-C15, Complete Planning and Begin Construction of a New Medical School Building, UNLV, including, without limitation: 1. Final determination on the size and location of the new building; 2. An update on the timeline for completion of construction of the new building; 3. A detailed plan for how funding in excess of the amounts authorized in section 3 of this act will be secured to complete construction of the new building; 4. Progress made on construction of the new building; and 5. An update on fundraising efforts for the project.



State Public Works Board

Project Status Exception Report

For September 2019

(August 2019 Information)

Project: 17-C15, New Medical School Building

Current Status: Projects In Design Phase

Location: LAS VEGAS  
Using Agency NSHE.

Design Start Date: 14-Dec-17 Notice to Proceed Date: Certificate of Substantial Completion Date:

Total Project Budget: \$50,000,000.00

Design 0.00% Complete  
Construction 0.00% Complete

Potential Issues Requiring IFC Approval:  No  Yes

Outside Conformed CIP Book Budget  No  Yes

Any Schedule Delays:  No  Yes

Any Other Unusual Project Challenges:  No  Yes

On July 19, 2019, UNLV requested that the Board of Regents approve additional funding for this project. SPWD has submitted an IFC agenda item. The Board of Regents item is in support of this IFC request.

K 3b

Current Status: Projects in Design Phase

Project: 17-M23, Upgrade Transformer Switches & Submetering

Stewart Camous

Location: CARSON CITY

Using Agency B&G.

Design Start Date:

Notice to Proceed Date:

05-Mar-18

Certificate of Substantial Completion Date:

Total Project Budget: \$570,197.00

Design 100.00% Complete

Construction 0.00% Complete

Potential Issues Requiring IFC Approval:  No  Yes

Outside Conformed CIP Book Budget  No  Yes

Any Schedule Delays:  No  Yes

Any Other Unusual Project Challenges:  No  Yes

The bid amount exceeded the maximum 10% allowed for negotiations and will require rebidding. SPWD Action items were reported to LCB in a letter dated 7-31-19.

(August 2019 Information)

Project: 17-M33, Domestic Water Pump House Replacement

Current Status: Projects Under Construction

Location:

Using Agency WCC,

Design Start Date: 17-Apr-18 Notice to Proceed Date: 22-Jul-19 Certificate of Substantial Completion Date: 10/17/2019

Total Project Budget: \$329,499.00

Design 100.00% Complete  
Construction 0.00% Complete

- Potential Issues Requiring IFC Approval:  No  Yes
- Outside Conformed CIP Book Budget  No  Yes
- Any Schedule Delays:  No  Yes
- Any Other Unusual Project Challenges:  No  Yes

An IFC request to increase funding was submitted and approved at the 8-15-19 Meeting. This project will no longer appear on the exception report.

Project: 17-M45, Complete Phone & Data Network Phase 2 Stewart Campus

Current Status: Projects In Design Phase

Location: CARSON CITY  
Using Agency B&G,

Design Start Date:  31-Jan-18 Notice to Proceed Date:  Certificate of Substantial Completion Date:

Total Project Budget: \$536,630.00

Design 100.00% Complete  
Construction 0.00% Complete

Potential Issues Requiring IFC Approval:  No  Yes The bid amount exceeded the maximum 10% allowed for negotiations and will require rebidding. SPWD Action items were reported to LCB in a letter dated 7-31-19.

Outside Conformed CIP Book Budget  No  Yes

Any Schedule Delays:  No  Yes

Any Other Unusual Project Challenges:  No  Yes



(August 2019 Information)

Project: 17-M63, Lighting Upgrades

Current Status: Projects In Design Phase

Location: CARSON CITY  
Using Agency B&G.

Design Start Date: 04-Dec-17

Notice to Proceed Date:

Certificate of Substantial Completion Date:

Design 100.00% Complete

Construction 0.00% Complete

Total Project Budget: \$500,577.00

Potential Issues Requiring IFC Approval:

No  Yes

Outside Conformed C/P Book Budget

No  Yes

Any Schedule Delays:

No  Yes

Any Other Unusual Project Challenges:

No  Yes

An IFC request to increase funding was submitted and approved at the 8-15-19 Meeting. This project will no longer appear on the exception report.

Project: 17-M70, Exterior Renovation

Current Status: Projects In Design Phase

Location: CARSON CITY  
Using Agency B&G.

Design Start Date: 23-Feb-18 Notice to Proceed Date: Certificate of Substantial Completion Date:

Total Project Budget: \$1,875,964.00

Design 100.00% Complete  
Construction 0.00% Complete

Potential Issues Requiring IFC Approval:  No  Yes  
The most recent construction cost estimate indicates that there may be inadequate funding to complete the entire approved scope of work.

Outside Conformed CIP Book Budget  No  Yes

Any Schedule Delays:  No  Yes

Any Other Unusual Project Challenges:  No  Yes

A Governor's amendment to the 2019 Capital Improvement Program was submitted in support of this project, but not approved. Future IFC action may be considered.

(August 2019 Information)

Project: 17-S01, Statewide Roofing Program

Current Status: Statewide Programs - Being Completed

Location: CARSON CITY  
Using Agency SPWD,

Design Start Date: 15-Jul-17 Notice to Proceed Date: Certificate of Substantial Completion Date: 6/15/2019

Design 100.00% Complete  
Construction 75.00% Complete  
Total Project Budget: \$8,606,942.00

- Potential Issues Requiring IFC Approval:  No  Yes
- Outside Conformed CIP Book Budget  No  Yes
- Any Schedule Delays:  No  Yes
- Any Other Unusual Project Challenges:  No  Yes

Project 17-S01-8 Laxalt Roof Replacement was bid on May 7, 2019. No bids were received in response to the advertisement. Subsequently, the project was re-bid on May 20, 2019 with only one bidder responding. The bid received was substantially over the Project Estimate. SPWD intends to re-bid the project in the fall of 2019 as outlined in a letter to LCB dated 7-31-19.





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2019 SEP 25 AM 8:56

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: September 18, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Catherine Bartlett, Executive Branch Budget Officer *CB*  
Governor's Finance Office  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

**DEPARTMENT OF EDUCATION**

Agenda Item Write-up:

Pursuant to NRS 388.700(5) – Quarterly Report summarizing Class Size Reduction Variances for the period ending March 31, 2019 of the 2018-2019 school year.

Additional Information:

The department has provided Class Size Reduction Variances approved by the state Board of Education for the third quarter of fiscal year 2019. Legislatively approved funding for fiscal year 2019 included 1,968 teachers, at the end of the third quarter funds had been allocated for 1,906.32 teachers.

Statutory Authority:

NRS 388.700

REVIEWED: <i>CB</i>
ACTION ITEM: <i>2-F</i>

*K. 4a*

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**STATE OF NEVADA**  
**DEPARTMENT OF EDUCATION**

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To: Senator Joyce Woodhouse, Chair  
Assemblywoman Maggie Carlton, Vice Chair  
Interim Finance Committee

From: Heidi Haartz, Deputy Superintendent, Business Support Services

Date: September 4, 2019

RE: Report to the State Board of Education: Class Size Reduction Variances and Justifications, 3<sup>rd</sup> Quarter Fiscal Year 2019 CSR for the period January 1- March 31, 2019.

## Introduction

Pursuant to Nevada Revised Statutes (NRS) 388.700(5), the State Board of Education is required to submit a quarterly report on class size ratios and each variance requested by a school district during the preceding quarter to the Interim Finance Committee (IFC); charter schools are exempt. For the purposes of evaluating the effectiveness of the class-size reduction (CSR) program, the report must include an identification for each elementary school for which a variance was granted, as well as the specific justification for the variance.

- There are two types of CSR programs funded in Nevada during the 2017-2019 biennium:
  - Regular: Pupil-teacher ratio; Kindergarten – 16:1; Grades 1 and 2 – 17:1; and Grade 3 – 20:1. This program is currently funded through sections 15 and 16 of S.B. 544
  - Alternative: School districts which are located in a county whose population is less than 100,000 may select the Alternative CSR program which provides flexibility in implementing pupil-teacher ratios in grades 1 through 6 (as applicable, grade 5 and 6 must be included in the elementary school to be counted) for - Kindergarten – 16:1; Grades 1 through 3 – 22:1 and Grades 4 through 6 (as applicable, grade 5 and 6 must be included in the elementary school to be counted) – 25:1. This program is authorized through NRS 388.720

For the fiscal year (FY) 2019, SB 544 section 13, subsection 2 provides that funding for CSR shall pay for the salaries and benefits of not less than 1,968 teachers to meet the required ratios. CSR provides sufficient funds for school districts to meet required ratios at a district level. Additionally, SB544 provides that remaining funds may be allocated to the lowest performing schools with variances.

## Executive Summary

In the third quarter, there were 1,019 variances in grades kindergarten through sixth as applicable, compared to 1,040 variances in second quarter. As a result of the discontinuation of the kindergarten class size reduction (KCSR) in FY17, the prescribed ratio decreased from 21-to-1 to 16-to-1 per NRS 388.700. Thus, the number of kindergarten class size variances increased dramatically, despite class size ratios remaining relatively unchanged overall. The number of kindergarten variances for the third quarter of FY19 remained flat at 318 variances compared to 317 in the second quarter of FY19 with the overall ratio for kindergarten classes remaining steady at approximately 21.07. Grades first through third however, experienced an average decrease of 21 variances, or -3.5%, in the number of variances compared to last quarter. Much of this decline is attributed to Clark and Washoe County decreasing the number of variances in second grade by 12. Fourth through sixth grade increased slightly, with an aggregate increase of 2 variances, or +6.3%, as a result of enrollment changes. Generally, enrollment declined leading to a decline in the number of variances requested, however for Churchill, Nye, Storey, and White Pine each added a variance.

## Scope of Report

This report provides a summary of variance requests by district and school and includes the specific variance justification by school. For each variance request, the following information is presented:

- Class size ratios by school and grade.
- Star rating pursuant to the Nevada School Performance Framework (FY18).
- Demographic data such as, percent that is low income (FRL) and percent who are English

Language Learners (EL). Please note, figures below 10% are suppressed for student protection.

## Statewide Summary of Variances & Justifications

The districts were broken into their grouping type according the DSA equity allocation model categories, Large, Centralized, Rural, Small, and Very Small, and were analyzed for commonalities. Clark and Washoe are grouped in the large category, while Carson City, Churchill, Douglas, and Lyon are grouped in the centralized category. While Elko, Humboldt, Lander, Nye, and White Pine are grouped in the rural category, and Lincoln, Mineral, Pershing, and Storey are grouped in the small category. Esmeralda and Eureka are grouped in the very small category.

Class size ratio variance request justifications are grouped into the following four standardized categories, funding limitations, difficulty hiring teachers, facility limitations, and other. Any or all of these justifications are accepted. Difficulty hiring was the most common variance justification, which was a factor in 36% of variances requested by the districts. Funding limitations was the second most common justification at 36%, followed by facility limitations at 28%, other was not cited.

Eleven of the districts reported funding limitations and difficulty hiring as their justification for variances. With six of those districts citing all three justifications, facility limitations, difficulty hiring, and funding limitations. No districts cited other as a justification. In rural and small districts, they reported that available funding did not meet the level needed to provide enough incentive to hire teachers in such

remote locations. In centralized and large districts they reported not being able to offer competitive salaries to compete with neighboring states. Funding limitations was the second most common justification, which was reported both in large districts and in most small and rural districts.

Facility limitations tended to represent a school’s lack of available physical space to create smaller class sizes. Nearly a third of the justifications provided included this justification. In many rural locations, schools were built to support class size ratios of 22-to-1. Thus many schools do not have the physical capacity to create smaller classes. The table below identifies the justifications provided by district.

### District Grouping Variance Justification

District Grouping	District	Facility Limitations	Hiring Difficulty	Funding Limitations	Other
<i>Large</i>	Clark	X	X	X	-
	Washoe	X	X	X	-
<i>Centralized</i>	Carson City	X	X	-	-
	Churchill	-	-	X	-
	Douglas	-	-	X	-
	Lyon	X	X	X	-
<i>Rural</i>	Elko	X	X	-	-
	Humboldt	-	-	X	-
	Lander	X	X	X	-
	Nye	X	X	X	-
	White Pine	-	X	X	-
<i>Small</i>	Lincoln	X	X	X	-
	Mineral	-	X	-	-
	Pershing	-	-	X	-
	Storey	-	X	-	-
<i>Very Small</i>	Esmeralda	-	-	-	-
	Eureka	-	-	-	-

### District Reported Justification for Variances

The variance justifications listed below were provided by the districts with their quarterly class size ratio reports. Individual variance requests are available upon request.

Carson City is experiencing facility limitations in grades K, 1, 3, and 5. In addition, the district is



experiencing difficulty hiring in in grades K-5. There is a shortage of qualified teachers, and recruitment has been difficult, but ongoing. In regards to funding, Carson City is dependent on DSA and CSR dollars to fund teachers to comply with NRS 388.720. If the ratios are one or two students above the prescribed ratios, it is not fiscally neutral to hire an additional teacher to meet the ratios.

Bordewich Bray 1<sup>st</sup> and 5<sup>th</sup> grade variance has two Special Education teachers and one English as a Second Language teacher assigned to support inclusion. In addition, two self-contained Special Education classrooms reduce teacher-student ratios for grades 1 and 2. A Literacy coach and Math coach along with Music, Technology, and Physical Education teachers support classroom instruction. These licensed full time equivalents (FTE) assigned to Bordewich Bray are not accounted for in the teacher-student chart at the top of the form.

Fritsch Elementary School has the additional systems in place to support academic achievement for the 2018-19 school years: Homeroom teachers teach core content areas; music, P.E. technology teachers, and the librarian provide support systems & teachers outside of core content. Two Special education teachers and their paraprofessionals provide support to students in core & non-core content areas. One ESL teacher, plus a para professional provides support to EL students above regular classroom instruction.

Churchill sent recruiters to job fairs and despite increasing the number of Kindergarten through 5 grade teachers by 5 for the 2018-2019 school year, have seen a slight increase in overall growth in pre-k through 12. They are continuing to provide an EL specialist and para-educators to support classrooms using an inclusion and pull-out model.

Clark is experiencing all three categories of variance justifications. Elementary schools do not have an adequate number of classrooms to hire additional teachers. Additionally, many schools do not have sufficient physical space to allow for the additional of portable units without impacting playground and parking space.

In regards to difficulty hiring, there is a national shortage of teachers. Teacher education enrollment has dropped 35% between 2009 and 2014. Nevada's higher education teacher candidate programs reported 768 program completers in 2014-2015, a decrease from 950 completers in 2010-2011. The district relies heavily on recruitment from California to fill the shortage created within the state. California's program completion has decline by approximately 21% from 2010-2011 to 2014-2015.

Lastly, if Clark County was able to hire the number of teachers needed to meet the prescribed class size ratios, CSR funding would not cover the salaries and benefits at current levels. Nor would there be sufficient funding to cover the related costs and requirements to supply the additional classrooms.

Douglas is experiencing funding limitations. When the funding shifted from a district-wide average class size reporting to a school-level approach, no new allocations were added to the CSR funding formula to assist with assuring that ratios are met at every grade level. When KCSR was discontinued, it now costs the district an estimated \$77,000-\$80,000 to hire an additional teacher to maintain the 16:1 ratios now prescribed. The district has provided a 4-hour aide to assist in kindergarten classrooms.

Elko is experiencing facility limitations in grades K, 2, and 5. Additionally, they are having difficulty hiring due to being in a rural location and do not have enough funding to provide hiring incentives. Despite SB511 and other grant funding allowing the district to offer \$10,000 signing bonuses in FY16, the district still has 4 positions being filled by long-term substitutes. Lastly, facility limitations in grades K, 2, and 5 do not support hiring an additional teacher.

Esmeralda does not qualify for CSR funding as their baseline ratios are lower than the ratios prescribed by law. For example, Esmeralda's third grade baseline ratio is 15 to 1. Since a district must maintain

baseline ratios with non-CSR funded teachers in order to qualify for funds, the baseline ratio of 15:1 is lower the ratio prescribed in law, the district would not require additional funding needed to meet the prescribed ratio of 20 to 1 on the regular plan.

Eureka experienced no class sizes above the prescribed ratios and did not need to request variances.

Humboldt is experiencing funding limitations in grades K, 3, 5, and 6. Current available revenue prevents HCSD from hiring positions in instances in which class size reduction ratios are missed by less than 1 student. Given limited funds, adding personnel, would negatively impact other identified needs. With Kindergarten no longer falling under CSR, expected ratios should be aligned with prior 21:1 expectations.

Lander reported that there are no additional/empty rooms or buildings available, and that they need to be able to offer more incentives to work in a rural location and the budget does not provide for this.

Lincoln is experiencing difficulty hiring due to being a rural location. The district is unable to provide enough financial incentives to recruit qualified teachers. Lincoln is also experiencing facility limitations in grades K,1,and 3, as the district does not have enough classrooms to be able to hire an additional teacher. Schools were not built to house more than one class per grade.

Lyon is experiencing facility limitations in grades all grades K-6. With the all-day kindergarten and pre-k expansion, the facilities are limited; this limits the ability to hire additional teachers to reduce classes above the prescribed ratios. Additionally, it is not fiscally neutral to hire an additional teacher when the district is one or two students above the prescribed ratio. This is largest contributing factor as it costs \$80,000 to hire an additional teacher.

Mineral reported that due to being a very rural location, it is difficult to recruit and hire new teachers.

Nye stated that due to being a rural location, they have difficulty hiring teachers. Many of their teachers do not live locally and commute, which is a burden. This makes it difficult to offer incentives, as the budget does not allow for this. Additionally, class sizes are often only a little over the target ratio, and therefore, it does not make sense to split a classroom of 20 into 2 with 10 students each. Instead, they will monitor enrollment and provide para-professionals to support where needed.

Pershing has experienced a decline in enrollment, with no growth projected. As the district's enrollment decreases, so does DSA funding. Thus, it is not fiscally neutral to hire additional teachers when ratios are only slightly above the prescribed ratios. The district will continue to monitor class sizes and utilizes para-professionals to provide support.

Storey County asserts that hiring an additional teacher would cost an average of \$60,000, which would cause a financial hardship on their district. With only a slight increase in class size, they are unable to justify hiring a new teacher as it is not fiscally neutral.

Washoe County cited facility limitations and stated that they are in the process of building 2 new middle schools and 1 new elementary school, which will open in the 2019-2020 school and will allow 6<sup>th</sup> graders to move from the elementary school to the middle school and will relieve the overcrowding. They also stated, that they face a lack of teacher candidates that meet the high quality instruction needed for the students. Additionally, WCSD continues to face an annual structural budget deficit as costs continue to exceed revenues. When the student enrollment by grade for a site slightly exceeds the prescribed ratio, lack of available financial support specifically for the reduction of pupil-teacher ratios prohibits the District from hiring another teacher. However, the District as a whole, typically meets the required ratios.

White Pine cited difficulty hiring, stating that there are no available licensed teachers in the community. They hired one ARL teacher in August after an exhaustive search for a qualified candidate.

## School Level Analysis of Variances

Thirteen school districts have variances in 1 and 2 star schools based on the most recent information published September 2018. Of the 169 total 1 and 2 star elementary schools reported for CSR, 160 of those schools have variances with a total of 407 grade level variances in grades kindergarten through 6<sup>th</sup> grade as applicable.

### Count of Variances by District in 1 and 2 Star Schools

School District	Total Number of Schools (All Star Ratings, Grades K-6)	Total Number of 1 and 2 Star Elementary Schools	Number of 1 and 2 Star Schools with Variances	% of 1 and 2 Star schools with Variances	Total Number of Variances in 1 and 2 Star Schools (K Only)	Total Number of Variances in 1 and 2 Star Schools (K-6)
Carson	6	4	4	100%	4	7
Churchill	3	0	0	0%	0	0
Clark	223	102	102	100 %	99	312
Douglas	7	2	2	100%	2	6
Elko	12	6	5	83%	4	7
Esmeralda	3	1	0	0%	0	0
Eureka	2	0	0	0%	0	0
Humboldt	9	4	3	75%	2	5
Lander	2	0	0	0%	0	0
Lincoln	4	1	1	100%	1	2
Lyon	12	9	8	89%	7	23
Mineral	2	2	2	100%	1	3
Nye	11	4	3	75%	2	7
Pershing	2	1	1	100%	0	2
Storey	2	1	1	100%	0	2
Washoe	62	29	25	86%	23	30
White Pine	4	3	3	100%	3	3
<b>Total</b>	<b>366</b>	<b>169</b>	<b>160</b>	<b>95%</b>	<b>148</b>	<b>407</b>

There were 366 total schools (1-5 star schools, including unrated schools) of which 344 schools had variances in the third quarter. Within these schools, there were 701 variances in first through sixth grade compared to 723 in the second quarter and 709 variances in the first quarter of FY19. Including kindergarten, there were 1,019 variances statewide as opposed to 1,040 last quarter, in aggregate this is a 21 variance decrease, or 2% decrease. Kindergarten variances remained flat at 318 in Q3 compared to 317 in Q2. Second grade saw the biggest decline of 12 variances, or -5%, followed by third grade with 7 fewer variances (or -3%), and first with a decline of 5 variances (or -2%).

In addition, it is important to note, that due to a methodology change in calculating class size ratios, the class size ratios may potentially increase as a result of the Department now utilizing average daily enrollment (ADE) instead of average daily attendance (ADA) when calculating the student to teacher ratio in order to align with current reporting procedures. This results in a slightly higher class size ratio due to evaluating total number of students enrolled instead of evaluating physical student attendance. Additionally, beginning in FY18, after an audit finding, the Department began evaluating class size ratios to the second decimal place, i.e. previously a ratio of 17.32 would have been reported as 17, and would not constitute as a variance. However, rounding to two decimal places, 17.32 is above 17.00, and thus would constitute a variance. Therefore, this would lead to an increase in the number of variances requested despite experiencing no change in the class size ratio specifically.

## District Grade Variances

Plan Type	District	K	1	2	3	4	5	6	Grand Total
<b>Alternative Total</b>		<b>45</b>	<b>12</b>	<b>14</b>	<b>15</b>	<b>11</b>	<b>19</b>	<b>4</b>	<b>120</b>
	Carson	6	2	1		1	2		12
	Churchill	1		1			1		3
	Douglas	6	1	3	3	3	3		19
	Elko	8	2	1	2		3	1	17
	Humboldt	4	1	1			1	1	8
	Lyon	8	3	4	3	4	2	2	26
	Mineral	1	1		1				3
	Nye	7	1	3	4	2	4		21
	Storey	1	1		2	1	2		7
	White Pine	3					1		4
<b>Regular Total</b>		<b>273</b>	<b>211</b>	<b>214</b>	<b>201</b>				<b>899</b>
	Clark	216	179	188	178				742
	Lander	1	1	1					3
	Lincoln	2	2						4
	Washoe	1	1	2	1				126
		53	28	23	22				
<b>Grand Total</b>		<b>318</b>	<b>223</b>	<b>228</b>	<b>216</b>	<b>11</b>	<b>19</b>	<b>4</b>	<b>1,019</b>

## District Level Analysis of Variances

There were 136,343.04 students in grades kindergarten through 6<sup>th</sup> in the third quarter. For which, there were 1,906.32 CSR funded teachers and 4,658.79 non-CSR funded teachers for 6,565.11 total teachers. The total aggregate class size ratio is 20.76. The district level class size ratios for the first quarter are listed below by grade. In the table below, bolded values represent ratios which exceeded the prescribed ratio at the district level. All but three districts exceeded the prescribed ratios in at least one grade level, Eureka, Esmeralda, and Lander. The grade with the most variances is kindergarten, with 13 of the 17 districts exceeding the prescribed ratio of 16-to-1 student to teacher ratio. First and third grade had the second most number of districts with a variance, with 4 out of 17 districts exceeding the prescribed ratio (17-to-1 for the regular plan, and 22-to-1 for those on the alternative program).

## District Level Class Size Ratios

District	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>
Churchill-A	<b>20.42</b>	21.43	<b>22.87</b>	21.10	23.29	25.02	N/A
Clark-R	<b>22.52</b>	<b>20.45</b>	<b>20.92</b>	<b>23.34</b>	N/A	N/A	N/A
Douglas-A	<b>24.13</b>	20.59	20.72	<b>22.03</b>	23.48	<b>25.26</b>	22.00
Elko-A	<b>18.78</b>	20.25	19.15	19.57	22.18	22.56	19.68
Esmeralda*	9.45	8.74	12.12	11.77	10.61	14.76	12.59
Eureka-A	11.74	9.85	13.01	14.95	18.71	20.61	17.50
Humboldt-A	<b>16.79</b>	15.85	15.97	12.38	15.96	13.67	9.07
Lander-R	13.28	12.34	12.63	18.08	N/A	N/A	N/A
Lincoln-R	<b>17.27</b>	<b>17.07</b>	12.25	16.00	N/A	N/A	N/A
Lyon-A	<b>20.32</b>	19.58	21.10	20.12	23.21	22.64	22.66
Mineral-A	14.50	<b>22.33</b>	12.67	20.75	10.50	11.67	15.75
Nye-A	<b>16.31</b>	18.86	17.56	20.82	19.12	19.88	N/A
Carson City-A	<b>20.92</b>	20.76	20.23	20.78	20.79	<b>25.09</b>	N/A
Pershing-R	<b>18.28</b>	<b>19.76</b>	<b>20.71</b>	<b>20.77</b>	N/A	N/A	N/A
Storey-A	<b>17.00</b>	19.36	13.64	<b>25.85</b>	<b>27.14</b>	<b>29.35</b>	N/A
Washoe-R	<b>19.44</b>	16.38	16.48	18.98	N/A	N/A	N/A
White Pine-A	<b>18.11</b>	17.25	17.03	17.34	18.79	15.03	17.00
Total Ave. (State)	21.07	19.31	19.52	21.66	20.32	20.70	16.94

\* Esmeralda does not qualify for CSR funds due to their baseline ratios being less than the prescribed ratios. The provided figures are purely informational. Alternative plan participants are identified with an "A", while regular plan participants are identified with an "R".

## Concluding Remarks

In the third quarter of FY19, there was a reduction of 21 variances, or a 2% decrease, in the overall number of class size ratio variances requested compared to third quarter of FY19. Kindergarten variances remained relatively flat with 318 variances compared to 317. This was the second year since the discontinuation of the kindergarten class size reduction program; as a result, kindergarten class size ratio is now 16-to-1 as prescribed in NRS 388.700(1) compared to 21-to-1 in FY17. However, despite the reduction in the target ratio, there were limited changes in kindergarten class size ratios compared to FY18 and as of second quarter FY19. Second grade experienced the most drastic changes in class size ratios with the highest percent decrease observed with an decrease of 5%, most of which is attributed to Clark County School District. First and third grade experienced small decreases of 2% and 3% respectively. Whereas, grades 4-6 experienced a 6% increase in the number variances from 32 to 34 variances.

The attached variance request report is sorted by CSR plan type, school district, and then by school alphabetically. For example, alternative plan participants are grouped first, then alphabetically by district and school. Bolded values identify class size ratios over the prescribed ratio; the number listed indicates the actual class size ratio. Each bolded value represents a variance requested by the district. Individual variance requests are available upon request.

The Department is committed to working with the State Board and school districts to decrease the number of variance requests, particularly in high need schools. I hope this information is useful to you. If you have any questions, please do not hesitate to contact me via email at [mhanke@doe.nv.gov](mailto:mhanke@doe.nv.gov) or via phone at 775-687-9236.

## Variance Requests Q3 FY19

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Alt.	Carson	Bordewich Bray Elementary	2	43%	14%	21.33	22.60	19.98	20.21	21.06	26.55	
Alt.	Carson	Empire Elementary	2	100%	44%	22.90	16.52	17.07	21.68	16.99	24.66	
Alt.	Carson	Fremont Elementary	2	52%	28%	19.48	18.56	21.82	21.96	19.00	23.81	
Alt.	Carson	Fritsch Elementary	3	34%	16%	17.52	21.69	22.19	20.60	25.01	23.52	
Alt.	Carson	Mark Twain Elementary	2	100%	31%	25.39	23.77	20.42	19.70	20.54	24.57	
Alt.	Carson	Seeliger Elementary	3	36%	17%	18.90	21.41	19.93	20.54	22.15	27.44	
Alt.	Churchill	EC Best Elementary School	Not Rated	54%	11%			22.87	21.10			
Alt.	Churchill	Lahontan Elementary School	Not Rated	53%	*	20.42	21.43					
Alt.	Churchill	Numa Elementary School	3	51%	12%					23.29	25.02	
Alt.	Douglas	C.C. Meneley Elementary	3	51%	*	25.94	21.91	22.15	20.82	23.26	26.61	
Alt.	Douglas	Gardnerville Elementary	4	35%	12%	26.23	20.60	14.91	20.62	18.89	25.01	
Alt.	Douglas	Gene Scarselli Elementary	2	34%	*	26.18	23.57	21.67	23.70	22.30	23.94	
Alt.	Douglas	Jacks Valley Elementary	2	45%	14%	23.65	19.84	23.87	25.63	17.99	24.88	
Alt.	Douglas	Minden Elementary	3	29%	*	24.60	19.28	16.84	23.13	26.70	32.01	
Alt.	Douglas	Pinon Elementary	5	19%	*	27.29	21.97	25.03	21.06	26.38	24.52	
Alt.	Douglas	Zephyr Cove Elementary	5	38%	14%	15.00	17.01	20.55	19.27	28.85	19.85	22.00
Alt.	Elko	Carlin Elementary	2	47%	*	16.85	21.09	17.41	17.17	21.92	16.91	23.96
Alt.	Elko	Elko Grammar #2	3	42%	*	19.14	21.33	17.38	21.41	21.26		
Alt.	Elko	Flagview Intermediate	2	43%	16%						29.09	26.96
Alt.	Elko	Jackpot Elementary	2	79%	32%	18.19	17.50	18.58	13.88	25.00	23.08	14.79
Alt.	Elko	Mountain View Elementary	5	21%	11%	23.48	22.31	22.60	22.60	24.52		
Alt.	Elko	Northside Elementary	2	44%	16%	23.55	18.49	19.21	21.30	22.01		
Alt.	Elko	Owyhee Elementary	1	100%	*	13.04	15.00	17.26	14.54	15.25	14.00	9.24
Alt.	Elko	Sage Elementary	2	35%	*	19.07	18.75	20.21	20.78	19.64	24.75	

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Alt.	Elko	Southside Elementary	3	63%	26%	21.96	20.83	20.36	19.65	23.34		
Alt.	Elko	Spring Creek Elementary	3	16%	*	22.11	21.24	20.65	23.70	24.84	25.37	
Alt.	Elko	Wells Elementary	4	49%	17%	14.20	28.40	18.24	20.75	21.40	26.00	23.49
Alt.	Elko	West Wendover Elementary	2	78%	32%	15.02	17.83	18.75	19.53	24.79	21.29	19.64
Alt.	Eureka	Crescent Valley Elementary	3	41%	*	11.22	9.29	9.93	13.89	16.41	21.88	22.22
Alt.	Eureka	Eureka Elementary School	5	22%	*	12.25	10.40	16.09	16.00	21.00	19.33	12.77
Alt.	Humboldt	Denio Elementary School	Not Rated	*	*		5.00	5.00	5.00			5.00
Alt.	Humboldt	French Ford Middle School	1	#N/A	#N/A						25.17	25.32
Alt.	Humboldt	Grass Valley Elementary School	2	48%	*	21.71	19.98	18.73	17.86	17.52		
Alt.	Humboldt	Kings River Elementary School	Not Rated	*	*	9.09	8.33		9.09		9.09	9.09
Alt.	Humboldt	McDermitt Combined School	1	99%	*	15.15	17.91	11.07	16.00	8.07	15.00	4.98
Alt.	Humboldt	Orovada Elementary School	Not Rated	63%	31%	15.79	15.79	16.28	2.17	15.38	6.98	7.02
Alt.	Humboldt	Paradise Valley Elementary School	Not Rated	56%	*	16.89	17.32	17.00	9.82	12.50	12.13	3.00
Alt.	Humboldt	Sonoma Heights Elementary School	2	51%	16%	20.79	20.02	23.07	21.90	20.88		
Alt.	Humboldt	Winnemucca Grammar School	4	59%	21%	18.11	22.45	20.65	17.24	21.39		
Alt.	Lyon	Cottonwood Elementary	2	65%	*	20.25	23.77	23.90	24.13	25.71		
Alt.	Lyon	Dayton Elementary	2	60%	11%	23.35	21.32	21.92	20.63	22.27	22.47	27.84
Alt.	Lyon	East Valley Elementary	2	56%	*	25.07	23.08	19.59	23.34	26.44		
Alt.	Lyon	Fernley Elementary	3	71%	*	24.04	21.95	20.62	19.43	21.59		
Alt.	Lyon	Fernley Intermediate	3	#N/A	#N/A						26.14	24.79
Alt.	Lyon	Riverview Elementary	2	52%	*	17.82	16.87	22.46	22.67	27.24	21.95	21.35
Alt.	Lyon	Silver Stage Elementary	1	100%	*	23.88	19.16	19.30	17.14	27.68		
Alt.	Lyon	Silver Stage Middle	2	#N/A	#N/A						27.52	26.46
Alt.	Lyon	Smith Valley	3	31%	*	6.00	6.00	16.00	15.63	11.00	17.00	13.65
Alt.	Lyon	Sutro Elementary	2	63%	*	19.30	20.36	22.80	17.00	23.22	20.52	24.09

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Alt.	Lyon	Yerington Elementary	2	73%	17%	23.14	23.74	23.31	21.15	23.71		
Alt.	Lyon	Yerington Intermediate	2	65%	*						22.87	20.42
Alt.	Mineral	Hawthorne Elementary	1	51%	*	18.00	16.67	20.00	17.50	17.00	11.33	19.50
Alt.	Mineral	Schurz Elementary	1	100%	66%	11.00	28.00	5.33	24.00	4.00	12.00	12.00
Alt.	Nye	Amargosa Valley Elementary School	2	100%	41%	12.00	17.49	15.40	22.00	16.00	11.00	
Alt.	Nye	Beatty Elementary School	4	100%	21%	21.05	20.93	16.35	16.28	16.36	16.06	
Alt.	Nye	Duckwater Elementary School	Not Rated	*	*	9.09		9.09		9.09	9.09	
Alt.	Nye	Floyd Elementary School	3	100%	*	24.20	25.60	21.14	22.97	24.33	30.06	
Alt.	Nye	Gabbs Elementary School	Not Rated	100%	*	19.93	20.00	20.00	20.00	20.00	20.00	
Alt.	Nye	Hafen Elementary School	4	100%	*	18.09	19.47	22.35	23.33	23.91	24.45	
Alt.	Nye	JG Johnson Elementary School	1	100%	*	16.65	16.57	25.34	15.74	24.91	25.64	
Alt.	Nye	Manse Elementary School	4	100%	10%	19.36	20.98	24.71	27.90	26.67	31.53	
Alt.	Nye	Round Mountain Elementary School	1	14%	*	11.49	19.76	15.81	12.14	25.10	25.12	
Alt.	Nye	Tonopah Elementary School	1	40%	*	19.84	20.11	15.25	27.04	16.27	18.00	
Alt.	Nye	Warm Springs Elementary School	Not Rated	*	*	7.74	7.69	7.72		7.69	7.69	
Alt.	Storey	Hillside Elementary School	1	45%	*	11.00	11.10	11.27	26.09	24.67	25.70	
Alt.	Storey	Hugh Gallagher Elementary School	3	35%	*	23.00	27.61	16.00	25.61	29.60	33.00	
Alt.	White Pine	Baker Elementary	Not Rated	*	*				17.00	17.00	0.00	17.00
Alt.	White Pine	D.E. Norman Elementary	1	47%	*	18.82	20.26	19.62	18.72	22.62	18.01	
Alt.	White Pine	Lund Elementary	2	*	*	16.63	16.63	13.37	13.37	10.57	10.57	
Alt.	White Pine	McGill Elementary	2	48%	*	18.87	14.87	18.11	20.26	24.96	16.52	
Regular	Clark	Adams, Kirk ES	2	64%	32%	21.94	21.03	18.91	24.70			
Regular	Clark	Adcock, O K ES	2	100%	35%	18.61	19.73	16.56	19.03			
Regular	Clark	Alamo, Tony ES	4	47%	16%	19.62	22.53	21.42	25.57			



Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	Allen, Dean LaMar ES	3	27%	*	22.44	26.32	23.89	26.76			
Regular	Clark	Antonello, Lee ES	3	65%	15%	23.29	24.18	25.29	27.15			
Regular	Clark	Bailey, Sister Robert Joseph ES	1	100%	23%	22.87	18.84	16.14	21.07			
Regular	Clark	Barber, Shirley A ES	#N/A	#N/A	#N/A	28.37	21.62	19.31	28.25			
Regular	Clark	Bartlett, Selma F ES	3	29%	*	19.23	23.66	19.26	27.48			
Regular	Clark	Bass, John C ES	3	51%	11%	34.64	23.21	21.79	22.48			
Regular	Clark	Batterman, Kathy L ES	5	33%	11%	28.60	23.88	18.12	20.47			
Regular	Clark	Beatty, John R ES	3	100%	10%	24.75	20.13	23.39	23.92			
Regular	Clark	Beckley, Will ES	2	100%	46%	19.19	17.66	17.18	22.91			
Regular	Clark	Bell, Rex ES	1	100%	41%	21.81	19.16	20.70	19.71			
Regular	Clark	Bendorf, Patricia A ES	4	53%	19%	23.66	22.76	20.37	31.10			
Regular	Clark	Bennett, William G ES	2	100%	*	19.53	18.81	16.54	17.20			
Regular	Clark	Berkley, Shelley ES	3	50%	*	22.69	21.75	21.43	26.50			
Regular	Clark	Bilbray, James ES	4	100%	*	25.46	24.07	32.82	20.09			
Regular	Clark	Bonner, John W ES	5	22%	12%	17.95	23.46	22.67	29.84			
Regular	Clark	Booker, Kermit R Sr ES	2	100%	32%	25.61	13.43	18.45	17.15			
Regular	Clark	Bowler, Grant ES	3	19%	*	20.07	19.06	17.45	24.42			
Regular	Clark	Bowler, Joseph L ES	1	75%	30%	20.01	21.26	18.75	18.51			
Regular	Clark	Bozarth, Henry & Evelyn ES	5	17%	*	22.95	23.41	22.34	24.14			
Regular	Clark	Bracken, Walter ES	5	59%	35%	20.00	20.79	19.54	24.04			
Regular	Clark	Brookman, Eileen B ES	4	61%	24%	21.30	21.08	22.37	28.52			
Regular	Clark	Bruner, Lucile ES	1	100%	25%	20.25	21.04	15.73	38.32			
Regular	Clark	Bryan, Richard H ES	4	48%	11%	26.42	23.58	27.57	26.60			
Regular	Clark	Bryan, Roger M ES	2	56%	20%	28.79	18.76	18.83	21.88			
Regular	Clark	Bunker, Berkeley L ES	2	100%	25%	30.26	14.93	24.35	16.63			
Regular	Clark	Cahlan, Marion ES	4	100%	54%	23.27	20.45	19.92	21.21			
Regular	Clark	Cambeiro, Arturo ES	3	100%	53%	16.96	20.30	17.78	21.06			
Regular	Clark	Carl, Kay ES	2	100%	*	24.69	18.55	17.52	19.79			
Regular	Clark	Carson, Kit ES	2	100%	24%	23.87	16.08	19.67	19.22			
Regular	Clark	Cartwright, Roberta C ES	3	52%	10%	22.38	21.81	20.80	31.43			
Regular	Clark	Christensen, M J ES	4	51%	14%	20.13	22.34	26.97	22.67			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	Conners, Eileen ES	4	52%	*	20.70	23.87	20.22	22.53			
Regular	Clark	Cortez, Manuel J ES	2	100%	51%	20.24	24.22	25.71	23.76			
Regular	Clark	Cox, Clyde C ES	2	100%	39%	25.73	22.97	19.42	23.50			
Regular	Clark	Cox, David M ES	3	100%	*	23.59	21.43	22.68	25.36			
Regular	Clark	Cozine, Steve and Linda ES	3	100%	16%	22.76	24.42	24.60	22.15			
Regular	Clark	Craig, Lois ES	2	100%	40%	27.18	26.55	27.39	17.56			
Regular	Clark	Crestwood ES	4	81%	55%	21.67	22.91	22.37	24.32			
Regular	Clark	Culley, Paul E ES	1	100%	41%	20.96	16.96	17.41	20.81			
Regular	Clark	Cunningham, Cynthia ES	1	100%	20%	19.54	18.30	22.12	21.16			
Regular	Clark	Dailey, Jack ES	3	100%	49%	20.98	27.34	19.24	22.54			
Regular	Clark	Darnell, Marshall C ES	3	100%	*	21.07	15.99	15.42	23.34			
Regular	Clark	Dearing, Laura ES	3	100%	35%	24.61	18.00	19.34	17.75			
Regular	Clark	Decker, C H ES	2	100%	30%	23.52	21.49	18.27	29.22			
Regular	Clark	Derfelt, Herbert A ES	3	57%	18%	25.20	24.40	20.25	21.41			
Regular	Clark	Deskin, Ruthe ES	3	100%	18%	18.97	20.77	20.59	31.15			
Regular	Clark	Detwiler, Ollie ES	2	100%	32%	24.92	16.37	13.59	22.30			
Regular	Clark	Diaz, Ruben P ES	4	100%	48%	19.68	26.70	21.71	26.14			
Regular	Clark	Dickens, D L Dusty ES	3	74%	13%	22.11	15.73	17.47	21.32			
Regular	Clark	Diskin, P A ES	4	100%	36%	21.17	19.87	18.45	25.00			
Regular	Clark	Divich, Kenneth ES	#N/A	#N/A	#N/A	23.06	23.19	23.51	22.72			
Regular	Clark	Dondero, Harvey N ES	3	100%	43%	21.60	21.19	23.32	25.45			
Regular	Clark	Dooley, John ES	3	100%	*	20.51	24.11	24.06	20.73			
Regular	Clark	Duncan, Ruby ES	1	68%	*	25.32	15.18	15.25	23.01			
Regular	Clark	Earl, Ira J ES	2	100%	62%	23.32	18.19	17.29	25.60			
Regular	Clark	Earl, Marion B ES	3	63%	20%	22.34	18.53	18.74	18.55			
Regular	Clark	Edwards, Elbert ES	3	100%	45%	21.26	16.39	23.87	24.38			
Regular	Clark	Eisenberg, Dorothy ES	3	100%	12%	22.04	22.23	21.60	25.03			
Regular	Clark	Elizondo, Raul P ES	3	100%	21%	22.15	19.93	22.18	27.39			
Regular	Clark	Ellis, Robert & Sandy ES	#N/A	#N/A	#N/A	28.86	23.69	24.75	14.82			
Regular	Clark	Ferron, William E ES	3	100%	29%	22.07	16.54	18.71	20.49			
Regular	Clark	Fine, Mark L ES	4	46%	15%	22.49	20.34	24.28	26.18			
Regular	Clark	Fitzgerald, H P ES	2	100%	31%	19.93	12.78	12.17	18.31			
Regular	Clark	Fong, Wing and	3	100%	26%	19.35	21.13	20.05	22.89			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
		Lilly ES										
Regular	Clark	Forbuss, Robert L ES	4	40%	*	21.56	28.69	22.56	25.14			
Regular	Clark	French, Doris ES	4	100%	23%	24.59	34.61	23.37	22.68			
Regular	Clark	Frias, Charles & Phyllis ES	5	31%	*	24.07	20.22	23.66	22.84			
Regular	Clark	Galloway, Fay ES	2	44%	*	21.82	21.17	23.28	25.80			
Regular	Clark	Garehime, Edith ES	2	42%	*	23.81	21.55	23.81	26.16			
Regular	Clark	Gehring, Roger D Acad of Science & Technology ES	5	55%	*		21.07	22.28	24.02			
Regular	Clark	Gibson, James ES	4	100%	*	23.71	24.80	23.75	29.49			
Regular	Clark	Gilbert, CVT ES	4	61%	15%	18.00	16.54	16.40	19.32			
Regular	Clark	Givens, Linda Rankin ES	5	14%	*	21.91	22.78	32.10	23.31			
Regular	Clark	Goldfarb, Daniel ES	2	100%	36%	20.39	25.13	22.51	17.40			
Regular	Clark	Goolsby, Judy & John L ES	4	23%	10%	24.16	27.75	20.75	21.98			
Regular	Clark	Goynes, Theron H & Naomi D ES	4	39%	*	22.26	20.39	22.75	24.38			
Regular	Clark	Gragson, Oran K ES	2	100%	46%	23.91	16.95	25.30	19.47			
Regular	Clark	Gray, R Guild ES	2	100%	30%	27.75	16.98	23.35	29.26			
Regular	Clark	Griffith, E W ES	1	100%	38%	20.64	17.08	16.49	19.09			
Regular	Clark	Guy, Addeliar D III ES	4	100%	16%	24.62	15.37	16.61	21.51			
Regular	Clark	Hancock, Doris ES	1	100%	28%	18.78	13.51	14.10	22.51			
Regular	Clark	Harmon, Harley ES	2	80%	39%	21.47	18.90	20.07	15.14			
Regular	Clark	Harris, George E ES	1	100%	28%	20.77	15.56	21.24	29.24			
Regular	Clark	Hayden, Don E ES	2	66%	12%	19.97	23.83	25.73	26.33			
Regular	Clark	Hayes, Keith C & Karen W ES	3	100%	12%	23.29	28.64	28.47	25.91			
Regular	Clark	Heard, Lomie G ES, A Marzano Academy	2	100%	33%		22.31	22.30	24.87			
Regular	Clark	Heckethorn, Howard E ES	4	29%	*	24.75	20.23	24.25	23.06			
Regular	Clark	Herr, Helen ES	1	78%	32%	22.67	18.08	19.18	29.07			
Regular	Clark	Herron, Fay ES	5	100%	57%	23.27	19.07	24.53	21.69			
Regular	Clark	Hewetson, Halle ES	2	100%	58%	25.59	17.96	17.23	20.33			
Regular	Clark	Hickey, Liliam Lujan ES	2	100%	31%	20.33	18.66	28.93	26.25			
Regular	Clark	Hill, Charlotte ES	2	100%	13%	19.68	26.90	24.72	23.34			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	Hinman, Edna F ES	2	100%	19%	18.25	12.40	21.49	17.03			
Regular	Clark	Hoggard, Mabel ES	5	100%	30%	19.07	21.00	23.35	24.33			
Regular	Clark	Hollingsworth, Howard ES	1	100%	50%	26.01	15.64	16.81	18.84			
Regular	Clark	Hummel, John R ES	2	100%	13%	23.93	21.69	25.16	30.22			
Regular	Clark	Indian Springs ES	2	100%	*	16.28	15.28	13.74	13.56			
Regular	Clark	Iverson, Mervin ES	3	100%	25%	22.19	22.20	21.90	27.53			
Regular	Clark	Jacobson, Walter ES	2	58%	18%	24.71	16.07	17.93	16.15			
Regular	Clark	Jeffers, Jay W ES	2	100%	55%	24.00	18.20	17.53	24.99			
Regular	Clark	Jones Blackhurst, Jan L ES	5	28%	*	22.02	23.47	25.60	22.81			
Regular	Clark	Jydstrup, Helen ES	3	100%	24%	22.05	23.74	23.50	23.43			
Regular	Clark	Kahre, Marc ES	2	100%	*	22.85	16.62	16.23	21.17			
Regular	Clark	Katz, Edythe & Lloyd ES	2	100%	17%	18.15	18.39	19.92	23.44			
Regular	Clark	Keller, Charlotte & Jerry ES	1	100%	47%	21.31	19.89	16.92	18.70			
Regular	Clark	Kelly, Matt ES	2	100%	10%	27.99	17.58	18.22	24.61			
Regular	Clark	Kesterson, Lorna J ES	4	47%	*	27.67	24.27	24.36	22.97			
Regular	Clark	Kim, Frank ES	2	69%	22%	17.94	27.43	21.17	30.30			
Regular	Clark	King Jr , Martin Luther ES	1	100%	40%	34.95	25.19	20.75	28.74			
Regular	Clark	King, Martha P ES	4	100%	*				24.82			
Regular	Clark	Lake, Robert E ES	3	100%	47%	14.68	18.05	17.42	20.07			
Regular	Clark	Lamping, Frank ES	5	17%	*	25.92	20.44	22.74	22.40			
Regular	Clark	Lincoln ES	2	100%	60%	25.48	18.80	19.82	21.89			
Regular	Clark	Long, Walter V ES	1	100%	44%	23.26	17.34	15.47	20.17			
Regular	Clark	Lowman, Mary & Zel ES	1	100%	16%	19.19	17.41	14.62	15.45			
Regular	Clark	Lummis, William ES	5	22%	*	23.39	22.65	20.81	21.27			
Regular	Clark	Lunt, Robert ES	2	100%	55%	21.12	19.69	22.04	21.68			
Regular	Clark	Lynch, Ann ES	1	100%	48%	24.13	16.18	25.05	18.77			
Regular	Clark	Mack, Nate ES	3	47%	*	17.55	21.28	24.00	21.82			
Regular	Clark	Mackey, Jo ES	5	70%	19%	21.54	19.56	20.75	23.08			
Regular	Clark	Manch, J E ES	1	100%	20%	25.16	15.88	16.79	21.38			
Regular	Clark	Martinez, Reynaldo L ES	3	100%	39%	22.98	27.60	24.54	25.29			
Regular	Clark	Mathis, Dr. Beverly S ES	5	52%	15%	22.62	21.16	20.08	22.45			
Regular	Clark	May, Ernest ES	5	50%	*	20.06	32.97	21.61	26.46			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	McCall, Quannah ES	1	100%	51%	17.27	16.90	19.07	25.64			
Regular	Clark	McCaw, Gordon ES	5	58%	*	16.37	19.30	23.40	23.13			
Regular	Clark	McDoniel, Estes M ES	5	100%	*	24.96	22.82	22.48	26.33			
Regular	Clark	McMillan, James B ES	3	100%	21%	24.66	22.89	23.40	37.83			
Regular	Clark	McWilliams, J T ES	2	100%	48%	23.18	16.75	16.34	22.70			
Regular	Clark	Mendoza, John F ES	2	77%	44%	25.07	18.37	17.25	22.41			
Regular	Clark	Miller, Sandy Searles ES	3	70%	34%		15.29	18.94	19.43			
Regular	Clark	Mitchell, Andrew ES	Not Rated	100%	*	20.10	20.36	17.27				
Regular	Clark	Moore, William K ES	1	100%	45%	21.85	16.21	19.39	20.58			
Regular	Clark	Morrow, Sue H ES	4	42%	*	23.42	18.00	25.03	24.85			
Regular	Clark	Mountain View ES	1	82%	30%	20.57	17.88	21.24	21.69			
Regular	Clark	Neal, Joseph M ES	2	100%	*	20.99	25.06	25.66	22.63			
Regular	Clark	Newton, Ulis ES	3	100%	*	23.89	18.51	20.20	23.07			
Regular	Clark	NW Career-Technical Academy ES	#N/A	*	*	20.00						
Regular	Clark	O Roarke, Thomas ES	5	26%	*	21.09	21.19	21.99	24.91			
Regular	Clark	Ober, D'Vorre & Hal ES	3	33%	13%	26.05	23.27	32.32	24.72			
Regular	Clark	Ortwein, Dennis ES	#N/A	#N/A	#N/A	18.48	29.56	22.81	21.50			
Regular	Clark	Paradise Prof Dev ES	2	100%	39%	23.18	24.37	23.07	25.37			
Regular	Clark	Park, John S ES	2	100%	40%	20.27	15.93	14.92	20.93			
Regular	Clark	Parson, Claude & Stella ES	1	100%	26%	21.13	11.85	15.50	17.39			
Regular	Clark	Perkins, Dr Claude G ES	2	100%	25%	24.67	33.13	21.45	29.39			
Regular	Clark	Perkins, Ute ES	2	100%	*	21.00	18.09	19.21	22.09			
Regular	Clark	Petersen, Dean ES	1	100%	44%	20.93	18.77	18.49	22.34			
Regular	Clark	Piggott Academy ES	3	31%	11%	21.62	19.58	23.75	22.00			
Regular	Clark	Pittman, Vail ES	3	100%	37%	23.41	20.87	16.89	22.98			
Regular	Clark	Priest, Richard C ES	2	100%	20%	28.08	18.97	14.97	20.67			
Regular	Clark	Red Rock ES	1	100%	34%	22.22	15.59	18.76	19.79			
Regular	Clark	Reed, Doris M ES	1	100%	29%	24.04	16.26	16.23	22.27			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	Reedom, Carolyn S ES	2	32%	*	25.97	24.89	22.96	28.14			
Regular	Clark	Rhodes, Betsy ES	4	38%	*	22.45	22.62	20.29	23.71			
Regular	Clark	Ries, Aldeane Comito ES	2	42%	11%	22.90	20.46	22.90	20.47			
Regular	Clark	Roberts, Aggie ES	1	100%	11%	20.15	20.29	23.74	27.39			
Regular	Clark	Rogers, Lucille S ES	4	45%	12%	24.41	20.83	22.96	29.68			
Regular	Clark	Ronnow, C C ES	2	100%	50%	19.65	25.12	20.51	19.53			
Regular	Clark	Ronzone, Bertha ES	2	100%	38%	20.60	19.90	19.16	22.27			
Regular	Clark	Roundy, Dr C Owen ES	3	100%	55%	22.06	25.59	21.31	30.07			
Regular	Clark	Rowe, Lewis E ES	4	100%	32%	19.63	18.88	30.69	19.71			
Regular	Clark	Rundle, Richard ES	1	100%	39%	26.88	16.77	22.86	20.26			
Regular	Clark	Sandy Valley ES	1	100%	19%	17.02	17.35	18.00	11.92			
Regular	Clark	Scherkenbach, William & Mary ES	3	100%	*	24.16	21.30	23.11	22.64			
Regular	Clark	Schorr, Steve ES	3	45%	*	20.24	27.92	27.67	22.87			
Regular	Clark	Scott, Jesse D ES	1	76%	17%	19.98	15.94	18.16	17.39			
Regular	Clark	Sewell, C T ES	3	100%	*	19.58	17.47	18.49	26.99			
Regular	Clark	Simmons, Eva G ES	3	60%	13%	23.53	23.01	24.39	22.62			
Regular	Clark	Smalley, James E & A Rae ES	5	12%	*	22.35	23.08	23.56	25.86			
Regular	Clark	Smith, Hal ES	1	100%	24%	27.46	16.10	15.71	22.69			
Regular	Clark	Smith, Helen M ES	5	100%	17%	28.15	18.64	25.98	34.10			
Regular	Clark	Snyder, Don & Dee ES	3	42%	*	23.36	23.85	21.45	26.88			
Regular	Clark	Snyder, William E ES	3	100%	42%	22.55	14.92	18.79	16.87			
Regular	Clark	Squires, C P ES	3	100%	63%	24.07	20.23	18.73	21.27			
Regular	Clark	Stanford ES	2	100%	42%	19.24	21.38	23.46	18.61			
Regular	Clark	Staton, Ethel W ES	4	20%	*	18.95	24.29	21.16	24.66			
Regular	Clark	Steele, Judith D ES	4	32%	12%	24.24	25.32	17.62	25.91			
Regular	Clark	Stevens, Josh ES	4	57%	11%	23.55	23.29	20.75	26.40			
Regular	Clark	Stuckey, Evelyn ES	4	32%	*	23.95	21.51	26.83	22.66			
Regular	Clark	Sunrise Acres ES	3	100%	53%	22.94	18.17	20.35	19.35			
Regular	Clark	Tanaka, Wayne N ES	2	50%	*	25.21	22.99	28.39	19.89			
Regular	Clark	Tarr, Sheila Academy of Int'l Studies ES	3	40%	*	20.55	19.20	19.51	23.01			
Regular	Clark	Tartan, John ES	1	100%	13%	22.52	15.16	20.32	20.51			
Regular	Clark	Tate, Myrtle ES	3	100%	43%	22.32	18.79	15.84	26.01			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	Taylor, Glen C ES	5	22%	*	20.32	20.57	21.30	30.21			
Regular	Clark	Taylor, Robert L ES	1	100%	*	26.57	17.70	21.00	33.35			
Regular	Clark	Thirirot, Joseph E ES	4	100%	32%	24.78	19.01	21.05	28.75			
Regular	Clark	Thomas, Ruby S ES	2	100%	46%	29.78	19.55	15.68	19.60			
Regular	Clark	Thompson, Sandra L ES	4	40%	*	25.83	19.64	20.98	35.49			
Regular	Clark	Thorpe, Jim ES	2	69%	17%	20.27	15.75	14.39	28.09			
Regular	Clark	Tobler, R E ES	3	100%	19%	17.76	17.69	18.34	20.96			
Regular	Clark	Tomiyasu, Bill Y ES	2	58%	20%	24.44	19.68	18.80	19.07			
Regular	Clark	Treem, Harriet ES	2	100%	14%	19.29	16.34	19.07	27.85			
Regular	Clark	Triggs, Vincent L ES	2	100%	*	21.10	21.06	22.08	26.72			
Regular	Clark	Twin Lakes ES	2	100%	58%	19.32	18.09	18.01	20.98			
Regular	Clark	Twitchell, Neil C ES	5	20%	*	26.42	21.71	25.27	22.31			
Regular	Clark	Ullom, J M ES	2	100%	36%	27.11	20.29	18.15	22.36			
Regular	Clark	Vanderburg, John ES	5	10%	*	24.10	19.97	32.56	23.77			
Regular	Clark	Vassiliadis, Billy & Rosemary ES	5	*	*	21.52	23.76	26.79	28.21			
Regular	Clark	Vegas Verdes ES	2	100%	42%	22.33	19.17	22.96	24.23			
Regular	Clark	Virgin Valley ES	4	62%	22%	23.49	18.27	21.00	22.07			
Regular	Clark	Walker, J Marlan Int'l School ES	4	26%	*	26.13	19.29	21.86	25.93			
Regular	Clark	Wallin, Shirley & Bill ES	4	10%	*	24.70	18.00	20.59	25.34			
Regular	Clark	Ward, Gene ES	2	100%	41%	23.22	19.42	17.93	18.21			
Regular	Clark	Ward, Kitty McDonough ES	4	33%	*	25.06	20.85	20.84	26.30			
Regular	Clark	Warren, Rose ES	2	100%	50%	19.52	19.35	18.06	20.19			
Regular	Clark	Wasden, Howard ES	2	100%	23%	24.50	19.60	21.07	24.41			
Regular	Clark	Watson, Fredric W ES	1	71%	18%	15.10	16.61	12.44	27.11			
Regular	Clark	Wengert, Cyril ES	3	100%	43%	21.20	24.80	21.75	21.29			
Regular	Clark	West Prep ES	3	86%	53%	19.13	16.39	15.18	16.90			
Regular	Clark	Whitney ES	1	100%	23%	18.75	13.68	18.45	23.21			
Regular	Clark	Wiener, Jr , Louis ES	4	100%	13%	19.62	26.84	27.47	29.91			
Regular	Clark	Wilhelm, Elizabeth ES	2	100%	18%	22.06	19.94	26.83	22.63			
Regular	Clark	Williams, Tom ES	3	100%	61%	22.18	17.97	17.36	19.93			
Regular	Clark	Williams, Wendell ES	1	100%	17%	15.85	18.43	15.64	16.22			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Clark	Wolfe, Eva ES	1	100%	17%	22.19	18.07	22.90	15.29			
Regular	Clark	Wolff, Elise L ES	3	15%	*	24.75	21.93	22.55	24.24			
Regular	Clark	Woolley, Gwendolyn ES	2	100%	38%	25.72	21.16	12.22	26.54			
Regular	Clark	Wright, William V ES	4	34%	*	20.26	22.53	22.14	25.35			
Regular	Clark	Wynn, Elaine ES	1	100%	53%	26.81	21.94	24.44	25.82			
Regular	Esmeralda	Dyer Elementary	1	52%	30%	14.27	18.18	9.09	21.21	21.21	24.24	18.18
Regular	Esmeralda	Goldfield Elementary	#N/A	#N/A	#N/A	9.09	3.03	15.15	9.09	0.00	5.27	14.00
Regular	Esmeralda	Silver Peak Elementary	#N/A	#N/A	#N/A	5.00	5.00	0.00	5.00	0.00	0.00	5.60
Regular	Lander	Austin Combined Schools	Not Rated	*	*	3.45	3.48	3.56			3.45	
Regular	Lander	Battle Mountain Elementary School	4	34%	10%	23.10	21.20	21.70	18.08			
Regular	Lincoln	Caliente Elem	4	64%	*	14.00	10.00	13.00	16.00			
Regular	Lincoln	Panaca Elem	5	46%	*	19.00	20.41	16.00	17.00			
Regular	Lincoln	Pioche Elem	3	51%	*	14.06	13.89	8.00	14.00			
Regular	Lincoln	PVES	2	42%	*	22.00	24.00	12.00	17.00			
Regular	Pershing	Imlay Elementary	#N/A	#N/A	#N/A	21.65		22.22	20.15			
Regular	Pershing	Imlay Elementary	#N/A	#N/A	#N/A		23.08					
Regular	Pershing	Lovelock Elementary	#N/A	#N/A	#N/A		16.45					
Regular	Pershing	Lovelock Elementary	#N/A	#N/A	#N/A	14.90						
Regular	Pershing	Lovelock Elementary	#N/A	#N/A	#N/A			19.19	21.38			
Regular	Washoe	Alice Smith Elementary	2	60%	23%	18.32	17.30	16.02	18.38			
Regular	Washoe	Allen Elementary	2	100%	38%	16.88	16.07	15.47	18.60			
Regular	Washoe	Anderson Elementary	1	100%	43%	19.11	14.63	15.64	16.97			
Regular	Washoe	Beasley Elementary	3	20%	*	20.14	18.61	16.88	20.58			
Regular	Washoe	Beck Elementary	5	24%	11%	19.65	18.91	20.76	20.50			
Regular	Washoe	Bennett Elementary	2	70%	30%	21.27	13.91	14.37	20.12			
Regular	Washoe	Booth Elementary	1	100%	33%	15.90	15.59	15.86	20.28			
Regular	Washoe	Brown Elementary	5	10%	*	21.73	17.68	16.98	19.62			
Regular	Washoe	Cannan Elementary	1	100%	39%	14.35	14.37	14.90	15.98			
Regular	Washoe	Caughlin Ranch Elementary	5	*	*	23.44	20.03	19.67	24.86			
Regular	Washoe	Corbett Elementary	2	100%	57%	14.80	17.32	12.58	17.00			



Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Washoe	Desert Heights Elementary	1	100%	24%	19.64	14.59	15.41	17.35			
Regular	Washoe	Diedrichsen Elementary	4	39%	*	19.43	19.31	17.17	22.64			
Regular	Washoe	Dodson Elementary	2	61%	28%	20.09	14.90	14.40	15.99			
Regular	Washoe	Donner Springs Elementary	2	53%	21%	21.08	13.33	20.05	15.52			
Regular	Washoe	Double Diamond Elementary	4	22%	10%	23.50	17.28	16.00	17.35			
Regular	Washoe	Drake Elementary	2	67%	28%	19.84	14.08	12.92	16.46			
Regular	Washoe	Duncan Elementary	1	100%	51%	19.03	14.59	13.95	18.28			
Regular	Washoe	Dunn Elementary	3	53%	22%	18.45	17.65	20.78	23.82			
Regular	Washoe	Elmcrest Elementary	2	63%	18%	15.53	15.01	13.62	14.69			
Regular	Washoe	Gomes Elementary	2	39%	*	21.55	16.89	15.55	19.74			
Regular	Washoe	Gomm Elementary	5	*	*	19.94	19.75	15.42	23.61			
Regular	Washoe	Greenbrae Elementary	2	100%	45%	17.65	14.21	16.04	15.28			
Regular	Washoe	Hall Elementary	3	27%	*	21.30	18.16	16.90	19.98			
Regular	Washoe	Hidden Valley Elementary	3	46%	12%	20.63	20.77	17.39	16.89			
Regular	Washoe	Huffaker Elementary	3	25%	*	12.56	17.59	16.93	18.54			
Regular	Washoe	Hunsberger Elementary	5	*	*	22.98	16.53	17.40	24.07			
Regular	Washoe	Hunter Lake Elementary	5	42%	*	17.30	18.91	14.86	19.22			
Regular	Washoe	Incline Elementary	2	32%	38%	20.56	10.13	14.45	14.17			
Regular	Washoe	Juniper Elementary	4	45%	18%	19.02	18.40	17.09	18.54			
Regular	Washoe	Kate Smith Elementary	2	100%	55%	20.57	14.01	16.92	17.58			
Regular	Washoe	Lemelson Elementary	3	100%	38%	23.35	11.49	17.68	14.61			
Regular	Washoe	Lemmon Valley Elementary	3	54%	26%	21.87	17.45	15.78	19.59			
Regular	Washoe	Lenz Elementary	5	*	*	19.66	18.53	17.10	19.61			
Regular	Washoe	Lincoln Park Elementary	2	100%	38%	21.33	13.30	14.88	16.22			
Regular	Washoe	Loder Elementary	1	100%	60%	18.50	14.79	17.27	17.50			
Regular	Washoe	Mathews Elementary	1	100%	49%	21.27	15.77	14.15	16.81			
Regular	Washoe	Maxwell Elementary	3	100%	32%	16.31	17.00	21.09	22.91			

Plan Type	District	School Name	Star Rating	FRL	ELL	K	1	2	3	4	5	6
Regular	Washoe	Melton Elementary	5	*	*	21.25	17.12	18.15	21.71			
Regular	Washoe	Mitchell Elementary	2	100%	38%	19.99	13.99	14.40	16.96			
Regular	Washoe	Moss Elementary	3	37%	16%	18.89	16.83	19.14	19.66			
Regular	Washoe	Mount Rose Elementary	4	37%	*	23.81	18.13	16.71	23.17			
Regular	Washoe	Natchez Elementary	1	100%	*	14.94	10.85	9.78	9.66			
Regular	Washoe	Palmer Elementary	2	67%	33%	15.48	15.38	14.33	16.80			
Regular	Washoe	Peavine Elementary	3	43%	12%	18.11	18.60	22.18	19.21			
Regular	Washoe	Pleasant Valley Elementary	3	#N/A	#N/A	20.00	18.25	18.04	24.22			
Regular	Washoe	Risley Elementary	3	100%	48%	17.07	17.48	20.28	20.88			
Regular	Washoe	Sepulveda Elementary	3	25%	12%	22.63	18.27	17.28	24.36			
Regular	Washoe	Silver Lake Elementary	3	43%	19%	14.28	18.19	16.80	20.33			
Regular	Washoe	Smithridge Elementary	2	100%	51%	18.08	15.27	15.48	17.60			
Regular	Washoe	Spanish Springs Elementary	2	12%	*	18.84	16.01	15.40	20.14			
Regular	Washoe	Stead Elementary	1	65%	27%	22.65	15.59	14.82	17.10			
Regular	Washoe	Sun Valley Elementary	2	100%	52%	21.14	15.56	15.85	18.63			
Regular	Washoe	Taylor Elementary	5	18%	*	19.90	22.18	19.09	19.77			
Regular	Washoe	Towles Elementary	3	43%	*	15.20	16.56	20.09	21.78			
Regular	Washoe	Van Gorder Elementary	5	*	*	21.74	15.74	18.75	22.24			
Regular	Washoe	Verdi Elementary	4	16%	*	19.89	18.99	14.93	17.21			
Regular	Washoe	Veterans Elementary	2	100%	43%	19.52	11.03	14.95	16.13			
Regular	Washoe	Warner Elementary	2	65%	17%	20.83	16.30	12.30	11.81			
Regular	Washoe	Westergard Elementary	4	16%	*	20.81	17.86	17.36	22.93			
Regular	Washoe	Whitehead Elementary	3	26%	*	20.74	14.01	16.47	22.44			
Regular	Washoe	Winnemucca Elementary	3	35%	10%	21.22	18.35	18.73	21.94			

## CSR School Variance Justifications Q3 FY19

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Alt.	Carson	Bordewich Bray Elementary	X	X		
Alt.	Carson	Empire Elementary	X	X		
Alt.	Carson	Fremont Elementary	X	X		
Alt.	Carson	Fritsch Elementary	X	X		
Alt.	Carson	Mark Twain Elementary	X	X		
Alt.	Carson	Seeliger Elementary	X	X		
Alt.	Churchill	EC Best Elementary School			X	
Alt.	Churchill	Lahontan Elementary School			X	
Alt.	Churchill	Numa Elementary School				
Alt.	Douglas	C.C. Meneley Elementary			X	
Alt.	Douglas	Gardnerville Elementary			X	
Alt.	Douglas	Gene Scarselli Elementary			X	
Alt.	Douglas	Jacks Valley Elementary			X	
Alt.	Douglas	Minden Elementary			X	
Alt.	Douglas	Pinon Elementary			X	
Alt.	Douglas	Zephyr Cove Elementary			X	
Alt.	Elko	Carlin Elementary		X		
Alt.	Elko	Elko Grammar #2	X	X		
Alt.	Elko	Flagview Intermediate	X	X		
Alt.	Elko	Jackpot Elementary		X		
Alt.	Elko	Mountain View Elementary		X		
Alt.	Elko	Northside Elementary		X		
Alt.	Elko	Owyhee Elementary				
Alt.	Elko	Sage Elementary		X		
Alt.	Elko	Southside Elementary		X		
Alt.	Elko	Spring Creek Elementary	X	X		
Alt.	Elko	Wells Elementary		X		
Alt.	Elko	West Wendover Elementary				
Alt.	Eureka	Crescent Valley Elementary				
Alt.	Eureka	Eureka Elementary School				
Alt.	Humboldt	Denio Elementary School				
Alt.	Humboldt	French Ford Middle School			X	
Alt.	Humboldt	Grass Valley Elementary School			X	
Alt.	Humboldt	Kings River Elementary School				
Alt.	Humboldt	McDermitt Combined School				

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Alt.	<b>Humboldt</b>	Orovada Elementary School				
Alt.	<b>Humboldt</b>	Paradise Valley Elementary School			X	
Alt.	<b>Humboldt</b>	Sonoma Heights Elementary School			X	
Alt.	<b>Humboldt</b>	Winnemucca Grammar School			X	
Alt.	<b>Lyon</b>	Cottonwood Elementary	X	X	X	
Alt.	<b>Lyon</b>	Dayton Elementary	X	X	X	
Alt.	<b>Lyon</b>	East Valley Elementary	X	X	X	
Alt.	<b>Lyon</b>	Fernley Elementary	X	X	X	
Alt.	<b>Lyon</b>	Fernley Intermediate	X	X	X	
Alt.	<b>Lyon</b>	Riverview Elementary	X	X	X	
Alt.	<b>Lyon</b>	Silver Stage Elementary	X	X	X	
Alt.	<b>Lyon</b>	Silver Stage Middle	X	X	X	
Alt.	<b>Lyon</b>	Smith Valley				
Alt.	<b>Lyon</b>	Sutro Elementary	X	X	X	
Alt.	<b>Lyon</b>	Yerington Elementary	X	X	X	
Alt.	<b>Lyon</b>	Yerington Intermediate				
Alt.	<b>Mineral</b>	Hawthorne Elementary		X		
Alt.	<b>Mineral</b>	Schurz Elementary		X		
Alt.	<b>Nye</b>	Amargosa Valley Elementary School				
Alt.	<b>Nye</b>	Beatty Elementary School		X	X	
Alt.	<b>Nye</b>	Duckwater Elementary School				
Alt.	<b>Nye</b>	Floyd Elementary School	X	X	X	
Alt.	<b>Nye</b>	Gabbs Elementary School		X	X	
Alt.	<b>Nye</b>	Hafen Elementary School		X	X	
Alt.	<b>Nye</b>	JG Johnson Elementary School	X	X	X	
Alt.	<b>Nye</b>	Manse Elementary School		X	X	
Alt.	<b>Nye</b>	Round Mountain Elementary School		X	X	
Alt.	<b>Nye</b>	Tonopah Elementary School		X	X	
Alt.	<b>Nye</b>	Warm Springs Elementary School				
Alt.	<b>Storey</b>	Hillside Elementary School			X	
Alt.	<b>Storey</b>	Hugh Gallagher Elementary School			X	



Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Alt.	White Pine	Baker Elementary				
Alt.	White Pine	D.E. Norman Elementary				
Alt.	White Pine	Lund Elementary				
Alt.	White Pine	McGill Elementary				
Regular	Clark	Adams, Kirk ES	X	X	X	
Regular	Clark	Adcock, O K ES	X	X	X	
Regular	Clark	Alamo, Tony ES	X	X	X	
Regular	Clark	Allen, Dean LaMar ES	X	X	X	
Regular	Clark	Antonello, Lee ES	X	X	X	
Regular	Clark	Bailey, Sister Robert Joseph ES	X	X	X	
Regular	Clark	Barber, Shirley A ES	X	X	X	
Regular	Clark	Bartlett, Selma F ES	X	X	X	
Regular	Clark	Bass, John C ES	X	X	X	
Regular	Clark	Batterman, Kathy L ES	X	X	X	
Regular	Clark	Beatty, John R ES	X	X	X	
Regular	Clark	Beckley, Will ES	X	X	X	
Regular	Clark	Bell, Rex ES	X	X	X	
Regular	Clark	Bendorf, Patricia A ES	X	X	X	
Regular	Clark	Bennett, William G ES	X	X	X	
Regular	Clark	Berkley, Shelley ES	X	X	X	
Regular	Clark	Bilbray, James ES	X	X	X	
Regular	Clark	Bonner, John W ES	X	X	X	
Regular	Clark	Booker, Kermit R Sr ES	X	X	X	
Regular	Clark	Bowler, Grant ES	X	X	X	
Regular	Clark	Bowler, Joseph L ES	X	X	X	
Regular	Clark	Bozarth, Henry & Evelyn ES	X	X	X	
Regular	Clark	Bracken, Walter ES	X	X	X	
Regular	Clark	Brookman, Eileen B ES	X	X	X	
Regular	Clark	Bruner, Lucile ES	X	X	X	
Regular	Clark	Bryan, Richard H ES	X	X	X	
Regular	Clark	Bryan, Roger M ES	X	X	X	
Regular	Clark	Bunker, Berkeley L ES	X	X	X	
Regular	Clark	Cahlan, Marion ES	X	X	X	
Regular	Clark	Cambeiro, Arturo ES	X	X	X	

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Clark	Carl, Kay ES	X	X	X	
Regular	Clark	Carson, Kit ES	X	X	X	
Regular	Clark	Cartwright, Roberta C ES	X	X	X	
Regular	Clark	Christensen, M J ES	X	X	X	
Regular	Clark	Connors, Eileen ES	X	X	X	
Regular	Clark	Cortez, Manuel J ES	X	X	X	
Regular	Clark	Cox, Clyde C ES	X	X	X	
Regular	Clark	Cox, David M ES	X	X	X	
Regular	Clark	Cozine, Steve and Linda ES	X	X	X	
Regular	Clark	Craig, Lois ES	X	X	X	
Regular	Clark	Crestwood ES	X	X	X	
Regular	Clark	Culley, Paul E ES	X	X	X	
Regular	Clark	Cunningham, Cynthia ES	X	X	X	
Regular	Clark	Dailey, Jack ES	X	X	X	
Regular	Clark	Darnell, Marshall C ES	X	X	X	
Regular	Clark	Dearing, Laura ES	X	X	X	
Regular	Clark	Decker, C H ES	X	X	X	
Regular	Clark	Derfelt, Herbert A ES	X	X	X	
Regular	Clark	Deskin, Ruthe ES	X	X	X	
Regular	Clark	Detwiler, Ollie ES	X	X	X	
Regular	Clark	Diaz, Ruben P ES	X	X	X	
Regular	Clark	Dickens, D L Dusty ES	X	X	X	
Regular	Clark	Diskin, P A ES	X	X	X	
Regular	Clark	Divich, Kenneth ES	X	X	X	
Regular	Clark	Dondero, Harvey N ES	X	X	X	
Regular	Clark	Dooley, John ES	X	X	X	
Regular	Clark	Duncan, Ruby ES	X	X	X	
Regular	Clark	Earl, Ira J ES	X	X	X	
Regular	Clark	Earl, Marion B ES	X	X	X	
Regular	Clark	Edwards, Elbert ES	X	X	X	
Regular	Clark	Eisenberg, Dorothy ES	X	X	X	
Regular	Clark	Elizondo, Raul P ES	X	X	X	
Regular	Clark	Ellis, Robert & Sandy ES	X	X	X	
Regular	Clark	Ferron, William E ES	X	X	X	
Regular	Clark	Fine, Mark L ES	X	X	X	
Regular	Clark	Fitzgerald, H P ES	X	X	X	
Regular	Clark	Fong, Wing and Lilly ES	X	X	X	
Regular	Clark	Forbuss, Robert L ES	X	X	X	

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Clark	French, Doris ES	X	X	X	
Regular	Clark	Frias, Charles & Phyllis ES	X	X	X	
Regular	Clark	Galloway, Fay ES	X	X	X	
Regular	Clark	Garehime, Edith ES	X	X	X	
Regular	Clark	Gehring, Roger D Acad of Science & Technology ES	X	X	X	
Regular	Clark	Gibson, James ES	X	X	X	
Regular	Clark	Gilbert, CVT ES	X	X		
Regular	Clark	Givens, Linda Rankin ES	X	X	X	
Regular	Clark	Goldfarb, Daniel ES	X	X	X	
Regular	Clark	Goolsby, Judy & John L ES	X	X	X	
Regular	Clark	Goynes, Theron H & Naomi D ES	X	X	X	
Regular	Clark	Gragson, Oran K ES	X	X	X	
Regular	Clark	Gray, R Guild ES	X	X	X	
Regular	Clark	Griffith, E W ES	X	X	X	
Regular	Clark	Guy, Addeliar D III ES	X	X	X	
Regular	Clark	Hancock, Doris ES	X	X	X	
Regular	Clark	Harmon, Harley ES	X	X	X	
Regular	Clark	Harris, George E ES	X	X	X	
Regular	Clark	Hayden, Don E ES	X	X	X	
Regular	Clark	Hayes, Keith C & Karen W ES	X	X	X	
Regular	Clark	Heard, Lomie G ES, A Marzano Academy	X	X	X	
Regular	Clark	Heckethorn, Howard E ES	X	X	X	
Regular	Clark	Herr, Helen ES	X	X	X	
Regular	Clark	Herron, Fay ES	X	X	X	
Regular	Clark	Hewetson, Halle ES	X	X	X	
Regular	Clark	Hickey, Liliam Lujan ES	X	X	X	
Regular	Clark	Hill, Charlotte ES	X	X	X	
Regular	Clark	Hinman, Edna F ES	X	X	X	
Regular	Clark	Hoggard, Mabel ES	X	X	X	
Regular	Clark	Hollingsworth, Howard ES	X	X	X	
Regular	Clark	Hummel, John R ES	X	X	X	
Regular	Clark	Indian Springs ES	X	X	X	
Regular	Clark	Iverson, Mervin ES	X	X	X	
Regular	Clark	Jacobson, Walter ES	X	X	X	
Regular	Clark	Jeffers, Jay W ES	X	X	X	
Regular	Clark	Jones Blackhurst, Jan L ES	X	X	X	



Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Clark	Jydstrup, Helen ES	X	X	X	
Regular	Clark	Kahre, Marc ES	X	X	X	
Regular	Clark	Katz, Edythe & Lloyd ES	X	X	X	
Regular	Clark	Keller, Charlotte & Jerry ES	X	X	X	
Regular	Clark	Kelly, Matt ES	X	X	X	
Regular	Clark	Kesterson, Lorna J ES	X	X	X	
Regular	Clark	Kim, Frank ES	X	X	X	
Regular	Clark	King Jr , Martin Luther ES	X	X	X	
Regular	Clark	King, Martha P ES	X	X	X	
Regular	Clark	Lake, Robert E ES	X	X	X	
Regular	Clark	Lamping, Frank ES	X	X	X	
Regular	Clark	Lincoln ES	X	X	X	
Regular	Clark	Long, Walter V ES	X	X	X	
Regular	Clark	Lowman, Mary & Zel ES	X	X	X	
Regular	Clark	Lummis, William ES	X	X	X	
Regular	Clark	Lunt, Robert ES	X	X	X	
Regular	Clark	Lynch, Ann ES	X	X	X	
Regular	Clark	Mack, Nate ES	X	X	X	
Regular	Clark	Mackey, Jo ES	X	X	X	
Regular	Clark	Manch, J E ES	X	X	X	
Regular	Clark	Martinez, Reynaldo L ES	X	X	X	
Regular	Clark	Mathis, Dr. Beverly S ES	X	X	X	
Regular	Clark	May, Ernest ES	X	X	X	
Regular	Clark	McCall, Quannah ES	X	X	X	
Regular	Clark	McCaw, Gordon ES	X	X	X	
Regular	Clark	McDoniel, Estes M ES	X	X	X	
Regular	Clark	McMillan, James B ES	X	X	X	
Regular	Clark	McWilliams, J T ES	X	X	X	
Regular	Clark	Mendoza, John F ES	X	X	X	
Regular	Clark	Miller, Sandy Searles ES	X	X	X	
Regular	Clark	Mitchell, Andrew ES	X	X	X	
Regular	Clark	Moore, William K ES	X	X	X	
Regular	Clark	Morrow, Sue H ES	X	X	X	
Regular	Clark	Mountain View ES	X	X	X	
Regular	Clark	Neal, Joseph M ES	X	X	X	
Regular	Clark	Newton, Ulis ES	X	X	X	
Regular	Clark	NW Career-Technical Academy ES	X	X	X	



Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Clark	O Roarke, Thomas ES	X	X	X	
Regular	Clark	Ober, D'Vorre & Hal ES	X	X	X	
Regular	Clark	Ortwein, Dennis ES	X	X	X	
Regular	Clark	Paradise Prof Dev ES	X	X	X	
Regular	Clark	Park, John S ES	X	X	X	
Regular	Clark	Parson, Claude & Stella ES	X	X	X	
Regular	Clark	Perkins, Dr Claude G ES	X	X	X	
Regular	Clark	Perkins, Ute ES	X	X	X	
Regular	Clark	Petersen, Dean ES	X	X	X	
Regular	Clark	Piggott Academy ES	X	X	X	
Regular	Clark	Pittman, Vail ES	X	X	X	
Regular	Clark	Priest, Richard C ES	X	X	X	
Regular	Clark	Red Rock ES	X	X	X	
Regular	Clark	Reed, Doris M ES	X	X	X	
Regular	Clark	Reedom, Carolyn S ES	X	X	X	
Regular	Clark	Rhodes, Betsy ES	X	X	X	
Regular	Clark	Ries, Aldeane Comito ES	X	X	X	
Regular	Clark	Roberts, Aggie ES	X	X	X	
Regular	Clark	Rogers, Lucille S ES	X	X	X	
Regular	Clark	Ronnow, C C ES	X	X	X	
Regular	Clark	Ronzzone, Bertha ES	X	X	X	
Regular	Clark	Roundy, Dr C Owen ES	X	X	X	
Regular	Clark	Rowe, Lewis E ES	X	X	X	
Regular	Clark	Rundle, Richard ES	X	X	X	
Regular	Clark	Sandy Valley ES	X	X	X	
Regular	Clark	Scherkenbach, William & Mary ES	X	X	X	
Regular	Clark	Schorr, Steve ES	X	X	X	
Regular	Clark	Scott, Jesse D ES	X	X	X	
Regular	Clark	Sewell, C T ES	X	X	X	
Regular	Clark	Simmons, Eva G ES	X	X	X	
Regular	Clark	Smalley, James E & A Rae ES	X	X	X	
Regular	Clark	Smith, Hal ES	X	X	X	
Regular	Clark	Smith, Helen M ES	X	X	X	
Regular	Clark	Snyder, Don & Dee ES	X	X	X	
Regular	Clark	Snyder, William E ES	X	X	X	
Regular	Clark	Squires, C P ES	X	X	X	
Regular	Clark	Stanford ES	X	X	X	

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Clark	Staton, Ethel W ES	X	X	X	
Regular	Clark	Steele, Judith D ES	X	X	X	
Regular	Clark	Stevens, Josh ES	X	X	X	
Regular	Clark	Stuckey, Evelyn ES	X	X	X	
Regular	Clark	Sunrise Acres ES	X	X	X	
Regular	Clark	Tanaka, Wayne N ES	X	X	X	
Regular	Clark	Tarr, Sheila Academy of Int'l Studies ES	X	X	X	
Regular	Clark	Tartan, John ES	X	X	X	
Regular	Clark	Tate, Myrtle ES	X	X	X	
Regular	Clark	Taylor, Glen C ES	X	X	X	
Regular	Clark	Taylor, Robert L ES	X	X	X	
Regular	Clark	Thiriot, Joseph E ES	X	X	X	
Regular	Clark	Thomas, Ruby S ES	X	X	X	
Regular	Clark	Thompson, Sandra L ES	X	X	X	
Regular	Clark	Thorpe, Jim ES	X	X	X	
Regular	Clark	Tobler, R E ES	X	X	X	
Regular	Clark	Tomiyasu, Bill Y ES	X	X	X	
Regular	Clark	Treem, Harriet ES	X	X	X	
Regular	Clark	Triggs, Vincent L ES	X	X	X	
Regular	Clark	Twin Lakes ES	X	X	X	
Regular	Clark	Twitchell, Neil C ES	X	X	X	
Regular	Clark	Ullom, J M ES	X	X	X	
Regular	Clark	Vanderburg, John ES	X	X	X	
Regular	Clark	Vassiliadis, Billy & Rosemary ES	X	X	X	
Regular	Clark	Vegas Verdes ES	X	X	X	
Regular	Clark	Virgin Valley ES	X	X	X	
Regular	Clark	Walker, J Marlan Int'l School ES	X	X	X	
Regular	Clark	Wallin, Shirley & Bill ES	X	X	X	
Regular	Clark	Ward, Gene ES	X	X	X	
Regular	Clark	Ward, Kitty McDonough ES	X	X	X	
Regular	Clark	Warren, Rose ES	X	X	X	
Regular	Clark	Wasden, Howard ES	X	X	X	
Regular	Clark	Watson, Fredric W ES	X	X	X	
Regular	Clark	Wengert, Cyril ES	X	X	X	
Regular	Clark	West Prep ES	X	X	X	
Regular	Clark	Whitney ES	X	X	X	

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Clark	Wiener, Jr , Louis ES	X	X	X	
Regular	Clark	Wilhelm, Elizabeth ES	X	X	X	
Regular	Clark	Williams, Tom ES	X	X	X	
Regular	Clark	Williams, Wendell ES	X	X	X	
Regular	Clark	Wolfe, Eva ES	X	X	X	
Regular	Clark	Wolff, Elise L ES	X	X	X	
Regular	Clark	Woolley, Gwendolyn ES	X	X	X	
Regular	Clark	Wright, William V ES	X	X	X	
Regular	Clark	Wynn, Elaine ES	X	X	X	
Regular	Esmeralda	Dyer Elementary				
Regular	Esmeralda	Goldfield Elementary				
Regular	Esmeralda	Silver Peak Elementary				
Regular	Lander	Austin Combined Schools				
Regular	Lander	Battle Mountain Elementary School	X	X	X	
Regular	Lincoln	Caliente Elem				
Regular	Lincoln	Panaca Elem	X	X	X	
Regular	Lincoln	Pioche Elem				
Regular	Lincoln	PVES	X	X	X	
Regular	Pershing	Imlay Elementary				
Regular	Pershing	Imlay Elementary				
Regular	Pershing	Lovelock Elementary				
Regular	Pershing	Lovelock Elementary				
Regular	Pershing	Lovelock Elementary				
Regular	Washoe	Alice Smith Elementary		X	X	
Regular	Washoe	Allen Elementary		X	X	
Regular	Washoe	Anderson Elementary		X	X	
Regular	Washoe	Beasley Elementary		X	X	
Regular	Washoe	Beck Elementary		X	X	
Regular	Washoe	Bennett Elementary		X	X	
Regular	Washoe	Booth Elementary		X	X	
Regular	Washoe	Brown Elementary		X	X	
Regular	Washoe	Cannan Elementary				
Regular	Washoe	Caughlin Ranch Elementary		X	X	
Regular	Washoe	Corbett Elementary		X	X	
Regular	Washoe	Desert Heights Elementary		X	X	



Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Washoe	Diedrichsen Elementary		X	X	
Regular	Washoe	Dodson Elementary		X	X	
Regular	Washoe	Donner Springs Elementary		X	X	
Regular	Washoe	Double Diamond Elementary		X	X	
Regular	Washoe	Drake Elementary		X	X	
Regular	Washoe	Duncan Elementary		X	X	
Regular	Washoe	Dunn Elementary		X	X	
Regular	Washoe	Elmcrest Elementary				
Regular	Washoe	Gomes Elementary	X	X	X	
Regular	Washoe	Gomm Elementary	X	X	X	
Regular	Washoe	Greenbrae Elementary		X	X	
Regular	Washoe	Hall Elementary		X	X	
Regular	Washoe	Hidden Valley Elementary		X	X	
Regular	Washoe	Huffaker Elementary		X	X	
Regular	Washoe	Hunsberger Elementary		X	X	
Regular	Washoe	Hunter Lake Elementary		X	X	
Regular	Washoe	Incline Elementary		X	X	
Regular	Washoe	Juniper Elementary		X	X	
Regular	Washoe	Kate Smith Elementary		X	X	
Regular	Washoe	Lemelson Elementary		X	X	
Regular	Washoe	Lemmon Valley Elementary		X	X	
Regular	Washoe	Lenz Elementary		X	X	
Regular	Washoe	Lincoln Park Elementary		X	X	
Regular	Washoe	Loder Elementary		X	X	
Regular	Washoe	Mathews Elementary		X	X	
Regular	Washoe	Maxwell Elementary		X	X	
Regular	Washoe	Melton Elementary		X	X	
Regular	Washoe	Mitchell Elementary		X	X	
Regular	Washoe	Moss Elementary		X	X	
Regular	Washoe	Mount Rose Elementary		X	X	
Regular	Washoe	Natchez Elementary				
Regular	Washoe	Palmer Elementary				
Regular	Washoe	Peavine Elementary		X	X	
Regular	Washoe	Pleasant Valley Elementary		X	X	
Regular	Washoe	Risley Elementary		X	X	
Regular	Washoe	Sepulveda Elementary	X	X	X	
Regular	Washoe	Silver Lake Elementary		X	X	
Regular	Washoe	Smithridge Elementary		X	X	

Plan	District	School Name	Facility Limitation	Difficulty Hiring	Funding Limitation	Other
Regular	Washoe	Spanish Springs Elementary		X	X	
Regular	Washoe	Stead Elementary		X	X	
Regular	Washoe	Sun Valley Elementary		X	X	
Regular	Washoe	Taylor Elementary	X	X	X	
Regular	Washoe	Towles Elementary		X	X	
Regular	Washoe	Van Gorder Elementary	X	X	X	
Regular	Washoe	Verdi Elementary		X	X	
Regular	Washoe	Veterans Elementary		X	X	
Regular	Washoe	Warner Elementary		X	X	
Regular	Washoe	Westergard Elementary		X	X	
Regular	Washoe	Whitehead Elementary		X	X	
Regular	Washoe	Winnemucca Elementary		X	X	

**NRS 388.700 Reduction of ratio in certain grades; request for variance required for each school quarter under certain circumstances; quarterly report on variances submitted to Interim Finance Committee; additional reports by State Board and Department; exception to requirements for charter schools and distance education.**

1. Except as otherwise provided in this section, for each school quarter of a school year, the ratio in each school district of pupils per licensed teacher designated to teach, on a full-time basis, in classes where core curriculum is taught:

(a) In kindergarten and grades 1 and 2, must not exceed 16 to 1, and in grade 3, must not exceed 18 to 1; or

(b) If a plan is approved pursuant to subsection 3 of NRS 388.720, must not exceed the ratio set forth in that plan for the grade levels specified in the plan.

↪ In determining this ratio, all licensed educational personnel who teach a grade level specified in paragraph (a) or a grade level specified in a plan that is approved pursuant to subsection 3 of NRS 388.720, as applicable for the school district, must be counted except teachers of art, music, physical education or special education, teachers who teach one or two specific subject areas to more than one classroom of pupils, and counselors, librarians, administrators, deans and specialists.

2. A school district may, within the limits of any plan adopted pursuant to NRS 388.720, assign a pupil whose enrollment in a grade occurs after the end of a quarter during the school year to any existing class regardless of the number of pupils in the class if the school district requests and is approved for a variance from the State Board pursuant to subsection 4.

3. Each school district that includes one or more elementary schools which exceed the ratio of pupils per class during any quarter of a school year, as reported to the Department pursuant to NRS 388.725:

(a) Set forth in subsection 1;

(b) Prescribed in conjunction with a legislative appropriation for the support of the class-size reduction program;

or

(c) Defined by a legislatively approved alternative class-size reduction plan, if applicable to that school district,

↪ must request a variance for each such school for the next quarter of the current school year if a quarter remains in that school year or for the next quarter of the succeeding school year, as applicable, from the State Board by providing a written statement that includes the reasons for the request and the justification for exceeding the applicable prescribed ratio of pupils per class.


4. The State Board may grant to a school district a variance from the limitation on the number of pupils per class set forth in paragraph (a), (b) or (c) of subsection 3 for good cause, including the lack of available financial support specifically set aside for the reduction of pupil-teacher ratios.

5. The State Board shall, on a quarterly basis, submit a report to the Interim Finance Committee on each variance requested by a school district pursuant to subsection 4 during the preceding quarter and, if a variance was granted, an identification of each elementary school for which a variance was granted and the specific justification for the variance.



**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: September 26, 2019  
To: Susan Brown Director  
Governor's Finance Office  
From: Tiffany Greenameyer, Executive Budget Officer   
Governor's Finance Office  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

**NEVADA DEPARTMENT OF EDUCATION**

Agenda Item Write-up:

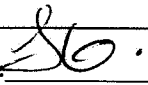
Pursuant to Senate Bill 155 of the 2017 Legislative Session the Clark County Public Education Foundation report on expenditure for the period ending June 30, 2019.

Additional Information:

Department of Education is to contract with the Clark County Public Education Foundation, Inc. for the implementation and operation of educational leadership training programs.

Statutory Authority:

Senate Bill 155

REVIEWED: 
INFO ITEM: 2-T

K 4b

**The Public Education Foundation**  
2018-2019 Grant Report for Senate Bill 155 (2017)  
(Chapter 451, *Statutes of Nevada 2017*, at page 2913)  
September 20, 2019

\$213,288.44 plus benefits (\$8,364.90) and travel (\$13,646.77) was utilized to support internal staff who assist with The Public Education Foundation (PEF) leadership programming. Staff coordinated and facilitated the monthly classes which included the following responsibilities:

- Distributed, collected, and processed participants' applications
- Communicated the leadership class location, dates, times and expectations
- Posted details on each class's pre-readings of upcoming faculty members
- Scheduled the leadership class's instructors and completed all necessary paperwork including memoranda of understanding, biographies, and course materials.
- Assisted with the organization, set-up, and evaluation of leadership programming and classes.
- Provided business support services by accounts payable staff, chief financial officer, chief executive officer, chief of staff, and office manager.
- Provided technology support by the vice president of technology and software solutions staff.
- Hosted Northern Nevada regional leadership summit in Reno, Nevada.

\$236,251.06 was utilized for Academy faculty to facilitate nine leadership course modules. Faculty members were provided with a stipend for the instruction hours during cohort classes, airfare, hotel, and other travel expenses while in Las Vegas. The faculty members also created the course design and completed two days of in-person instruction for each cohort. The following is a list of the 2018-2019 PEF leadership faculty members:

- Dr. Elizabeth (Liz) City
- Dr. Jon Fullerton
- Dr. Louis Gomez
- Dr. Heather Harding
- Dr. Frederick (Rick) Hess
- Michael Horn
- Dr. Karen Mapp
- Daniel McCray, J.D.
- Dr. Marguerite Roza
- Ryan Smith

In addition, several faculty members videoconferenced into the class to provide feedback to participants on capstone projects. Faculty members were also interviewed by staff of The PEF via videos and podcasts to capture the content messaging of each leadership course and share this content with the broader community. Senior founding faculty members also facilitated two course modules as well as provided assistance with overall program design and evaluation of the material presented in the course. The program evaluation process is key in establishing a continuous improvement mindset. This ensures the leadership program continues to provide engaging content that prepares leaders for the future.



**The Public Education Foundation**  
2018-2019 Grant Report for Senate Bill 155 (2017)  
(Chapter 451, *Statutes of Nevada 2017*, at page 2913)  
September 20, 2019

Several leadership faculty members participated in the annual regional leadership summit whose names are listed below:

- Frederick Brown
- Dr. Linda Darling-Hammond
- Dr. Shaun Harper
- Dr. Constance Lindsay
- Stefanie Rome
- Dr. Hank Smith
- Dr. Angela Valenzuela

\$6,531.12 was utilized to obtain needed leadership class materials. The funds purchased books for each of the participants which prepared leaders to take in more of the content presented by faculty members. The books include the following:

- *Cage-Busting Leadership*
- *The Cage-Busting Teacher*
- *Data Wise: A Step-by-Step Guide to Using Assessment Results to Improve Teaching and Learning*
- *Meeting Wise: Making the Most of Collaborative Time for Educators*
- *Owning It: Proven Strategies to Ace and Embrace Teaching*
- *Powerful Partnerships: A Teacher's Guide to Engaging Families for Student Success*
- *Problem Solving 101*
- *This Is Not a Test: A New Narrative on Race, Class, and Education*

General supplies and resources were also purchased for the program to support the successful implementation, including printer paper, poster paper, sticky notes, pens, markers, water, and meals. The format of the cohort classes extends over the entire day and into the evening. The meal time was utilized as an opportunity for team building, networking, and establishing relationships with fellow cohort members. The relationship building is a key component to the collaborative environment required for the program. In addition, completion ceremony plaques were purchased with these funds to honor participants and their accomplishment in completing the program. Throughout the year, all cohort members were recognized for their involvement and contributions to the program.

\$21,917.71 was utilized for facility use of The PEF's campus. All cohort classes during the 2018-2019 school year were held in the Leadership Training Room and meals were served in the Lunch Box area. The completion ceremony was held in the Barrick Boardroom and the reception was hosted in The PEF's Great Room.

State or Federal Report of Expenditures  
Nevada Department of Education

Project Number: 19-398-93500		(A)		(B)		(C)		(D)		(A+C)		(B+D)	
Period Ending: 6/30/19		Budget		Actual		Remainder		Support Cost		Budget		Actual	
Object	Description	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
100	100S Salaries	\$ -	\$ -	\$ 213,288.44	\$ 213,288.44	\$ -	\$ -	\$ 213,288.44	\$ 213,288.44	\$ 213,288.44	\$ 213,288.44	\$ 213,288.44	\$ 213,288.44
200	200S Benefits	\$ -	\$ -	\$ 8,364.90	\$ 8,364.90	\$ -	\$ -	\$ 8,364.90	\$ 8,364.90	\$ 8,364.90	\$ 8,364.90	\$ 8,364.90	\$ 8,364.90
300	300S Purchased Professional/Technical Services	\$ 213,555.26	\$ 213,555.26	\$ -	\$ -	\$ -	\$ -	\$ 22,695.80	\$ 22,695.80	\$ 236,251.06	\$ 236,251.06	\$ 236,251.06	\$ 236,251.06
400	400S Purchased Property Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
500	500S 510 Student Transportation Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	580S 580 Staff Travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other (520, 530, 540, 550, 560, 570, 590)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77
	<b>Total 500</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77
600	610S 610 General Supplies (exclude 612)	\$ 1,133.14	\$ 1,133.14	\$ -	\$ -	\$ -	\$ -	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77	\$ 13,646.77
	* 612 Non-Technology Items of Higher Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 511.48	\$ 511.48	\$ -	\$ -	\$ 1,644.62	\$ 1,644.62
640S	620 Energy	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	640 Books and Periodicals (exclude 641)	\$ 4,886.50	\$ 4,886.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,886.50	\$ 4,886.50
	641 Textbooks	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	650 Supplies - Information Technology Related (exclude 651, 652, 653)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	651 Software	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	* 652 Technology Items of Higher Value	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	653 Web-based and Similar Programs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total 600</b>	\$ 6,019.64	\$ 6,019.64	\$ -	\$ -	\$ -	\$ -	\$ 511.48	\$ 511.48	\$ 6,531.12	\$ 6,531.12	\$ 6,531.12	\$ 6,531.12
800	810S 810 Dues and Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	890 Other Miscellaneous	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
820S	Other (820, 830)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71
	<b>Total 800</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71	\$ 21,917.71
	<b>Subtotal 100 - 800 &amp; 800</b>	\$ 219,574.90	\$ 219,574.90	\$ -	\$ -	\$ -	\$ -	\$ 280,425.10	\$ 280,425.10	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00
700	Approved Indirect Cost Rate - %	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	730 Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	Other (710, 720, 740, 790)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Total 700</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Grand Total Expended</b>	\$ 219,574.90	\$ 219,574.90	\$ -	\$ -	\$ -	\$ -	\$ 280,425.10	\$ 280,425.10	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00	\$ 500,000.00



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2019 SEP 26 AM 8:57

L. B. B.  
FISCAL ASSISTANT

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 1, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Darlene Baughn, Executive Branch Budget Officer,  
Governor's Finance Office  
Budget Division *Darlene Baughn*  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is provided.

**STATE PUBLIC CHARTER SCHOOL AUTHORITY**

Agenda Item Write-up:

Letter of Intent – 2017 Legislative Session – Semi-annual report on the progress in 1) eliminating the backlog in reviewing charter applications; 2) conducting required site visits; 3) revising the academic and organizational framework; 4) eliminating the backlog in written correspondence to applicants recommended for denial; and 5) completing reviews to ensure consistent enforcement of applicable laws, regulations and policies. This is the third semi-annual report covering the period from January 1, 2019 to June 30, 2019.

Additional Information:

Statutory Authority:

Submitted in accordance with 2017 Legislative Letter of Intent.

REVIEWED: *SB*  
ACTION ITEM: *JS*

K.5

**STEVE SISOLAK**  
*Governor*

**STATE OF NEVADA**

**REBECCA FEIDEN**  
*Executive Director*



**STATE PUBLIC CHARTER SCHOOL AUTHORITY**

**1749 North Stewart Street Suite 40  
Carson City, Nevada 89706-2543  
(775) 687 - 9174 · Fax: (775) 687 - 9113**

To: Interim Finance Committee  
Through: Darlene Baughn, Executive Branch Budget Officer I, Governor's Finance Office  
From: Rebecca Feiden, Executive Director, State Public Charter School Authority  
Subject: 2017 Legislative Session Letter of Intent – Progress of New Authorizer Unit  
Date: August 1, 2019

---

In response to the Letter of Intent resulting from testimony during the 2017 Legislative Session, the State Public Charter School Authority (SPCSA) reports the following for the period of January 1, 2019 to June 30, 2019:

1. Eliminating the backlog in reviewing charter applications –

As previously reported, the SPCSA has eliminated the backlog of reviewing charter applications.

2. Conducting required site visits –

Staff on the School Support team have completed 29 site visits between January 1, 2019 and June 30, 2019. The SPCSA School Support team will continue to conduct site visits during the course of the 2019-20 school year and future school years.

The previous count of site evaluations reported in the biannual report dated February 1, 2019 indicated that four site evaluations had been conducted between July 1, 2018 and December 31, 2018. In fact, those four site evaluations were conducted during the current reporting term of January 1, 2019 to June 30, 2019. In total, 18 site evaluations were conducted during the 2018-19 school year with all of them occurring during the period of January 1, 2019 to June 30, 2019.

The SPCSA will continue to conduct site evaluations as required under Assembly Bill 462.

3. Revising the academic and organizational framework –

On June 30, 2019, the Authority Board approved the Organizational Performance Framework and the Academic Performance Framework. With that approval, the SPCSA now has all three components of the framework fully established. These frameworks will be used to evaluate school performance beginning in the 2019-20 school year.

4. Eliminating the backlog in written correspondence to applicants recommended for denial –

As previously reported, the SPCSA has eliminated the backlog of reviewing charter applications.

5. Completing reviews to ensure consistent enforcement of applicable laws, regulations and policies –

The Staff Attorney and Education Programs Director have continued work to implement consistent, equitable review processes of applicable laws, regulations and policies. Progress includes the approval of the Organizational Performance Framework as described in item #3, conducting site evaluations as described in item #2, and ongoing oversight and enforcement of regulations through document reviews.

cc: Jaimarie Ortega, Program Analyst, Fiscal Analyst Division



# Nevada Legislature

September 29, 2017

Patrick Gavin, Executive Director  
State Public Charter School Authority  
1749 North Stewart St. Suite 40  
Carson City, Nevada 89706

Dear Mr. Gavin:

The 2017 Legislature approved four new positions to create a new Authorizer Unit of the State Public Charter School Authority (SPCSA) to implement effective application review, contracting, monitoring and renewal processes. Testimony provided by the agency during the 2017 Legislative Session indicates there was a 120-day backlog in reviewing charter applications; the agency had not performed site visits required by the SPCSA's performance framework since FY 2013; the SPCSA was 18 months overdue in revising its academic and organizational framework, had a 60-day backlog in providing written feedback to applicants that were notified of an intent to recommend denial of an application, and was 39 months overdue in performing its compliance checklists that would ensure consistent enforcement of applicable laws, regulations, and policies.

It is the intent of the Senate Committee on Finance and the Assembly Committee on Ways and Means that the State Public Charter School Authority submit semiannual reports to the Interim Finance Committee on its progress in 1) eliminating the backlog in reviewing charter applications; 2) conducting required site visits; 3) revising the academic and organizational framework; 4) eliminating the backlog in written correspondence to applicants recommended for denial; and 5) completing reviews to ensure consistent enforcement of applicable laws, regulations and policies. The first semiannual report covering the period from July 1, 2017, to December 31, 2017, should be submitted no later than February 1, 2018, and all subsequent reports should be submitted within 30 days of the close of each semiannual period.

Sincerely,

A handwritten signature in cursive script that reads "Joyce Woodhouse".

Joyce Woodhouse, Chair  
Senate Committee on Finance

Patrick Gavin, Executive Director  
State Public School Charter Authority  
September 29, 2017  
Page 2

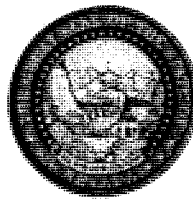


Maggie Carlton, Chair  
Assembly Committee on Ways and Means

cc: Mike Willden, Chief of Staff, Office of the Governor  
Jim Wells, Director, Director, Governor's Finance Office  
Jason Guinasso, Chair, State Public Charter School Authority Board







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**STATE OF NEVADA**  
**GOVERNOR'S FINANCE OFFICE**  
**Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 1, 2019

To: Susan Brown, Director  
Governor's Finance Office

From: Darlene Baughn, Executive Branch Budget Officer  
Governor's Finance Office, Budget Division

*Darlene Baughn*

Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

**NEVADA SYSTEM OF HIGHER EDUCATION – UNR SCHOOL OF MEDICINE**

Agenda Item Write-up:

Pursuant to NRS 453A.600, quarterly report of the progress made by the School of Medicine in obtaining federal approval for a research program on the medical use of Marijuana as well as the status, activities, and information received through the program for the period ending June 30, 2019.

Additional Information:

Statutory Requirement:

Legislative Letter of Intent

REVIEWED: <u>SB.</u>
INFO ITEM: <u>J-P</u>

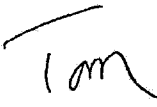
*K ba*



June 28, 2019

To: Thom Reilly, D.P.A.  
Chancellor, NSHE

Through: Marc Johnson, Ph.D.  
President, University of Nevada, Reno

From: Thomas L. Schwenk, M.D.  
Vice President for Health Sciences  
Dean, School of Medicine 

Re: Assembly Bill 453 – Second Quarter 2019

According to the provisions of AB 453 of the 2001 Legislature, the University of Nevada, Reno School of Medicine is charged with the responsibility for developing a clinical trial study program for assessing the efficacy of medicinal marijuana for residents of Nevada. This report summarizes the Second Quarter 2019.

Since the March 2019 report, no Nevada residents have contacted the Office of Medical Research about the availability of a clinical trial program for medicinal marijuana at the University of Nevada, Reno School of Medicine. This level of interest is consistent with historical observations.

Although there may be a change in philosophy or interest in the development of new treatment regimens for medicinal marijuana at the National Institutes of Health (NIH) during the coming years, the design and execution of the mandated clinical trials is complicated by strict federal rules and difficulty in obtaining research-grade cannabis and Good Manufacturing Practice Grade Δ9-THC. These difficulties were highlighted in a publication in the journal *Nature* (27 March 2014, volume 507, page 407) noting that the United States Drug Enforcement Agency classifies marijuana as a Schedule I drug with “no currently accepted medical use and a high potential for abuse”. In addition, physicians in the School of Medicine face a major burden of earning a significant proportion of their income by medical practice. Thus, the lack of extramural support from federal health agencies for studies on the efficacy of medicinal marijuana compounds the difficulty initiating a clinical trial.

In response to the legislative mandate, I will continue to monitor the NIH for release of any solicitation for new applications regarding medicinal marijuana. In addition, I will pursue opportunities to develop collaborative research opportunities with ongoing clinical studies outside Nevada, I will investigate interest in developing a meta-analysis of data developed in recent studies, and I will invite established researchers with ongoing clinical studies to visit University of Nevada, Reno School of Medicine to share their expertise in the design and execution of quality clinical investigation of marijuana efficacy and to inform University of Nevada, Reno School of Medicine faculty of possible avenues of research.

Submitted respectfully.

cc: Kevin Carman, Joseph Cline, Vic Redding, Vince Johnson, Matt Milone

**Office of the Dean**  
University of Nevada, Reno/332  
Reno, Nevada 89557-0332  
(775) 784-6001  
[www.med.unr.edu](http://www.med.unr.edu)

**NRS 453A.600 Program for evaluation and research of medical use of marijuana: Establishment by University of Nevada School of Medicine; federal approval; participants and subjects; quarterly report to Interim Finance Committee.**

1. The University of Nevada School of Medicine shall establish a program for the evaluation and research of the medical use of marijuana in the care and treatment of persons who have been diagnosed with a chronic or debilitating medical condition.

2. Before the School of Medicine establishes a program pursuant to subsection 1, the School of Medicine shall aggressively seek and must receive approval of the program by the Federal Government pursuant to 21 U.S.C. § 823 or other applicable provisions of federal law, to allow the creation of a federally approved research program for the use and distribution of marijuana for medical purposes.

3. A research program established pursuant to this section must include residents of this state who volunteer to act as participants and subjects, as determined by the School of Medicine.

4. A resident of this state who wishes to serve as a participant and subject in a research program established pursuant to this section may notify the School of Medicine and may apply to participate by submitting an application on a form prescribed by the Department of Administration of the School of Medicine.

5. The School of Medicine shall, on a quarterly basis, report to the Interim Finance Committee with respect to:

- (a) The progress made by the School of Medicine in obtaining federal approval for the research program; and
- (b) If the research program receives federal approval, the status of, activities of and information received from the research program.

(Added to NRS by 2001, 3064)



# Nevada System of Higher Education

**System Administration**  
4300 South Maryland Parkway  
Las Vegas, NV 89119-7530  
Phone: 702-889-8426  
Fax: 702-889-8492



**System Administration**  
2601 Enterprise Road  
Reno, NV 89512-1666  
Phone: 775-784-4901  
Fax: 775-784-1127

## Memorandum

**Date:** August 30, 2019  
**To:** Brody Leiser, Senior Program Analyst, Fiscal Analysis Division, LCB  
**From:** Andrew Clinger, Chief Financial Officer, NSHE  
**Regarding:** Biannual Report on Registration Fees and Non-Resident Tuition Fees

Senate Bill (SB) 545, Section 8 (2017 Session), requires the Nevada System of Higher Education (NSHE) to report registration fees and non-resident tuition fees received by NSHE institutions beyond the amounts authorized in Section 8.1 of SB 545, as well as the intended expenditures for any additional student fee revenue. The bill indicates that this report is to be submitted to the Interim Finance Committee on a semi-annual basis and within sixty (60) days of the end of the reporting period.

Attached is a document reporting the registration fees and non-resident tuition fees earned by each NSHE institution during the last six months of FY 2019, as well as the fee revenue earned for each semester.

If you have questions regarding this report, please do not hesitate to contact me or my staff.

Attachment

cc: Thom Reilly, Chancellor, NSHE  
Tiffany Greenameyer, Budget Analyst, Governor's Finance Office

Kbb

**SB. 545 (2017 Session)**  
**Student Fee Revenue by Semester**

**REGISTRATION AND NON-RESIDENT TUITION FEES RECEIVED: JANUARY 1, 2019 THROUGH JUNE 30, 2019**  
*(previously the "AB 490 report")*

*Note: YTD Revenue includes all FY 2019 Student Fee Revenue collected*

**College of Southern Nevada**

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 40,083,285	\$ 23,373,129	\$ 17,150,140	\$ 40,523,269	\$ 439,984
Non-Resident Tuition	\$ 6,973,805	\$ 3,262,982	\$ 2,439,667	\$ 5,702,649	\$ (1,271,156)
Miscellaneous Student Fees	\$ 482,642	\$ 348,987	\$ 293,991	\$ 642,978	\$ 160,336
<b>TOTAL REVENUE</b>	<b>\$ 47,539,732</b>	<b>\$ 26,985,099</b>	<b>\$ 19,883,798</b>	<b>\$ 46,868,896</b>	<b>\$ (670,836)</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 21,098,623	\$ 19,424,646	\$ -	\$ -	\$ 40,523,269
\$ 2,938,810	\$ 2,763,839	\$ -	\$ -	\$ 5,702,649
\$ 377,895	\$ 265,084	\$ -	\$ -	\$ 642,978
\$ 24,415,327	\$ 22,453,569	\$ -	\$ -	\$ 46,868,896

Revenue in "Other" includes:

**Great Basin College**

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 4,309,711	\$ 3,902,294	\$ 487,314	\$ 4,389,608	\$ 79,897
Non-Resident Tuition	\$ 180,000	\$ 395,761	\$ 24,288	\$ 420,049	\$ 240,049
Miscellaneous Student Fees	\$ 72,000	\$ 36,788	\$ 45,074	\$ 81,862	\$ 9,862
<b>TOTAL REVENUE</b>	<b>\$ 4,561,711</b>	<b>\$ 4,334,842</b>	<b>\$ 556,676</b>	<b>\$ 4,891,518</b>	<b>\$ 329,807</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 2,537,111	\$ 1,852,497	\$ -	\$ -	\$ 4,389,608
\$ 203,960	\$ 216,089	\$ -	\$ -	\$ 420,049
\$ 36,785	\$ 45,077	\$ -	\$ -	\$ 81,862
\$ 2,777,857	\$ 2,113,663	\$ -	\$ -	\$ 4,891,520

Revenue in "Other" includes:

**Truckee Meadows Community College**

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 12,487,226	\$ 8,826,897	\$ 3,401,074	\$ 12,227,971	\$ (259,255)
Non-Resident Tuition	\$ 1,559,661	\$ 1,257,889	\$ 505,008	\$ 1,762,897	\$ 203,236
Miscellaneous Student Fees	\$ 115,000	\$ 70,865	\$ 61,037	\$ 131,902	\$ 16,902
<b>TOTAL REVENUE</b>	<b>\$ 14,161,887</b>	<b>\$ 10,155,651</b>	<b>\$ 3,967,119</b>	<b>\$ 14,122,770</b>	<b>\$ (39,117)</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 6,354,391	\$ 5,770,244	\$ -	\$ 103,335	\$ 12,227,971
\$ 926,809	\$ 824,322	\$ -	\$ 11,766	\$ 1,762,897
\$ 59,775	\$ 32,642	\$ 3,565	\$ 35,920	\$ 131,902
\$ 7,340,976	\$ 6,627,209	\$ 3,565	\$ 151,021	\$ 14,122,770

Revenue in "Other" includes:

SB. 545 (2017 Session)  
Student Fee Revenue by Semester

University of Nevada, Reno

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 79,437,477	\$ 71,900,500	\$ 3,321,320	\$ 75,221,820	\$ (4,215,657)
Non-Resident Tuition	\$ 30,401,920	\$ 32,198,894	\$ 1,281,164	\$ 33,480,058	\$ 3,078,138
Miscellaneous Student Fees	\$ 385,000	\$ 100,419	\$ 259,694	\$ 360,113	\$ (24,887)
<b>TOTAL REVENUE</b>	<b>\$ 110,224,397</b>	<b>\$ 104,199,813</b>	<b>\$ 4,862,178</b>	<b>\$ 109,061,991</b>	<b>\$ (1,162,406)</b>

	STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
Registration Fees	\$ 39,478,860	\$ 35,742,960	\$ -	\$ -	\$ 75,221,820
Non-Resident Tuition	\$ 17,361,536	\$ 16,118,522	\$ -	\$ -	\$ 33,480,058
Miscellaneous Student Fees	\$ 47,667	\$ 312,446	\$ -	\$ -	\$ 360,113
	\$ 56,888,063	\$ 52,173,928	\$ -	\$ -	\$ 109,061,991

Revenue in "Other" includes: Application Fees

University of Nevada, Las Vegas

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 92,265,488	\$ 52,208,482	\$ 47,394,284	\$ 99,602,766	\$ 7,337,278
Non-Resident Tuition	\$ 30,829,387	\$ 15,743,781	\$ 14,215,371	\$ 29,959,152	\$ (870,235)
Miscellaneous Student Fees	\$ 910,000	\$ 17,924	\$ 989,031	\$ 1,006,955	\$ 96,955
<b>TOTAL REVENUE</b>	<b>\$ 124,004,875</b>	<b>\$ 67,970,187</b>	<b>\$ 62,598,686</b>	<b>\$ 130,568,873</b>	<b>\$ 6,563,998</b>

	STUDENT FEES FALL 2018	STUDENT FEES SPRING 2018	STUDENT FEES FALL 2019	OTHER	TOTAL
	\$ 51,425,519	\$ 47,230,318	\$ -	\$ 946,929	\$ 99,602,766
	\$ 15,656,407	\$ 14,139,710	\$ -	\$ 163,035	\$ 29,959,152
	\$ 7,814	\$ 949,243	\$ -	\$ 49,898	\$ 1,006,955
	\$ 67,089,740	\$ 62,319,271	\$ -	\$ 1,159,862	\$ 130,568,873

Revenue in "Other" includes: State supported Nursing Summer 2018 revenue of \$579,430 and fees collected or refunded during FY19 for prior year semesters

Nevada State College

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 8,227,998	\$ 9,086,062	\$ 854,808	\$ 9,940,870	\$ 1,712,872
Non-Resident Tuition	\$ 420,133	\$ 466,809	\$ (117,804)	\$ 349,005	\$ (71,128)
Miscellaneous Student Fees	\$ 151,561	\$ 86,628	\$ 2,876	\$ 89,504	\$ (62,057)
<b>TOTAL REVENUE</b>	<b>\$ 8,799,692</b>	<b>\$ 9,639,499</b>	<b>\$ 739,880</b>	<b>\$ 10,379,379</b>	<b>\$ 1,579,687</b>

	STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
Registration Fees	\$ 4,686,575	\$ 4,546,023		\$ 708,272	\$ 9,940,870
Non-Resident Tuition	\$ 186,334	\$ 143,936	\$ -	\$ 18,735	\$ 349,005
Miscellaneous Student Fees	\$ 12,403	\$ 15,229	\$ -	\$ 61,872	\$ 89,504
	\$ 4,885,312	\$ 4,705,188	\$ -	\$ 788,879	\$ 10,379,379

Note: NSC has experienced double digit growth, which has resulted in higher student fee revenues than projected in FY 2019.

Revenue in "Other" includes: Registration Fees "Other" includes adjustments to student accounts for previous semesters. Miscellaneous Fees "Other" includes adjustments to student accounts for previous semesters and application fees.

SB. 545 (2017 Session)  
Student Fee Revenue by Semester

Western Nevada College

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 4,531,050	\$ 3,810,404	\$ 464,411	\$ 4,274,815	\$ (256,235)
Non-Resident Tuition	\$ 317,611	\$ 250,601	\$ (62,456)	\$ 188,145	\$ (129,466)
Miscellaneous Student Fees	\$ 8,129	\$ 4,031	\$ 2,869	\$ 6,900	\$ (1,229)
<b>TOTAL REVENUE</b>	<b>\$ 4,856,790</b>	<b>\$ 4,065,036</b>	<b>\$ 404,824</b>	<b>\$ 4,469,860</b>	<b>\$ (386,930)</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 2,273,711	\$ 2,001,104	\$ -	\$ -	\$ 4,274,815
\$ 97,766	\$ 90,380	\$ -	\$ -	\$ 188,145
\$ 2,370	\$ 3,983	\$ 548	\$ -	\$ 6,900
\$ 2,373,847	\$ 2,095,466	\$ 548	\$ -	\$ 4,469,860

Revenue in "Other" includes:

University of Nevada, Reno  
School of Medicine

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 6,089,113	\$ 5,236,206	\$ 572,203	\$ 5,808,409	\$ (280,704)
Non-Resident Tuition	\$ 779,421	\$ 734,913	\$ 81,657	\$ 816,570	\$ 37,149
Miscellaneous Student Fees	\$ 11,385	\$ 43,050	\$ -	\$ 43,050	\$ 31,665
<b>TOTAL REVENUE</b>	<b>\$ 6,879,919</b>	<b>\$ 6,014,169</b>	<b>\$ 653,860</b>	<b>\$ 6,668,029</b>	<b>\$ (211,890)</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2019	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 2,936,594	\$ 2,871,815	\$ -	\$ -	\$ 5,808,409
\$ 408,285	\$ 408,285	\$ -	\$ -	\$ 816,570
\$ 43,050	\$ -	\$ -	\$ -	\$ 43,050
\$ 3,387,929	\$ 3,280,100	\$ -	\$ -	\$ 6,668,029

Revenue in "Other" includes: Application Fees

University of Nevada, Las Vegas  
School of Medicine

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 2,268,000	\$ 1,134,000	\$ 1,134,000	\$ 2,268,000	\$ -
Non-Resident Tuition	\$ 522,000	\$ 29,000	\$ 9,029	\$ 38,029	\$ (483,971)
Miscellaneous Student Fees	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 2,790,000</b>	<b>\$ 1,163,000</b>	<b>\$ 1,143,029</b>	<b>\$ 2,306,029</b>	<b>\$ (483,971)</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2018	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 1,134,000	\$ 1,134,000	\$ -	\$ -	\$ 2,268,000
\$ 29,000	\$ 9,029	\$ -	\$ -	\$ 38,029
\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,163,000	\$ 1,143,029	\$ -	\$ -	\$ 2,306,029

Revenue in "Other" includes: FY19 not closed, data as of 7/30/2019.



SB. 545 (2017 Session)  
Student Fee Revenue by Semester

University of Nevada, Las Vegas  
Dental School

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 7,768,155	\$ 3,991,899	\$ 3,857,298	\$ 7,849,197	\$ 81,042
Non-Resident Tuition	\$ 1,085,747	\$ 450,330	\$ 447,681	\$ 898,011	\$ (187,736)
Miscellaneous Student Fees	\$ 85,500	\$ 80,378	\$ 7,276	\$ 87,654	\$ 2,154
<b>TOTAL REVENUE</b>	<b>\$ 8,939,402</b>	<b>\$ 4,522,607</b>	<b>\$ 4,312,255</b>	<b>\$ 8,834,862</b>	<b>\$ (104,540)</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2018	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 3,991,899	\$ 3,857,298	\$ -	\$ -	\$ 7,849,197
\$ 450,330	\$ 447,681	\$ -	\$ -	\$ 898,011
\$ 80,378	\$ 7,276	\$ -	\$ -	\$ 87,654
\$ 4,522,607	\$ 4,312,255	\$ -	\$ -	\$ 8,834,862

Revenue in "Other" includes: FY19 not closed, data as of 7/30/2019.

University of Nevada, Las Vegas  
Law School

REVENUE BY CATEGORY	ORIGINAL BOR APPROVED BUDGET	JULY - DEC 2018 REVENUE COLLECTED	JAN - JUNE 2019 REVENUE COLLECTED	TOTAL FY 2019 REVENUE COLLECTED	BOR APPROVED VS ACTUAL REVENUE
Registration Fees	\$ 4,551,511	\$ 2,615,725	\$ 2,510,739	\$ 5,126,464	\$ 574,953
Non-Resident Tuition	\$ 236,617	\$ 353,580	\$ 343,931	\$ 697,511	\$ 460,894
Miscellaneous Student Fees	\$ 26,000	\$ 7,078	\$ 18,382	\$ 25,460	\$ (540)
<b>TOTAL REVENUE</b>	<b>\$ 4,814,128</b>	<b>\$ 2,976,383</b>	<b>\$ 2,873,052</b>	<b>\$ 5,849,435</b>	<b>\$ 1,035,307</b>

STUDENT FEES FALL 2018	STUDENT FEES SPRING 2018	STUDENT FEES FALL 2019	OTHER	TOTAL
\$ 2,616,178	\$ 2,510,286	\$ -	\$ -	\$ 5,126,464
\$ 353,580	\$ 343,786	\$ -	\$ 145	\$ 697,511
\$ 7,078	\$ 18,382	\$ -	\$ -	\$ 25,460
\$ 2,976,836	\$ 2,872,454	\$ -	\$ 145	\$ 5,849,435

Revenue in "Other" includes: FY19 not closed, data as of 7/30/19. Other revenue includes fees collected or refunded during FY19 for the prior year semesters.

*end of report*





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**STATE OF NEVADA**  
**GOVERNOR'S FINANCE OFFICE**  
**Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 19, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Shauna Tilley, Executive Branch Budget Officer  
Budget Division JST  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an action item submitted for placement on the agenda of the next Interim Finance Committee meeting.

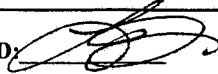
**DEPARTMENT OF BUSINESS AND INDUSTRY,  
INSURANCE REGULATION DIVISION**

Agenda Item Write-up:

The division has requested to add two new full-time classified positions dedicated to insurance fraud investigations, to enhance investigation efforts. This results in an increase from 81.0 FTE to 83.0 FTE for budget account 3813.

Additional Information:

Senate Bill 86 (2019) provides for increased Insurance Fraud Assessment rates, supported by the insurance industry due to concerns related to insurance fraud in Nevada. The increased assessment revenues will support these positions, dedicated to fraud investigations, and their associated costs. The cost of the positions in fiscal year 2020 will be partly offset with salary savings within the division. This request corresponds to work program C47429 and companion IFC work program C49012.

REVIEWED:   
INFO ITEM: 2-B

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STATE OF NEVADA  
B&I - INSURANCE DIVISION

**Budget Account 3813 - B&I - INSURANCE REGULATION**  
**Work Program C47429**  
**Fiscal Year 2020**

Submitted September 19, 2019

**Budget Account's Primary Purpose, Function and Statutory Authority**

The Division of Insurance (DOI) is charged with protecting the rights of the consumer and the public's interest in dealings with the insurance industry. The DOI regulates and licenses insurance producers and other professionals, sets market and financial standards for insurance companies and reviews forms and rates. The DOI also reviews programs operated by self-insured employers for workers' compensation. Statutory Authority: NRS 232.805 - 232.840, 449, 452, 616A-616D, 617 and Title 57.

**Purpose of Work Program**

This work program requests to add one classified Chief Investigator position and one classified Investigator position dedicated to carrying out the fraud investigation provisions described in NRS 679B.630 and NRS 679B.700.3(a).

**Justification**

Senate Bill 86 (SB 86) doubles the fraud assessment charged to insurance carriers in the State of Nevada (NRS 679B.700.3(a-e) effective January 1, 2020. This increase to the fraud assessment was advocated by the carriers to provide further support to the division's on-going fraud investigation efforts. The two new positions funded by this increase will be dedicated to fraud investigations.

The associated costs for the addition of these positions will be offset by projected salary savings and Revenue General Ledger 3316 Fraud Assessments actual year to date cash receipts, in excess of current budget authority.

The budget request within this work program reflects a position start date of November 1, 2019. Recruitment will not begin until work program approval is received and any unused authority will revert to the reserve at the fiscal year end.

**Expected Benefits to be Realized**

The additional funding established in SB86 and the subsequent requested two dedicated positions will allow the agency to further support its fraud investigative efforts, as established in NRS 679B.630 and 679B.700.3(a).

**Explanation of Projections and Documentation**

The attachments provided demonstrate current funding, projections, and supporting documentation.

**New Positions:** No

**Summary of Alternatives and Why Current Proposal is Preferred**

This proposal is preferred in order to take advantage of the increased funding to allow enhanced fraud investigative efforts through the hiring of two new positions that would be permanently dedicated to fraud investigation as established in NRS 679B.630 and 679B.700.3(a).

DEPARTMENT OF BUSINESS AND INDUSTRY  
Estimated Fiscal Year 2020 End Balance

741 Division of Insurance  
3813 Insurance Regulation

Reconciled to the BSR through: September 16, 2019

Category RGL	Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual YTD Rev/Exp	Pending Rev/(Expense)	Projected Rev/(Expense)	FYE Projected Total	Budget Vs. Projected
00	REVENUE								
2511	BALANCE FORWARD PRIOR YEAR	4,240,611	175,244	4,415,855	4,415,855.00	-	-	4,415,855	-
3316	INSURANCE FRAUD ASSESSMENTS	1,140,000	-	1,140,000	1,186,100.00	-	-	1,186,100	46,100
3583	STATE FLEXIBILITY GRANT	-	96,642	96,642	-	-	96,642	96,642	-
3602	PRODUCER LICENSE ASSESSMENT	3,733,864	-	3,733,864	910,020.00	-	2,823,844	3,733,864	-
3603	CORPORATE ASSESSMENT	3,511,350	-	3,511,350	480,350.00	-	3,031,000	3,511,350	-
3604	CAPTIVE/RR/RPG ASSESSMENT	104,500	-	104,500	17,750.00	-	86,750	104,500	-
3700	SERVICE CONTRACT FEES	262,800	-	262,800	41,770.00	-	221,030	262,800	-
3701	NETWORK ADEQUACY	2,828	-	2,828	-	-	2,828	2,828	-
3730	EXAMINATION FEES	1,208,000	-	1,208,000	177,940.34	-	1,030,060	1,208,000	-
3755	ADMINISTRATION FEES	604,000	-	604,000	5,973.75	-	50,000	55,974	(548,026)
3820	SPECIAL SERVICES	5,448	-	5,448	471.00	-	4,977	5,448	-
4157	FRAUD FINES	32,250	-	32,250	-	-	32,250	32,250	-
4235	COST ALLOCATION REIMBURSE - F	472,074	-	472,074	-	-	472,074	472,074	-
4326	TREASURER'S INTEREST DISTRUB	59,191	-	59,191	-	-	59,191	59,191	-
4659	TRANSFER FROM DIR	12,301	-	12,301	3,075.25	-	9,226	12,301	-
	<b>TOTAL REVENUE:</b>	<b>\$ 15,389,217</b>	<b>\$ 271,886</b>	<b>\$ 15,661,103</b>	<b>\$ 7,239,305.34</b>	<b>\$ -</b>	<b>\$ 7,919,871</b>	<b>\$ 15,159,177</b>	<b>(501,926)</b>
Category	EXPENDITURES								
01	PERSONNEL SERVICES	7,405,729	-	7,405,729	(1,126,931.77)	-	(6,288,963)	(7,415,896)	(10,167)
03	IN-STATE TRAVEL	10,510	-	10,510	(1,184.07)	-	(9,326)	(10,510)	-
04	OPERATING	607,339	-	607,339	(147,873.58)	-	(459,465)	(607,339)	-
08	FRAUD INVESTIGATION	8,323	-	8,323	(849.75)	-	(32,385)	(33,235)	(24,912)
10	INSURANCE CO EXAMS	1,208,000	-	1,208,000	(105,477.84)	-	(1,102,522)	(1,208,000)	-
11	TRANS TO ATTY GENERAL FRAUD	969,861	-	969,861	-	-	(969,861)	(969,861)	-
14	NETWORK ADEQUACY	2,828	-	2,828	-	-	(2,828)	(2,828)	-
17	RESEARCH & ED	35,005	-	35,005	(6,289.14)	-	(28,716)	(35,005)	-
25	STATE FLEXIBILITY GRANT	-	96,642	96,642	(36,748.80)	-	(59,893)	(96,642)	-
26	INFORMATION SERVICES	180,972	-	180,972	(22,310.81)	(44,114)	(114,547)	(180,972)	-
80	TRANSFER TO DEPT OF B&I	377,308	-	377,308	(94,327.00)	-	(282,981)	(377,308)	-
82	DHRM COST ALLOCATION	34,934	-	34,934	(8,733.50)	-	(26,201)	(34,934)	-
85	FRAUD ASSESSMENT RESERVE	1,294,717	6,725	1,301,442	-	-	(1,301,442)	(1,301,442)	(11,021)
86	RESERVE	2,565,758	168,519	2,734,277	(2,413.50)	-	(7,241)	(2,734,277)	-
87	PURCHASING ASSESSMENT	9,654	-	9,654	(8,864.25)	-	(26,593)	(9,654)	-
88	STATE COST RECOVERY	35,457	-	35,457	(160,705.50)	-	(482,117)	(35,457)	-
89	AG COST ALLOCATION	642,822	-	642,822	-	-	(642,822)	(642,822)	-
	<b>TOTAL EXPENDITURES:</b>	<b>\$ 15,389,217</b>	<b>\$ 271,886</b>	<b>\$ 15,661,103</b>	<b>\$ (1,722,709.51)</b>	<b>\$ (44,114.00)</b>	<b>\$ (13,929,357.50)</b>	<b>\$ (15,696,181.01)</b>	<b>(46,100)</b>
	<b>REALIZED FUNDING AVAILABLE</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,516,595.83</b>	<b>\$ (44,114.00)</b>	<b>\$ (6,009,486.09)</b>	<b>\$ (537,004.26)</b>	<b>(548,026)</b>

Total Actual + Encumbered: \$ (1,766,823.51) Work Program Amount: \$ 46,100



DIVISION OF INSURANCE - REGULATION  
 PAYROLL PROJECTION WORKSHEET, FY 2020  
 BUDGET ACCOUNT: 3813

FTE	Budget Position Title	PCN	Leg Approved			Title	Actual	Salary and Cost Posted To Date (Total of 'Actual')	Estimated Salary and Cost for Remaining Year (Total of 'Est')	Total Est FY Personnel Expense	Total Leg. Approved		
			Grade	Step	Ret							Grade	Step
1.00	DIV ADMNR, INSURANCE	000001	99	1		U4303	0	0	XPP10	26,297.08	138,358.70	164,655.78	163,153
1.00	INSURANCE ACTUARIAL ANALYST 2	000003	39	8	8	7.71	37	1	PP01	12,679.81	77,490.63	90,170.44	110,973
1.00	LEAD INS COUNSEL/HEARING OFFR	000004	99	99	8	U9073	0	0	XPP11	22,927.31	124,216.27	147,143.58	146,426
1.00	INSUR COUNSEL/HEARING OFR (EA)	000005	99	99	8	U9072	0	0	XPP11	21,406.08	114,378.90	135,784.98	134,966
1.00	ASST CHF INSURANCE EXAMINER	000006	41	10	8	11,406	41	10	PP02	20,095.61	104,820.76	124,916.37	124,026
1.00	COMPLIANCE INVESTIGATOR 2	000008	32	2	8	11,358	32	3	PP02	11,179.09	55,963.65	67,142.74	66,694
1.00	PUBLIC INFORMATION OFFICER 1	000009	35	4	1	7,806	35	5	PP01	13,526.75	69,209.31	82,736.06	82,157
1.00	ADMIN ASSISTANT 2	000011	25	6	1	2,212	25	7	PP01	10,340.74	51,470.08	61,810.82	61,668
1.00	ADMIN ASSISTANT 3	000012	27	10	8	2,211	27	10	PP02	11,981.85	60,080.69	72,062.54	71,134
1.00	ADMIN ASSISTANT 1	000013	23	1	1	2,213	23	5	PP01	9,185.13	42,689.17	51,854.30	48,335
1.00	LEGAL SECRETARY 2	000014	29	8	8	2,153	29	4	PP01	10,677.78	57,257.97	67,935.75	74,055
1.00	LEGAL SECRETARY 2	000015	29	7	8	2,153	29	8	PP02	11,979.69	60,879.38	72,859.07	73,167
1.00	ACCOUNTING ASSISTANT 3	000017	27	5	8	2,301	27	6	PP02	10,451.89	52,523.53	62,975.42	63,487
1.00	SUPVY COMPLIANCE INVESTIGATOR	000018	34	5	1	11,354	34	6	PP01	13,618.29	69,003.83	82,622.12	81,626
1.00	ADMIN ASSISTANT 2	000019	25	5	1	2,212	25	6	PP01	10,002.55	49,680.17	59,682.72	59,590
1.00	ADMIN ASSISTANT 4	000021	29	2	1	2,21	29	3	PP01	10,343.83	51,744.44	62,086.27	62,377
1.00	MANAGEMENT ANALYST 3	000022	37	9	8	7,624	37	10	PP02	17,111.57	88,523.61	105,635.18	104,985
1.00	MANAGEMENT ANALYST 2	000023	35	4	1	7,625	35	5	PP01	13,506.36	69,929.45	83,435.81	84,018
1.00	MANAGEMENT ANALYST 3	000024	37	3	1	7,624	37	4	PP01	14,062.13	71,758.34	85,820.47	84,818
1.00	COMPLIANCE INVESTIGATOR 2	000026	32	9	1	11,358	32	9	PP01	14,356.54	72,945.04	87,301.58	87,885
1.00	ADMIN ASSISTANT 2	000027	25	4	1	2,212	25	4	PP01	9,704.84	48,438.37	58,143.21	58,725
1.00	ADMIN ASSISTANT 3	000028	27	10	1	2,211	27	10	PP01	12,247.17	61,438.09	73,685.26	72,717
1.00	ADMIN ASSISTANT 4	000030	29	4	1	2,21	29	9	PP01	12,685.42	60,062.31	72,747.73	65,633
1.00	ASST CHF INSURANCE EXAMINER	000031	41	10	8	11,406	41	4	PP01	16,448.25	93,830.68	110,278.93	124,026
1.00	INSURANCE REGULATION LIAISON	000032	42	2	1	11,406	0	0	0	11,035.40	81,340.73	92,376.13	102,828
1.00	COMPLIANCE INVESTIGATOR 2	000033	32	5	8	11,358	32	6	PP02	12,261.81	62,582.89	74,844.70	74,279
1.00	CHIEF INSURANCE EXAMINER	000035	42	10	8	11,401	42	10	PP02	20,935.21	109,408.08	130,343.29	129,423
1.00	ADMIN ASSISTANT 2	000036	25	10	1	2,212	25	10	PP01	11,423.49	56,965.10	68,388.59	67,537
1.00	ADMIN ASSISTANT 2	000038	25	4	1	2,212	25	5	PP01	9,703.26	48,350.53	58,053.79	58,725
1.00	ACCOUNTING ASSISTANT 2	000039	25	1	1	2,303	25	1	PP01	8,592.98	42,286.20	50,879.18	51,463
1.00	LEGAL SECRETARY 2	000040	29	4	1	2,153	29	5	PP01	11,058.42	55,215.63	66,274.05	65,833
1.00	CHIEF INSURANCE EXAMINER	000043	42	10	1	11,401	42	9	PP01	20,543.29	109,351.98	129,895.27	132,527
1.00	INSURANCE ACTUARIAL ANALYST 3	000045	41	9	1	7,706	41	9	PP01	20,442.35	105,988.72	126,431.07	126,990
1.00	INSURANCE ACTUARIAL ANALYST 2	000046	39	1	1	7,71	0	0	PP01	4,008.60	77,345.77	81,354.37	87,076
1.00	INSURANCE ACTUARIAL ANALYST 3	000047	41	10	8	7,706	41	2	PP01	14,874.70	89,386.72	104,261.42	124,026
1.00	PROGRAM OFFICER 1	000051	31	4	1	7,649	31	5	PP01	11,814.37	59,635.93	71,450.30	71,392
1.00	INSURANCE EXAMINER 2	000052	39	10	1	11,407	39	10	PP01	18,933.64	98,407.90	117,341.54	116,743
1.00	COMPLIANCE/AUDIT INVEST 2	000053	33	10	8	11,365	33	10	PP02	14,774.84	75,888.46	90,663.30	89,458
1.00	INSURANCE ACTUARIAL ANALYST 3	000054	41	10	1	7,706	41	8	PP02	18,516.85	101,196.16	119,713.01	126,990
1.00	LEAD ACTUARY, INSURANCE (EA)	000055	99	99	8	U4317	0	0	XPP10	28,162.79	148,538.22	176,701.01	175,028
1.00	COMPLIANCE/AUDIT INVEST 2	000056	33	2	8	11,365	33	3	PP02	11,567.34	58,489.13	70,056.47	70,262
1.00	COMPLIANCE INVESTIGATOR 2	000057	32	4	1	11,358	32	5	PP01	12,248.73	62,067.96	74,316.69	74,341
1.00	COMPLIANCE/AUDIT INVEST 2	000058	33	1	1	11,365	33	9	PP01	14,459.82	66,640.76	81,100.58	68,376
1.00	COMPLIANCE/AUDIT INVEST 1	000059	30	6	8	11,366	30	7	PP02	11,981.85	60,778.18	72,758.03	72,931
1.00	ADMIN ASSISTANT 3	000060	27	10	1	2,211	27	10	PP01	12,247.70	61,439.65	73,687.35	72,717
1.00	ADMIN ASSISTANT 3	000061	27	1	1	11,365	33	10	PP01	14,989.87	62,728.40	77,718.27	54,945
1.00	INSURANCE ACTUARIAL ANALYST 2	000062	39	7	1	7,71	39	8	PP01	17,475.71	91,352.32	108,828.03	109,736
1.00	INSURANCE ACTUARIAL ANALYST 2	000065	39	6	8	7,71	39	7	PP02	16,460.60	86,290.69	102,751.29	104,270
1.00	DEPUTY DIV ADMR, INSUR (EA)	000067	99	99	8	U4315	55	0	XPP11	21,120.60	114,383.10	135,503.70	134,966
1.00	DEPUTY DIV ADMR, INSUR (EA)	000068	99	99	8	U4315	55	0	XPP11	21,876.85	114,375.06	136,252.01	134,966
1.00	ADMIN ASSISTANT 4	000069	29	10	8	2,21	29	10	PP02	12,849.69	64,775.88	77,625.57	76,575
1.00	INSURANCE EXAMINER 1	000070	37	10	8	11,409	0	0	PP01	-	84,407.27	84,407.27	104,985
1.00	ADMIN ASSISTANT 1	000071	23	1	1	2,213	23	2	PP01	8,359.96	40,457.42	48,817.38	48,463
1.00	CHIEF INVEST COMPLIAUDIT	000072	37	1	1	11,36	37	10	PP02	17,107.56	78,690.08	95,797.64	79,573
1.00	INSURANCE ACTUARIAL ANALYST 2	000073	39	10	1	7,71	39	10	PP01	18,937.52	98,430.34	117,367.86	116,743
1.00	LEGAL SECRETARY 2	000074	29	5	1	2,153	29	6	PP01	11,422.76	57,687.38	69,110.14	69,415
1.00	COMPLIANCE/AUDIT INVEST 2	000075	33	5	8	11,365	33	6	PP02	12,851.53	65,467.81	78,319.44	78,328
1.00	MANAGEMENT ANALYST 3	000077	37	8	8	7,624	37	9	PP02	16,459.34	86,166.94	102,626.28	103,935
1.00	ADMIN ASSISTANT 3	000079	27	4	8	2,211	27	5	PP02	10,124.89	50,546.09	60,670.98	60,876
1.00	CHIEF INSURANCE EXAMINER	000080	42	10	1	11,401	42	1	PP01	14,998.74	92,784.54	107,783.28	132,527
1.00	INSURANCE ACTUARIAL ANALYST 2	000081	39	7	8	7,71	39	8	PP02	17,109.41	89,366.25	106,475.66	107,210
1.00	COMPLIANCE INVESTIGATOR 2	000082	32	6	1	11,358	32	6	PP01	12,999.46	66,349.30	79,348.76	81,354
1.00	COMPLIANCE INVESTIGATOR 2	000083	32	1	1	11,358	32	9	PP01	13,998.40	64,707.03	78,705.43	66,603
1.00	ADMIN ASSISTANT 3	000084	27	5	1	2,211	27	6	PP01	10,666.38	53,744.38	64,410.76	65,257
1.00	INSURANCE EXAMINER 1	000090	37	5	1	11,409	37	6	PP01	15,021.66	77,374.58	92,396.24	91,827
1.00	MANAGEMENT ANALYST 2	000091	35	7	1	7,625	35	1	PP02	11,567.34	67,301.40	78,868.74	93,028
1.00	INSURANCE EXAMINER 2	000092	39	10	1	11,407	39	7	PP01	17,040.15	92,981.02	110,021.17	116,743
1.00	ADMIN ASSISTANT 1	000095	23	10	1	2,213	23	10	PP01	10,677.78	52,935.90	63,613.68	62,879
1.00	SUPVY LEGAL SECRETARY	000100	31	5	8	2,151	31	8	PP02	12,850.03	63,208.93	76,058.96	72,490
1.00	ADMIN ASSISTANT 1	000101	23	1	1	2,213	23	2	PP01	8,366.79	40,696.41	49,063.20	49,084
1.00	LEAD ACTUARY, INSURANCE (EA)	000102	99	99	8	U4317	0	0	XPP10	28,148.84	148,486.02	176,634.86	175,028
1.00	INSURANCE EXAMINER 1	000103	37	5	8	11,409	37	6	PP02	14,786.31	76,597.94	91,384.25	91,244
1.00	IT PROFESSIONAL 3	000104	40	8	1	7,825	40	9	PP01	18,940.42	99,734.78	118,675.20	120,069
1.00	PROGRAM OFFICER 1	000105	31	2	1	7,649	31	3	PP01	11,055.46	55,206.87	66,262.33	65,833
1.00	INSUR COUNSEL/HEARING OFR (EA)	000201	99	99	8	U9072	0	0	0	780.79	108,644.89	108,644.89	134,966
1.00	MANAGEMENT ANALYST 2	000202	35	5	8	7,625	35	6	PP02	12,095.49	70,564.37	82,659.86	84,009
1.00	ADMIN AID	000341	21	2	1	2,221	21	3	PP01	8,122.12	39,372.60	47,494.72	47,550
1.00	INSURANCE EXAMINER 1	000342	37	7	1	11,409	37	10	PP02	17,114.66	86,226.27	103,340.93	99,055
1.00	COMPLIANCE INVESTIGATOR 2	000343	32	2	1	11,358	32	3	PP01	11,423.44	57,206.59	68,630.03	68,162
1.00	PROGRAM OFFICER 3	000345	35	10	1	7,649	0	0	PP01	-	79,613.30	79,613.30	99,066
1.00	INSUR COUNSEL/HEARING OFR (EA)	000350	99	99	8	U9072	0	0	XPP10	22,375.92	117,006.10	139,382.02	138,216
Proposed	CHIEF COMPLIANCE INVESTIGATOR	XXXXXX	35	7	1	-	-	-	-	58,690.00	58,690.00	-	-
Proposed	SUPERVISORY COMPLIANCE INVESTIGATOR	XXXXXX	34	7	1	-	-	-	-	56,429.00	56,429.00	-	-
Collective Bargaining Charge GL 5420							372.00				372.00		
81.00							Sub Total B/A:	1,126,931.77		6,288,963.24	7,415,895.01	7,405,729	
							Total Est. Fiscal Year End Surplus (Shortfall):						(10,167)



State of Nevada - Budget Division  
 Payroll/Position Detail  
 2019-2021 Biennium (FY20-21)  
 X99 SB86 CLASSIFIED POSITIONS

Section A: Position Detail  
 Budget Account: 3813 B&I - INSURANCE REGULATION

Type	Description	PCN	Class	Step	Gd	Add	Anv	St	End	Cd	Ret	FTE	Actual	WP	FTE	Y1	FTE	Y2	MI	2019-2020		2020-2021										
																				Salary	Benefits	Salary	Benefits									
E226 EFFICIENT AND RESPONSIVE STATE GOVERNMENT																																
G1 DEFAULT GROUP																																
4	CHIEF COMPLIANCE INVESTIGATR	999991	11353	35-7	0	10	11-19	6-21	1	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	Y SUM	42,876	15,814	67,208	23,811								
4	SUPVY COMPLIANCE INVESTIGATOR	999992	11354	34-7	0	10	11-19	6-21	1	0.00	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	Y SUM	41,022	15,407	64,227	23,222								
TOTAL FOR LINE ITEM POSITION GROUP G1																					0.00	0.00	2.00	2.00	83,898	31,221	131,435	47,033				
TOTAL FOR DECISION UNIT E226																					0.00	0.00	2.00	2.00	83,898	31,221	131,435	47,033				
TOTAL FOR BUDGET ACCOUNT 3813																					0.00	0.00	2.00	2.00	83,898	31,221	131,435	47,033				

DEPARTMENT OF BUSINESS AND INDUSTRY  
BA3813 - INSURANCE REGULATION FUND MAP  
Leg. Approved FUND MAP FY20  
As of: 09/15/19

Leg. Approved (Includes WPK C47437, C48594)

RGL	Description	Adjusted Distribution:										Pct. Total	Total Funding	DWN	Difference	
		Non-Contributing 0.0000%	Non-Contributing 0.0000%	Contributing 45.6184%	Contributing 42.7356%	Contributing 1.9549%	Contributing 3.2372%	Non-Contributing 0.0000%	Non-Contributing 0.0000%	Contributing 0.6429%	Contributing 0.0585%					Contributing 0.3694%
2511	Revenue Authority	316	383	362	303	394	370	370	370	370	370	4157	4859	1,245,248		
	Insurance Fraud Assessment	1,140,000	96,642	3,082,936	2,886,114	91,568	218,770	2,828	2,828	2,828	414,320	59,191	12,301	11,245,248		
	State Flexibility Grant	1,301,442	36,642	4,885,107	4,579,211	145,184	346,686	2,828	2,828	2,828	1,655,766	59,191	12,301	14,115,886		
	Balance Forward	2,441,442	96,642	8,968,107	8,158,425	266,768	565,454	2,828	2,828	2,828	3,311,894	118,382	24,602	10,494,442		
<b>CAT EXPENDITURES</b>																
01	Personnel Services	161,816		3,082,936	2,886,114	91,568	218,770	2,828	2,828	2,828	414,320	59,191	12,301	7,405,729		
03	In State Travel			4,794	4,492	142	340				37	6		10,510		
04	Operating			262,900	245,287	7,809	18,656				38,312	321		607,339		
05	Fraud Investigation													8,323		
06	Insurance Co. Exams													1,208,000		
10	Trans to Atty General Fraud													989,861		
14	Network Adequacy													2,828		
17	Research & ED			15,969	14,960	474	1,133				2,327	20		35,005		
25	State Flexibility Grant			96,642										96,642		
26	Information Services			80,615	75,971	2,394	5,721				11,748	99		180,972		
27	Trans to Dept of B&I			162,764	152,478	4,634	11,550				23,719	199		377,308		
32	Cost Alloc.			15,045	14,095	447	1,088				2,193	18		34,934		
35	Fraud Assessment Reserve			949,484	899,483	28,201	67,377				136,365	1,161		2,794,277		
86	Reserve			4,179	3,915	124	297				609	5		9,654		
87	Purchasing Assessment			16,175	15,153	480	1,148				2,357	20		35,457		
88	State Cost Recovery			293,245	274,714	8,710	20,809				42,734	359		642,822		
89	AG Cost Allocation			2,441,442	2,179,211	145,184	346,686				1,655,766	59,191		15,861,103		
	<b>Total Expenditures</b>															

Balance Check

RGL	Description	Adjusted Distribution:										Pct. Total	Total Funding	DWN	Difference	
		Non-Contributing 0.0000%	Non-Contributing 0.0000%	Contributing 45.6184%	Contributing 42.7356%	Contributing 1.9549%	Contributing 3.2372%	Non-Contributing 0.0000%	Non-Contributing 0.0000%	Contributing 0.6429%	Contributing 0.0585%					Contributing 0.3694%
2511	Revenue Authority	316	383	362	303	394	370	370	370	370	4157	4859	1,245,248			
	Insurance Fraud Assessment	1,140,000	96,642	3,082,936	2,886,114	91,568	218,770	2,828	2,828	2,828	414,320	59,191	12,301	11,245,248		
	State Flexibility Grant	1,301,442	36,642	4,885,107	4,579,211	145,184	346,686	2,828	2,828	2,828	1,655,766	59,191	12,301	14,115,886		
	Balance Forward	2,441,442	96,642	8,968,107	8,158,425	266,768	565,454	2,828	2,828	2,828	3,311,894	118,382	24,602	10,494,442		
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27	Trans to Dept of B&I			162,764	152,478	4,634	11,550				23,719	199		377,308		
32	Cost Alloc.			15,045	14,095	447	1,088				2,193	18		34,934		
35	Fraud Assessment Reserve			949,484	899,483	28,201	67,377				136,365	1,161		2,794,277		
86	Reserve			4,179	3,915	124	297				609	5		9,654		
87	Purchasing Assessment			16,175	15,153	480	1,148				2,357	20		35,457		
88	State Cost Recovery			293,245	274,714	8,710	20,809				42,734	359		642,822		
89	AG Cost Allocation			2,441,442	2,179,211	145,184	346,686				1,655,766	59,191		15,861,103		
	<b>Total Expenditures</b>															

Balance Check

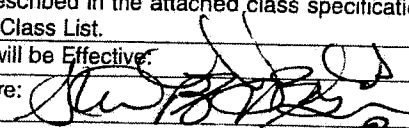

# STATE OF NEVADA POSITION QUESTIONNAIRE

- New Position
- Short Form
- Reclassify Vacant Position
- Reclassify Filled Position
- Legislative Review FY /

## POSITION INFORMATION

<b>DEPARTMENT/AGENCY/DIVISION/SECTION:</b> Business & Industry/Division of Insurance			
<b>POSITION'S PHYSICAL ADDRESS:</b> 1818 E. College Pkwy STE 103, Carson City, NV 89706			
<b>AGENCY ID#</b> (3 digits): 741	<b>FUND#</b> (3 digits): 504	<b>AGENCY ORG/BUDGET#</b> (4 digits): 3813	<b>POSITION CONTROL#:</b>
<b>CURRENT CLASS TITLE :</b>		<b>CLASS CODE:</b>	<b>GRADE:</b>
<b>REQUESTED CLASS TITLE:</b> Supervisory Compliance Investigator		<b>CLASS CODE:</b> 11.354	<b>GRADE:</b> 34
<b>INCUMBENT NAME:</b> New Employee		<b>PHONE#:</b>	<b>EMAIL:</b>
<b>SUPERVISOR NAME AND TITLE:</b> New Employee, Chief Compliance Investigator		<b>PHONE#:</b>	<b>EMAIL:</b>
<b>APPOINTING AUTHORITY OR DESIGNEE NAME AND TITLE:</b> Stephanie B. McGee, Chief Deputy Commissioner		<b>PHONE#:</b> (775)687-0758	<b>EMAIL:</b> sbmcgee@doi.nv.gov

## APPOINTING AUTHORITY/INCUMBENT CERTIFICATION

I certify that I have read the NPD-19 instructions and that the statements provided in this NPD-19 and the attached organizational chart are accurate and complete to the best of my knowledge.	
<i>Short Form Use Only:</i> I further certify that the requested position(s) will perform essentially all of the type and level of duties and responsibilities described in the attached class specification and the requested class is listed on the NPD-19 Short Form Class List.	
Position Duties or Changed Duties were/will be Effective:	Date:
Appointing Authority or Designee Signature: 	Date: 8/21/19
Incumbent Signature: 	Date:
Is this request being submitted with agency: knowledge? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No approval? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

## FOR COMPLETION BY BUDGET DIVISION ONLY

Required for new positions and when NAC 284.126(4) applies.	
<input type="checkbox"/> <b>Approved - Effective Date if Change is Approved by DHRM</b>	Date:
<input type="checkbox"/> <b>Approved - Date to be Determined and Change Approved by DHRM</b>	Date:
<input type="checkbox"/> <b>Disapproved</b>	<input type="checkbox"/> Part-time (%):      Expiration Date:
Budget Representative Name:	
Budget Representative Signature:	Date:
Note:	

## FOR COMPLETION BY EITS ONLY

Required when NRS 284.172 applies.		<input type="checkbox"/> Reviewed
EITS Administrator Name:		
EITS Administrator Signature:		Date:

## FOR COMPLETION BY DHRM ONLY

<b><u>INSTRUCTIONS TO APPOINTING AUTHORITY</u></b> Incumbent meets MQ's: <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Use Hiring Process <input type="checkbox"/> Preliminary Approval Pending FY ___/___ Budget approval and no changes to the duties <input type="checkbox"/> Other:	IFC/Legislative approval required? <input type="checkbox"/> Yes Date Approved: <input type="checkbox"/> No		Study#:	
	Agency ID#:	Agency Org/Budget#:		
	Class Code:	Class Option:	Grade:	Expiration Date:
	Class Title:			
	Analyst Signature:			Date:
	Supervisor Signature:			Date:

**1. Briefly state what is prompting this request?**

This request is prompted due to increasingly complex criminal insurance fraud investigations and the requirements of NRS 686A regarding insurance fraud. These investigations often involve multiple victims, suspects, criminal statutes and jurisdictions. It is in the best interest of both the citizens of Nevada and the companies regulated under title 57. This is evidenced by the testimony submitted by the Attorney General's Office in support of the industry's amendment to Senate Bill 86 of the 80<sup>th</sup> Session, which increased the fees collected for use in Fraud Enforcement actions.

**2. What position(s), if any, previously performed the new duties?**

While the Division currently employs one Supervisory Compliance Investigator, the extent of the duties described below are new to the agency as a whole.

**3. Are there positions to which the agency would like the duties of this position compared?**

None

The duties of this position are over and above the existing duties for the Supervisory Compliance Investigator and Compliance/Audit Investigator II positions currently staffed by the Division.

**4. Briefly describe the major purpose of this position.**

The primary role of this position will be to protect the public by actively investigating and referring for prosecution those individuals and groups which commit insurance fraud. The position is considered an expert-level position as it will also coordinate special investigations, lead task forces and provide training and expert consultation to various stakeholders.

**5. List the duties performed by this position. Put an asterisk (\*) next to each new duty or new function within a duty. Note: Additional duties can be added by placing the cursor in the desired row and right clicking. Next select "Insert", then either "Insert Rows Above" or "Insert Rows Below".**

DUTY NUMBER	DUTY	% of TIME SPENT PERFORMING DUTY
1	Conduct Complex Criminal Investigations. Tasks include: development of informants and/or sources of information; acquire open source information and records; request insurance files, law enforcement documents and other records; application for and execution of search warrants and subpoenas; securing and analyzing documentary and physical evidence; use of digital voice recording equipment; interviews of suspects; interviews of witnesses; interviews of victim; writing extensive, detailed reports of investigation and supplemental reports; organize substantial amounts of information/reports/files/photos/evidence for prosecution; conduct surveillance of individuals and/or businesses; use cameras (both still and video) and other surveillance equipment; assist state and federal prosecutors with case briefings, filings, and follow-up; become proficient in matters involving insurance fraud, criminal conspiracies, corruption, money laundering and other white-collar crimes; testify in state and/or federal court at hearing(s) and trial(s) as an expert witness; testify in administrative hearings and other judicial proceedings.	80
2	Case Review and Expert Consultation. Tasks include: Receive, log and evaluate referrals from local law enforcement, government agencies, the public and insurance companies; consult with and provide guidance to law enforcement, government agencies and insurance companies and their investigators; recommend to managers, prosecutors and others a specific course of action and/or strategies; provide expert opinion and advice as appropriate to a variety of stakeholders.	10
3	Task Force Participation. Tasks include: network with state, local and federal law enforcement and regulatory agencies; participate in ad-hoc task forces (e.g., drug diversion, staged collision, criminal-case specific); participate with long running task forces and industry work groups.	5
4	Training. Tasks include: Development of training curricula on specialized subjects (e.g., insurance fraud, developing and preserving evidence, interviewing techniques, financial crimes); presentation of training to law enforcement, prosecutors, insurance companies, citizens.	5

Total 100%

**6. Provide examples of the duties performed by this position requiring the incumbent to make choices, determinations or judgments.**

The incumbent in this position will develop criminal cases and work them through successful prosecution, conviction and post-conviction follow-up. Duties will include determining if and when to seek action against persons and entities which may be found to have violated title 57. The incumbent will show good judgement in pursuing the safety of themselves and the public while executing search warrants and subpoenas. The incumbent will exercise discretion in matters related to ongoing investigations.

**7a. Does this position function as a lead worker?**

Yes  No

**7b. If yes, describe the responsibilities exercised.**

**8a. List the class title(s) and position control number(s) of all employees that are supervised by this position.**

Direct Supervision:

Indirect Supervision:

Oversight of Others:

**8b. Describe the extent of lead worker/supervisory responsibility exercised.**

Training only; see below.

**Check applicable boxes:**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Performance Appraisal | <input type="checkbox"/> Work Performance Standards | <input type="checkbox"/> Scheduling       |
| <input type="checkbox"/> Work Assignment       | <input type="checkbox"/> Work Review                | <input type="checkbox"/> Discipline       |
| <input type="checkbox"/> Final Selection       | <input checked="" type="checkbox"/> Training        | <input type="checkbox"/> Other (Specify): |

**9. List any licenses, certificates, degrees or credentials that are required by law for this position.**

Bachelor's degree from an accredited college or university in criminal justice, police science, psychology, social work, business administration or other discipline related to the assignment and two years of investigative experience as an investigator in a specified program area where standard investigative techniques were utilized to make program compliance determinations and prepared detailed reports for the purpose of justifying administrative sanctions, penalties or criminal prosecution. Work experience may be obtained in a law enforcement, investigative, regulatory or comparable setting; OR graduation from high school or equivalent (GED) education and four years of investigative experience as outlined above; OR an equivalent combination of education and experience; OR two years of experience as a Compliance Investigator II in State service.

This position also requires a valid Nevada driver's license is required at the time of appointment and as a condition of continuing employment.

Pursuant to NRS 284.4066, positions in this series have been identified as affecting public safety. Persons offered employment in this position must submit to a pre-employment screening for controlled substances.

**10. List equipment this position is required to use that requires specialized training.**

Specialized systems used in this position include the System of Electronic Rate and Form Filing (SERFF), SIRCON, and iSite.

Specialized equipment used includes a tape recorder and camera.

**11a. List the name, title and position control number of this position's supervisor.**

New Employee, Supervisory Criminal Investigator I, New Position Control Number

**11b. Describe the type and extent of supervision this position receives.**

The incumbent will report directly to the Supervisory Criminal Investigator I. The Supervisory Criminal Investigator I will oversee work assignments, performance appraisals, training, discipline, and work review.

**12. List the statutes, rules, procedures or guidelines used in performing the duties of this position?**

Title 57 of Nevada Revised Statutes, Chapters 679A through 697 of Nevada Administrative Code, Division Bulletins, Department and Division policies and procedures.

**13. Describe the type of individuals contacted and purpose of the contact made while carrying out the duties of this position?**

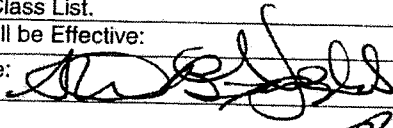

# STATE OF NEVADA POSITION QUESTIONNAIRE

- New Position
- Short Form
- Reclassify Vacant Position
- Reclassify Filled Position
- Legislative Review FY /

## POSITION INFORMATION

DEPARTMENT/AGENCY/DIVISION/SECTION: Business & Industry/Division of Insurance			
POSITION'S PHYSICAL ADDRESS: 1818 E. College Pkwy STE 103, Carson City, NV 89706			
AGENCY ID# (3 digits): 741	FUND# (3 digits): 504	AGENCY ORG/BUDGET# (4 digits): 3813	POSITION CONTROL#:
CURRENT CLASS TITLE:		CLASS CODE:	GRADE:
REQUESTED CLASS TITLE: Chief Compliance Investigator		CLASS CODE: 11.353	GRADE: 35
INCUMBENT NAME: New Employee		PHONE#:	EMAIL:
SUPERVISOR NAME AND TITLE: Alexia Emmermann, Chief Insurance Counsel		PHONE#: (775)687-0712	EMAIL: aemmermann@doi.nv.gov
APPOINTING AUTHORITY OR DESIGNEE NAME AND TITLE: Stephanie B. McGee, Chief Deputy Commissioner		PHONE#: (775)687-0758	EMAIL: sbmcgee@doi.nv.gov

## APPOINTING AUTHORITY/INCUMBENT CERTIFICATION

	I certify that I have read the NPD-19 instructions and that the statements provided in this NPD-19 and the attached organizational chart are accurate and complete to the best of my knowledge.		
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	Position Duties or Changed Duties were/will be Effective:	Date:	
	Appointing Authority or Designee Signature: 	Date: 8/21/19	
	Incumbent Signature: 	Date:	
	Is this request being submitted with agency: knowledge? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No approval? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		

## FOR COMPLETION BY BUDGET DIVISION ONLY

Required for new positions and when NAC 284.126(4) applies.			
<input type="checkbox"/> Approved - Effective Date if Change is Approved by DHRM		Date:	
<input type="checkbox"/> Approved - Date to be Determined and Change Approved by DHRM		Date:	
<input type="checkbox"/> Disapproved	<input type="checkbox"/> Part-time (%):	Expiration Date:	
Budget Representative Name:			
Budget Representative Signature:			Date:
Note:			

## FOR COMPLETION BY EITS ONLY

Required when NRS 284.172 applies.		<input type="checkbox"/> Reviewed
EITS Administrator Name:		
EITS Administrator Signature:		Date:

## FOR COMPLETION BY DHRM ONLY

<b>INSTRUCTIONS TO APPOINTING AUTHORITY</b> Incumbent meets MQ's: <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Use Hiring Process <input type="checkbox"/> Preliminary Approval Pending FY ___/___ Budget approval and no changes to the duties <input type="checkbox"/> Other:	IFC/Legislative approval required? <input type="checkbox"/> Yes Date Approved: <input type="checkbox"/> No		Study#:	
	Agency ID#:	Agency Org/Budget#:		Effective Date:
	Class Code:	Class Option:	Grade:	Expiration Date:
	Class Title:			
	Analyst Signature:			Date:
	Supervisor Signature:			Date:

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**2. What position(s), if any, previously performed the new duties?**

The duties described below are new to the agency as a whole.

**3. Are there positions to which the agency would like the duties of this position compared?**

None

The duties of this position are over and above the existing duties for the Supervisory Compliance Investigator and Compliance/Audit Investigator II positions currently staffed by the Division.

**4. Briefly describe the major purpose of this position.**

The primary role of this position will be to protect the public by actively investigating and referring for prosecution those individuals and groups which commit insurance fraud. The position is responsible for supervising the Fraud Unit, whose focus will be statewide investigations of complex criminal insurance fraud cases.

**5. List the duties performed by this position. *Put an asterisk (\*) next to each new duty or new function within a duty. Note: Additional duties can be added by placing the cursor in the desired row and right clicking. Next select "Insert", then either "Insert Rows Above" or "Insert Rows Below".***

DUTY NUMBER	DUTY	% of TIME SPENT PERFORMING DUTY
1	Supervise the Conduct Complex Criminal Investigations. Tasks include: development of informants and/of sources of information; acquire open source information and records; request insurance files, law enforcement documents and other records; application for and execution of search warrants and subpoenas; securing and analyzing documentary and physical evidence; use of digital voice recording equipment; interviews of suspects ; interviews of witnesses; interviews of victim; writing extensive, detailed reports of investigation and supplemental reports; organize substantial amounts of information/reports/files/photos/evidence for prosecution; conduct surveillance of individuals and/or businesses; use cameras (both still and video) and other surveillance equipment; assist state and federal prosecutors with case briefings, filings, and follow-up; become proficient in matters involving insurance fraud, criminal conspiracies, corruption, money laundering and other white-collar crimes; testify in state and/or federal court at hearing(s) and trial(s) as an expert witness; testify in administrative hearings and other judicial proceedings; supervise and training other investigative staff to include administrative duties.	80
2	Case Review and Expert Consultation. Tasks include: Receive, log and evaluate referrals from local law enforcement, government agencies, the public and insurance companies; consult with and provide guidance to law enforcement, government agencies and insurance companies and their investigators; recommend to managers, prosecutors and others a specific course of action and/or strategies; provide expert opinion and advice as appropriate to a variety of stakeholders	10
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Total 100%

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The incumbent in this position will develop criminal cases and work them through successful prosecution, conviction and post-conviction follow-up. Duties will include determining if and when to seek action against persons and entities which may be found to have violated title 57. The incumbent will show good judgement in pursuing the safety of themselves and the public while executing search warrants and subpoenas. The incumbent will exercise discretion in matters related to ongoing investigations.

**7a. Does this position function as a lead worker?**

Yes  No

**7b. If yes, describe the responsibilities exercised.**

**8a. List the class title(s) and position control number(s) of all employees that are supervised by this position.**

Direct Supervision: Supervisory Compliance Investigator; Administrative Assistant II

Indirect Supervision:

Oversight of Others:

**8b. Describe the extent of lead worker/supervisory responsibility exercised.**

See below.

**Check applicable boxes:**

<input checked="" type="checkbox"/> Performance Appraisal	<input checked="" type="checkbox"/> Work Performance Standards	<input checked="" type="checkbox"/> Scheduling
<input checked="" type="checkbox"/> Work Assignment	<input checked="" type="checkbox"/> Work Review	<input checked="" type="checkbox"/> Discipline
<input checked="" type="checkbox"/> Final Selection	<input checked="" type="checkbox"/> Training	<input type="checkbox"/> Other (Specify):

**9. List any licenses, certificates, degrees or credentials that are required by law for this position.**

Bachelor's degree from an accredited college or university in criminal justice, police science, psychology, social work, business administration or other discipline related to the assignment and three years of investigative and/or program-related experience where standard investigative techniques were utilized to make program compliance determinations, enforce state and federal laws, and prepare detailed reports for the purpose of justifying administrative sanctions, penalties or criminal prosecution. Work experience may be obtained in law enforcement, investigative, regulatory, program related or comparable setting; OR graduation from high school or equivalent education and five years of investigative or program related experience as outlined above; OR an equivalent combination of education and experience; OR two years of experience as a Supervisory Compliance Investigator in Nevada State service.

This position also requires a valid Nevada driver's license is required at the time of appointment and as a condition of continuing employment.

Pursuant to NRS 284.4066, positions in this series have been identified as affecting public safety. Persons offered employment in this position must submit to a pre-employment screening for controlled substances.

**10. List equipment this position is required to use that requires specialized training.**

Specialized systems used in this position include the System of Electronic Rate and Form Filing (SERFF), SIRCON, and iSite.

Specialized equipment used includes a tape recorder and camera.

**11a. List the name, title and position control number of this position's supervisor.**

Alexia Emmermann, Chief Insurance Counsel, 0004

**11b. Describe the type and extent of supervision this position receives.**

The incumbent will report directly to the Chief Insurance Counsel. The Chief Insurance Counsel will oversee work assignments, performance appraisals, training, discipline, and work review.

**12. List the statutes, rules, procedures or guidelines used in performing the duties of this position?**

Title 57 of Nevada Revised Statutes, Chapters 679A through 697 of Nevada Administrative Code, Division Bulletins, Department and Division policies and procedures.

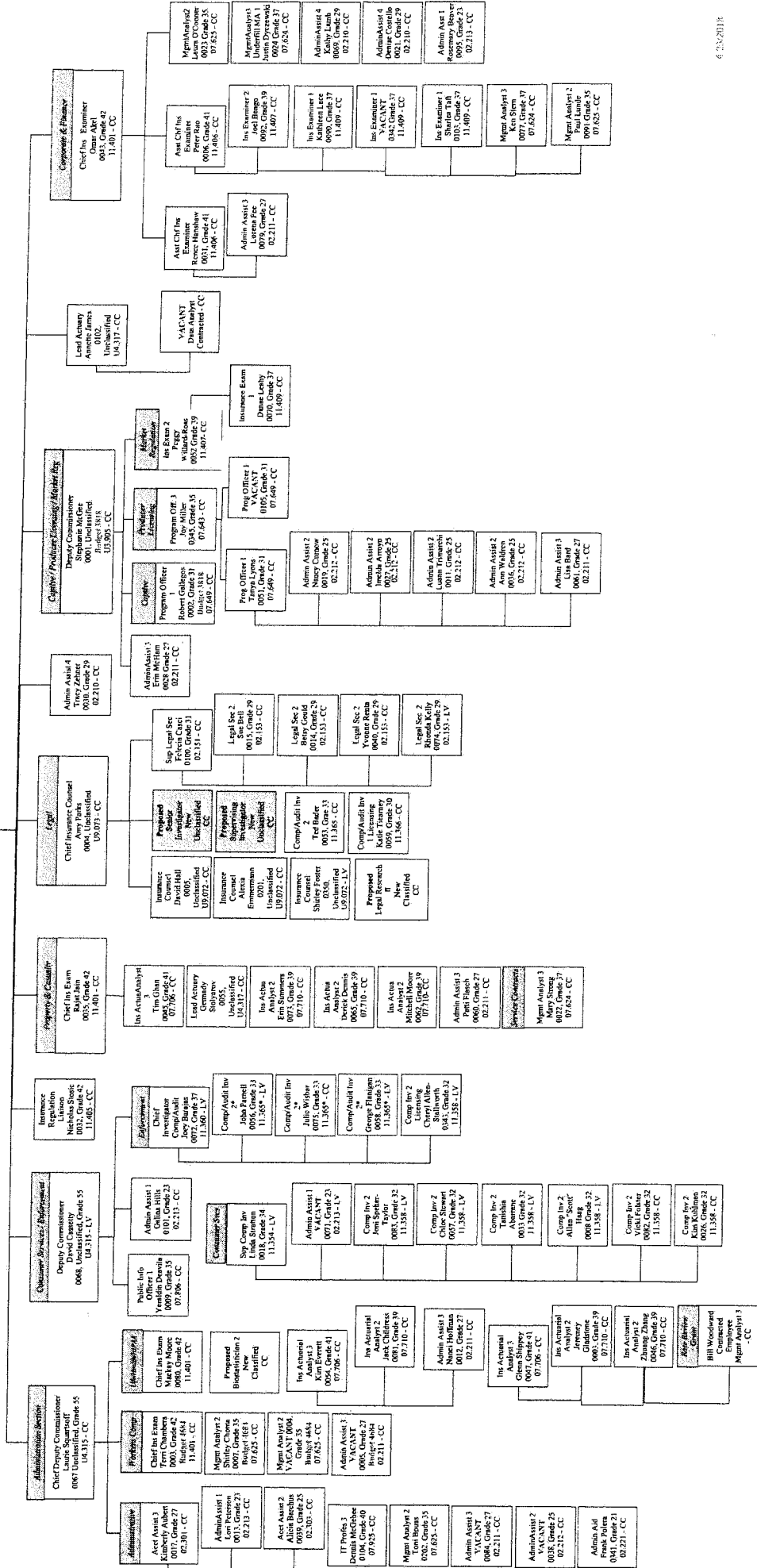
**13. Describe the type of individuals contacted and purpose of the contact made while carrying out the duties of this position?**

This position must establish and maintain liaison relationships with key external stakeholder including: State Attorney General, Federal Bureau of Investigation (FBI), Department of Homeland Security (DHS), various Department of



Department of Business and Industry  
**Nevada Division of Insurance**  
 Barbara D. Richardson

**Commissioner of Insurance**  
 Barbara D. Richardson  
 0001, Unclassified  
 04.380 - CC



6/25/2018

Subject: Insurance  
 Date: 6/25/2018  
 Time: 10:00 AM  
 Location: 1000 Bank Building

## Fiscal Notes - Fiscal Note ID 11486

NOTE: This document was printed by the listed agency from the Fiscal Note System and is not the official fiscal note prepared by the Fiscal Analysis Division pursuant to NRS 218D.480.

Document: BDR 57-238 (Redo 0) / SB86 <sup>LR</sup> (2nd Reprint)

Fiscal Node ID: 11486

Printed by: jdhansen

### Division of Insurance Response To Fiscal Notes Request

#### Line Items

Category Type	Items of Revenue or Expense or Both	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Effect on Future Biennia
— Expense	Personnel	\$0	\$166,217	\$219,497	\$438,994
— Expense	Operating	\$0	\$197	\$197	\$394
— Expense	Fraud Investigations	\$0	\$24,912	\$2,305	\$4,610
— Expense	Information Services	\$0	\$680	\$680	\$1,360
<b>Totals</b>		\$0	(\$192,006)	(\$222,679)	(\$445,358)

#### Organizational Input

**Explanation:** The insurance industry proposed this amendment to bolster insurance fraud investigations which would subsequently be referred to the Attorney General's office. The fee hasn't been increased for a number of years and industry concerns related to insurance fraud in Nevada, prompted their Amendment. The increase in fees collected are expected to cover the costs associated with the new staff positions (one unclassified Chief Investigator and one unclassified investigator position).

**Organizational Impact:** Has Impact



RECEIVED

2019 SEP 26 AM 8:56

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 19, 2019

To: Susan Brown, Director  
Governor's Finance Office

From: Shauna Tilley, Executive Branch Budget Officer  
Budget Division

Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an action item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF BUSINESS AND INDUSTRY,  
DIVISION OF INDUSTRIAL RELATIONS**

Agenda Item Write-up:

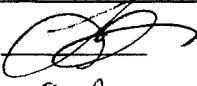
The division has requested to add two new full-time positions to provide support for the additional responsibilities of the Workers' Compensation Section defined by Senate Bill 381 in the 2019 Legislature. This results in an increase from 71.0 FTE to 73.0 FTE for budget account 4680.

Additional Information:

Senate Bill 381 revises the requirements regarding a panel of physicians and chiropractors to treat injured employees. One Compliance Specialist-RN position is required to oversee maintenance of the panel of healthcare providers, including reviewing and processing applications, reviewing insurer provider lists, and assigning administrative fines as needed. One Administrative Assistant II position is needed to process Treating Panel applications, provide written notification to applicants, respond to requests regarding insurer preferred provider lists, process requests for partial disability evaluations (D-35 Forms) and assist the Compliance Specialist-RN with reviewing and processing over 800 insurers' preferred provider lists. The cost of the positions in fiscal year 2020 will be funded with appropriation from the Workers' Compensation Fund and with salary savings within the division. This request corresponds to work program C47446 and companion IFC work program C49009.

K7b

division. This request corresponds to work program C47446 and companion IFC work program C49009.

REVIEWED:	
INFO ITEM:	<u>7-A</u>



STATE OF NEVADA  
B&I - INDUSTRIAL RELATIONS DIV

**Budget Account 4680 - B&I - DIVISION OF INDUSTRIAL RELATIONS  
Work Program C47446  
Fiscal Year 2020**

Submitted September 19, 2019

**Budget Account's Primary Purpose, Function and Statutory Authority**

The Division of Industrial Relations includes the Administrator's Office, the Workers' Compensation Section (WCS) and the Legal Section. The WCS regulates Nevada's workers' compensation programs to ensure that injured workers receive timely and accurate delivery of wage loss compensation, physical impairment compensation, medical compensation and rehabilitation benefits through a comprehensive program of training, auditing, investigation and enforcement. The WCS is also responsible for the regulation of private insurers, self-insured employers, associations of public and private self-insured employers, private workers' compensation carriers, third-party administrators, managed care organizations and health care providers. The WCS Compliance Unit enforces the statutory requirement that all employers with one or more employees maintain a policy of workers' compensation. In a non-regulatory capacity, WCS oversees the administration of uninsured claims. The Administrator's office and legal section provide general administration and legal support services to the operating units of Division of Industrial Relations.

**STATUTORY AUTHORITY: NRS 616 and 617**

Conducts statutory, follow-up, high-risk and other audits: NRS 616A.400, NRS 616B.003.

Conducts insurer, health care provider and employer investigations: NRS 616A.400, NRS 616A.410, and NRS 616A.485.

Investigates complaints and benefit penalty requests, in addition to employer and health care provider complaints: NRS 616A.400, NRS 616A.475, and NRS 616D.130.

Issues notices, orders, fines, benefit penalties and premium penalties: NRS 616D.120-145 and NRS 616D.200.

Issues stop work orders: NRS 616D.110.

Evaluates and provides determinations for Subsequent Injury Account requests by private workers' compensation insurers: NRS 616B.584-590.

Issues annual payments to eligible permanent total disability claimants: NRS 616C.453.

Provides recommendations to the Subsequent Injury Account Boards for self-insured and associations of self-insured employers: NRS 616B.545-560, NRS 616B.563-581.

Collects data, conducts research and reports on workers' compensation issues: NRS 616B.006 and NRS 616B.009.

Investigates and makes referrals to claims administrator for uninsured claims to determine compensability: NRS 616C.220.

Administers statutes and regulations pertaining to occupational disease: NRS 617.160.

Collects and monitors data on specified occupational diseases (heart/lung, cancer, infectious) and makes annual report available to the public: NRS 617.357.

**Purpose of Work Program**

This work program requests to add one Compliance Specialist - RN and one Administrative Assistant 2 to comply with Senate Bill 381 of the 2019 Legislature. This is a companion to work program C49009 in FY21.

**Justification**

SB 381 creates new duties and responsibilities for the Workers Compensation Section (WCS). By adding psychologists and physical therapists to the provider panel, requiring review of each insurer's list of providers, requiring publication of insurer lists on DIR's public website, and expanding requests for disability evaluations (requiring immediate processing), WCS will need to develop a new database. Additionally, WCS will need to add Compliance Specialist-RN to oversee maintenance of the panel and one Administrative Assistant II to process applications, respond to requests for information (including provider list requests), and assist the Compliance Specialist-RN. Most of the salary increase from the addition of the new positions can be absorbed by current salary savings, but a small portion will still need to be funded from an appropriation from the Worker's Comp Fund.

**Expected Benefits to be Realized**

The added authority to the Workers Compensation Section budget will allow the agency to properly comply with Senate Bill 381.

## **Explanation of Projections and Documentation**

The attachments provided demonstrate current funding, projections, and supporting documentation.

**New Positions:** No

## **Summary of Alternatives and Why Current Proposal is Preferred**

DIR considered contracting with the existing developer for the Workers' Compensation Claims and Regulatory Data System (CARDS), to do the following: (1) create an online portal through CARDS for medical providers to provide the expanded information required by SB381 for DIR's health provider panel; and (2) receive lists of medical providers from insurers through CARDS and post them on DIR's website. The quote received exceeded the estimate in the fiscal note. Therefore, DIR recommends that in-house IT staff create internal databases to manage this information as an interim solution until further enhancements are approved for CARDS.

DIR also considered whether existing staff could perform the required functions. The Medical Unit currently has 1 Compliance Coordinator RN and 1 Administrative Assistant II position that work on DIR's health provider panel. As discussed in the fiscal note attached to this request, SB381 creates new requirements, which will result in an increased workload that cannot be absorbed by the existing staff. Accordingly, DIR recommends addition of a Compliance Specialist RN and an Administrative Assistant II.

DEPARTMENT OF BUSINESS AND INDUSTRY  
Estimated 2020 Fiscal Year End Balance

742 Division of Industrial Relations  
4680 Industrial Relations Worker's Comp and Safety Fund

Reconciled to the BSR through: August 20, 2019

Category RGL	Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual YTD Rev/Exp	Pending Rev/(Expense)	Projected Rev/(Expense)	FYE Projected Total	Budget Vs. Projected	Est. % Surplus/ (Shortfall)
00	REVENUE									
2505	APPROPRIATIONS	7,810,483	-	7,810,483	7,810,483.00	-	-	7,810,483	-	0%
3601	LICENSES AND FEES	78,500	-	78,500	14,000.00	-	64,500	78,500	-	0%
	<b>TOTAL REVENUE:</b>	<b>\$ 7,888,983</b>	<b>\$ -</b>	<b>\$ 7,888,983</b>	<b>\$ 7,824,483.00</b>	<b>\$ -</b>	<b>\$ 64,500</b>	<b>\$ 7,888,983</b>	<b>\$ -</b>	<b>0%</b>
Category	<b>EXPENDITURES</b>									
01	PERSONNEL SERVICES	6,160,360	-	6,160,360	(458,377.40)	-	(5,717,810)	(6,176,187)	(15,827)	0%
02	OUT-OF-STATE TRAVEL	3,400	-	3,400	-	-	(3,400)	(3,400)	-	0%
03	IN-STATE TRAVEL	51,591	-	51,591	(3,854.10)	-	(47,737)	(51,591)	-	0%
04	OPERATING	605,784	-	605,784	(109,827.51)	(755)	(495,520)	(606,102)	(316)	0%
05	EQUIPMENT	5,984	-	5,984	-	-	(11,312)	(11,312)	(5,328)	-89%
17	CARDS CLAIM MGT SYSTEM	90,299	-	90,299	(299.00)	-	(90,000)	(90,299)	-	0%
23	ASSOCIATION SIB	61,500	-	61,500	-	-	(61,500)	(61,500)	-	0%
25	INJURY BOARD	47,091	-	47,091	-	-	(47,091)	(47,091)	-	0%
26	INFORMATION SERVICES	241,535	-	241,535	(32,518.75)	-	(215,346)	(247,865)	(6,330)	-3%
80	TRANSFER TO DEPT OF B&I	456,182	-	456,182	(114,045.50)	-	(342,137)	(456,182)	-	0%
82	DEPARTMENT COST ALLOCATION	30,621	-	30,621	(7,655.25)	-	(22,966)	(30,621)	-	0%
87	PURCHASING ASSESSMENT	13,399	-	13,399	(3,349.75)	-	(10,049)	(13,399)	-	0%
88	ST COST PLAN RECOVERY	6,965	-	6,965	-	-	(6,965)	(6,965)	-	0%
89	AG COST ALLOCATION	114,272	-	114,272	-	-	(114,272)	(114,272)	-	0%
	<b>TOTAL EXPENDITURES:</b>	<b>\$ 7,888,983</b>	<b>\$ -</b>	<b>\$ 7,888,983</b>	<b>\$ (729,927.26)</b>	<b>\$ (755)</b>	<b>\$ (7,186,104)</b>	<b>\$ (7,916,786)</b>	<b>\$ (27,803)</b>	<b>0%</b>
<b>REALIZED FUNDING AVAILABLE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,094,555.74</b>	<b>\$ (755)</b>	<b>\$ (7,121,604)</b>	<b>\$ (27,803)</b>	<b>\$ (27,803)</b>	<b>0%</b>

Estimated Ending Balance That Will Balance Forward At Year End: \$ (27,803)



DEPARTMENT OF BUSINESS AND INDUSTRY  
FY2020 General Ledger Detail

742 Division of Industrial Relations  
4680 Industrial Relations Worker's Comp and Safety Fund

Reconciled to BSR through: 08/20/19

Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual/YTD Expense	Pending Expense	Projected Expense	FYE Projected Total	Budget Vs. FYE Projected
<b>01 PERSONNEL SERVICES</b>								
5100 Salaries	4,382,201	-	4,382,201	(255,773.95)	-	(5,717,810)	(5,717,810)	(5,717,810)
5200 Workers Compensation	57,860	-	57,860	(3,454.56)	-	-	(255,774)	4,126,427
5300 Retirement	861,699	-	861,699	(26,579.82)	-	-	(3,455)	54,405
5301 Retirement Contributions	-	-	-	(30,759.52)	-	-	(26,580)	835,119
5400 Personnel Assessment	18,830	-	18,830	-	-	-	(30,760)	(30,760)
5500 Group Insurance	645,877	-	645,877	(86,333.20)	-	-	(86,333)	18,830
5610 Sick Leave	-	-	-	(17,098.70)	-	-	(17,099)	559,544
5620 Annual Leave	-	-	-	(23,192.45)	-	-	(23,192)	(17,099)
5630 Holiday Leave	-	-	-	(188.32)	-	-	(188)	(23,192)
5650 Other Leave	-	-	-	(3,347.38)	-	-	(3,347)	(188)
5700 Payroll Assessment	6,331	-	6,331	-	-	-	(3,347)	(3,347)
5750 Retired Employees Group Insurance	117,445	-	117,445	(7,010.59)	-	-	(7,011)	6,331
5800 Unemployment Compensation	6,572	-	6,572	(419.33)	-	-	(419)	110,434
5820 Holiday Pay	-	-	-	-	-	-	-	6,153
5840 Medicare	63,545	-	63,545	(4,219.58)	-	-	(4,220)	59,325
5880 Shift Differential Pay	-	-	-	-	-	-	-	-
5901 Payroll Adjustments	-	-	-	-	-	-	-	-
5970 Terminal Annual Leave Pay	-	-	-	-	-	-	-	-
5975 Forfeited Annual Leave Payoff	-	-	-	-	-	-	-	-
<b>01 TOTAL PERSONNEL SERVICES</b>	<b>\$6,160,360</b>	<b>\$</b>	<b>\$ 6,160,360</b>	<b>(458,377.40)</b>	<b>\$</b>	<b>(5,717,810)</b>	<b>\$ (6,176,187)</b>	<b>(15,827)</b>
<b>04 OPERATING</b>								
7020 Operating Supplies	8,366	-	8,366	(108.24)	-	(8,258)	(8,366)	-
7021 Operating Supplies-A	4,367	-	4,367	(446.40)	-	(3,921)	(4,367)	-
7022 Operating Supplies-B	3,327	-	3,327	-	-	(3,327)	(3,327)	-
7030 Freight Charge	39	-	39	-	-	(39)	(39)	-
7040 Non-State Printing Services	200	-	200	-	-	(200)	(200)	-
7044 Excess Print Charges-Copiers	9,326	-	9,326	-	-	(9,326)	(9,326)	-
7045 State Printing Charges	1,753	-	1,753	-	-	(1,753)	(1,753)	-
7050 Employee Bond Insurance	261	-	261	(273.00)	-	(268)	(268)	(7)
7051 Property & Content Insurance	-	-	-	-	-	273	-	-
7052 Vehicle Comp & Collision Insurance	145	-	145	-	-	(145)	(145)	-
7054 AG Tort Claim Assessment	6,080	-	6,080	-	-	(6,251)	(6,251)	(171)
7059 AG Vehicle Liability Insurance	188	-	188	-	-	(188)	(188)	-
705A Non-B&G Property & Content Insurance	273	-	273	-	-	(273)	(273)	-
7060 Contracts	3,000	-	3,000	-	-	(3,000)	(3,000)	-
7063 Contracts-C	5,056	-	5,056	-	-	(5,056)	(5,056)	-
7065 Contracts-E	978	-	978	-	-	(978)	(978)	-
7080 Legal & Court	5,489	-	5,489	(655.84)	-	(4,833)	(5,489)	-
7110 Non-State Owned Office Rent	428,144	-	428,144	(106,095.29)	-	(322,049)	(428,144)	-
7111 Non-State Owned Storage Rent	6,224	-	6,224	-	-	(6,224)	(6,224)	-
7150 Motor Pool Maintenance of Vehicle	768	-	768	-	-	(768)	(768)	-
7151 Outside Maintenance of Vehicle	536	-	536	-	-	(536)	(536)	-
7153 Gasoline	1,664	-	1,664	(104.79)	-	(1,559)	(1,664)	-
7154 Vehicle Operation-A	26	-	26	-	-	(26)	(26)	-
7255 B&G Lease Assessment	2,512	-	2,512	(628.00)	-	(1,884)	(2,512)	-
7280 Outside Postage	18	-	18	-	-	(18)	(18)	-

Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual/YTD Expense	Pending Expense	Projected Expense	FYE Projected Total	Budget Vs. FYE Projected
7285 Postage-State Mailroom	45,290	-	45,290	-	-	(45,290)	(45,290)	-
7286 Mailstop-State Mailroom	4,978	-	4,978	-	-	(4,978)	(4,978)	-
7289 EITS Phone Line & Voicemail	11,324	-	11,324	-	(754.72)	(10,709)	(11,464)	(140)
7290 Phone, Fax, Communication Line	9,502	-	9,502	(1,260.17)	-	(8,242)	(9,502)	-
7291 Cell Phone/Pager Charges	8,654	-	8,654	(23.62)	-	(8,630)	(8,654)	-
7294 Conference Call Charges	321	-	321	-	-	(321)	(321)	-
7296 EITS Long Distance Charges	10,836	-	10,836	-	-	(10,836)	(10,836)	-
7301 Membership Dues	1,508	-	1,508	-	-	(1,508)	(1,508)	-
7302 Registration Fees	1,450	-	1,450	-	-	(1,450)	(1,450)	-
7306 Dues & Registration-Employee Reimb	1,225	-	1,225	-	-	(1,225)	(1,225)	-
7370 Publications & Periodicals	3,893	-	3,893	(232.16)	-	(3,661)	(3,893)	-
7637 Notary Fee Apply or Renew	152	-	152	-	-	(152)	(152)	-
7980 Operating Lease Payments	17,911	-	17,911	-	-	(17,911)	(17,911)	-
<b>04 TOTAL OPERATING</b>	<b>\$ 605,784</b>	<b>\$ -</b>	<b>\$ 605,784</b>	<b>\$ (109,827.51)</b>	<b>\$ (755)</b>	<b>\$ (495,520)</b>	<b>\$ (606,102)</b>	<b>\$ (318)</b>
<b>05 EQUIPMENT</b>								
7460 Equipment Purchases < \$1,000	-	-	-	-	-	(562)	(562)	(562)
8241 New Furnishings < \$5,000 -A	5,984	-	5,984	-	-	(10,750)	(10,750)	(4,766)
<b>05 TOTAL EQUIPMENT</b>	<b>\$ 5,984</b>	<b>\$ -</b>	<b>\$ 5,984</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (11,312)</b>	<b>\$ (11,312)</b>	<b>\$ (5,328)</b>
<b>26 INFORMATION SERVICES</b>								
7020 Operating Supplies	343	-	343	-	-	(343)	(343)	-
7073 Software License/MNT Contracts	16,910	-	16,910	-	-	(16,910)	(16,910)	-
7531 EITS Disk Storage	317	-	317	-	-	(317)	(317)	-
7532 EITS Web Hosting	1,660	-	1,660	-	-	(1,660)	(1,660)	-
7542 EITS Silvernet Access	102,139	-	102,139	(25,534.75)	-	(76,604)	(102,139)	-
7547 EITS Business Productivity Suite	36,581	-	36,581	-	-	(37,082)	(37,082)	(501.00)
7548 EITS Virtual Server Hosting	3,862	-	3,862	-	-	(3,862)	(3,862)	-
7554 EITS Infrastructure Assessment	19,688	-	19,688	(4,922.00)	-	(15,321)	(20,243)	(555.00)
7556 EITS Security Assessment	8,248	-	8,248	(2,062.00)	-	(6,418)	(8,480)	(232.00)
7557 EITS NAS Card Reader	2,562	-	2,562	-	-	(2,562)	(2,562)	-
7771 Computer Software <\$5,000	4,382	-	4,382	-	-	(5,406)	(5,406)	(1,024.00)
8370 Computer Hardware > \$5,000	15,230	-	15,230	-	-	(15,230)	(15,230)	-
8371 Computer Hardware <\$5,000-A	29,613	-	29,613	-	-	(33,631)	(33,631)	(4,018.00)
<b>26 TOTAL INFORMATION SERVICES</b>	<b>\$ 241,535</b>	<b>\$ -</b>	<b>\$ 241,535</b>	<b>\$ (32,518.75)</b>	<b>\$ -</b>	<b>\$ (215,346)</b>	<b>\$ (247,865)</b>	<b>\$ (6,330)</b>

DIVISION OF INDUSTRIAL RELATIONS  
 PAYROLL PROJECTION WORKSHEET, FY 2020  
 BUDGET ACCOUNT: 4680

FTE	PCN	Budget/Position Title	Leg Approved		Title	Actual		Total Est FY Personnel Expense	Total Est FY Personnel Expense	Total Leg. Approved
			Grade	Step		Ret	Grade			
1.00	000001	DIV ADMINR, INDUSTRIAL RELATNS	99	99	U4516	0	0	153,676.18	153,676.18	150,708.38
1.00	000003	DEP DIV ADMR, INDUS REL (EA)	99	99	U4405	0	0	127,260.90	127,260.90	124,981.38
1.00	000007	DEP DIV ADMR, INDUS REL (EA)	99	99	U4405	0	0	127,260.90	127,260.90	124,981.38
1.00	000009	MANAGEMENT ANALYST 3	37	10	7.624	37	10	110,820.05	110,820.05	107,473.38
1.00	000010	COMPLIANCE/AUDIT INVEST 2	33	1	11.365	33	2	67,714.28	67,714.28	68,789.38
1.00	000011	LEGAL SECRETARY 2	29	10	2.153	29	10	61,858.87	61,858.87	68,789.38
1.00	000013	COMPLIANCE/AUDIT INVEST 2	33	2	11.365	30	1	73,531.52	73,531.52	78,297.38
1.00	000014	COMPLIANCE/AUDIT INVEST 2	33	1	11.365	33	2	66,371.50	66,371.50	70,927.38
1.00	000015	CHIEF INVEST COMPLI/AUDIT	37	10	11.36	37	10	56,666.70	56,666.70	68,789.38
1.00	000016	COMPLIANCE/AUDIT INVEST 2	33	10	11.365	33	10	97,575.43	97,575.43	104,984.38
1.00	000017	COMPLIANCE/AUDIT INVEST 3	35	5	11.363	35	6	89,457.33	89,457.33	85,092.38
1.00	000018	MANAGEMENT ANALYST 1	33	10	7.637	33	10	84,724.70	84,724.70	85,092.38
1.00	000019	COMPLIANCE/AUDIT INVEST 2	33	7	11.365	30	10	72,042.44	72,042.44	84,530.38
1.00	000020	CHIEF INVEST COMPLI/AUDIT	37	10	11.36	37	10	9,109.69	9,109.69	108,866.13
1.00	000021	ATTORNEY, INDUS RELATIONS (EA)	99	99	U4517	0	0	121,282.77	121,282.77	135,272.38
1.00	000022	LEGAL RESEARCH ASSISTANT 1	33	5	7.75	0	0	9,800.93	9,800.93	135,272.38
1.00	000023	ATTORNEY, INDUS RELATIONS (EA)	99	99	U4517	0	0	74,197.29	74,197.29	79,335.38
1.00	000025	COMPLIANCE/AUDIT INVEST 3	35	5	11.363	35	6	11,085.66	11,085.66	132,097.38
1.00	000026	ADMIN ASSISTANT 2	25	2	2.212	25	1	7,261.41	7,261.41	85,918.38
1.00	000028	COMPLIANCE/AUDIT INVEST 2	33	10	11.365	33	10	3,152.43	3,152.43	54,066.38
1.00	000029	COMPLIANCE/AUDIT INVEST 3	35	5	11.363	35	6	7,866.98	7,866.98	91,515.38
1.00	000032	ADMIN ASSISTANT 2	25	1	2.212	0	0	7,420.57	7,420.57	84,817.38
1.00	000033	COMPLIANCE/AUDIT INVEST 2	33	6	11.365	33	7	2,332.78	2,332.78	52,312.38
1.00	000035	COMPLIANCE/AUDIT INVEST 2	33	5	11.365	0	0	7,168.05	7,168.05	83,763.38
1.00	000036	COMPLIANCE/AUDIT INVEST 3	35	10	11.363	35	6	6,800.92	6,800.92	80,077.55
1.00	000037	COMPLIANCE/AUDIT INVEST 2	33	10	11.365	33	10	6,877.94	6,877.94	78,327.38
1.00	000039	COMPLIANCE/AUDIT INVEST 2	33	5	11.365	33	6	81,899.38	81,899.38	88,577.32
1.00	000041	ADMIN ASSISTANT 3	27	5	2.211	0	0	81,592.90	81,592.90	91,515.38
1.00	000042	COMPLIANCE/AUDIT INVEST 2	33	4	11.365	30	5	6,799.95	6,799.95	77,325.38
1.00	000043	ADMIN ASSISTANT 2	25	1	2.212	25	1	2,730.52	2,730.52	63,863.38
1.00	000044	COMPLIANCE/AUDIT INVEST 3	35	10	11.363	35	6	5,964.32	5,964.32	68,916.48
1.00	000045	ADMIN ASSISTANT 3	27	10	2.211	27	1	1,530.16	1,530.16	76,357.38
1.00	000046	ADMIN ASSISTANT 3	27	10	2.211	27	1	760.73	760.73	50,841.38
1.00	000048	ADMIN ASSISTANT 1	23	2	2.211	23	3	4,937.28	4,937.28	92,075.78
1.00	000051	ADMIN ASSISTANT 3	27	5	2.211	23	3	5,227.43	5,227.43	72,212.95
1.00	000052	COMPLIANCE/AUDIT INVEST 2	33	3	11.365	0	0	2,915.95	2,915.95	59,085.21
1.00	000054	COMPLIANCE/AUDIT INVEST 2	33	3	11.365	33	4	5,712.80	5,712.80	65,556.45
1.00	000055	COMPLIANCE SPECIALIST - RN	37	10	10.249	37	10	6,496.48	6,496.48	75,387.69
1.00	000057	COMPLIANCE/AUDIT INVEST 2	33	9	11.365	33	10	9,107.66	9,107.66	80,614.38
1.00	000058	COMPLIANCE/AUDIT INVEST 3	35	10	11.363	35	10	7,825.51	7,825.51	76,011.24
1.00	000059	ADMIN ASSISTANT 2	25	1	2.212	25	2	8,344.55	8,344.55	108,841.77
1.00	000061	COMPLIANCE/AUDIT INVEST 2	33	8	11.365	30	4	4,798.50	4,798.50	88,908.61
1.00	000062	COMPLIANCE/AUDIT INVEST 2	33	6	11.365	33	7	5,788.91	5,788.91	89,457.38
1.00	000063	COMPLIANCE/AUDIT INVEST 2	33	7	11.365	33	8	4,965.52	4,965.52	99,054.38
1.00	000065	COMPLIANCE/AUDIT INVEST 2	33	1	11.365	30	2	5,788.91	5,788.91	52,752.38
1.00	000067	MANAGEMENT ANALYST 2	35	10	7.625	35	10	76,171.65	76,171.65	66,576.36
1.00	000068	COMPLIANCE/AUDIT INVEST 3	35	10	11.363	35	10	7,421.98	7,421.98	82,406.86
1.00	000069	SR ATTY, INDUSTRIAL RELATIONS	99	99	U4518	0	0	80,951.86	80,951.86	84,817.38
1.00	000070	ADMIN ASSISTANT 4	29	4	2.21	29	4	5,545.98	5,545.98	63,331.24
1.00	000071	LEGAL RESEARCH ASSISTANT 1	33	10	7.75	33	10	8,453.13	8,453.13	69,613.38
								91,808.06	91,808.06	96,750.38
								92,018.98	92,018.98	96,750.38
								143,289.43	143,289.43	149,972.38
								5,601.82	5,601.82	64,234.38
								7,869.34	7,869.34	91,515.38

DIVISION OF INDUSTRIAL RELATIONS  
 PAYROLL PROJECTION WORKSHEET, FY 2020  
 BUDGET ACCOUNT: 4680

FTE	Budget Position Title	PCN	Leg Approved			Title	Actual			Grade	Step	Ret	Salary and Cost		Total Est FY Personnel Expense	Total Leg. Approved
			Grade	Step	Ret		Posted To Date (Total of 'Actual')	Estimated Salary and Cost for Remaining Year (Total of 'Est')								
1.00	COMPLIANCE/AUDIT INVEST 2	000072	33	10	8	11,365	33	1	PP01	5,902.37	79,417.13	85,319.50	89,457.38			
1.00	ATTORNEY, INDUS RELATIONS (EA)	000076	99	99	1	U4517	0	0	XPP10	10,940.36	124,345.10	135,285.46	135,272.38			
1.00	CHIEF INVEST COMPL/AUDIT	000077	37	7	0	11,365	37	10	PP02	8,928.78	97,575.32	106,504.10	99,054.38			
1.00	COMPLIANCE/AUDIT INVEST 3	000078	35	10	1	11,363	35	10	PP01	8,454.80	91,831.47	100,286.27	99,054.38			
1.00	ADMIN ASSISTANT 2	000080	25	2	1	2,212	25	3	PP01	4,937.28	50,274.88	55,212.16	54,514.38			
1.00	COMPLIANCE/AUDIT INVEST 2	000081	33	6	8	11,365	33	7	PP02	7,038.82	76,212.20	83,251.02	80,335.38			
1.00	MANAGEMENT ANALYST 1	000082	33	10	1	7,637	31	2	PP01	5,712.04	59,835.18	65,547.22	91,515.38			
1.00	MANAGEMENT ANALYST 4	000083	39	10	8	7,612	39	10	PP02	8,117.57	98,559.37	106,676.94	114,039.38			
1.00	ADMIN ASSISTANT 3	000084	27	5	1	2,211	27	6	PP02	5,601.82	56,403.30	62,005.12	63,301.38			
1.00	COMPLIANCE/AUDIT INVEST 2	000085	33	3	0	11,365	30	4	PP01	5,902.07	62,179.74	68,081.81	75,255.38			
1.00	ADMIN ASSISTANT 3	000086	27	3	1	2,211	27	4	PP01	5,379.74	55,733.67	61,113.41	60,116.38			
1.00	COMPLIANCE/AUDIT INVEST 2	000087	33	5	8	11,365	33	6	PP02	6,801.36	73,282.70	80,084.06	77,073.38			
1.00	COMPLIANCE COORDINATOR - RN	000107	38	6	8	10,248	38	7	PP02	8,199.86	90,439.86	98,639.72	100,776.38			
1.00	LEGAL SECRETARY 2	000109	29	10	1	2,153	29	10	PP02	6,040.57	72,598.62	78,639.19	76,574.38			
1.00	ADMIN ASSISTANT 2	000110	25	5	1	2,212	25	1	PP01	3,102.98	55,057.57	58,160.55	59,589.38			
1.00	IT PROFESSIONAL 2	000120	38	6	7	7,926	38	7	PP02	4,151.80	97,203.99	101,355.79	100,427.38			
1.00	ADMIN ASSISTANT 2	000126	25	10	1	2,212	0	0	PP01	63,402.30	63,402.30	67,945.78	67,536.38			
1.00	ADMIN ASSISTANT 3	000127	25	4	1	2,212	0	0	PP01	53,241.06	53,241.06	56,820.38	56,820.38			
1.00	IT PROFESSIONAL 3	000129	40	10	8	7,925	40	10	PP01	11,143.15	121,372.57	121,372.57	121,778.38			
1.00	IT PROFESSIONAL 3	000130	40	10	1	7,925	40	10	PP01	9,470.09	114,418.26	123,888.35	121,778.38			
1.00	BUSINESS PROCESS ANALYST 2	000135	36	1	1	7,656	0	0	PP01	-	54,818.99	54,818.99	54,819.38			
1.00	COMPLIANCE SPECIALIST - RN	000136	37	7	1	10,249	0	0	PP01	-	56,793.90	56,793.90	-			
1.00	ADMIN ASSISTANT 2	000136	25	4	1	2,212	0	0	PP01	-	32,567.40	32,567.40	-			
		J001	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J002	88	0	0	88	0	0	PP01	-	-	-	-			
		J003	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J004	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J005	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J006	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J007	88	0	0	88	0	0	PP01	-	-	-	-			
		J008	88	0	0	88	0	0	PP01	-	-	-	-			
		J009	88	0	0	88	0	0	PP01	-	-	-	-			
		J010	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J011	88	0	0	88	0	0	PP01	-	-	-	-			
		J012	88	0	0	88	0	0	PP01	-	-	-	-			
		J013	88	0	0	88	0	0	PP01	-	-	-	-			
		J014	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J015	88	0	0	88	0	0	PP01	-	-	-	-			
	Board pay	J016	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
		J017	88	0	0	88	0	0	PP01	-	-	-	-			
		J018	88	45	0	88	45	0	XPP13	5.93	65.23	71.16	-			
73.00										Sub Total B/A:	\$ 458,377.40	\$ 5,717,809.52	\$ 6,176,186.92	6,160,360		
										Total Est. Fiscal Year End Surplus (Shortfall):	\$ (15,826.92)					

Section A: Position Detail

Budget Account: 4680 B&I - DIVISION OF INDUSTRIAL RELATIONS

Type Description	PCN	Class	Step	Gd	Add	Anv	Mo	St	End	Ret	Cd	Actual	FTE	WP	Y1	Y2	MI	2019-2020		2020-2021		
																		Salary	Benefits	Salary	Benefits	
E550 TECHNOLOGY INVESTMENT REQUEST																						
01 WCS																						
4 COMPLIANCE SPECIALIST - RN	000135	10249	37-7	0	10	12-19	6-21	1	0.00	0.00	1.00	1.00	Y SUM	41,198	14,683	73,427	25,014					
4 ADMIN ASSISTANT 2	000136	02212	25-4	0	10	12-19	6-21	1	0.00	0.00	1.00	1.00	Y SUM	21,669	10,416	38,527	18,167					
TOTAL FOR LINE ITEM POSITION GROUP 01									0.00	0.00	2.00	2.00		62,867	25,099	111,954	43,181					
TOTAL FOR DECISION UNIT E550									0.00	0.00	2.00	2.00		62,867	25,099	111,954	43,181					
TOTAL FOR BUDGET ACCOUNT 4680									0.00	0.00	2.00	2.00		62,867	25,099	111,954	43,181					

Nevada Department of Business & Industry  
 Division of Industrial Relations  
 WORKERS' COMPENSATION SECTION  
 BA 4680  
 June 24, 2019

Division of Industrial Relations  
 Page 7 of 7

**Chief Administrative Officer**  
 Unclassified 4,405  
 PC# 07 Charles J. Verre

New Position Starting 10/1/19  
 Business Process Analyst II 7,656  
 Grade 38  
 PC# 131 VACANT

Management Analyst III 7,824  
 Grade 37  
 PC# 09 Ruth Ryan (Supvr.)

Carson City  
 Management Analyst IV 7,612  
 Grade 39  
 PC# 83 Dock Williams (Supvr.)

Chief Investigator Compliance/Audit 11,360  
 Insurer/Employer/TPA Oversight  
 Grade 37  
 PC# 15 Debbie Alkinson

Insurer/TPA Compliance  
 Compliance/Audit Investigator III  
 11,363  
 Grade 35  
 PC# 29 Judi Waite (Supvr.)

Compliance/Audit Investigator II  
 11,365  
 Grade 33  
 PC# 62 Karen Taylor

Support Staff  
 Administrative Assistant II 2,212  
 Grade 25  
 PC# 26 VACANT

Management Analyst I 7,637  
 Grade 33  
 PC# 18 Patricia "Tricia" Benchus (Supvr.)

Administrative Assistant II 2,212  
 Grade 25  
 PC# 59 Angela Ina Moore

Support Staff  
 Administrative Assistant III 2,211  
 Grade 27  
 PC# 45 Layce Roberts

Administrative Assistant III 2,211  
 Grade 27  
 PC# 86 April Beets

Management Analyst II 7,625  
 Grade 35  
 PC# 67 Sue Buswell

Fiscal/Business Professional  
 Trainee 7,776  
 Grade 31  
 PC# 82 Guadalupe Manzo

Support Staff  
 Administrative Assistant II  
 2,212  
 Grade 25  
 PC# 90 Alysia Borrego  
 PC #110 VACANT

Support Staff  
 Administrative Assistant III 2,211  
 Grade 27  
 PC# 84 Kristine Garcia

Chief Investigator Compliance/Audit  
 Insurer/Employer/TPA Oversight 11,360  
 Grade 37  
 PC# 77 Jana Heimann

Insurer/TPA Compliance  
 Compliance/Audit Investigator III  
 11,363  
 Grade 35  
 PC# 44 Jim Estrada (Supvr.)

Compliance/Audit Investigator II  
 11,365  
 Grade 33  
 PC# 28 Sonja Barnum  
 PC# 82 Alisha Reed  
 PC# 63 Terry Simi  
 PC# 72 Claudia Moorer  
 PC# 87 Ana Aranda

Compliance/Audit Investigator I  
 11,366 Grade 30  
 PC# 65 Annie Worng

Administrative Assistant II 2,212  
 Grade 25  
 PC #127 VACANT

Compliance/Audit Investigator III 11,363  
 (Subsequent Injury Coordinator)  
 Grade 35  
 PC# 58 Vanessa SkinnBartc

Uninsured Unit  
 Compliance/Audit Investigator III 11,363  
 Grade 35  
 PC# 36 VACANT

Benefit Penalties  
 Compliance/Audit Investigator III  
 11,363  
 Grade 35  
 PC# 68 Judy Viet Cheun  
 PC# 78 Redenia Blacic

Administrative Assistant III 2,211  
 Grade 27  
 PC# 51 Cynthia Hernandez

Chief Investigator Employer Compliance/Audit  
 Insurer/Employer/TPA Oversight 11,360  
 Grade 37  
 PC# 20 Angela Yllas

Employer Compliance  
 Compliance/Audit Investigator III 11,363  
 Grade 35  
 PC# 25 Judi McColins (Supvr.)

Compliance/Audit Investigator II 11,365  
 Grade 33  
 PC# 14 Jerome Carter  
 PC# 33 Bill Miller  
 PC# 35 Adrian Castellan  
 PC# 37 Randi Mercer  
 PC# 39 Linda Jones  
 PC# 57 Norma Ramirez

Compliance/Audit Investigator I 11,366  
 Grade 30  
 PC# 42 Blanca Villarreal-Rodriguez  
 PC# 85 Alma Johnson

Support Staff  
 Administrative Assistant III 2,211  
 Grade 27  
 PC# 46 Roxanne Escanilla

Administrative Assistant II 2,212  
 Grade 25  
 PC# 126 Cindie Kusko

Employer Compliance  
**Carson City**  
 Compliance/Audit Investigator III 11,363  
 Grade 35  
 PC# 17 Jacqueline Bohemier (Supvr.)

Compliance/Audit Investigator II 11,365  
 Grade 33  
 PC# 16 Dina LaPorte  
 PC# 81 Stephanie Sandefur

Compliance/Audit Investigator I 11,366  
 Grade 30  
 PC# 61 Sara Ganung

Support Staff (Carson City)  
 Administrative Assistant III 2,211  
 Grade 27  
 PC# 41 Heather VanCleave

**Reno**  
 Compliance/Audit Investigator II 11,365  
 Grade 33  
 PC# 13 VACANT  
 PC# 54 Lisa Dayton (RNO)

Medical Unit  
 Compliance Coordinator-RN 10,248  
 Grade 38  
 PC #107 Katherine Godwin, RN, BSN (Supvr.)

Medical Unit  
 Compliance Specialist-RN 10,249  
 Grade 37  
 PC# 55 Sherry Grace, RN (Supvr.)

Compliance/Audit Investigator I  
 11,366  
 Grade 30  
 PC# 19 Kimberly Williams

New Las Vegas Positions FY20  
 Compliance Specialist-RN 10,249  
 Grade 37  
 PC# 135 VACANT (Supvr.)

Administrative Assistant II 2,212  
 Grade 25  
 PC# 136 VACANT

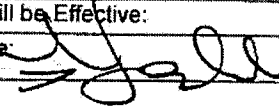
Administrative Assistant II 2,212  
 Grade 25  
 PC# 32 Maria L. Carlosma  
 PC# 43 VACANT

Compliance/Audit Investigator II  
 11,365  
 Grade 33  
 PC #10 Danielle Barnes

New positions FY20  
 Las Vegas positions

# STATE OF NEVADA POSITION QUESTIONNAIRE

- New Position
- Short Form
- Reclassify Vacant Position
- Reclassify Filled Position
- Legislative Review FY /

POSITION INFORMATION			
DEPARTMENT/AGENCY/DIVISION/SECTION: Business and Industry/Industrial Relations/Workers' Compensation			
POSITION'S PHYSICAL ADDRESS: 3360 W Sahara Ave Ste 250, LV, NV 89101			
AGENCY ID# (3 digits): 742	FUND# (3 digits): 210	AGENCY ORG/BUDGET# (4 digits): 4680	POSITION CONTROL#: 135
CURRENT CLASS TITLE :		CLASS CODE:	GRADE:
REQUESTED CLASS TITLE: Compliance Specialist-RN		CLASS CODE: 10 249	GRADE: 37
INCUMBENT NAME:		PHONE#:	EMAIL:
SUPERVISOR NAME AND TITLE: Katherine Godwin, RN Compliance Coordinator - RN		PHONE#: 702-486-9104	EMAIL: kgodwin@business.nv.gov
APPOINTING AUTHORITY OR DESIGNEE NAME AND TITLE: Ray Fierro, Administrator, Division of Industrial Relations		PHONE#: 775-684-7292	EMAIL: rfierro@business.nv.gov
APPOINTING AUTHORITY/INCUMBENT CERTIFICATION			
I certify that I have read the NPD-19 instructions and that the statements provided in this NPD-19 and the attached organizational chart are accurate and complete to the best of my knowledge.			
<i>Short Form Use Only:</i> I further certify that the requested position(s) will perform essentially all of the type and level of duties and responsibilities described in the attached class specification and the requested class is listed on the NPD-19 Short Form Class List.			
Position Duties or Changed Duties were/will be Effective:			Date: 1/1/2020
Appointing Authority or Designee Signature: 			Date: 8-22-19
Incumbent Signature: N/A			Date:
Is this request being submitted with agency: knowledge? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No approval? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
FOR COMPLETION BY BUDGET DIVISION ONLY			
Required for new positions and when NAC 284.126(3) applies.			
<input type="checkbox"/> Approved - Effective Date if Change is Approved by DHRM		Date:	
<input type="checkbox"/> Approved - Date to be Determined and Change Approved by DHRM		Date:	
<input type="checkbox"/> Disapproved		<input type="checkbox"/> Part-time (%):	Expiration Date:
Budget Representative Name:			
Budget Representative Signature:			Date:
Note:			
FOR COMPLETION BY EITS ONLY			
Required when NRS 284.172 applies. <span style="float: right;"><input type="checkbox"/> Reviewed</span>			
EITS Administrator Name:			
EITS Administrator Signature:			Date:
FOR COMPLETION BY DHRM ONLY			
<b>INSTRUCTIONS TO APPOINTING AUTHORITY</b> Incumbent meets MQ's: <input type="checkbox"/> Yes <input type="checkbox"/> No  <input type="checkbox"/> Use Hiring Process <input type="checkbox"/> Preliminary Approval Pending FY ____ / ____ Budget approval and no changes to the duties <input type="checkbox"/> Other:	IFC/Legislative approval required? <input type="checkbox"/> Yes Date Approved: <input type="checkbox"/> No		Study#:
	Agency ID#:	Agency Org/Budget#:	Effective Date:
Class Code:	Class Option:	Grade:	Expiration Date:
Class Title:			
Analyst Signature:			Date:
Supervisor Signature:			Date:

**1. Briefly state what is prompting this request?**

New legislation passed in 2019 (Senate Bill 381) necessitates a new Compliance Specialist-RN position to review, approve and process insurer and third party administrator preferred provider lists (approx 800) annually. Review, approve and process Treating Panel of Physician and Chiropractors (currently over 4000 providers) and Rating Panel of Physicians and Chiropractors (currently approximately 200 providers).

**2. What position(s), if any, previously performed the new duties?**

Compliance Coordinator - RN

**3. Are there positions to which the agency would like the duties of this position compared?**

None

Similar to Compliance Specialist - RN, however, the new mandate to review and approve all insurer and third-party administrators is added.

**4. Briefly describe the major purpose of this position.**

Review, approve and process insurer and third party administrator preferred provider lists (approx 800) annually. Review, approve and process Treating Panel of Physician and Chiropractors (currently over 4000 providers) and Rating Panel of Physicians and Chiropractors (currently approximately 200 providers).

**5. List the duties performed by this position. Put an asterisk (\*) next to each new duty or new function within a duty. Note: Additional duties can be added by placing the cursor in the desired row and right clicking. Next select "Insert", then either "Insert Rows Above" or "Insert Rows Below".**

DUTY NUMBER	DUTY	% of TIME SPENT PERFORMING DUTY
1.	Primary Focus will be to review and approve (if appropriate) insurers' and third party administrators' preferred provider lists. Anticipate approximately 800 lists submitted annually.	25
2.	Review, approve/deny, and process provider applications for: a) DIR/WCS Treating Panel of Physicians and Chiropractors and b). DIR/WCS Rating Panel of Physicians and Chiropractors.	25
3.	Interface with insurers, third-party administrators, health care providers and other stakeholders as needed to educate and assist stakeholders with compliance concerns.	10
4.	Provide written responses as needed to stakeholders regarding review of preferred provider lists.	10
5.	Provide written responses to health care providers regarding application status/determinations to DIR/WCS Panels.	10
6.	Provide education to stakeholders regarding insurer/third-party administrator's preferred provider lists, DIR/WCS Panels and new provider classes.	10
7.	Perform other duties as assigned to meet goals/needs of the Medical Unit, WCS, DIR.	10

Total 100%

**6. Provide examples of the duties performed by this position requiring the incumbent to make choices, determinations or judgments.**

This position will perform the following duties:

1. Review insurers' and third-party administrators' preferred provider lists to ensure compliance with applicable statutes and regulations.
2. Review applicable laws and make compliance determinations.



3. When reviewing DIR/WCS provider applications, conduct investigations as needed including licensing and disciplinary actions.

4. Use judgment to determine whether or not to recommend providers be appointed to one or both DIR/WCS Panels.

7a. Does this position function as a lead worker?

Yes  No

7b. If yes, describe the responsibilities exercised.

Direct supervision of the Administrative Assistant II in the Medical Unit.

8a. List the class title(s) and position control number(s) of all employees that are supervised by this position.

Direct Supervision: Administrative Assistant II Position Control #32, #43 & 136

Indirect Supervision:

Oversight of Others:

8b. Describe the extent of lead worker/supervisory responsibility exercised.

Check applicable boxes:

Performance Appraisal  Work Performance Standards  Scheduling  
 Work Assignment  Work Review  Discipline  
 Final Selection  Training  Other (Specify):

9. List any licenses, certificates, degrees or credentials that are required by law for this position.

Maintain current and active Nevada RN license in good standing. Valid Nevada driver's license.

10. List equipment this position is required to use that requires specialized training.

Computer, multiple software programs, calculator, general office equipment including fax machine, scanner/copier and phone systems

11a. List the name, title and position control number of this position's supervisor.

Katherine Godwin, BSN, RN, Compliance Coordinator - RN, PCN #107

11b. Describe the type and extent of supervision this position receives.

Under general direction and requiring limited supervision, incumbents perform the professional work necessary to perform the essential functions of the job. The incumbent must also frequently interpret statutes, regulations, guidelines, policies and procedures. Discretion is required in selecting appropriate resources to use in accomplishing assigned work. Varying supervision may be required for special projects as assigned.

12. List the statutes, rules, procedures or guidelines used in performing the duties of this position?

Nevada Revised Statutes (NRS) Chapters 616 – 617, Nevada Administrative Code (NAC) Chapters 616 – 617, American College of Occupational and Environmental Health Medicine (ACOEM) Guidelines, American Medical Association Guides to the Evaluation of Permanent Impairment (5th edition), Relative Values for Physicians, American Society of Anesthesiologists Guide for Anesthesia Values Relative Value Guide, American Medical Association CPT Standard Edition, Official Disability Guidelines (ODG), Red Book, Nevada Medical Fee Schedule, ICD-9-CM and ICD-10-CM medical diagnostic coding resources, Policy and Procedure Manuals as needed.

13. Describe the type of individuals contacted and purpose of the contact made while carrying out the duties of this position?

Contacts generally include people involved in various aspects of the workers' compensation industry including physicians, chiropractors, other health care providers and staff, hospitals, outpatient facilities, billing specialists, insurers, third party administrators, attorneys and their staff, employers and injured workers. The CAIII of the Medical Unit will be spending a large portion of time speaking with physicians and chiropractors regarding application of medical guidelines and regulations.

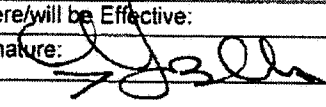
14. Describe any unusual physical demands or working conditions required to perform the duties of this position.

Able to stand up to one hour, lift and carry up to 10 pounds.

15. Provide additional information about this position.

# STATE OF NEVADA POSITION QUESTIONNAIRE

- New Position
- Short Form
- Reclassify Vacant Position
- Reclassify Filled Position
- Legislative Review FY /

POSITION INFORMATION			
DEPARTMENT/AGENCY/DIVISION/SECTION: Business and Industry/Industrial Relations/Workers' Compensation			
POSITION'S PHYSICAL ADDRESS: 3360 W Sahara Ave, Suite 250, Las Vegas, NV 89102			
AGENCY ID# (3 digits): 742	FUND# (3 digits): 210	AGENCY ORG/BUDGET# (4 digits): 4680	POSITION CONTROL#: 136
CURRENT CLASS TITLE :		CLASS CODE:	GRADE:
REQUESTED CLASS TITLE: Administrative Assistant 2		CLASS CODE: 2.212	GRADE: 25
INCUMBENT NAME: TBD		PHONE#:	EMAIL:
SUPERVISOR NAME AND TITLE: Katherine Godwin, RN, BSN		PHONE#: 702-486-9104	EMAIL: kgodwin@business.nv.gov
APPOINTING AUTHORITY OR DESIGNEE NAME AND TITLE: Ray Fierro, Administrator, Division of Industrial Relations		PHONE#: 775-684-7292	EMAIL: rfierro@business.nv.gov
APPOINTING AUTHORITY/INCUMBENT CERTIFICATION			
I certify that I have read the NPD-19 instructions and that the statements provided in this NPD-19 and the attached organizational chart are accurate and complete to the best of my knowledge.			
<i>Short Form Use Only:</i> I further certify that the requested position(s) will perform essentially all of the type and level of duties and responsibilities described in the attached class specification and the requested class is listed on the NPD-19 Short Form Class List.			
Position Duties or Changed Duties were/will be Effective:			Date: 1/1/2020
Appointing Authority or Designee Signature: 			Date: 8-22-19
Incumbent Signature: N/A			Date:
Is this request being submitted with agency: knowledge? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No approval? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
FOR COMPLETION BY BUDGET DIVISION ONLY			
Required for new positions and when NAC 284.126(3) applies.			
<input type="checkbox"/> Approved - Effective Date if Change is Approved by DHRM			Date:
<input type="checkbox"/> Approved - Date to be Determined and Change Approved by DHRM			Date:
<input type="checkbox"/> Disapproved			<input type="checkbox"/> Part-time (%):
Budget Representative Name:			Expiration Date:
Budget Representative Signature:			Date:
Note:			
FOR COMPLETION BY EITS ONLY			
Required when NRS 284.172 applies.			<input type="checkbox"/> Reviewed
EITS Administrator Name:			
EITS Administrator Signature:			Date:
FOR COMPLETION BY DHRM ONLY			
<b>INSTRUCTIONS TO APPOINTING AUTHORITY</b> Incumbent meets MQ's: <input type="checkbox"/> Yes <input type="checkbox"/> No	IFC/Legislative approval required? <input type="checkbox"/> Yes Date Approved: <input type="checkbox"/> No		Study#:
	Agency ID#:	Agency Org/Budget#:	Effective Date:
<input type="checkbox"/> Use Hiring Process <input type="checkbox"/> Preliminary Approval Pending FY ___/___ Budget approval and no changes to the duties <input type="checkbox"/> Other:	Class Code:	Class Option:	Grade:
	Class Title:		
	Analyst Signature:		Date:
	Supervisor Signature:		Date:

**1. Briefly state what is prompting this request?**

Senate Bill 381 (SB381), attached, from the 2019 Legislative Session, effective 1/1/2020, places new requirements on the Workers' Compensation Section (WCS) Medical Unit. Specifically, this legislation requires workers' compensation insurers and third-party administrators (TPAs) to submit their panels of treating physicians to the WCS. The treating panel lists submitted must be reviewed by WCS to determine if they meet the criteria set forth in statute and must be posted for public access. Additionally, the legislation requires WCS to develop and maintain a panel of treating physicians and chiropractors and make it available to the public. The legislation amends the provisions for injured workers to request an Independent Medical Examination and/or Permanent Partial Disability (PPD) Evaluations, increasing the current workload by two to three times the current requests for PPD assignments.

**2. What position(s), if any, previously performed the new duties?**

New legislation created new duties and increased workload.

**3. Are there positions to which the agency would like the duties of this position compared?**

None

Administrative Assistant 2 - PCN 32; Administrative Assistant 2 - PCN 43

**4. Briefly describe the major purpose of this position.**

This position would process treating panel applications, provide written notifications to applicants, respond to requests regarding insurer preferred provider lists, reviewing and assist the Compliance Specialist RN with processing over 800 insurers preferred provider lists. Additionally, this position would process the additional PPD rater assignments (D-35 forms).

**5. List the duties performed by this position. Put an asterisk (\*) next to each new duty or new function within a duty. Note: Additional duties can be added by placing the cursor in the desired row and right clicking. Next select "Insert", then either "Insert Rows Above" or "Insert Rows Below".**

DUTY NUMBER	DUTY	% of TIME SPENT PERFORMING DUTY
1	Process Treating and Rating Panel of Physicians and Chiropractors applications, maintain panel lists and provide written notifications to applicants.	35
2	Review and assist the Compliance Specialist RN with processing insurers' and TPAs' preferred provider lists.	35
3	Respond to requests from public for insurers' and TPAs' preferred provider lists.	10
4	Review and process Requests for Permanent Partial Disability (PPD) D-35 Forms.	10
5	Provide support for the Medical Unit and other duties as assigned.	10

Total 100%

**6. Provide examples of the duties performed by this position requiring the incumbent to make choices, determinations or judgments.**

All duties listed above will require incumbent to make choices, determinations and judgements.

Duty 1: Incumbent must review applications for completeness, accuracy and compliance. Must notify the applicant of determination to approve or deny the application.

Duty 2: Incumbent must review the lists submitted by insurers for compliance with new legislation and make determination or recommendation to Compliance Specialist RN for approval or denial.

Duty 3: Incumbent must determine which of the 800+ lists maintained by the Medical Unit is being requested.

Duty 4: Incumbent must review D-35 forms for completeness, accuracy and compliance and assign a rating physician or chiropractor based on the specified body part and area of specialization.

Duty 5: Incumbent will need to organize and prioritize workload in order to meet statutory requirements.

**7a. Does this position function as a lead worker?**

Yes  No

**7b. If yes, describe the responsibilities exercised.**

8a. List the class title(s) and position control number(s) of all employees that are supervised by this position.

Direct Supervision:

Indirect Supervision:

Oversight of Others:

8b. Describe the extent of lead worker/supervisory responsibility exercised.

n/a

Check applicable boxes:

- Performance Appraisal     Work Performance Standards     Scheduling
- Work Assignment             Work Review                             Discipline
- Final Selection                 Training                                  Other (Specify):

9. List any licenses, certificates, degrees or credentials that are required by law for this position.

None

10. List equipment this position is required to use that requires specialized training.

Xerox machine, fax machine, computer, calculator, telephone, and other general office equipment.

11a. List the name, title and position control number of this position's supervisor.

Compliance Specialist - RN

PCN 135

11b. Describe the type and extent of supervision this position receives.

Performs responsibilities generally with limited supervision. Requests assistance and/or direction from Compliance Specialist - RN as needed. Changes from existing policies and/or procedures require discussion with Compliance Specialist - RN

12. List the statutes, rules, procedures or guidelines used in performing the duties of this position?

Nevada Revised Statutes (NRS) 616A-D and 617

Nevada Administrative Code (NAC) 616A-D and 617

Medical Unit Administrative Assistant desk manual

State of Nevada, Department of Business and Industry, Division of Industrial Relations, Workers' Compensation Section and Medical Unit Policies and Procedures

13. Describe the type of individuals contacted and purpose of the contact made while carrying out the duties of this position?

Health care providers - responding to inquiries regarding Treating and Rating Panels of Physicians and Chiropractors (applications to panels, requirements and maintenance of, etc), responding to inquiries

Insurers/third-party administrators - coordination of receipt and processing of D-35 Forms, receiving and reviewing Treating Panel of Physicians & Chiropractors lists submissions

Public - responding to requests for Treating Panel of Physicians & Chiropractors lists

Injured Employees - assists with requests for information

Other State of Nevada agencies including various licensing boards, Governor's Consumer Health Advocate office, Nevada Attorneys for Injured Workers, Division of Insurance

14. Describe any unusual physical demands or working conditions required to perform the duties of this position.

Standard office administrative physical demands and working conditions

15. Provide additional information about this position.

## Fiscal Notes - Fiscal Note ID 6011

**NOTE: This document was printed by the listed agency from the Fiscal Note System and is not the official fiscal note prepared by the Fiscal Analysis Division pursuant to NRS 218D.480.**

Document: [BDR 53-1157](#) (Redo 0) / [SB381](#) (As Introduced)

Fiscal Node ID: 6011

Printed by: LGJONES

### Division of Industrial Relations Response To Fiscal Notes Request

#### Line Items

Category Type	Items of Revenue or Expense or Both	Fiscal Year 2018-19	Fiscal Year 2019-20	Fiscal Year 2020-21	Effect on Future Biennia
— Expense	Personnel	\$0	\$113,242	\$155,415	\$310,830
— Expense	Operating Expenses	\$0	\$56,009	\$4,365	\$8,730
— Expense	Equipment	\$0	\$4,766	\$0	\$0
— Expense	Information Systems	\$0	\$5,374	\$1,553	\$3,106
<b>Totals</b>		\$0	(\$179,391)	(\$161,333)	(\$322,666)

#### Organizational Input

**Explanation:** This request would fund a technology solution required in response to increased workload that would result from passage of BDR 53-1157 as currently drafted, including two new positions within the Workers' Compensation Section (WCS) of the Division of Industrial Relations (DIR). Passage of BDR 53-1157 as currently drafted would increase workload for WCS by: 1) Adding psychologists and physical therapists to the panel of healthcare providers maintained by DIR pursuant to NRS 616C.090; 2) Requiring DIR to receive a list of healthcare providers from each insurer and review it for appropriate choice of providers by specialty and county annually; 3) Requiring DIR to make each insurer's list available to the public or post it on the DIR website; and 4) Expanding when injured employees can request a partial disability evaluation, which DIR would be required to process

immediately. DIR estimates two positions and related equipment and office space would be needed to implement the additional duties at a cost of \$126,871 in Yr1 and \$161,333 in Yr2. One Compliance Specialist-RN position is required to oversee maintenance of the panel of healthcare providers, including reviewing and processing applications, reviewing insurer provider lists, and assigning administrative fines as needed. One Administrative Assistant II position is needed to process Treating Panel applications, provide written notification to applicants, respond to requests regarding insurer preferred provider lists, process requests for partial disability evaluations (D-35 Forms), and assist the Compliance Specialist-RN with reviewing and processing over 800 insurers' preferred provider lists. DIR estimates costs of approximately \$52,520 in Yr1 to develop a database and webpage user interface allowing the public to view, print, and download each insurer's preferred provider list. There would be no ongoing costs for the technology solution, as DIR WCS would provide in-house maintenance in Yr2 and future biennia.

**Organizational Impact:** Has Impact

**Signed by:** Ray Fierro

**Title:** Administrator

## Attached Files

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Exhibit1-NEBS210forBDR531157FiscalNote.pdf  
Exhibit: 1



Exhibit2-BDR531157TechnologyEstimate.xlsx  
Exhibit: 2



Exhibit3-SB176WorkloadImpact.xlsx  
Exhibit: 3

Senate Bill No. 381--Senator Cannizzaro

CHAPTER.....

AN ACT relating to industrial insurance; establishing the substantive right of an injured employee to choose a treating physician or chiropractor under the Nevada Industrial Insurance Act or the Nevada Occupational Diseases Act; revising provisions governing the panel of treating physicians and chiropractors established by the Administrator of the Division of Industrial Relations of the Department of Business and Industry to require the inclusion of certain physicians and chiropractors; authorizing the Administrator to select a rating physician or chiropractor for an injured employee upon request; and providing other matters properly relating thereto.

**Legislative Counsel's Digest:**

In 2007, the Nevada Supreme Court held that the Nevada Industrial Insurance Act does not entitle a claimant for compensation under that Act to his or her choice of treating physician as a substantive right. (*Valdez v. Employers Ins. Co. of Nev.*, 123 Nev. 170 (2007)) **Section 2** of this bill provides that the choice of a treating physician or chiropractor is a substantive right of an injured employee who has a claim under the Nevada Industrial Insurance Act (chapters 616A-616D of NRS) or the Nevada Occupational Diseases Act (chapter 617 of NRS). **Section 2** requires an insurer to: (1) include in its list of physicians and chiropractors from which an injured employee may choose to receive treatment a certain number of physicians or chiropractors, as applicable, from the panel of physicians and chiropractors established and maintained by the Administrator of the Division of Industrial Relations of the Department of Business and Industry; and (2) update and file its list of physicians and chiropractors with the Administrator annually. **Section 2** also requires the Administrator to provide a copy of an insurer's list to any member of the public upon request or post a copy of each such list on an Internet website for viewing, printing or downloading by the public. **Section 2** sets forth procedures and limitations governing the removal of a physician or chiropractor from an insurer's list. Finally, **section 2** provides that, except under certain circumstances, an injured employee may continue to receive treatment from a physician or chiropractor who has been removed from a list.

Existing law requires the Administrator to establish a panel of physicians and chiropractors to treat injured employees under chapters 616A to 616D, inclusive, or chapter 617 of NRS. Existing law also provides that an injured employee may receive treatment by more than one physician or chiropractor if the insurer provides written authorization. (NRS 616C.090) **Section 8** of this bill revises these provisions to: (1) require the Administrator to annually update the panel; (2) require the inclusion of physicians and chiropractors on the panel maintained by the Administrator; and (3) provide that an injured employee may change a physician or chiropractor or receive treatment by more than one physician or chiropractor if the insurer provides written authorization or by order of a hearing officer or appeals officer.

Existing law sets forth procedures under which an insurer selects a physician or chiropractor to determine an injured employee's percentage of disability. (NRS 616C.490) **Section 26** of this bill additionally authorizes an injured employee or his



or her legal representative to request that the Administrator select a rating physician or chiropractor.

EXPLANATION - Matter in *bolded italics* is new; matter between brackets ~~{omitted material}~~ is material to be omitted.

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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN  
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

**Section 1.** NRS 616B.527 is hereby amended to read as follows:

616B.527 1. A self-insured employer, an association of self-insured public or private employers or a private carrier may:

(a) Except as otherwise provided in NRS 616B.5273, enter into a contract or contracts with one or more organizations for managed care to provide comprehensive medical and health care services to employees for injuries and diseases that are compensable pursuant to chapters 616A to 617, inclusive, of NRS.

(b) Enter into a contract or contracts with providers of health care, including, without limitation, physicians who provide primary care, specialists, pharmacies, physical therapists, radiologists, nurses, diagnostic facilities, laboratories, hospitals and facilities that provide treatment to outpatients, to provide medical and health care services to employees for injuries and diseases that are compensable pursuant to chapters 616A to 617, inclusive, of NRS.

(c) Require employees to obtain medical and health care services for their industrial injuries from those organizations and persons with whom the self-insured employer, association or private carrier has contracted pursuant to paragraphs (a) and (b), or as the self-insured employer, association or private carrier otherwise prescribes.

(d) Except as otherwise provided in subsection ~~{3}~~ 4 of NRS 616C.090, require employees to obtain the approval of the self-insured employer, association or private carrier before obtaining medical and health care services for their industrial injuries from a provider of health care who has not been previously approved by the self-insured employer, association or private carrier.

2. An organization for managed care with whom a self-insured employer, association of self-insured public or private employers or a private carrier has contracted pursuant to this section shall comply with the provisions of NRS 616B.528, 616B.5285 and 616B.529.

**Sec. 2.** Chapter 616C of NRS is hereby amended by adding thereto a new section to read as follows:

***1. The Legislature hereby declares that:***





*(a) The choice of a treating physician or chiropractor is a substantive right and substantive benefit of an injured employee who has a claim under the Nevada Industrial Insurance Act or the Nevada Occupational Diseases Act.*

*(b) The injured employees of this State have a substantive right to an adequate choice of physicians and chiropractors to treat their industrial injuries and occupational diseases.*

*2. Except as otherwise provided in this subsection and subsections 3 and 4, an insurer's list of physicians and chiropractors from which an injured employee may choose pursuant to NRS 616C.090 must include not less than 12 physicians or chiropractors, as applicable, in each of the following disciplines and specializations, without limitation, from the panel of physicians and chiropractors maintained by the Administrator pursuant to NRS 616C.090:*

- (a) Orthopedic surgery on spines;*
- (b) Orthopedic surgery on shoulders;*
- (c) Orthopedic surgery on elbows;*
- (d) Orthopedic surgery on wrists;*
- (e) Orthopedic surgery on hands;*
- (f) Orthopedic surgery on hips;*
- (g) Orthopedic surgery on knees;*
- (h) Orthopedic surgery on ankles;*
- (i) Orthopedic surgery on feet;*
- (j) Neurosurgery;*
- (k) Neurology;*
- (l) Cardiology;*
- (m) Pulmonology;*
- (n) Psychiatry;*
- (o) Pain management;*
- (p) Occupational medicine;*
- (q) Physiatry or physical medicine;*
- (r) General practice or family medicine; and*
- (s) Chiropractic medicine.*

*↪ If the panel of physicians and chiropractors maintained by the Administrator pursuant to NRS 616C.090 contains fewer than 12 physicians or chiropractors, as applicable, for a discipline or specialization specifically identified in this subsection, all of the physicians or chiropractors, as applicable, on the panel for that discipline or specialization must be included on the insurer's list.*

*3. For any other discipline or specialization not specifically identified in subsection 2, the insurer's list must include not fewer than 8 physicians or chiropractors, as applicable, unless the panel*



*of physicians and chiropractors maintained by the Administrator pursuant to NRS 616C.090 contains fewer than 8 physicians or chiropractors, as applicable, for that discipline or specialization, in which case all of the physicians or chiropractors, as applicable, on the panel for that discipline or specialization must be included on the insurer's list.*

*4. For each county whose population is 100,000 or more, an insurer's list of physicians and chiropractors must include for that county a number of physicians and chiropractors, as applicable, that is not less than the number required pursuant to subsections 2 and 3 and that also maintain in that county:*

- (a) An active practice; and*
- (b) A physical office.*

*5. If an insurer fails to maintain a list of physicians and chiropractors that complies with the requirements of subsections 2, 3 and 4, an injured employee may choose a physician or chiropractor from the panel of physicians and chiropractors maintained by the Administrator pursuant to NRS 616C.090.*

*6. Each insurer shall, not later than October 1 of each year, update the list of physicians and chiropractors and file the list with the Administrator. The list must be certified by an adjuster who is licensed pursuant to chapter 684A of NRS.*

*7. Upon receipt of a list of physicians and chiropractors that is filed pursuant to subsection 6, the Administrator shall:*

- (a) Stamp the list as having been filed; and*
- (b) Indicate on the list the date on which it was filed.*

*8. The Administrator shall:*

- (a) Provide a copy of an insurer's list of physicians and chiropractors to any member of the public who requests a copy; or*
- (b) Post a copy of each insurer's list of physicians and chiropractors on an Internet website maintained by the Administrator and accessible to the public for viewing, printing or downloading.*

*9. At any time, a physician or chiropractor may request in writing that he or she be removed from an insurer's list of physicians and chiropractors. The insurer must comply with the request and omit the physician or chiropractor from the next list which the insurer files with the Administrator.*

*10. A physician or chiropractor may not be involuntarily removed from an insurer's list of physicians and chiropractors except for good cause. As used in this subsection, "good cause" means that one or more of the following circumstances apply:*

- (a) The physician or chiropractor has died or is disabled.*



*(b) The license of the physician or chiropractor has been revoked or suspended.*

*(c) The physician or chiropractor has been convicted of:*

*(1) A felony; or*

*(2) A crime for a violation of a provision of chapter 616D of NRS.*

*(d) The physician or chiropractor has been removed from the panel of physicians and chiropractors maintained by the Administrator pursuant to NRS 616C.090 by the Administrator upon a finding that the physician or chiropractor has failed to comply with the standards for treatment of industrial injuries or occupational diseases as established by the Administrator.*

*11. Unless a physician or chiropractor, as applicable, is removed from an insurer's list of physicians and chiropractors pursuant to subsection 10, an injured employee may continue to receive treatment from that physician or chiropractor even if:*

*(a) The employer of the injured employee changes insurers or administrators.*

*(b) The physician or chiropractor is no longer included in the applicable insurer's list of physicians and chiropractors, provided that the physician or chiropractor agrees to continue to accept compensation for that treatment at the rates which:*

*(1) Were previously agreed upon when the physician or chiropractor was most recently included in the list; or*

*(2) Are newly negotiated but do not exceed the amounts provided under the fee schedule adopted by the Administrator.*

**Secs. 3 and 4.** (Deleted by amendment.)

**Sec. 5.** NRS 616C.050 is hereby amended to read as follows:

616C.050 1. An insurer shall provide to each claimant:

(a) Upon written request, one copy of any medical information concerning the claimant's injury or illness.

(b) A statement which contains information concerning the claimant's right to:

(1) Receive the information and forms necessary to file a claim;

(2) Select a treating physician or chiropractor and an alternative treating physician or chiropractor in accordance with the provisions of NRS 616C.090;

(3) Request the appointment of the Nevada Attorney for Injured Workers to represent the claimant before the appeals officer;

(4) File a complaint with the Administrator;

(5) When applicable, receive compensation for:

(I) Permanent total disability;



(II) Temporary total disability;  
(III) Permanent partial disability;  
(IV) Temporary partial disability;  
(V) All medical costs related to the claimant's injury or disease; or

(VI) The hours the claimant is absent from the place of employment to receive medical treatment pursuant to NRS 616C.477;

(6) Receive services for rehabilitation if the claimant's injury prevents him or her from returning to gainful employment;

(7) Review by a hearing officer of any determination or rejection of a claim by the insurer within the time specified by statute; and

(8) Judicial review of any final decision within the time specified by statute.

2. The insurer's statement must include a copy of the form designed by the Administrator pursuant to subsection ~~†8†~~ 9 of NRS 616C.090 that notifies injured employees of their right to select an alternative treating physician or chiropractor. The Administrator shall adopt regulations for the manner of compliance by an insurer with the other provisions of subsection 1.

**Sec. 6.** NRS 616C.055 is hereby amended to read as follows:

616C.055 1. The insurer may not, in accepting responsibility for any charges, use fee schedules which unfairly discriminate among physicians and chiropractors.

2. ~~†††~~ ***Except as otherwise provided in section 2 of this act, if a physician or chiropractor is removed from the panel established pursuant to NRS 616C.090 or from participation in a plan for managed care established pursuant to NRS 616B.527, the physician or chiropractor, as applicable, must not be paid for any services rendered to the injured employee after the date of the removal.***

**Sec. 7.** (Deleted by amendment.)

**Sec. 8.** NRS 616C.090 is hereby amended to read as follows:

616C.090 1. The Administrator shall establish , ***maintain and update not less frequently than annually on or before July 1 of each year,*** a panel of physicians and chiropractors who have demonstrated special competence and interest in industrial health to treat injured employees under chapters 616A to 616D, inclusive, or chapter 617 of NRS. ***The Administrator shall maintain the following information relating to each physician and chiropractor on the panel:***

***(a) The name of the physician or chiropractor.***

***(b) The title or degree of the physician or chiropractor.***



*(c) The legal name of the practice of the physician or chiropractor and the name under which the practice does business.*

*(d) The street address of the location of every office of the physician or chiropractor.*

*(e) The telephone number of every office of the physician or chiropractor.*

*(f) Every discipline and specialization practiced by the physician or chiropractor.*

*(g) Every condition and part of the body which the physician or chiropractor will treat.*

2. Every employer whose insurer has not entered into a contract with an organization for managed care or with providers of health care ~~{services}~~ pursuant to NRS 616B.527 shall maintain a list of those physicians and chiropractors on the panel who are reasonably accessible to his or her employees.

~~{2.}~~ 3. An injured employee whose employer's insurer has not entered into a contract with an organization for managed care or with providers of health care ~~{services}~~ pursuant to NRS 616B.527 may choose a treating physician or chiropractor from the panel of physicians and chiropractors. If the injured employee is not satisfied with the first physician or chiropractor he or she so chooses, the injured employee may make an alternative choice of physician or chiropractor from the panel if the choice is made within 90 days after his or her injury. The insurer shall notify the first physician or chiropractor in writing. The notice must be postmarked within 3 working days after the insurer receives knowledge of the change. The first physician or chiropractor must be reimbursed only for the services the physician or chiropractor, as applicable, rendered to the injured employee up to and including the date of notification. Except as otherwise provided in this subsection, any further change is subject to the approval of the insurer ~~{, which}~~ **or by order of a hearing officer or appeals officer. A request for a change of physician or chiropractor** must be granted or denied within 10 days after a written request for such a change is received from the injured employee. If **the insurer takes** no action ~~{is taken}~~ on the request within 10 days, the request shall be deemed granted. Any request for a change of physician or chiropractor must include the name of the new physician or chiropractor chosen by the injured employee. If the treating physician or chiropractor refers the injured employee to a specialist for treatment, the ~~{treating physician or chiropractor}~~ **insurer** shall provide to the injured employee a list that includes the name of each physician or chiropractor with that specialization who



is on the panel. ~~{After}~~ **Not later than 14 days after** receiving the list, the injured employee shall ~~{, at the time the referral is made,}~~ select a physician or chiropractor from the list.

~~{3.}~~ 4. An injured employee whose employer's insurer has entered into a contract with an organization for managed care or with providers of health care ~~{services}~~ pursuant to NRS 616B.527 must choose a treating physician or chiropractor pursuant to the terms of that contract. If the injured employee is not satisfied with the first physician or chiropractor he or she so chooses, the injured employee may make an alternative choice of physician or chiropractor pursuant to the terms of the contract without the approval of the insurer if the choice is made within 90 days after his or her injury. ***Except as otherwise provided in this subsection, any further change is subject to the approval of the insurer or by order of a hearing officer or appeals officer. A request for a change of physician or chiropractor must be granted or denied within 10 days after a written request for such a change is received from the injured employee. If the insurer takes no action on the request within 10 days, the request shall be deemed granted.*** If the injured employee, after choosing a treating physician or chiropractor, moves to a county which is not served by the organization for managed care or providers of health care ~~{services}~~ named in the contract and the insurer determines that it is impractical for the injured employee to continue treatment with the physician or chiropractor, the injured employee must choose a treating physician or chiropractor who has agreed to the terms of that contract unless the insurer authorizes the injured employee to choose another physician or chiropractor. If the treating physician or chiropractor refers the injured employee to a specialist for treatment, the ~~{treating physician or chiropractor}~~ ***insurer*** shall provide to the injured employee a list that includes the name of each physician or chiropractor with that specialization who is available pursuant to the terms of the contract with the organization for managed care or with providers of health care ~~{services}~~ pursuant to NRS 616B.527, as appropriate. ~~{After}~~ **Not later than 14 days after** receiving the list, the injured employee shall ~~{, at the time the referral is made,}~~ select a physician or chiropractor from the list. If the employee fails to select a physician or chiropractor, the insurer may select a physician or chiropractor with that specialization. If a physician or chiropractor with that specialization is not available pursuant to the terms of the contract, the organization for managed care or the provider of health care ~~{services}~~ may select a physician or chiropractor with that specialization.



~~{4.}~~ 5. If the injured employee is not satisfied with the physician or chiropractor selected by himself or herself or by the insurer, the organization for managed care or the provider of health care ~~{services}~~ pursuant to subsection ~~{3.}~~ 4, the injured employee may make an alternative choice of physician or chiropractor pursuant to the terms of the contract. A change in the treating physician or chiropractor may be made at any time but is subject to the approval of the insurer ~~{, which}~~ **or by order of a hearing officer or appeals officer.** A request for a change of physician or chiropractor must be granted or denied within 10 days after a written request for such a change is received from the injured employee. If no action is taken on the request within 10 days, the request shall be deemed granted. Any request for a change of physician or chiropractor must include the name of the new physician or chiropractor chosen by the injured employee. If the insurer denies a request for a change in the treating physician or chiropractor under this subsection, the insurer must include in a written notice of denial to the injured employee the specific reason for the denial of the request.

~~{5.}~~ 6. Except when emergency medical care is required and except as otherwise provided in NRS 616C.055, the insurer is not responsible for any charges for medical treatment or other accident benefits furnished or ordered by any physician, chiropractor or other person selected by the injured employee in disregard of the provisions of this section or for any compensation for any aggravation of the injured employee's injury attributable to improper treatments by such physician, chiropractor or other person.

~~{6.}~~ 7. The Administrator may order necessary changes in a panel of physicians and chiropractors and shall suspend or remove any physician or chiropractor from a panel for good cause shown ~~{~~  
~~—7.}~~ **in accordance with section 2 of this act.**

8. An injured employee may receive treatment by more than one physician or chiropractor if :

(a) **If** the insurer provides written authorization for such treatment ~~{~~

~~—8.}~~ ; **or**

(b) **By order of a hearing officer or appeals officer.**

9. The Administrator shall design a form that notifies injured employees of their right pursuant to subsections ~~{2.}~~ 3 , ~~{and}~~ 4 **and** 5 to select an alternative treating physician or chiropractor and make the form available to insurers for distribution pursuant to subsection 2 of NRS 616C.050.



statement describing the effects of accepting payment in a lump sum of an entire permanent partial disability award, any portion of such an award or any uncontested portion of such an award, and that the claimant has 20 days after the mailing or personal delivery of the notice within which to retract or reaffirm the demand, before payment may be made and the claimant's election becomes final.

3. Any lump-sum payment which has been paid on a claim incurred on or after July 1, 1973, must be supplemented if necessary to conform to the provisions of this section.

4. Except as otherwise provided in this subsection, the total lump-sum payment for disablement must not be less than one-half the product of the average monthly wage multiplied by the percentage of disability. If the claimant received compensation in installment payments for his or her permanent partial disability before electing to receive payment for that disability in a lump sum, the lump-sum payment must be calculated for the remaining payment of compensation.

5. The lump sum payable must be equal to the present value of the compensation awarded, less any advance payment or lump sum previously paid. The present value must be calculated using monthly payments in the amounts prescribed in subsection ~~7~~ 8 of NRS 616C.490 and actuarial annuity tables adopted by the Division. The tables must be reviewed annually by a consulting actuary and must be adjusted accordingly on July 1 of each year by the Division using:

(a) The most recent unisex "Static Mortality Tables for Defined Benefit Pension Plans" published by the Internal Revenue Service; and

(b) The average 30-Year Treasury Constant Maturity Rate for March of the current year as reported by the Board of Governors of the Federal Reserve System.

6. If a claimant would receive more money by electing to receive compensation in a lump sum than the claimant would if he or she receives installment payments, the claimant may elect to receive the lump-sum payment.

**Secs. 28-35.** (Deleted by amendment.)

**Sec. 36.** The amendatory provisions of this act apply prospectively with regard to any claim pursuant to chapters 616A to 616D, inclusive, or 617 of NRS which is open on the effective date of this act.

**Sec. 37.** This act becomes effective on January 1, 2020.





Steve Sisolak  
Governor



RECEIVED

Susan Brown  
Director

2019 SEP 26 AM 8:56

Kimberley Perondi  
Deputy Director

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 20, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Shauna Tilley, Executive Branch Budget Officer  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an action item submitted for placement on the agenda of the next Interim Finance Committee meeting.

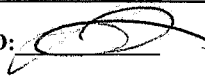
**DEPARTMENT OF BUSINESS AND INDUSTRY,  
OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT**

Agenda Item Write-up:

The division has requested to add two new full-time positions to provide support for the additional responsibilities of the Occupational Health and Safety Administration (NV OSHA) Section defined by Assembly Bill 348 in the 2019 Legislature. This results in an increase from 109.0 FTE to 111.0 FTE for budget account 4682.

Additional Information:

As a result of AB 348, NV OSHA has new responsibilities to review reports of workplace violence from medical facilities, conduct inquiries and/or investigations, and make certain reports available on its website. To address this increased workload, NV OSHA requires two Safety Specialist positions. The cost of the positions in fiscal year 2020 will be funded with salary savings within the division. This request corresponds to work program C47449 and companion IFC work program C49011.

REVIEWED: 
INFO ITEM: <u>2-C</u>

K7C



STATE OF NEVADA  
B&I - INDUSTRIAL RELATIONS DIV

**Budget Account 4682 - B&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT  
Work Program C47449  
Fiscal Year 2020**

Submitted September 20, 2019

**Budget Account's Primary Purpose, Function and Statutory Authority**

The Occupational Safety and Health Administration (OSHA) enforces occupational safety and health standards promulgated under the Nevada Occupational Safety and Health Act. OSHA ensures safe and healthy working environments for Nevada employees by conducting workplace inspections and investigations. OSHA staff investigate employee safety and health complaints, employee discrimination complaints and industrial accidents. Within the Occupational Safety and Health Enforcement budget, the Bureau of Labor Statistics unit collects and publishes statistics on Nevada workplace injuries, illnesses, and fatalities. The Mechanical Compliance Section unit inspect boilers, elevators, pressure vessels and all other related equipment.

Statutory Authority: NRS 618.175, NRS 618.185, NAC 618 and NRS 455C.

**Purpose of Work Program**

This work program requests to add two classified Safety Specialist positions and associated costs to comply with Assembly Bill 348 of the 2019 Legislature. Relates to FY21 work program C49011.

**Justification**

AB348 creates new duties and responsibilities for Nevada OSHA. It requires Nevada OSHA to review reports of workplace violence from medical facilities and conduct inquiries and/or investigations and make certain reports available on its website. In order to perform these new duties, Nevada OSHA will need two new Safety Specialist positions, as outlined in its fiscal note during the 2019 legislative session. The personnel costs for the new positions can be absorbed by current year salary savings, which is why the Personnel category is being reduced. Please see attached payroll projection.

However, there are training requirements for new Safety Specialists, and OSHA has requested a hire date of December 2019 to enable new incumbents to be ready to implement the provisions of the bill when the bill becomes effective. The effective date of the bill is July 1, 2020 but preparatory tasks may be undertaken upon passage and approval of the bill. If the positions are hired by December, there will be sufficient time to complete all required training.

**Expected Benefits to be Realized**

The added authority to the Nevada OSHA budget will allow the agency to properly comply with Assembly Bill 348.

**Explanation of Projections and Documentation**

The attachments provided demonstrate current funding, projections, and supporting documentation.

**New Positions:** Yes

**Summary of Alternatives and Why Current Proposal is Preferred**

This proposal is preferred in order to allow the agency to meet the needs of Assembly Bill 348. The alternative is to wait until closer to the effective date of the bill, but this may place OSHA at a disadvantage in complying with the bill.

742 Division of Industrial Relations  
4682 Enforcement-Industrial Safety

DEPARTMENT OF BUSINESS & INDUSTRY  
Estimated 2020 Fiscal Year End Balance

Reconciled to the BSR through: September 18, 2019

Category RGL	Description	Approved Budget	Adjustments	Adjusted Budget	Actual YTD Rev/Exp	Pending Rev/(Expense)	Projected Rev/(Expense)	FYE Projected Total	Budget Vs. Projected
00	REVENUE								
2505	APPROPRIATIONS	10,259,014	-	10,259,014	10,259,014.00	-	-	10,259,014	-
3406	FED LABOR STATISTICS GRANT	75,700	-	75,700	1,445.64	-	74,254	75,700	-
3407	FED DEPT OF OCUP HEALTH & SAFETY	1,288,261	-	1,288,261	-	-	1,288,261	1,288,261	-
3601	LICENSES AND FEES	140,590	-	140,590	17,425.00	-	123,165	140,590	-
3716	INSPECTION FEES	310,150	-	310,150	72,225.00	-	237,925	310,150	-
3818	PHOTOCOPY SERVICE CHARGE	5,084	-	5,084	1,055.20	-	4,029	5,084	-
	<b>TOTAL REVENUE:</b>	<b>\$ 12,078,799</b>	<b>\$ -</b>	<b>\$ 12,078,799</b>	<b>\$ 10,351,164.84</b>	<b>\$ -</b>	<b>\$ 1,727,634</b>	<b>\$ 12,078,799</b>	<b>\$ -</b>
Category	<b>EXPENDITURES</b>								
01	PERSONNEL SERVICES	9,661,199	-	9,661,199	(1,354,259.13)	-	(7,930,245)	(9,284,604)	376,695
02	OUT OF STATE TRAVEL	5,225	-	5,225	(642.74)	-	(5,225)	(5,868)	(643)
03	IN-STATE TRAVEL	90,619	-	90,619	(8,772.41)	-	(82,714)	(91,487)	(868)
04	OPERATING	805,077	-	805,077	(165,788.91)	-	(641,643)	(807,432)	(2,355)
05	EQUIPMENT	10,995	-	10,995	-	-	(16,323)	(16,323)	(5,328)
11	MECHANICAL SECTION	456,267	-	456,267	(81,999.86)	-	(387,873)	(469,873)	(13,606)
12	BLS	17,676	-	17,676	(3,419.46)	-	(14,363)	(17,783)	(107)
26	INFORMATION SERVICES	242,623	-	242,623	(26,968.95)	-	(221,994)	(248,953)	(6,330)
30	TRAINING	208,992	-	208,992	(13,061.01)	-	(195,610)	(208,671)	321
80	TRANSFER TO B&I 4681	505,117	-	505,117	(126,279.25)	-	(378,838)	(505,117)	-
82	DEPARTMENT COST ALLOCATION	47,441	-	47,441	(11,860.25)	-	(35,581)	(47,441)	-
87	PURCHASING ASSESSMENT	3,044	-	3,044	(761.00)	-	(2,283)	(3,044)	-
88	ST COST PLAN RECOVERY	24,524	-	24,524	(6,131.00)	-	(24,524)	(30,655)	(6,131)
	<b>TOTAL EXPENDITURES:</b>	<b>\$ 12,078,799</b>	<b>\$ -</b>	<b>\$ 12,078,799</b>	<b>\$ (1,799,933.97)</b>	<b>\$ -</b>	<b>\$ (9,937,216)</b>	<b>\$ (11,737,150)</b>	<b>\$ 341,649</b>
<b>REALIZED FUNDING AVAILABLE</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 8,551,230.87</b>	<b>\$ -</b>	<b>\$ (8,209,582)</b>	<b>\$ 341,649</b>	<b>\$ 341,649</b>

742 Division of Industrial Relations  
4682 Enforcement-Industrial Safety

FY2020 General Ledger Detail

Reconciled to BSR through: 09/18/19

Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual/YTD Expense	Pending Expense	Projected Expense	FYE Projected Total	Budget Vs. FYE Projected
<b>01 PERSONNEL SERVICES</b>								
5000 Personnel Services	-	-	-	-	-	(7,930,245)	(7,930,245)	(7,930,245)
5100 Salaries	6,925,456	-	6,925,456	(773,260.52)	-	-	(773,261)	6,152,195
5200 Workers Compensation	89,426	-	89,426	(8,996.57)	-	-	(8,997)	80,429
5300 Retirement	1,311,196	-	1,311,196	(71,645.35)	-	-	(71,645)	1,239,551
5301 Retirement Cont	-	-	-	(96,742.92)	-	-	(96,743)	(96,743)
5400 Personnel Assessment	28,909	-	28,909	-	-	-	-	28,909
5420 Collective Bargaining Assessment	-	-	-	(576.00)	-	-	(576)	(576)
5500 Group Insurance	995,061	-	995,061	(200,879.45)	-	-	(200,879)	794,182
5610 Sick Leaves	-	-	-	(43,639.97)	-	-	(43,640)	(43,640)
5620 Annual Leaves	-	-	-	(62,138.41)	-	-	(62,138)	(62,138)
5640 Comp Time Leaves	-	-	-	(1,256.47)	-	-	(1,256)	(1,256)
5650 Other Leave	-	-	-	(128.08)	-	-	(128)	(128)
5700 Payroll Assessment	9,719	-	9,719	-	-	-	-	9,719
5750 Retired Employees Group Insurance	185,601	-	185,601	(20,601.81)	-	-	(20,602)	164,999
5800 Unemployment Compensation	10,384	-	10,384	(1,315.42)	-	-	(1,315)	9,069
5810 Overtime Pay	-	-	-	(9,042.61)	-	-	(9,043)	(9,043)
5830 Comp Time Payoff	-	-	-	(1,476.87)	-	-	(1,477)	(1,477)
5840 Medicare	100,407	-	100,407	(13,260.52)	-	-	(13,261)	87,146
5860 Board & Commission Pay	5,040	-	5,040	(560.00)	-	-	(560)	4,480
5880 Shift Differential Pay	-	-	-	(11.18)	-	-	(11)	(11)
5910 Standby Pay	-	-	-	(9,490.09)	-	-	(9,490)	(9,490)
5960 Terminal Sick Leave Pay	-	-	-	(15,772.66)	-	-	(15,773)	(15,773)
5970 Terminal Annual Leave Pay	-	-	-	(23,464.43)	-	-	(23,464)	(23,464)
<b>01 TOTAL PERSONNEL SERVICES</b>	<b>\$ 9,661,199</b>	<b>\$ -</b>	<b>\$ 9,661,199</b>	<b>\$ (1,354,259.13)</b>	<b>\$ -</b>	<b>\$ (7,930,245)</b>	<b>\$ (9,284,504)</b>	<b>\$ 376,695</b>
<b>03 IN-STATE TRAVEL</b>								
6001 Other Travel Expenses-Laundry	-	-	-	-	-	-	-	-
6005 Travel Advance	-	-	-	(1,330.00)	-	1,330	-	-
6200 Per Diem In-State	14,569	-	14,569	(2,149.36)	-	(13,287)	(15,437)	(868)
6202 Per Diem In-State-B	2,297	-	2,297	-	-	(2,297)	(2,297)	-
6210 Motor Pool In-State	138	-	138	-	-	(138)	(138)	-
6211 MP Monthly Vehicle Rental In-State	63,597	-	63,597	(2,903.60)	-	(60,693)	(63,597)	-
6215 Non-MP Vehicle Rental In-State	368	-	368	(81.39)	-	(287)	(368)	-
6230 Public Transportation In-State	-	-	-	-	-	-	-	-
6240 Personal Vehicle In-State	351	-	351	(63.92)	-	(287)	(351)	-
6242 Personal Vehicle In-State-B	382	-	382	-	-	(382)	(382)	-
6250 Comm Air Trans In-State	4,098	-	4,098	(2,244.14)	-	(1,854)	(4,098)	-
6252 Comm Air Trans In-State-B	4,819	-	4,819	-	-	(4,819)	(4,819)	-
<b>03 TOTAL IN-STATE TRAVEL</b>	<b>\$ 90,619</b>	<b>\$ -</b>	<b>\$ 90,619</b>	<b>\$ (8,772.41)</b>	<b>\$ -</b>	<b>\$ (82,714)</b>	<b>\$ (91,487)</b>	<b>\$ (868)</b>

Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual/YTD Expense	Pending Expense	Projected Expense	FYE Projected Total	Budget Vs. FYE Projected
<b>04 OPERATING</b>								
7020 Operating Supplies	12,410	-	12,410	(1,608.76)	-	(11,347)	(12,956)	(546)
7021 Operating Supplies-A	2,932	-	2,932	(1,101.12)	-	(1,831)	(2,932)	-
7022 Operating Supplies-B	2,450	-	2,450	(433.74)	-	(2,016)	(2,450)	-
7030 Freight Charge	851	-	851	(57.73)	-	(793)	(851)	-
7044 Printing & Copying-C	5,820	-	5,820	(1,024.56)	-	(4,902)	(5,927)	(107)
7045 State Printing Charges	1,318	-	1,318	(219.45)	-	(1,132)	(1,351)	(33)
7046 Quick Print Jobs-Carson City	-	-	-	-	-	-	-	-
7050 Employee Bond Insurance	402	-	402	(261.00)	-	(409)	(409)	(7)
7051 Property & Content Insurance	-	-	-	-	-	261	(2,610)	-
7052 Vehicle Comp & Collision Insurance	2,610	-	2,610	-	-	(2,610)	(2,610)	-
7054 AG Tort Claim Assessment	9,334	-	9,334	-	-	(9,505)	(9,505)	(171)
7056 Insurance Deductibles	-	-	-	-	-	-	-	-
7059 AG Vehicle Liability Insurance	3,378	-	3,378	-	-	(3,378)	(3,378)	-
705A Non-B&G Property & Content Insurance	261	-	261	-	-	(261)	(261)	-
7061 Contract Services-A	11,457	-	11,457	(1,385.50)	-	(10,072)	(11,457)	-
7062 Contracts-B	117,556	-	117,556	(14,618.69)	-	(102,937)	(117,556)	-
7063 Contracts-C	671	-	671	(39.00)	-	(632)	(671)	-
7064 Contracts-D	-	-	-	(2,324.87)	-	2,325	-	-
7065 Contracts-E	16,497	-	16,497	(4,843.25)	-	(11,654)	(16,497)	-
7080 Legal & Court	-	-	-	-	-	-	-	-
7087 Nonexpert Witness Fees	-	-	-	(30.80)	-	31	-	-
7090 Equipment Repair Services	26,313	-	26,313	(4,517.90)	-	(21,795)	(26,313)	-
7110 Non-State Owned Office Rent	424,994	-	424,994	(106,091.27)	-	(318,903)	(424,994)	-
7151 Outside Maintenance of Vehicle	10,262	-	10,262	(1,880.66)	-	(8,381)	(10,262)	-
7153 Gasoline	10,606	-	10,606	(1,626.58)	-	(8,979)	(10,606)	-
7154 Vehicle Operation-A	-	-	-	-	-	-	-	-
7176 Protective Gear	3,582	-	3,582	(659.93)	-	(2,922)	(3,582)	-
7255 B&G Lease Assessment	2,411	-	2,411	(602.75)	-	(1,808)	(2,411)	-
7280 Outside Postage	425	-	425	(235.00)	-	(190)	(425)	-
7285 Postage-State Mailroom	30,153	-	30,153	(1,533.98)	-	(29,287)	(30,821)	(668)
7286 Mailstop-State Mailroom	4,978	-	4,978	(4,978.00)	-	-	(4,978)	-
7289 EITS Phone Line & Voicemail	11,605	-	11,605	(1,315.32)	-	(10,430)	(11,745)	(140)
7290 Phone, Fax, Communication Line	33,604	-	33,604	(9,142.71)	-	(24,905)	(34,048)	(444)
7291 Cell Phone/Pager Charges	8,916	-	8,916	(1,530.20)	-	(7,802)	(9,132)	(216)
7296 EITS Long Distance Charges	1,666	-	1,666	(289.79)	-	(1,399)	(1,689)	(23)
7297 EITS 800 Toll Free Charges	-	-	-	(14.43)	-	14	-	-
7299 Telephone/Data Wiring-non-EITS	-	-	-	-	-	-	-	-
7301 Membership Dues	546	-	546	-	-	(546)	(546)	-
7302 Registration Fees	-	-	-	-	-	-	-	-
7306 Registration Fees-Employee Reimburse	920	-	920	-	-	(920)	(920)	-
7370 Publications & Periodicals	9,664	-	9,664	(1,625.50)	-	(8,039)	(9,664)	-
7385 Staff Physicals	2,991	-	2,991	-	-	(2,991)	(2,991)	-
7430 Professional Services	-	-	-	-	-	-	-	-
7460 Equipment Purchases <\$1,000	9,027	-	9,027	-	-	(9,027)	(9,027)	-
7465 Equip > \$1,000 Less than \$5,000 - A	11,405	-	11,405	-	-	(11,405)	(11,405)	-
7637 Notary Fee Apply or Renew	166	-	166	-	-	(166)	(166)	-
7960 Rental for Equipment	1,038	-	1,038	(110.62)	-	(927)	(1,038)	-
7980 Operating Lease Payments	11,858	-	11,858	(1,685.80)	-	(10,172)	(11,858)	-
8241 New Furnishing <\$5,000-A	-	-	-	-	-	-	-	-
<b>04 TOTAL OPERATING</b>	<b>\$ 805,077</b>	<b>\$ -</b>	<b>\$ 805,077</b>	<b>\$ (165,788.91)</b>	<b>\$ -</b>	<b>\$ (641,643)</b>	<b>\$ (807,432)</b>	<b>\$ (2,385)</b>
<b>05 EQUIPMENT</b>								
7460 Equipment Purchases <\$1,000	-	-	-	-	-	(562)	(562)	(562)

Description	Approved Budget	Approved Adjustments	Adjusted Budget	Actual/YTD Expense	Pending Expense	Projected Expense	FYE Projected Total	Budget Vs. FYE Projected
8241 New Furnishing <\$5,000-A								
8270 Special Equipment > \$5,000	10,995	-	10,995	-	-	(4,766)	(4,766)	(4,766)
<b>05 TOTAL EQUIPMENT</b>	<b>\$ 10,995</b>	<b>\$ -</b>	<b>\$ 10,995</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (4,766)</b>	<b>\$ (4,766)</b>	<b>\$ (4,766)</b>
<b>26 INFORMATION SERVICES</b>								
7020 Operating Supplies	100	-	100	-	-	(100)	(100)	-
7022 Operating Supplies-B	52	-	52	-	-	(52)	(52)	-
7073 Software License/MNT Contracts	35,360	-	35,360	(15,080.00)	-	(20,280)	(35,360)	-
7211 MSA Programmer Charges	36,000	-	36,000	(1,000.00)	-	(35,000)	(36,000)	-
7289 EITS Phone Line and Voicemail	140	-	140	-	-	(140)	(140)	-
7460 Equipment Purchases < \$1,000	90	-	90	-	-	(90)	(90)	-
7547 EITS Business Productivity Suite	53,119	-	53,119	-	-	(53,620)	(53,620)	(501)
7564 EITS Infrastructure Assessment	30,224	-	30,224	(7,556.00)	-	(23,223)	(30,779)	(555)
7556 EITS Security Assessment	12,663	-	12,663	(3,165.75)	-	(9,729)	(12,895)	(232)
7557 EITS NAS Card Reader	3,396	-	3,396	(157.20)	-	(3,239)	(3,396)	-
7771 Computer Software <\$5,000-A	10,016	-	10,016	-	-	(11,040)	(11,040)	(1,024)
8371 Computer Hardware <\$5,000-A	61,463	-	61,463	-	-	(65,481)	(65,481)	(4,018)
<b>26 TOTAL INFORMATION SERVICES</b>	<b>\$ 242,623</b>	<b>\$ -</b>	<b>\$ 242,623</b>	<b>\$ (26,958.95)</b>	<b>\$ -</b>	<b>\$ (221,994)</b>	<b>\$ (248,953)</b>	<b>\$ (6,330)</b>

DIVISION OF INDUSTRIAL RELATIONS - ENFORCEMENT  
 PAYROLL PROJECTION WORKSHEET, FY 2020  
 BUDGET ACCOUNT: 4682

FTE	Budget Position Title	PCN	Leg Approved			Title	Actual			Salary and Cost Posted To Date (Total of Actual)	Estimated Salary and Cost for Remaining Year (Total of Est)	Total Est FY Personnel Expense	Total Leg. Approved
			Grade	Step	Ret		Grade	Step	Ret				
1.00	DEP DIV ADMR, INDUS REL (EA)	000001	99	99	1	U4405	0	0	XPP11	19,853.92	105,978.83	125,832.75	122,070
1.00	INDUSTRIAL HYGIENIST 4 - DIR	000004	40	10	1	11.53	40	10	PP02	20,262.09	106,327.54	126,589.63	118,946
1.00	ADMIN ASSISTANT 2	000005	25	1	8	2.212	25	1	PP01	8,606.08	44,759.79	53,365.87	52,599
1.00	PROG COORD-OCC SAF/HLTH-DIR	000006	40	10	1	11.511	40	10	PP02	19,304.98	102,895.77	122,200.75	118,946
1.00	SAFETY MANAGER 2 - DIR	000009	41	10	1	11.512	41	10	PP02	20,098.25	107,306.93	127,405.18	124,026
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000011	37	1	1	11.524	34	3	PP02	10,301.08	54,640.50	64,941.58	79,318
1.00	ADMIN ASSISTANT 3	000012	27	2	1	2.211	27	3	PP01	9,716.80	51,118.53	60,835.33	57,139
1.00	ADMIN ASSISTANT 2	000013	25	4	1	2.212	25	1	PP01	8,605.51	44,753.22	53,358.73	57,944
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000015	37	4	1	11.524	34	5	PP01	13,105.39	70,334.08	83,439.47	89,115
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000016	38	1	1	11.531	36	2	PP01	13,006.18	68,140.54	81,146.72	82,157
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000017	38	3	1	11.531	38	5	PP02	13,539.12	77,121.50	90,660.62	89,180
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000018	37	2	1	11.524	37	2	PP01	11,890.32	61,972.85	73,863.17	84,286
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000019	37	10	1	11.524	0	0	PP01	26,637.34	46,205.02	72,842.36	107,474
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000020	37	9	1	11.524	37	9	PP02	15,784.96	89,647.41	105,432.37	104,985
1.00	SAFETY MANAGER 2 - DIR	000022	41	9	1	11.512	41	10	PP02	20,012.86	110,680.55	130,693.41	124,026
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000023	37	10	1	11.524	37	10	PP02	16,376.73	90,760.91	107,137.64	104,985
1.00	ADMIN ASSISTANT 2	000024	25	1	8	2.212	25	1	PP01	8,613.48	44,863.00	53,476.48	52,891
1.00	ADMIN ASSISTANT 3	000025	27	5	8	2.211	27	6	PP01	9,163.10	48,233.87	57,396.97	63,665
1.00	SAFETY SUPVR, ENFORCE - DIR	000026	39	10	1	11.52	39	10	PP01	18,808.63	104,754.31	123,562.94	116,743
1.00	SAFETY SUPVR, ENFORCE - DIR	000027	39	5	1	11.52	39	6	PP01	16,680.19	91,164.55	107,844.74	102,149
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000028	37	4	1	11.524	0	0	PP01	760.79	46,205.02	46,965.81	81,516
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000029	38	10	8	11.531	38	10	PP02	18,088.74	94,613.74	112,702.48	109,448
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000030	37	5	8	11.524	37	6	PP01	14,865.68	81,383.27	96,248.95	95,178
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000035	37	7	8	11.524	34	2	PP01	11,512.90	63,192.76	74,705.66	99,055
1.00	ADMIN ASSISTANT 2	000036	25	4	1	2.212	25	5	PP01	9,711.54	51,088.60	60,800.14	57,465
1.00	SAFETY SUPERVISOR, BOILER-DIR	000037	39	10	8	11.529	0	0	PP01	21,335.21	45,634.14	66,969.35	114,049
1.00	SAFETY SPEC, BOILER - DIR	000038	37	9	1	11.537	37	10	PP02	766.79	90,393.16	91,159.95	104,985
1.00	SAFETY SPEC, ELEVATOR - DIR	000039	37	10	8	11.538	37	10	PP01	19,514.01	105,540.78	125,054.79	107,474
1.00	SAFETY SPEC, ELEVATOR - DIR	000040	37	2	1	11.538	34	3	PP01	10,735.98	57,829.19	68,565.17	81,885
1.00	SAFETY SPEC, BOILER - DIR	000042	37	5	1	11.537	37	6	PP02	14,028.57	79,790.20	93,818.77	92,994
1.00	SAFETY SUP ELEVATOR - DIR	000043	39	5	1	11.564	39	6	PP01	16,178.21	88,115.23	104,293.44	99,733
1.00	SAFETY SUPERVISOR, BOILER-DIR	000044	39	10	1	11.529	39	10	PP02	18,534.87	98,619.66	117,154.53	114,040
1.00	ADMIN ASSISTANT 3	000045	27	1	1	2.211	27	2	PP01	9,413.89	49,384.90	58,798.79	55,895
1.00	INDUSTRIAL HYGIENIST 4 - DIR	000046	40	10	1	11.53	40	10	PP01	20,080.74	105,569.45	125,650.19	121,779
1.00	MANAGEMENT ANALYST 2	000047	35	3	1	7.625	35	4	PP01	13,059.19	69,838.73	82,897.92	80,102
1.00	SAFETY SPEC, BOILER - DIR	000048	37	3	1	11.537	37	4	PP01	13,973.75	75,112.74	89,086.49	87,344
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000049	37	4	1	11.524	37	5	PP01	13,336.18	73,261.36	86,597.54	89,115
1.00	SAFETY SPEC, BOILER - DIR	000050	37	10	1	11.537	37	10	PP01	15,974.98	85,290.71	101,265.69	107,474
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000051	38	10	1	11.531	0	0	PP01	760.79	82,451.10	83,211.89	112,034
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000052	37	7	8	11.524	0	0	PP01	760.79	46,205.02	46,965.81	99,055
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000053	37	1	8	11.524	34	2	PP01	12,002.58	65,437.04	77,439.62	79,573
1.00	ADMIN ASSISTANT 3	000056	27	3	8	2.211	27	5	PP01	9,589.04	54,743.42	64,332.46	58,337
1.00	ADMIN ASSISTANT 2	000057	25	3	1	2.212	25	4	PP01	8,653.09	49,384.79	58,037.88	55,419
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000058	37	10	1	11.524	37	10	PP01	16,259.68	88,764.05	105,023.73	107,474
1.00	ADMIN ASSISTANT 2	000061	25	3	1	2.212	25	4	PP02	9,225.60	48,281.72	57,507.32	54,063
1.00	ADMIN ASSISTANT 1	000062	23	10	8	2.213	23	10	PP02	10,455.15	53,732.01	64,187.16	61,546
1.00	ADMIN ASSISTANT 2	000063	25	2	1	2.212	25	3	PP01	9,126.65	47,738.53	56,865.18	53,616
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000064	38	5	1	11.531	38	6	PP01	14,072.07	76,838.96	90,911.03	96,478
1.00	SAFETY SUP ELEVATOR - DIR	000066	39	4	1	11.564	39	5	PP01	16,425.95	84,662.61	101,088.56	98,716
1.00	ADMIN ASSISTANT 2	000067	25	2	1	2.212	25	3	PP01	9,127.08	47,744.53	56,871.61	53,616
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000068	37	7	1	11.524	0	0	PP01	1,606.33	41,917.02	43,523.35	99,055
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000069	37	4	1	11.524	37	5	PP01	14,461.78	78,124.84	92,586.62	89,723
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000070	37	8	1	11.524	37	10	PP02	14,975.67	90,083.24	105,058.91	104,622
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000071	37	4	1	11.524	32	1	PP02	10,460.06	55,348.81	65,808.87	88,882
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000072	37	2	1	11.524	32	1	PP01	10,468.26	54,448.12	64,916.38	80,841
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000073	37	7	8	11.524	32	1	PP02	10,460.06	55,348.81	65,808.87	99,055
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000075	37	4	8	11.524	32	1	PP02	10,321.29	56,813.49	66,934.78	89,398
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000076	37	4	1	11.524	37	5	PP01	14,890.94	82,654.13	97,545.07	90,929
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000077	38	10	1	11.531	0	0	PP01	760.79	85,505.60	86,266.29	112,034
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000078	38	1	1	11.531	36	2	PP01	12,901.27	68,151.31	81,052.58	82,157
1.00	ADMIN ASSISTANT 2	000079	25	2	1	2.212	25	2	PP01	8,857.00	46,197.32	55,054.32	53,465
1.00	SAFETY SPEC, BOILER - DIR	000080	37	4	1	11.537	37	5	PP01	14,512.31	78,144.08	92,656.39	88,196
1.00	SAFETY SPEC, ELEVATOR - DIR	000081	37	3	1	11.538	37	4	PP01	14,750.89	77,413.24	92,164.13	87,076
1.00	SAFETY SPEC, ELEVATOR - DIR	000082	37	5	1	11.538	37	6	PP02	16,058.21	85,144.10	101,202.31	90,652
1.00	SAFETY SUPVR, ENFORCE - DIR	000083	39	10	1	11.52	39	10	PP01	19,890.15	107,746.01	127,636.16	116,743
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000084	37	3	8	11.524	37	4	PP02	13,441.50	74,479.75	87,921.25	82,929
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000085	37	1	1	11.524	34	2	PP01	12,003.57	63,326.95	75,330.52	80,615
1.00	SAFETY SPEC, ELEVATOR - DIR	000086	37	7	8	11.538	34	1	PP01	11,435.40	60,894.33	72,329.73	99,055
1.00	SAFETY SPEC, ELEVATOR - DIR	000087	37	5	8	11.538	34	1	PP01	11,428.84	60,817.78	72,246.62	94,558
1.00	ADMIN ASSISTANT 2	000088	25	3	8	2.212	25	4	PP01	9,413.89	49,384.77	58,798.66	55,727
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000089	38	4	1	11.531	0	0	PP01	760.79	82,451.10	83,211.89	93,849
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000090	38	3	1	11.531	38	4	PP02	14,250.93	76,522.09	90,773.02	88,288
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000091	37	2	1	11.524	37	2	PP01	13,107.22	70,382.89	83,489.91	82,157
1.00	SAFETY SPEC, BOILER - DIR	000092	37	3	8	11.537	37	4	PP01	13,214.47	75,124.06	88,338.53	87,344
1.00	ADMIN ASSISTANT 2	000093	25	4	8	2.212	25	5	PP01	8,944.84	51,061.58	60,006.42	57,613
1.00	SAFETY SPEC, ELEVATOR - DIR	000094	37	1	1	11.538	37	1	PP01	13,584.94	76,834.54	90,519.48	78,562
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000095	38	4	8	11.531	38	5	PP01	14,998.14	81,360.91	96,359.05	93,949
1.00	SAFETY SPEC, ELEVATOR - DIR	000096	37	1	1	11.538	37	2	PP01	13,437.89	80,591.18	94,029.07	79,073
1.00	SAFETY SUPVR, ENFORCE - DIR	000097	39	10	8	11.52	39	10	PP01	20,783.17	107,676.77	128,459.94	116,743
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000098	38	6	1	11.531	0	0	PP01	760.79	85,505.60	86,266.29	98,165
1.00	SAFETY SPEC, ELEVATOR - DIR	000099	37	7	1	11.538	34	1	PP01	4,961.13	85,329.95	90,291.06	99,055
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000100	37	2	1	11.524	37	4	PP01	13,170.85	75,142.41	88,313.26	83,764
1.00	SAFETY SPEC, ENFORCEMENT - DIR	000101	37	2	8	11.524	37	2	PP01	13,079.19	70,032.95	83,112.14	82,962
1.00	SAFETY SPEC, BOILER - DIR	000102	37	4	8	11.537	37	5	PP01	14,498.18	78,129.93	92,628.11	88,196
1													



DIVISION OF INDUSTRIAL RELATIONS - ENFORCEMENT  
 PAYROLL PROJECTION WORKSHEET, FY 2020  
 BUDGET ACCOUNT: 4682

										Salary and Cost Posted To Date (Total of 'Actual')	Estimated Salary and Cost for Remaining Year (Total of 'Est')	Total Est FY Personnel Expense	Total Leg. Approved
FTE	Budget Position Title	PCN	Leg Approved			Title	Actual						
			Grade	Step	Ret		Grade	Step	Ret				
1.00	INDUSTRIAL HYGIENIST 3 - DIR	000308	38	1	1	11.531	36	2	PP02	12,260.61	69,418.82	81,679.43	81,624
1.00	ADMIN ASSISTANT 4	000309	29	3	8	2.21	29	4	PP01	11,756.01	56,646.05	68,402.06	63,083
1.00	SAFETY SPEC, ELEVATOR - DIR	000310	37	5	1	11.538	37	6	PP01	14,861.56	81,378.28	96,239.84	93,949
1.00	SAFETY SPEC, ELEVATOR - DIR	000311	37	4	1	11.538	37	5	PP01	17,523.65	87,006.47	104,530.12	90,929
1.00	SAFETY SPEC, ELEVATOR - DIR	000312	37	3	1	11.538	37	4	PP01	12,928.52	80,678.07	93,606.59	86,230
1.00	ADMIN ASSISTANT 1	000313	23	1	1	2.213	23	2	PP01	10,263.85	43,416.60	53,680.45	49,843
1.00	DEP DIV ADMNR MECHANICAL UNIT	000400	99	99	1	U4143	0	0	XPP10	18,930.11	104,458.50	123,388.61	116,895
1.00	CHIEF INVESTIGATOR	010305	99	99	1	U4142	0	0	XPP11	14,542.81	100,562.57	115,105.38	116,895
1.00	SAFETY SPEC, ENFORCEMENT - DIR	010307	37	7	1	11.524	0	0	PP01	-	71,981.00	71,981.00	-
1.00	SAFETY SPEC, ENFORCEMENT - DIR	010308	37	7	1	11.524	0	0	PP01	-	71,981.00	71,981.00	-
	J001		88	0	0	PP01	-	-	PP01	-	466.67	466.67	560
	J002		88	0	0	PP01	-	-	PP01	-	466.67	466.67	560
	J003		88	0	0	PP01	-	-	PP01	-	466.67	466.67	560
	J004		88	45	0	XPP13	87.09		XPP13	87.09	466.67	553.76	560
	J005		88	45	0	XPP13	5.93		XPP13	5.93	466.67	472.60	560
	J006		88	45	0	XPP13	174.18		XPP13	174.18	466.67	640.85	560
	J007		88	45	0	XPP13	168.25		XPP13	168.25	466.67	634.92	560
	J008		88	45	0	XPP13	168.25		XPP13	168.25	466.67	634.92	560
	J009		88	0	0	PP01	-	-	PP01	-	466.67	466.67	560
										-	-	-	-
	Misc									9.24	-	9.24	(67)
111													
Sub Total B/A:										1,354,259.13	7,930,245.33	9,284,504.46	9,661,199.00
										Total Est. Fiscal Year End Surplus (Shortfall): \$			376,695

**Budget Account:** BA4682 Enforcement - Industrial Safety  
**Agency:** Department of Business and Industry  
**Fiscal Year:** FY20  
**Category:** 03 In-State Travel  
**Justification:** Travel in Northern Nevada for Investigations

Enter Here

Position Title	PCN#	Location	Date	Purpose	QTY	Cost	6200 Per Diem	6210 Motor Pool	6230 Ground	6240 Pers Veh	6250 Air	7300 Registration	Total
<b>Overnight Trip (A)</b>													
Safety Specialist (Reno Staff)	10310	Elko	TBD	INVESTIGATION Lodging (\$94.00/night) + 14.00% Tax Airfare Airport Parking Meals & Incidentals / Full Day	1	107.16	107	-	-	-	-	-	107
					-	-	-	-	-	-	-	-	-
					2	55.00	110	-	-	-	-	-	110
				<b>Total:</b>			217	-	-	-	-	-	217
<b>Overnight Trip (B)</b>													
Safety Specialist (Reno Staff)	10310	Elko	TBD	INVESTIGATION Lodging (\$94.00/night) + 14.00% Tax Airfare Airport Parking Meals & Incidentals / Full Day	1	107.16	107	-	-	-	-	-	107
					-	-	-	-	-	-	-	-	-
					2	55.00	110	-	-	-	-	-	110
				<b>Total:</b>			217	-	-	-	-	-	217
<b>Overnight Trip (C)</b>													
Safety Specialist (Reno Staff)	10310	Ely	TBD	INVESTIGATION Lodging (\$94.00/night) + 13.5% Tax Airfare Airport Parking Meals & Incidentals / Full Day	1	106.69	107	-	-	-	-	-	107
					-	-	-	-	-	-	-	-	-
					2	55.00	110	-	-	-	-	-	110
				<b>Total:</b>			217	-	-	-	-	-	217
<b>Overnight Trip (D)</b>													
Safety Specialist (Reno Staff)	10310	Ely	TBD	INVESTIGATION Lodging (\$94.00/night) + 13.5% Tax Airfare Airport Parking Meals & Incidentals / Full Day	1	106.69	107	-	-	-	-	-	107
					-	-	-	-	-	-	-	-	-
					2	55.00	110	-	-	-	-	-	110
				<b>Total:</b>			217	-	-	-	-	-	217
<b>Decision Unit Total:</b>							<b>\$ 868</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$ 868</b>

Section B1: Summary by GL

Budget Account: ~~682 E&I - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT~~

Item No	Description	Actual 2017-2018	Work Program 2018-2019	W05 Year 1 2019-2020	W05 Year 2 2020-2021
2505	ALLOCATION FROM FUND	0	0	126,643	203,076
	TOTAL REVENUES FOR BUDGET ACCOUNT 4682	0	0	126,643	203,076
<b>EXPENDITURE</b>					
01	<b>PERSONNEL SERVICES</b>				
5100	SALARIES	0	0	82,396	146,854
5200	WORKERS COMPENSATION	0	0	1,910	1,750
5300	RETIREMENT	0	0	12,566	22,396
5400	PERSONNEL ASSESSMENT	0	0	530	538
5500	GROUP INSURANCE	0	0	10,652	18,800
5700	PAYROLL ASSESSMENT	0	0	178	177
5750	RETIRED EMPLOYEES GROUP INSURANCE	0	0	2,208	4,010
5800	UNEMPLOYMENT COMPENSATION	0	0	128	228
5840	MEDICARE	0	0	1,194	2,130
	TOTAL FOR CATEGORY 01	0	0	111,762	196,883
03	<b>IN-STATE TRAVEL</b>				
6200	PER DIEM IN-STATE	0	0	868	868
	TOTAL FOR CATEGORY 03	0	0	868	868
04	<b>OPERATING</b>				
7020	OPERATING SUPPLIES	0	0	546	728
7044	PRINTING AND COPYING - C	0	0	107	143
7045	STATE PRINTING CHARGES	0	0	33	45
7050	EMPLOYEE BOND INSURANCE	0	0	7	6
7054	AG TORT CLAIM ASSESSMENT	0	0	171	171
7285	POSTAGE - STATE MAILROOM	0	0	668	891
7289	EITS PHONE LINE AND VOICEMAIL	0	0	140	280
7290	PHONE, FAX, COMMUNICATION LINE	0	0	444	592
7291	CELL PHONE/PAGER CHARGES	0	0	216	288
7296	EITS LONG DISTANCE CHARGES	0	0	23	31
	TOTAL FOR CATEGORY 04	0	0	2,355	3,175
05	<b>EQUIPMENT</b>				
7460	EQUIPMENT PURCHASES < \$1,000	0	0	562	0
8241	NEW FURNISHINGS <\$5,000 - A	0	0	4,766	0
	TOTAL FOR CATEGORY 05	0	0	5,328	0
	<b>INFORMATION SERVICES</b>				

182

Item No	Description	Actual 2017-2018	Work Program 2018-2019	W05	
				Year 1 2019-2020	Year 2 2020-2021
7547	EITS BUSINESS PRODUCTIVITY SUITE	0	0	501	997
7554	EITS INFRASTRUCTURE ASSESSMENT	0	0	555	553
7556	EITS SECURITY ASSESSMENT	0	0	232	232
7771	COMPUTER SOFTWARE <\$5,000 - A	0	0	1,024	368
8371	COMPUTER HARDWARE <\$5,000 - A	0	0	4,018	0
TOTAL FOR CATEGORY 26		0	0	6,330	2,150
TOTAL EXPENDITURES FOR BUDGET ACCOUNT 4682		0	0	<del>126,643</del>	203,076

2019-2021 Biennium (FY20-21)  
W05 AB348 AS ENROLLED - 2 NEW CSHOS

Section A: Position Detail

Budget Account: ~~4682 981 - OCCUPATIONAL SAFETY & HEALTH ENFORCEMENT~~

Type Description	PCN	Class	Gd	Step	Add	Anv	Mo	St	End	Cd	Ret	FTE	Actual	WP	FTE	Y1	FTE	Y2	MI	2019-2020		2020-2021		
																				Salary	Benefits	Salary	Benefits	
E225 EFFICIENT AND RESPONSIVE STATE GOVERNMENT																								
03 OSHA																								
4		11524		37-7	0	10	12-19	6-21	1	1	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	Y SUM	41,198	14,683	73,427	25,014
4		11524		37-7	0	10	12-19	6-21	1	1	0.00	0.00	0.00	0.00	0.00	1.00	1.00	1.00	1.00	Y SUM	41,198	14,683	73,427	25,014
TOTAL FOR LINE ITEM POSITION GROUP 03																					82,396	29,366	146,854	50,028
TOTAL FOR DECISION UNIT E225																					82,396	29,366	146,854	50,028
TOTAL FOR BUDGET ACCOUNT 4682																					<del>82,396</del>	<del>29,366</del>	146,854	50,028

**From:** [Ray Fierro](#)  
**To:** [Lisa Figueroa](#)  
**Cc:** [Victoria Carreon](#)  
**Subject:** FW: OSHA Training Overview  
**Date:** Thursday, September 19, 2019 3:29:43 PM

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Lisa,  
Here is the information from NV OSHA.  
Thank you,

**Ray Fierro**  
**Administrator**  
DBI/Division of Industrial Relations  
Reno: (775) 688-3758  
Carson City: (775) 684-7292

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**From:** Tristan Dressler  
**Sent:** Thursday, September 19, 2019 3:26 PM  
**To:** Jess Lankford <jlankford@business.nv.gov>; Victoria Carreon <VCarreon@business.nv.gov>; Ray Fierro <rferro@business.nv.gov>  
**Subject:** OSHA Training Overview

Nevada OSHA's training program incorporates two modules spanning the first 11 months of employment for a newly hired investigator. The initial training module spans six months of a new employee's first year of employment, and focuses on core procedural and technical training, primarily set in a classroom/training laboratory environment. The initial training program combines a national-standard curriculum developed by the Department of Labor's Directorate of Training and Education, with supplemental content developed by Nevada OSHA. The overall goal of the initial training program is the development a trainee's knowledge, skills and abilities to an apprentice operational level by their sixth month of employment. The core courses that make up the initial training program are:

- OSHA course 1000 – Initial Compliance
- OSHA course 1050 – Introduction to Safety Standards
- OSHA course 1080 – Introduction to Health Standards
- OSHA course 1230 – Accident Investigation
- OSHA course 1310 – Inspection Techniques and Legal Aspects
- OSHA course 1410 – Investigative Interviewing Techniques
- OSHA course 2000 – Construction Standards
- OSHA course 2450 – Evaluation of Safety and Health Management Systems
- ICS 100 – Introduction to the Incident Command System
- ICS 200 – ICS for Single Resources and Initial Action Incidents
- ICS 700 – National Incident Management System, An Introduction
- ICS 800 – National Response Framework, An Introduction

The initial training program also incorporates requirements for employee participation in training programs mandated by the state's new employee on-boarding requirements. Throughout the initial

six month training period, trainees apply skills to practical situations through limited participation in investigatory activities, under the observation of field trainers.

Following the successful completion of the initial training module, trainees are assigned to a field training status and are partnered with a journeyman level compliance officer. For approximately five months, the trainee participates in active investigations and assumes a progressively increasing level of responsibility for the completion of assigned investigations. This five month period serves as an opportunity for the trainee to work under the observation of a field trainer and supervisor, and focuses on the trainee developing the ability to work independently by the completion of the 12 month probationary period.

This training process is necessary to develop a basically qualified candidate into a competent investigator, with the ability to apply the core competencies of an OSHA compliance investigator at the completion of the probationary period. OSHA's program demands a significant level of operational and technical knowledge from investigators, and requires a significant amount of lead-time to on-board and develop a new employee. The resulting six month initial training construct represents a minimum level of training necessary to field a basically-skilled investigator.

**Tristan Dressler, MPA**

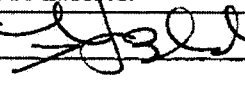
Program Coordinator  
Nevada OSHA  
(702) 486-9035





# STATE OF NEVADA POSITION QUESTIONNAIRE

- New Position
- Short Form
- Reclassify Vacant Position
- Reclassify Filled Position
- Legislative Review FY /

POSITION INFORMATION				
DEPARTMENT/AGENCY/DIVISION/SECTION: DBI/DIR/OSHA				
POSITION'S PHYSICAL ADDRESS: 4600 Kietzke Ln. Building F, Ste153. Reno, NV. 89502				
AGENCY ID# (3 digits): 742	FUND# (3 digits): 210	AGENCY ORG/BUDGET# (4 digits): 4682	POSITION CONTROL#: 10308	
CURRENT CLASS TITLE : N/A			CLASS CODE:	GRADE:
REQUESTED CLASS TITLE: Safety Specialist			CLASS CODE: 11.524	GRADE: 37*
INCUMBENT NAME: N/A			PHONE#:	EMAIL:
SUPERVISOR NAME AND TITLE: Alberto Garcia, Safety Supervisor			PHONE#: 775-688-3711	EMAIL: amgarcia@business.nv.gov
APPOINTING AUTHORITY OR DESIGNEE NAME AND TITLE: Ray Fierro, Divisions Administrator			PHONE#: 775-688-3758	EMAIL: rfierro@business.nv.gov
APPOINTING AUTHORITY/INCUMBENT CERTIFICATION				
I certify that I have read the NPD-19 instructions and that the statements provided in this NPD-19 and the attached organizational chart are accurate and complete to the best of my knowledge.				
<i>Short Form Use Only:</i> I further certify that the requested position(s) will perform essentially all of the type and level of duties and responsibilities described in the attached class specification and the requested class is listed on the NPD-19 Short Form Class List.				
Position Duties or Changed Duties were/will be Effective:				Date:
Appointing Authority or Designee Signatures: 				Date: 8-22-19
Incumbent Signature: N/A				Date:
Is this request being submitted with agency: knowledge? <input type="checkbox"/> Yes <input type="checkbox"/> No approval? <input type="checkbox"/> Yes <input type="checkbox"/> No				
FOR COMPLETION BY BUDGET DIVISION ONLY				
Required for new positions and when NAC 284.126(3) applies.				
<input type="checkbox"/> Approved - Effective Date if Change is Approved by DHRM				Date:
<input type="checkbox"/> Approved - Date to be Determined and Change Approved by DHRM				
<input type="checkbox"/> Disapproved		<input type="checkbox"/> Part-time (%):	Expiration Date:	
Budget Representative Name:				
Budget Representative Signature:				Date:
Note:				
FOR COMPLETION BY EITS ONLY				
Required when NRS 284.172 applies.				<input type="checkbox"/> Reviewed
EITS Administrator Name:				
EITS Administrator Signature:				Date:
FOR COMPLETION BY DHRM ONLY				
<b><u>INSTRUCTIONS TO APPOINTING AUTHORITY</u></b> Incumbent meets MQ's: <input type="checkbox"/> Yes <input type="checkbox"/> No	IFC/Legislative approval required? <input type="checkbox"/> Yes Date Approved: <input type="checkbox"/> No		Study#:	
	Agency ID#:	Agency Org/Budget#:		Effective Date:
<input type="checkbox"/> Use Hiring Process <input type="checkbox"/> Preliminary Approval Pending FY ___ / ___ Budget approval and no changes to the duties <input type="checkbox"/> Other:	Class Code:	Class Option:	Grade:	Expiration Date:
	Class Title:			
	Analyst Signature:			Date:
	Supervisor Signature:			Date:

1. **Briefly state what is prompting this request?**  
AB348, as signed by the Governor, requires the addition of one compliance officer in each of the NV OSHA Enforcement districts (Reno and Las Vegas).
2. **What position(s), if any, previously performed the new duties?**  
N/A - Newly enacted AB348 is prompting businesses to report to NV OSHA. The additional reporting requirements will create more work load for NV OSHA and in turn requiring more staff.
3. **Are there positions to which the agency would like the duties of this position compared?**  
 None  
Yes - The new positions are, and will be classified as, and compared to, Safety Specialists.
4. **Briefly describe the major purpose of this position.**  
To complete field investigations concerning Occupational Safety and Health in businesses of the State of Nevada and to enforce state statutes and Federal code.
5. **List the duties performed by this position. Put an asterisk (\*) next to each new duty or new function within a duty. Note: Additional duties can be added by placing the cursor in the desired row and right clicking. Next select "Insert", then either "Insert Rows Above" or "Insert Rows Below".**

DUTY NUMBER	DUTY	% of TIME SPENT PERFORMING DUTY
1	Inspections and Investigations	35
2	Completing Case Files	25
3	Hazard identification	20
4	Other duties as assigned	10
5	Contact with the public	10

Total 100%

6. **Provide examples of the duties performed by this position requiring the incumbent to make choices, determinations or judgments.**  
This position is required to apply State statutes and Federal Codes to conditions found at business that are being investigated. This requires this position to choose which statutes or codes best address conditions that are not compliant with state statute or Federal Code.
- 7a. **Does this position function as a lead worker?**  
 Yes  No
- 7b. **If yes, describe the responsibilities exercised.**  
N/A
- 8a. **List the class title(s) and position control number(s) of all employees that are supervised by this position.**  
Direct Supervision: N/A  
Indirect Supervision: N/A  
Oversight of Others: N/A
- 8b. **Describe the extent of lead worker/supervisory responsibility exercised.**  
N/A

**Check applicable boxes:**

- Performance Appraisal     Work Performance Standards     Scheduling

Work Assignment  
 Final Selection

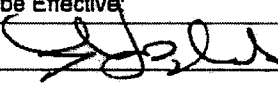
Work Review  
 Training

Discipline  
 Other (Specify):

9. List any licenses, certificates, degrees or credentials that are required by law for this position.  
N/A
10. List equipment this position is required to use that requires specialized training.  
N/A
- 11a. List the name, title and position control number of this position's supervisor.  
Alberto Garcia, Safety Supervisor, PCN 97
- 11b. Describe the type and extent of supervision this position receives.  
This position will be supervised by a Safety Supervisor which will monitor productivity, time management, case file composition, training and personnel matters.
12. List the statutes, rules, procedures or guidelines used in performing the duties of this position?  
This position is statutorily controlled by Nevada Revised Statutes, chapter 618 and is regulated by Nevada Administrative Code, chapter 618. This position also operates under the policies of the Department of Business and Industry and the Division of Industrial Relations. Rules and guidelines that apply to the functions of this position are the State Plan policies and Procedures manual and the Nevada Operations Manual.
13. Describe the type of individuals contacted and purpose of the contact made while carrying out the duties of this position?  
This position is expected to interact and regulate all businesses within the State of Nevada concerning safety and health of employees.
14. Describe any unusual physical demands or working conditions required to perform the duties of this position.  
N/A
15. Provide additional information about this position.  
Safety Specialists are assigned to the Division of Industrial Relations to promote recognized safety practices among businesses covered by State and federal safety and health laws and regulations. Incumbents identify or train others to identify safety and health hazards and violations, and recommend reasonable and feasible means of abatement; research specific technology and industry applications using technical references and applicable codes and standards; prepare written reports and/or training materials; make public presentations to promote knowledge of safety issues among the public and industry groups; and maintain current knowledge of new technologies, standards, codes, rules and regulations. This series is to be used only for positions whose regulatory program is directed toward external entities.  
Make unannounced compliance inspections of employer sites covered by Occupational Safety and Health Administration (OSHA); when citing employers for violations, identify a reasonable and feasible means of abatement; obtain search warrants when necessitated by denial of entry; conduct opening conferences including employee representatives as well as management; use camera and video equipment for documentation as appropriate; classify violations according to regulatory guidelines and assign corresponding penalties; and conduct closing conferences with employer and employee representatives covering proposed citations and monetary penalties, the employer's right to contest citations, and the requirement to post notice of citations.  
Investigate industrial accidents resulting in serious injuries or fatalities, and investigate complaints against covered employers; coordinate investigation activities with emergency services and law enforcement personnel, State and employer's attorneys, and families of injured and deceased employees; secure physical evidence for custodial retention; determine cause of accident and contributing factors; and cite employers for violations.  
Participate in informal conferences with cited employers and/or their legal representatives to consider and resolve specific concerns and mitigating circumstances, proposed penalties, availability of financial relief, proposed abatement schedules and procedures, and formal contest procedures.  
When citations are contested through litigation, provide State attorneys with complete information necessary to defend the challenged enforcement actions and testify as a technical or expert witness; investigate complaints of alleged discrimination against employees based on safety-related activities protected by law; interview complainant, witnesses, and company management; review relevant employer records; evaluate validity and merits of the complaint, adjudicative ability, and course of action to be recommended considering relevant case law; negotiate withdrawal by complainant or settlement between the parties when appropriate.  
Develop and maintain complete case files on each inspection and investigation.

# STATE OF NEVADA POSITION QUESTIONNAIRE

- New Position
- Short Form
- Reclassify Vacant Position
- Reclassify Filled Position
- Legislative Review FY \_\_\_\_ / \_\_\_\_

POSITION INFORMATION			
DEPARTMENT/AGENCY/DIVISION/SECTION: DBI/DIR/OSHA			
POSITION'S PHYSICAL ADDRESS: 3360 W. Sahara Ave. Ste.200, Las Vegas, NV. 89102			
AGENCY ID# (3 digits): 742	FUND# (3 digits): 210	AGENCY ORG/BUDGET# (4 digits): 4682	POSITION CONTROL#: 10307
CURRENT CLASS TITLE : N/A		CLASS CODE:	GRADE:
REQUESTED CLASS TITLE: Safety Specialist		CLASS CODE: 11.524	GRADE: 37*
INCUMBENT NAME: N/A		PHONE#:	EMAIL:
SUPERVISOR NAME AND TITLE: Gregory Drew, Safety Supervisor		PHONE#: 702-486-9155	EMAIL: gdrew@business.nv.gov
APPOINTING AUTHORITY OR DESIGNEE NAME AND TITLE: Ray Fierro, Divisions Administrator		PHONE#: 775-688-3758	EMAIL: rfierro@business.nv.gov
APPOINTING AUTHORITY/INCUMBENT CERTIFICATION			
I certify that I have read the NPD-19 instructions and that the statements provided in this NPD-19 and the attached organizational chart are accurate and complete to the best of my knowledge.			
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Appointing Authority or Designee Signature: 			Date: 8-22-19
Incumbent Signature: <u>N/A</u>			Date:
Is this request being submitted with agency: knowledge? <input type="checkbox"/> Yes <input type="checkbox"/> No approval? <input type="checkbox"/> Yes <input type="checkbox"/> No			
FOR COMPLETION BY BUDGET DIVISION ONLY			
Required for new positions and when NAC 284.126(3) applies.			
<input type="checkbox"/> Approved - Effective Date If Change Is Approved by DHRM			Date:
<input type="checkbox"/> Approved - Data to be Determined and Change Approved by DHRM			
<input type="checkbox"/> Disapproved		<input type="checkbox"/> Part-time (%):	Expiration Date:
Budget Representative Name:			
Budget Representative Signature:			Date:
Note:			
FOR COMPLETION BY EITS ONLY			
Required when NRS 284.172 applies.			<input type="checkbox"/> Reviewed
EITS Administrator Name:			
EITS Administrator Signature:			Date:
FOR COMPLETION BY DHRM ONLY			
<b><u>INSTRUCTIONS TO APPOINTING AUTHORITY</u></b> Incumbent meets MQ's: <input type="checkbox"/> Yes <input type="checkbox"/> No	IFC/Legislative approval required? <input type="checkbox"/> Yes Date Approved: <input type="checkbox"/> No		Study#:
	Agency ID#:	Agency Org/Budget#:	Effective Date:
<input type="checkbox"/> Use Hiring Process	Class Code:	Class Option:	Grade:
<input type="checkbox"/> Preliminary Approval Pending FY ____/____ Budget approval and no changes to the duties	Class Title:		
<input type="checkbox"/> Other:	Analyst Signature:		Date:
	Supervisor Signature:		Date:

1. **Briefly state what is prompting this request?**  
AB348, as signed by the Governor, requires the addition of one compliance officer in each of the NV OSHA Enforcement districts (Reno and Las Vegas).
2. **What position(s), if any, previously performed the new duties?**  
N/A - Newly enacted AB348 is prompting businesses to report to NV OSHA. The additional reporting requirements will create more work load for NV OSHA and in turn requiring more staff.
3. **Are there positions to which the agency would like the duties of this position compared?**  
 None  
Yes - The new positions are and will be classified as, and compared to, Safety Specialists.
4. **Briefly describe the major purpose of this position.**  
To complete field investigations concerning Occupational Safety and Health in businesses of the State of Nevada and to enforce state statutes and Federal codes.
5. **List the duties performed by this position. *Put an asterisk (\*) next to each new duty or new function within a duty. Note: Additional duties can be added by placing the curser in the desired row and right clicking. Next select "Insert", then either "Insert Rows Above" or "Insert Rows Below".***

DUTY NUMBER	DUTY	% of TIME SPENT PERFORMING DUTY
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Total 100%

6. **Provide examples of the duties performed by this position requiring the incumbent to make choices, determinations or judgments.**  
This position is required to apply State statutes and Federal Code to conditions found at business that are being investigated. This requires the position to choose which statutes or codes best address conditions that are not compliant with state statute or Federal Code.
- 7a. **Does this position function as a lead worker?**  
 Yes  No
- 7b. **If yes, describe the responsibilities exercised.**  
N/A
- 8a. **List the class title(s) and position control number(s) of all employees that are supervised by this position.**  
Direct Supervision: N/A  
Indirect Supervision: N/A  
Oversight of Others: N/A
- 8b. **Describe the extent of lead worker/supervisory responsibility exercised.**  
N/A  
**Check applicable boxes:**  
 Performance Appraisal  Work Performance Standards  Scheduling

Work Assignment  
 Final Selection

Work Review  
 Training

Discipline  
 Other (Specify):

9. List any licenses, certificates, degrees or credentials that are required by law for this position.

N/A

10. List equipment this position is required to use that requires specialized training.

N/A

11a. List the name, title and position control number of this position's supervisor.

Gregory Drew, Safety Supervisor, PCN 83

11b. Describe the type and extent of supervision this position receives.

This position will be supervised by a Safety Supervisor which will monitor productivity, time management, case file composition, training and personnel matters.

12. List the statutes, rules, procedures or guidelines used in performing the duties of this position?

This position is statutorily controlled by Nevada Revised Statutes, chapter 618 and is regulated by Nevada Administrative Code, chapter 618. This position also operates under the policies of the Department of Business and Industry and the Division of Industrial Relations. Rules and guidelines that apply to the functions of this position are the State Plan policies and Procedures manual and the Nevada Operations Manual.

13. Describe the type of individuals contacted and purpose of the contact made while carrying out the duties of this position?

This position is expected to interact and regulate all businesses within the State of Nevada concerning safety and health of employees.

14. Describe any unusual physical demands or working conditions required to perform the duties of this position.

N/A

15. Provide additional information about this position.

Safety Specialists are assigned to the Division of Industrial Relations to promote recognized safety practices among businesses covered by State and federal safety and health laws and regulations. Incumbents identify or train others to identify safety and health hazards and violations, and recommend reasonable and feasible means of abatement; research specific technology and industry applications using technical references and applicable codes and standards; prepare written reports and/or training materials; make public presentations to promote knowledge of safety issues among the public and industry groups; and maintain current knowledge of new technologies, standards, codes, rules and regulations. This series is to be used only for positions whose regulatory program is directed toward external entities.

Make unannounced compliance inspections of employer sites covered by Occupational Safety and Health Administration (OSHA); when citing employers for violations, identify a reasonable and feasible means of abatement; obtain search warrants when necessitated by denial of entry; conduct opening conferences including employee representatives as well as management; use camera and video equipment for documentation as appropriate; classify violations according to regulatory guidelines and assign corresponding penalties; and conduct closing conferences with employer and employee representatives covering proposed citations and monetary penalties, the employer's right to contest citations, and the requirement to post notice of citations.

Investigate industrial accidents resulting in serious injuries or fatalities, and investigate complaints against covered employers; coordinate investigation activities with emergency services and law enforcement personnel, State and employer's attorneys, and families of injured and deceased employees; secure physical evidence for custodial retention; determine cause of accident and contributing factors; and cite employers for violations.

Participate in informal conferences with cited employers and/or their legal representatives to consider and resolve specific concerns and mitigating circumstances, proposed penalties, availability of financial relief, proposed abatement schedules and procedures, and formal contest procedures.

When citations are contested through litigation, provide State attorneys with complete information necessary to defend the challenged enforcement actions and testify as a technical or expert witness; investigate complaints of alleged discrimination against employees based on safety-related activities protected by law; interview complainant, witnesses, and company management; review relevant employer records; evaluate validity and merits of the complaint, adjudicative ability, and course of action to be recommended considering relevant case law; negotiate withdrawal by complainant or settlement between the parties when appropriate.

Develop and maintain complete case files on each inspection and investigation.

**From:** [James D. Hansen](#)  
**To:** [Lisa G. Jones](#)  
**Subject:** FW: AB348 Fiscal Note Narrative to Proposed Amendment 6079  
**Date:** Monday, June 3, 2019 11:29:35 AM  
**Attachments:** [NEBS210 AB348 Amendment 6079.pdf](#)  
[NEBS130 AB348 Amendment 6079.pdf](#)  
**Importance:** High

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Lisa,

If this bill ends up passing, please set up a work program folder for this fiscal note.

Dale

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**From:** James D. Hansen  
**Sent:** Monday, June 3, 2019 11:06 AM  
**To:** Nichols, Colby <[Colby.Nichols@lcb.state.nv.us](mailto:Colby.Nichols@lcb.state.nv.us)>  
**Cc:** Terry Reynolds <[TReynolds@business.nv.gov](mailto:TReynolds@business.nv.gov)>; Lisa Figueroa <[LFiguroa@business.nv.gov](mailto:LFiguroa@business.nv.gov)>; Ray Fierro <[rfierro@business.nv.gov](mailto:rfierro@business.nv.gov)>; Victoria Carreon <[VCarreon@business.nv.gov](mailto:VCarreon@business.nv.gov)>  
**Subject:** RE: AB348 Fiscal Note Narrative to Proposed Amendment 6079  
**Importance:** High

Colby,

The fiscal note for AB348 Amendment 6079 will be \$158,734 for the first year (2020) and \$202,823 for the second year (2021). The total costs for the next biennium will be \$405,625 (See attached NEBS 210 and NEBS 130). See below narrative for these costs:

Proposed amendment 6079 to AB348 (R1) (BDR 53-843) has been reviewed and determined that, if passed, there would be a fiscal impact on the Occupational Health and Safety Administration (OSHA) Section of the Division of Industrial Relations. OSHA would have new responsibilities to review reports of workplace violence from medical facilities and conduct inquiries and/or investigations. OSHA would also be required to make certain reports available on its website. The bill would cover approximately 2,460 establishments in the first biennium and 2,919 establishments in the second biennium. To address this increased workload, OSHA would need two Safety Specialists in the first biennium to conduct inquiries and/or investigations. In the second biennium, additional staff may be needed to address the increased number of establishments. Costs also include associated equipment, information services, and travel.

Thanks,

Dale

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**From:** Nichols, Colby <[Colby.Nichols@lcb.state.nv.us](mailto:Colby.Nichols@lcb.state.nv.us)>

**Sent:** Monday, June 3, 2019 9:58 AM  
**To:** James D. Hansen <[jdhanesen@business.nv.gov](mailto:jdhanesen@business.nv.gov)>  
**Cc:** Terry Reynolds <[TReynolds@business.nv.gov](mailto:TReynolds@business.nv.gov)>; Lisa Figueroa <[L.Figueroa@business.nv.gov](mailto:L.Figueroa@business.nv.gov)>; Ray Fierro <[rfierro@business.nv.gov](mailto:rfierro@business.nv.gov)>  
**Subject:** RE: AB348 Fiscal Note Narrative to Proposed Amendment 6079

Can you provide an estimate of what the fiscal impact will be if the amendment were adopted?

---

**From:** James D. Hansen <[jdhanesen@business.nv.gov](mailto:jdhanesen@business.nv.gov)>  
**Sent:** Monday, June 3, 2019 9:30 AM  
**To:** Nichols, Colby <[Colby.Nichols@lcb.state.nv.us](mailto:Colby.Nichols@lcb.state.nv.us)>  
**Cc:** Terry Reynolds <[TReynolds@business.nv.gov](mailto:TReynolds@business.nv.gov)>; Lisa Figueroa <[L.Figueroa@business.nv.gov](mailto:L.Figueroa@business.nv.gov)>; Ray Fierro <[rfierro@business.nv.gov](mailto:rfierro@business.nv.gov)>  
**Subject:** DIR: AB348 Fiscal Note Narrative to Proposed Amendment 6079  
**Importance:** High

Colby,

Please see the following fiscal narrative for the proposed amendment 6079 to AB348 First Reprint:

*Due to time constraints and limited notification, the Division of Industrial Relations was unable to submit a revised fiscal note to the amendment proposed on May 29<sup>th</sup>, 2019 -Amendment 6079 to Assembly Bill No. 348 First Reprint. There will be a reduced fiscal impact to the Division of Industrial Relations as a result of proposed amendment 6079. This is contrary to testimony heard today where it was stated that there would be no fiscal impact.*

Thanks,

Dale Hansen, ASO III  
Department of Business and Industry  
Director's Office  
775-684-7073





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**STATE OF NEVADA**  
**GOVERNOR'S FINANCE OFFICE**  
**Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 18, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Lynnette Aaron, Executive Branch Budget Officer  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF HEALTHCARE FINANCING AND POLICY**

Agenda Item Write-up:

Pursuant to NRS 422.390, the division shall report quarterly to the Interim Finance Committee regarding the Disproportionate Share Hospital Supplemental Payment Program. The report covers the period of July 1, 2019 through September 30, 2019.

Additional Information:

The division has provided a quarterly report in response to NRS 422.390. Title XIX of the Social Security Act authorizes federal grants to states for Medicaid programs that provide medical assistance to low-income families, the elderly and persons with disabilities. Section 1902(a)(13)(A)(iv) of the Act requires that states make Medicaid payment adjustments for hospitals that serve a disproportionate share of low-income patients with special needs. Section 1923 of the Act contains more specific requirements related to such Disproportionate Share Hospital (DSH) payments, including aggregate annual state-specific limits on Federal Financial Participation under Section 1923(f) and hospital specific limits on DSH payments under Section 1923(g).

Statutory Authority:

NRS 422.390

REVIEWED: <u>SBW</u>
INFO ITEM: <u>2-F</u>

K 8a1

STEVE SISOLAK  
Governor



RICHARD WHITLEY, MS  
Director

SUZANNE BIERMAN, JD, MPH  
Administrator

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH CARE FINANCING AND POLICY  
1100 East William Street, Suite 101  
Carson City, Nevada 89701  
Telephone (775) 684-3676 • Fax (775) 687-3893  
<http://dhcfp.nv.gov>

DATE: September 13, 2019

TO: Senator Joyce Woodhouse, Chair - Interim Finance Committee  
Assemblywoman Maggie Carlton, Vice Chair - Interim Finance Committee  
Rick Combs, Director - Interim Finance Committee

### **Disproportionate Share Hospital Supplemental Payment Program**

Per NRS 422.390, the Division of Health Care Financing and Policy (DHCFP) is submitting this quarterly report on the Disproportionate Share Hospital (DSH) Supplemental Payment Program for the first quarter (Q1) of state fiscal year (SFY) 2020.

Title XIX of the Social Security Act authorizes Federal grants to States for Medicaid programs that provide medical assistance to low-income families, the elderly and persons with disabilities. Section 1902(a)(13)(A)(iv) of the Act requires that States make Medicaid payment adjustments for hospitals that serve a disproportionate share of low-income patients with special needs. Section 1923 of the Act contains more specific requirements related to such disproportionate share hospital payments, including aggregate annual state-specific limits on Federal Financial Participation (FFP) under Section 1923(f), and hospital-specific limits on DSH payments under section 1923(g).

#### **DSH Authority - Policy:**

- DSH Audit Final Rule, Federal Register Vol. 73, No. 245
- Social Security Act Sec. 1923
- 42 CFR 447 Subpart E (447.296 – 447.299)
- State Plan 4.19-A pages 21 – 25
- NRS 422.380 – 422.390
- NAC 422.015 – 422.165

#### **DSH Allotments**

DSH allotments reflect the annual maximum amount of FFP available to the State for the DSH program. The DSH allotment is determined by the Centers for Medicare and Medicaid Services (CMS) as the higher of (1) the federal fiscal year (FFY) 2004 DSH allotment or (2) the prior year's DSH allotment increased by the percentage

of change in the consumer price index for all urban consumers (CPI-U) for the prior fiscal year. The resulting amount must not exceed the greater of (1) the DSH allotment for the previous fiscal year or (2) 12% of total State Plan medical assistance expenditures during the fiscal year. CMS often updates the allotment amounts prior to finalization, which results in revision of the corresponding DSH payments. The FFY 2018 and FFY 2019 DSH allotments are currently preliminary amounts and are subject to revision by CMS. The FFY 2020 preliminary DSH allotment has not been released yet.

Under the Affordable Care Act (ACA), DSH allotments were scheduled to be reduced beginning in FFY 2014 and continuing through FFY 2020 due to decreases in the rate of uninsured and under-insured individuals as estimated by the Congressional Budget Office. However, subsequent legislation has both modified the amounts and postponed the timing of these reductions until FFY 2020 through FFY 2025. The national aggregate allotment reductions are set to begin in FFY 2020 as follows:

- \$4,000,000,000 for FFY 2020
- \$8,000,000,000 for FFY 2021
- \$8,000,000,000 for FFY 2022
- \$8,000,000,000 for FFY 2023
- \$8,000,000,000 for FFY 2024
- \$8,000,000,000 for FFY 2025

Federal Regulations require CMS to allocate the ACA DSH reductions to states based on the following criteria:

1. The largest percentage of reductions must be imposed on:
  - a. States that have the lowest percentage of uninsured
  - b. States that do not target DSH payments to hospitals with high volumes of Medicaid inpatients
  - c. States that do not target DSH payments to hospitals with high levels of uncompensated care
2. A smaller percentage of reductions must be imposed on "Low DSH" states

### **Intergovernmental Transfers (IGT)**

Based on the projected FFY 2020 preliminary allotment amount, the SFY 2020 total IGT is projected to be \$53,392,297. The SFY 2020 IGT breakdown by County is: Clark County \$51,915,279 and Washoe County \$1,477,018.

For SFY 2020 Q1 DCHFP will invoice a total IGT of \$11,137,333. The quarterly IGT breakdown by County is: Clark County \$10,829,235.35 and Washoe County \$308,097.65.

Beginning in 2014, the IGT amount due from the counties has been offset by a credit from the Indigent Accident Fund (IAF) pursuant to NAC 422.105(4). For SFY 2020, the IAF credit is estimated to be \$8,598,337.61 for Clark County and \$244,627.39 for Washoe County, to be applied quarterly.

### **DSH Payment Calculation**

The SFY 2020 Q1 Quarterly DSH payment total is \$20,514,930.

The Federal Medical Assistance Percentage (FMAP) for SFY 2020 Q1 is 64.87%, resulting in a Federal/State share breakdown of:

<b>Federal Portion</b>	<b>State Portion</b>	<b>SFY 2020 Q1 Total</b>
\$13,308,035	\$7,206,895	\$20,514,930

The SFY 2020 Q1 DSH distribution within each hospital pool is based on the following:

1. 50% of the DSH payment for each pool is distributed based on the Uncompensated Care Percentage of each hospital within the pool.
2. 50% of the DSH payment for each pool is distributed based on the amount of Uncompensated Care provided by each hospital within the pool.

**Disproportionate Share Hospital Payments**

The SFY 2020 DSH payments are estimated to total \$75,744,498 based on the current FFY 2019 preliminary allotment amount of \$53,232,142 and FFY 2020 projected allotment of \$47,077,683, respectively. DSH monthly payments for SFY 2020 Q1 are projected to average \$6,838,310 for a quarterly DSH payment total of \$20,514,930.

SFY 2020 Q1 DSH payments have been issued all to hospitals.

1st Quarter - SFY 2020 DSH Calculation						
Hospital Pools	Hospitals	Total Pool Allotment (SFY 2020 Q1)	Uncompensated Care Cost (UCC)	Hospital Net Patient Revenue	Uncompensated Care Percentage (UCP)	SFY 2020 Q1 Total DSH Payment
<b>Pool A</b>		<b>\$18,046,985</b>				
	University Medical Center		\$140,270,563	\$644,299,120	21.77%	\$18,046,985
	<b>A SUBTOTAL</b>		<b>\$140,270,563</b>	<b>\$644,299,120</b>		<b>\$18,046,985</b>
<b>Pool B</b>		<b>\$346,701</b>				
	Boulder City Hospital		\$2,143,609	\$24,957,730	8.59%	\$17,066
	Centennial Hills Medical Center		\$13,908,335	\$274,762,376	5.06%	\$19,333
	Henderson Hospital		\$12,750,866	\$185,286,667	7.71%	\$23,277
	Mountainview Hospital		\$24,496,757	\$415,945,370	5.89%	\$26,586
	North Vista Hospital		\$3,745,129	\$98,606,539	3.79%	\$9,591
	Southern Hills Hospital		\$16,447,742	\$177,809,843	9.25%	\$28,760
	Spring Valley Medical Center		\$22,356,305	\$364,006,933	6.14%	\$27,474
	St Rose Dominican Hospital - De Lima		\$14,665,961	\$81,804,077	17.95%	\$43,188
	St Rose Dominican Hospital - San Martin		\$15,221,622	\$183,499,112	8.30%	\$26,136
	St Rose Dominican Hospital - Siena		\$19,851,768	\$465,065,210	4.27%	\$22,255
	Summerlin Hospital Medical Center		\$19,593,960	\$443,439,136	4.42%	\$22,338
	Sunrise Hospital & Medical Center		\$54,547,540	\$602,446,949	9.05%	\$56,319
	Valley Hospital Medical Center		\$16,854,694	\$304,185,830	5.54%	\$22,358
	<b>B SUBTOTAL</b>		<b>\$236,604,488</b>	<b>\$3,602,056,494</b>		<b>\$346,701</b>
<b>Pool C</b>		<b>\$1,202,175</b>				
	Renown Regional Medical Center		\$57,722,211	\$711,232,435	8.12%	\$1,202,175
	<b>C SUBTOTAL</b>		<b>\$57,722,211</b>	<b>\$711,232,435</b>		<b>\$1,202,175</b>
<b>Pool D</b>		<b>\$274,900</b>				
	Humboldt General Hospital		\$600,643	\$41,366,646	1.45%	\$70,322
	Mt Grant General Hospital		\$0	\$9,033,169	0.00%	\$0
	South Lyon Health Center		\$475,547	\$6,143,937	7.74%	\$137,441
	William Bee Fite		\$502,744	\$26,686,967	1.88%	\$67,137
	<b>D SUBTOTAL</b>		<b>\$1,579,134</b>	<b>\$63,230,739</b>		<b>\$274,900</b>
<b>Pool E</b>		<b>\$644,169</b>				
	Banner Churchill Community Hospital		\$6,355,274	\$42,936,126	14.80%	\$254,137
	Carson Tahoe Regional Medical Center		\$10,121,714	\$283,021,911	3.58%	\$185,369
	Desert View Regional Medical Center		\$2,977,196	\$39,169,339	7.60%	\$126,324
	Northeastern Nevada Regional Hospital		\$2,650,650	\$84,160,469	3.39%	\$78,319
	<b>E SUBTOTAL</b>		<b>\$22,304,634</b>	<b>\$449,307,845</b>		<b>\$644,169</b>
<b>SFY 2020 Q1 Quarterly DSH Payments :</b>						<b>\$20,514,930</b>

The total quarterly DSH payments for SFY 2020 Q1 are anticipated to be \$20,514,930.

### Verification of DSH Eligibility

Verification of DSH eligibility begins in January of each year and finished by June in order to complete the annual calculations.

Twenty three hospitals in Nevada are eligible to receive DSH Payments in SFY 2020. All 23 of the eligible hospitals will receive DSH payments for SFY 2020 Q1.

Per NAC 422.165 – Based on available funds, DHCFFP will transfer a \$50,000 payment to public hospitals that are located in a county that does not have any other hospitals and are not eligible for DSH payments. For SFY 2020 three hospitals are eligible for this payment:

1. Grover C. Dils Medical Center
2. Battle Mountain General Hospital
3. Pershing County General Hospital

### **Disproportionate Share Hospital Redistributions**

Effective January 2009, in order to receive Federal Financial Participation for the DSH program, CMS requires states to submit an independent certified audit and report to ensure the appropriate use of Medicaid DSH payments and compliance with hospital-specific payment limits. Beginning with the DSH audits for SFY 2011, CMS is requiring states to recoup DSH payments from hospitals if the initial DSH payment they received exceeded the hospital's final Uncompensated Care Costs based on audit.

Through Meyers and Stauffer LC, DHCFFP's contracted auditor, the independent certified audits for the SFY 2011 through SFY 2016 DSH programs have been completed. The audit of the SFY 2016 DSH program results indicate an amount is due back from University Medical Center. This will be initiated and complete in SFY 2020 Q2.

Please contact Sarah Lamb at 775-684-3621, or at [s.lamb@dhcffp.nv.gov](mailto:s.lamb@dhcffp.nv.gov) if you have any questions regarding this report.

Sincerely,



**Budd Milazzo**  
**Chief Financial Officer**  
**Division of Health Care Financing and Policy**

**Cc:** Suzanne Bierman, Administrator - DHCFFP  
Cody Phinney, Deputy Administrator – DHCFFP  
Sarah Lamb, Management Analyst IV - DHCFFP  
Gina Callister, Supplemental Reimbursement Analyst – DHCFFP  
Patrick McDonnell, Publications & Outreach Coordinator – DHCFFP

**NRS 422.390 Regulations; quarterly report.**

1. The Division shall adopt regulations concerning:

(a) Procedures for the intergovernmental transfers of money from the counties to the Division for the purposes of carrying out the provisions of NRS 422.380 to 422.390, inclusive, and the State Plan for Medicaid.

(b) Provisions for the payment of a penalty and interest for a delinquent intergovernmental transfer.

(c) Provisions for the payment of interest by the Division for late reimbursements to hospitals or other providers of medical care.

(d) Provisions for the calculation of disproportionate share payments for hospitals.

(e) Any required documentation of and reporting by a hospital relating to the calculation of the disproportionate share payment for the hospital and the verification of the disproportionate share payment that has been received by the hospital.

(f) Procedures and requirements for conducting independent and certified audits of hospitals and the disproportionate share payments made to hospitals as required pursuant to Title XIX of the Social Security Act, 42 U.S.C. §§ 1396 et seq., and the regulations adopted pursuant to those provisions.

(g) Procedures for adjusting a disproportionate share payment in accordance with Title XIX of the Social Security Act, 42 U.S.C. §§ 1396, et seq., and the regulations adopted pursuant to those provisions, if the audit of a hospital demonstrates that a disproportionate share payment made to the hospital was greater than the amount of money the hospital was eligible to receive.

(h) Procedures for redistributing any disproportionate share payment returned to the Division by a hospital in accordance with Title XIX of the Social Security Act, 42 U.S.C. §§ 1396 et seq., and the regulations adopted pursuant to those provisions.

2. The Division shall report to the Interim Finance Committee quarterly concerning the provisions of NRS 422.380 to 422.390, inclusive.

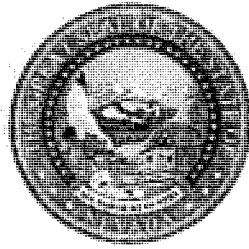
3. Notwithstanding the provisions of NRS 233B.039 to the contrary, the regulations adopted pursuant to this section must be adopted in accordance with the provisions of chapter 233B of NRS and must be codified in the Nevada Administrative Code.

(Added to NRS by 1991, 2337; A 1993, 1970; 1995, 1429; 1997, 2631; 1999, 2242; 2003, 2994; 2005, 22nd Special Session, 38; 2009, 2297)





STEVE SISOLAK  
Governor



RICHARD WHITLEY, MS  
Director

SUZANNE BIERMAN, JD, MPH  
Administrator

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF HEALTH CARE FINANCING AND POLICY  
1100 East William Street, Suite 101  
Carson City, Nevada 89701  
Telephone (775) 684-3676 • Fax (775) 687-3893  
<http://dhcfp.nv.gov>

October 1, 2019

Governor Steve Sisolak  
State Capitol Building  
101 N. Carson Street  
Carson City, NV 89701

Dear Governor Sisolak:


Enclosed please find the annual Department of Health and Human Services (DHHS), Division of Health Care Financing and Policy's (DHCFP's) Report on Activities and Operations. Nevada Revised Statute (NRS) 449.520 requires submission of the report to the Governor, the Legislative Committee on Health Care and the Interim Finance Committee on or before October 1 each year.

Through a review of hospital finance data, labor statistics, census data and corporate filings for calendar year 2018, this report offers an overview of the status of Nevada's hospital system and information related to recent trends.

Also enclosed, the Thirty-First Edition of Personal Health Choices (CY2014-2018) provides a five-year overview of the 75 common health conditions selected by volume and interest as reported by Nevada hospitals to the Center for Health Information Analysis (CHIA). As well as the included charge information, this trend analysis study displays case count and length of stay information for 40 acute care and 21 non-acute care (specialty) hospitals in Nevada.

If you have any questions the Report on Activities and Operations, please contact Sarah Lamb at (775) 684-3621 or at [s.lamb@dhcfp.nv.gov](mailto:s.lamb@dhcfp.nv.gov).

Sincerely,

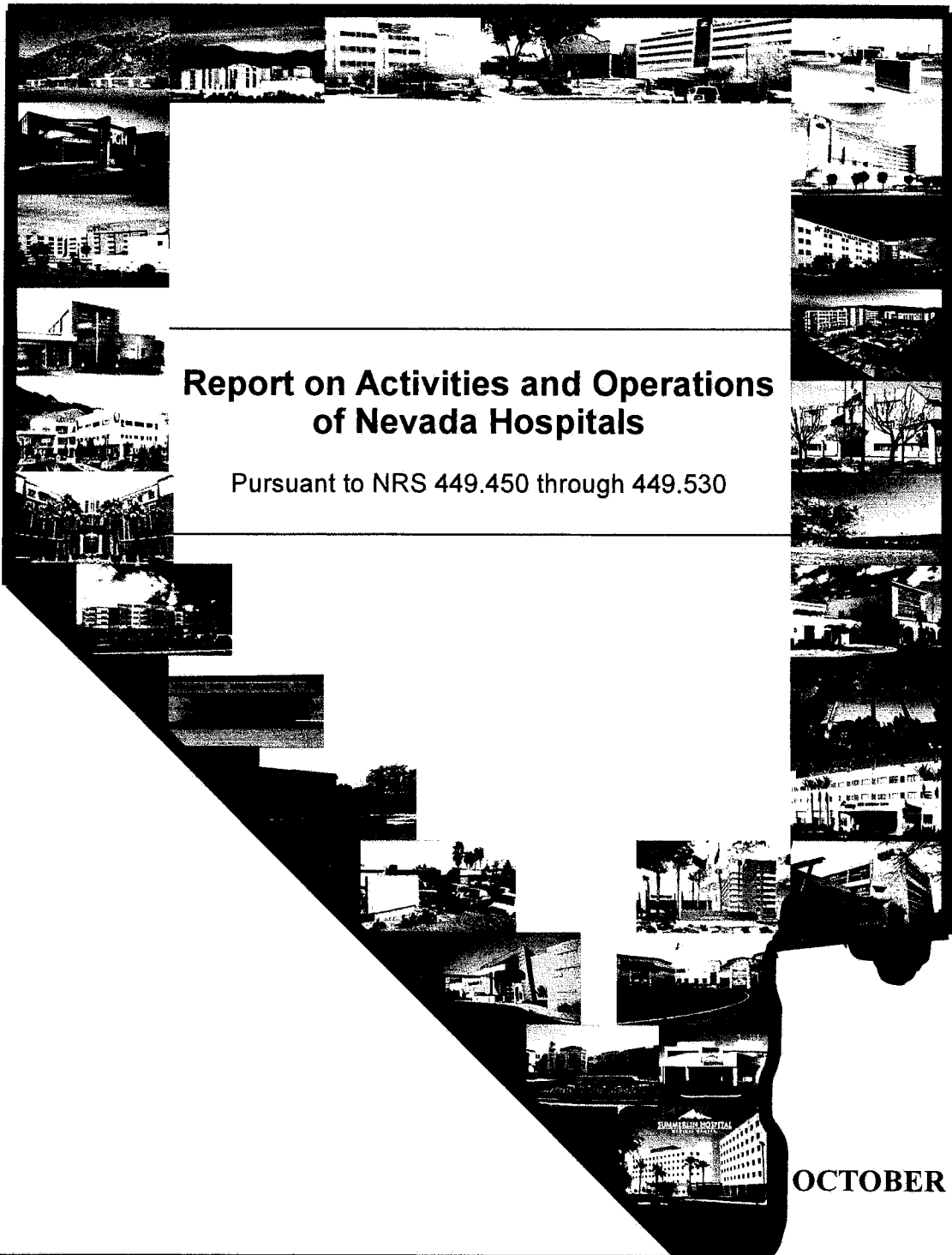
  
Suzanne Bierman (Sep 26, 2019)

Suzanne Bierman  
Administrator

Enclosures

Cc: Rick Combs, Director Legislative Counsel Bureau  
Richard Whitley, Director DHHS  
Jason Kolenut, Chief, Fiscal Services  
Sarah Lamb, Supervisor, Supplemental Reimbursement Unit

*K8a2*  
Nevada Department of Health and Human Services  
Helping People - It's Who We Are and What We Do



**Report on Activities and Operations  
of Nevada Hospitals**

Pursuant to NRS 449.450 through 449.530

**OCTOBER 1, 2019**



State of Nevada  
Department of Health and Human Services  
**Division of Health Care Financing and Policy**

Richard Whitley, MS  
*Director*  
*Department of Health and Human Services*

Suzanne Biermann, JD, MPH  
*Administrator*  
*Division of Health Care Financing and Policy*

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## **ATTACHMENT A**

PERSONAL HEALTH CHOICES, FOURTIETH EDITION (CY 2014 - 2018)

# REPORT ON ACTIVITIES AND OPERATIONS OF THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

## AUTHORITY AND OVERVIEW

### AUTHORITY

The Division of Health Care Financing and Policy (DHCFP) was created on July 1, 1997 (State Fiscal year 1998). The Division is responsible for carrying out the provisions of Nevada Revised Statutes (NRS) 449, "Medical and Other Related Facilities."

The Director of the Department of Health and Human Services (DHHS) is required to prepare a report on DHHS activities and operations pertaining to the provisions of NRS 449.450 through 449.530, inclusive, for the preceding fiscal year. The report must be transmitted to the Governor, the Legislative Committee on Health Care and the Interim Finance Committee on or before October 1 of each year (NRS 449.520).

The functions and activities subject to NRS 449.450 through 449.530, inclusive, have been delegated to the DHCFP.

The DHCFPs responsibilities include:

1. Collecting financial information and other reports from hospitals;
2. Collecting health care information from hospitals and other providers;
3. Conducting analyses and studies relating to the cost of health care in Nevada and comparisons with other states;
4. Preparing and disseminating reports based on such information and analyses; and
5. Suggesting policy recommendations and reporting the information collected.

### OVERVIEW OF NRS 449.450 - 449.530

The definitions of specific titles and terminology used in NRS 449.450 through 449.530 are defined in NRS 449.450. The Director may adopt regulations, conduct public hearings and investigations and exercise other powers reasonably necessary to carry out the provisions of NRS 449.450 through 449.530, inclusive, as authorized in NRS 449.460. The Director also has the authority to utilize staff or contract with appropriate independent and qualified organizations to carry out the duties mandated by NRS 449.450 through NRS 449.530, inclusive, as authorized in NRS 449.470.

### SUBMISSION OF DATA BY HOSPITALS

#### NRS Provisions

Each hospital in the State of Nevada shall use a discharge form prescribed by the Director and shall include in the form all information required by the Department. The information in the form shall be reported monthly to the Department, which will be used to increase public awareness of health care information concerning hospitals in Nevada (NRS 449.485).

Every institution which is subject to the provision of NRS 449.450 to 449.530, inclusive, shall file financial statements or reports with the Department (NRS 449.490).

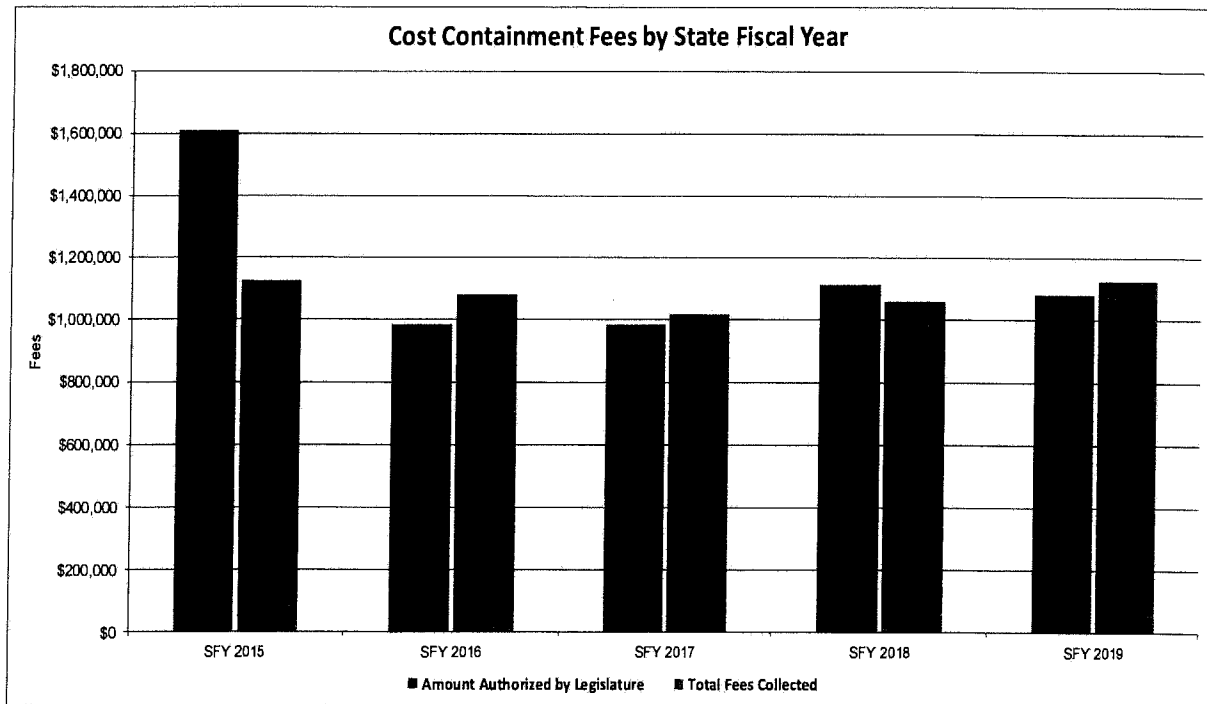
## Authority and Overview

### Health Care Administration Fee

The Director of Health and Human Services has the authority to impose fees on admitted health care insurers in order to carry out the provisions of NRS 449.450 to 449.530. The total amount authorized by the Legislature each biennium is divided by the number of admitted health insurers on the first day of the fiscal year as reported to the Commissioner of Insurance to determine the amount owed by each insurer. Under Nevada Administrative Code (NAC) 449.953, the Division has the authority to impose penalties for late payments. Penalties collected for late payments in State Fiscal Year (SFY) 2019 were \$77,500.

The table below provides a five-year look at the total fees imposed and collected from admitted health care insurers.

Cost Containment Fees					
	SFY 2015	SFY 2016	SFY 2017	SFY 2018	SFY 2019
<b>Amount Authorized by Legislature</b>	\$1,613,274	\$987,129	\$985,752	\$1,115,424	\$1,083,131
<b>Total Fees Collected</b>	\$1,129,268	\$1,082,432	\$1,020,513	\$1,061,511	\$1,127,797
<b>Number of Health Insurers to Pay</b>	434	416	411	627	628



## Manner in which Healthcare Providers are Reporting Information

### Monthly Reporting

In conjunction with the University of Nevada, Las Vegas (UNLV) Center for Health Information Analysis (CHIA), the DHCFP continues to maintain a statewide database of Universal Billing (UB) form information obtained from hospitals pursuant to this section. The UB database is also utilized by outside providers to analyze Nevada's health care trends. Additional information is included under the *Published Reports* section that follows.

The information reported by hospitals includes admission source, payer class, zip code, acuity level, diagnosis and procedures. This level of detail allows for trend analysis using various parameters, including specific illnesses and quality of care issues. The detail of the UB database is also available, upon request, in an electronic medium to researchers. Researchers may receive data after approval of a Limited Data Set Use Agreement.

In the 2007 Legislative Session, the DHCFP adopted regulations to implement Assembly Bill 146 that requires greater transparency in reporting. The DHCFP contracted with UNLV CHIA to create a Transparency Website. The purpose of the Transparency Website is to increase public awareness of health care information concerning inpatient and outpatient hospitals and ambulatory surgical centers in this state. Diagnostic Related Groups (DRG), diagnoses and treatments, physician name, as well as the nationally recognized quality indicators Potentially Preventable Readmissions and Provider Preventable Conditions, are information posted in the website. This information is available in both fixed and interactive reports. These reports enable the consumer and researchers to do comparative analyses between health care facilities. The website is located at:

[www.nevadacomparecare.net](http://www.nevadacomparecare.net)

### Quarterly Reporting

Pursuant to NAC 449.960, hospitals are required to submit quarterly reports regarding their financial and utilization information in a consistent manner. Hospitals must present these reports, referred to as Nevada Healthcare Quarterly Reports (NHQRs), in accordance with the generally accepted accounting procedures issued by the American Institute of Certified Public Accountants.

Electronic submission of the NHQRs to CHIA is required. Information is submitted by the providers based on the best information available at the time the reports are entered. Revised NHQRs are to be filed when material changes are discovered. Utilization and financial reports, which include individual facilities as well as summary information, are available for both the acute care and non-acute care hospitals. Utilization reports are also available for Ambulatory Surgery, Imaging, Skilled Nursing/Intermediate Care, and Hospice Facilities. The DHCFP actively works with CHIA, the Nevada Hospital Association and other stakeholders to continually update medical provider reporting, assure consistency, and to create a more functional tool for users. These reports may be found at:

[www.nevadacomparecare.net/static-nhqr.php](http://www.nevadacomparecare.net/static-nhqr.php)

### Published Reports

The DHCFP, in conjunction with CHIA, publishes or makes available various reports deemed "desirable to the public interest" on the Transparency Website. The website allows users to download and print various reports such as statistical, utilization, sentinel events, Nevada Annual Hospital Reports, and comparative reports on DRGs, diagnosis, and procedures.

The statewide database of UB information obtained from hospitals pursuant to this section is the basic source of data used for hospital cost comparisons included in the CHIA publication *Personal Health Choices*. The latest edition for the period 2014 - 2018, published in July/August of 2019, is included as *ATTACHMENT A. Personal Health Choices* and additional information on the UB database may be found on the CHIA website at:

<http://nevadacomparecare.net/static-choices.php>

CHIA publishes a package of standard reports based upon the UB hospital billing records. These reports are currently available for calendar years 2008 - 2018.

Comprehensive summaries of the utilization and financial data reported by Nevada hospitals and other health care providers are available for download on CHIA's website at:

<http://nevadacomparecare.net/static-standard-reports.php>

A list of the financial and utilization reports, accessible on CHIA's website, is attached as *Exhibit 6*.

### Exhibit Data

Beginning in calendar year 2013, the Exhibits and related report data contained in the *Report on Activities and Operations* will be updated annually as a result of automation in the report generator with the UNLV/CHIA/NHQR database. These updates may result in changes to prior year data as compared to previous reports.

**NEVADA MEDICAID SUPPLEMENTAL PAYMENTS AND RATE CHANGES**

Hospitals receive payments from the State of Nevada in accordance with provisions of the Nevada Medicaid State Plan, Titles XIX and XXI of the Social Security Act, all applicable federal regulations and other official issuance of the Department. U. S. Department of Health and Human Services methods and standards used to determine rates for inpatient and outpatient services are located in the State Plan under Attachments 4.19-A through E. Standard fee schedules are updated, at a minimum, on an annual basis. The current Nevada Medicaid Fee Schedules broken out by provider type may be found at:

<http://dhcfp.nv.gov/Resources/Rates/FeeSchedules/>

**NEVADA MEDICAID SUPPLEMENTAL PAYMENT PROGRAMS**

In order to preserve access to hospital services, Nevada Medicaid administers various supplemental payment programs that directly benefit Nevada hospitals for providing these services. A summary of total supplemental payments received by Nevada Acute Care Hospitals in SFY 2019 may be found in *Exhibit 1A*, and a five-year summary of total supplemental payments received by Nevada Acute Care Hospitals may be found in *Exhibit 1B*. These supplemental payment programs are not funded using State General Funds, but are funded through county and public entity Intergovernmental Transfers (IGTs) and federal matching dollars in accordance with state law and federal regulations. See *Exhibit 1B* for details.

5 Year Change	Nevada Medicaid Acute Care Hospital Supplemental Payments (in millions)	SFY 2015	SFY 2016	SFY 2017	SFY 2018	SFY 2019
	<b>Non-State Government Owned (Public) Hospitals</b>	\$160.2	\$176.7	\$194.7	\$176.6	\$187.1
16.79%	% increase (decrease) from prior year	14.35%	10.30%	10.19%	(9.30%)	5.94%
	<b>Private Hospitals</b>	\$32.6	\$46.8	\$89.5	\$96.4	\$118.2
262.82%	% increase (decrease) from prior year	(7.71%)	43.82%	91.10%	7.71%	22.57%
	<b>Total Nevada Acute Care Hospitals</b>	\$192.8	\$223.5	\$284.2	\$273.0	\$305.3
58.35%	% increase (decrease) from prior year	9.91%	15.96%	27.14%	(3.94%)	11.81%

Over the last five years, total supplemental payments received by Nevada Acute Care Hospitals have increased by 58.35% from \$192.8 million in SFY 2015 to \$305.3 million in SFY 2019. During that time, supplemental payments to Non-State Government Owned (Public) Hospitals increased by 16.79% (\$26.9 million) and supplemental payments to Private Hospitals increased by 262.82% (\$85.6 million). This substantial increase in supplemental payments to Private Hospitals is attributable to the implementation of the Hospital Indigent Fund (HIF), previously known as the Indigent Accident Fund (IAF), Supplemental Payment Program in SFY 2014 and ongoing increases to Inpatient (IP) Private Hospital Upper Payment Limit (UPL) and HIF Supplemental Payment Program distributions.

Additional information regarding the supplemental payment programs administered by Nevada Medicaid may be found at:

<http://dhcfp.nv.gov/Resources/Rates/RatesSupplementalPymtMain/>



**Disproportionate Share Hospital Supplemental Payment Program**

Title XIX of the Social Security Act authorizes federal grants to states for Medicaid programs that provide medical assistance to low-income families, the elderly and persons with disabilities. Section 1902(a)(13)(A)(iv) of the Act requires that States make Medicaid payment adjustments for hospitals that serve a disproportionate share of low-income patients with special needs. Section 1923 of the Act contains more specific requirements related to such Disproportionate Share Hospital (DSH) payments, including aggregate annual state-specific limits on Federal Financial Participation (FFP) under Section 1923(f), and hospital-specific limits on DSH payments under section 1923(g). The Nevada formula for distributing these payments is authorized pursuant to NRS 422.380 – 387 and the State Plan for Medicaid Attachment 4.19-A, Pages 21-25.

DSH allotments reflect the annual maximum amount of FFP available to the State for the DSH Program. The DSH allotment is determined by the Centers for Medicare and Medicaid Services (CMS) as the higher of (1) the federal fiscal year (FFY) 2004 DSH allotment or (2) the prior year’s DSH allotment increased by the percentage of change in the consumer price index for all urban consumers (CPI-U) for the prior fiscal year. The resulting amount must not exceed the greater of (1) the DSH allotment for the previous fiscal year or (2) 12% of total State Plan medical assistance expenditures during the fiscal year. CMS often updates the allotment amounts prior to finalization which results in revision of the corresponding DSH payments. The FFY 2018, FFY 2019 and FFY 2020 DSH allotments are currently preliminary amounts and are subject to revision by CMS.

Under the Affordable Care Act (ACA), DSH allotments were scheduled to be reduced beginning in FFY 2014 and continuing through FFY 2020 due to decreases in the rate of uninsured and under-insured individuals as estimated by the Congressional Budget Office. However, subsequent legislation has both modified the amounts and postponed the timing of these reductions until FFY 2020 through FFY 2025. The allotment reductions set to begin in FFY 2020 are as follows:

• \$4 billion in FFY 2020	• \$8 billion in FFY 2023
• \$8 billion in FFY 2021	• \$8 billion in FFY 2024
• \$8 billion in FFY 2022	• \$8 billion in FFY 2025

Federal Regulations require CMS to allocate the ACA DSH reductions to states based on the following criteria:

1. The largest percentage of reductions must be imposed on:
  - a. States with the lowest percentage of uninsured individuals
  - b. States who do not target DSH payments to hospitals with a high volume of Medicaid inpatients
  - c. States who do not target DSH payments to hospitals with a high level of uncompensated care
2. The smallest percentage of reductions must be imposed on “Low DSH” states.

## Supplemental Payments & Rate Changes

In February 2018, federal action delayed the proposed reduction to 2020. The preliminary DSH allotment for FFY 2019 is \$53,232,142.

In SFY 2019, \$81,310,767 was distributed to Nevada hospitals through the DSH Program, an increase of 2.95% from SFY 2018's distribution of \$78,980,944. Due to state-level impacts of ACA, additional changes to the DSH Program are anticipated in upcoming years.

### Upper Payment Limit Supplemental Payment Programs

Federal Medicaid regulations allow for State Medicaid Agencies to pay hospitals under a Fee-for-Service environment an amount that would equal what Medicare would have paid for the same services. This concept is referred to as the Upper Payment Limit (UPL).

Nevada currently has Inpatient (IP) Non-State Government Owned (Public) Hospital, Outpatient (OP) Non-State Government Owned (Public) Hospital, and IP Private Hospital UPL Supplemental Payment Programs. The formulas for calculating and distributing these payments is authorized pursuant to the Medicaid State Plan Attachment 4.19-A, Pages 32-33a (IP Hospital UPLs) and Attachment 4.19-B, Page 20 (OP Hospital UPL). In SFY 2019, \$50,605,996 was distributed to IP Public Hospitals, \$19,572,333 to OP Public Hospitals and \$27,874,747 was distributed via IP Private UPL Programs. This represents a increase of 10.93% for the IP Public Hospital UPL, an increase of 17.69% for the OP Public UPL and an increase of 68.39% for the IP Private UPL Supplemental Payment programs when compared to SFY 2018 distributions.

### Graduate Medical Education Supplemental Payment Program

The formula for calculating and distributing these payments is authorized pursuant to the Medicaid State Plan Attachment 4.19-A, Pages 31 and 31a. The Nevada Medicaid Graduate Medical Education (GME) Supplemental Payment Program methodology is based upon teaching hospital interns and residents, not Medicare GME slots. In SFY 2019, \$29,526,997 was distributed to Nevada hospitals through this program, an increase of 5.48% over the \$27,991,445 distributed through this program in SFY 2018.

In October 2017, CMS approved a State Plan Amendment (SPA) that expanded the eligibility to participate in the GME Supplemental Payment Program to all Non-State Government Owned (Public) Hospitals offering GME services in Nevada, as well as certain Private Hospitals that are located in a county in which there is no Non-State Government Owned (Public) Hospital offering GME services. This SPA also created two separate methodologies for making Fee-for-Service (FFS) GME payments separate from Managed Care Organization (MCO) GME payments.

<sup>1</sup><https://www.federalregister.gov/documents/2017/07/28/2017-15962/medicaid-program-state-disproportionate-share-hospital-allotment-reductions>

**Hospital Indigent Fund Supplemental Payment Program**

The Hospital Indigent Fund (HIF), previously known as the Indigent Accident Fund (IAF), Supplemental Payment program is intended to preserve access to inpatient hospital services for needy individuals in Nevada. This supplemental payment is authorized by NRS 428.206. The formula for calculating and distributing these payments is authorized pursuant to the Medicaid State Plan, Section 4.19-A, Pages 32b-32d. In SFY 2019, \$96,367,052 was distributed to Nevada hospitals through this program, an increase of 10.47% over the \$87,233,867 distributed through this program in SFY 2018.

The SFY 2020 total HIF Supplemental Payment approved by CMS is \$104,375,281.

**NEVADA MEDICAID RATE CHANGES**

Nevada Medicaid makes proposed changes to the Medicaid plans or payment methodologies using State Plan Amendments (SPAs). SPAs are vetted through Public Workshops and Public Hearings before being submitted to the DHCFP Administration, the Director of HHS and finally CMS for final approval. Listed below are the SPAs that have an effective date in CY 2018:

Effective Date	Title	Information
7/1/2018	Correcting Attachment 4.19-B, Page 1c (d)	A correction was made to change the word "Medicaid" to "Medicare"

## **SUMMARY INFORMATION AND ANALYSES HOSPITALS WITH 100 OR MORE BEDS**

NRS 449.490 requires reporting for hospitals with 100 or more beds. They report on capital improvements, community benefits, home office allocation methodologies, discount and collection policies and the availability of a complete current Charge Master.

### **CHARGE MASTER AVAILABILITY AT HOSPITALS**

Pursuant to NRS 449.490, Subsection 4, a complete current Charge Master must be available at each hospital (with 100 or more beds) during normal business hours for review by the Director, any payer that has a contract with the hospital to pay for services provided by the hospital, any payer that has received a bill from the hospital or any state agency that is authorized to review such information.

No violations of Charge Master availability have been reported to the Division.

### **HOSPITAL INFORMATION**

General hospital information concerning nineteen acute hospitals in Nevada with more than 100 beds is presented in *Exhibit 2*. The information includes location, corporate name, number of beds, type of ownership, availability of community benefits coordinator, availability of charitable foundation, whether or not the hospital conducts teaching and research, trauma center information, and whether or not the hospital is a sole provider of any specific clinical services in their area.

### **Committee on Hospital Quality of Care**

Each hospital licensed to operate in Nevada is required to form a committee to ensure the quality of care provided by the hospital. Requirements for such committees are specified by the Joint Commission on Accreditation of Healthcare Organizations or by the Federal Government pursuant to Title XIX of the Social Security Act (NRS 449.476).

### **POLICIES AND PROCEDURES REGARDING DISCOUNTS OFFERED TO PATIENTS AND REVIEW OF POLICIES AND PROCEDURES USED TO COLLECT UNPAID PATIENT ACCOUNTS**

NRS 439B.440 allows the Director to engage an auditor to conduct an examination to determine whether hospitals are in compliance with provisions of NRS 439B. The statute refers to these engagements as audits, however, in accordance with the American Institute of Certified Public Accountants promulgations, these are "Agreed Upon Procedures" engagements, not audits. Reports of engagements performed biennially by an independent contractor detail information regarding compliance of the 18 non-county-owned hospitals that have 100 beds or more in the state. Per NRS 439B.440 Subsection 3, University Medical Center of Southern Nevada in Clark County, being a county-owned hospital, is exempt from this requirement. The reports for the period July 1, 2015 through June 30, 2017, prepared by Myers and Stauffer, LC, Certified Public Accountants, were issued prior to the end of state fiscal year 2018. The next report for the time period of July 1, 2017 to June 30, 2019 will be completed prior to the end of SFY 2020.

The engagement tests hospitals for compliance with:

- NRS 439B.260, requiring a 30% discount for uninsured patients;
- NRS 439B.410, reviewing appropriateness of emergency room patient logs, transfers into or out of the hospital, review of policies and procedure in the emergency room, and review of any complaints in the emergency room;
- NRS 439B.420, reviewing of contractual arrangements between hospital and physicians or other medical care providers; and
- NRS 439B.430, reviewing of related party transactions and ensure appropriate allocation.

### **SUMMARY OF COMPLIANCE ISSUES FROM REQUIRED OR PERFORMED ENGAGEMENTS**

NRS 449.520 requires a summary of any trends noted from these engagements be reported. The reports covering July 1, 2015 thru June 30, 2017 show no trends of note. A summary of the compliance issues noted during the engagement were:

· Emergency Room Services

Eleven issues, at three separate hospitals, were identified regarding transfers from emergency rooms. Eight of these issues related to missing or improper documentation, and two concerned patient complaints containing implications of financial prejudice. One of the issues related to the hospital not maintaining the emergency room patient log pursuant to their policies and procedures.

· Reduction of Billed Charges

Seven issues, at three separate hospitals, were noted as exceptions to NRS 439B.260. Three issues related to notification of self-pay discount being given at time of discharge and not on the first statement of the hospital bill after discharge. Two issues related to policies requiring maximum income levels for eligibility for self-pay patient discounts. One issue related to missing documentation and one hospital is not giving the 30% discount.

Corrective action plans are required of all facilities found to be out of compliance.

### **CORPORATE HOME OFFICE COST ALLOCATION METHODOLOGIES**

Home office allocation methodologies for the hospitals that were subject to the above engagements were reviewed by the independent contractor with hospital staff. No exceptions were noted. These can be viewed at the end of the individual annual compliance reports on the Transparency Website:

<http://www.nvadacomparecare.net/nv-reports.php>

A brief description of each home office allocation methodology may also be found in *Exhibit 5*.

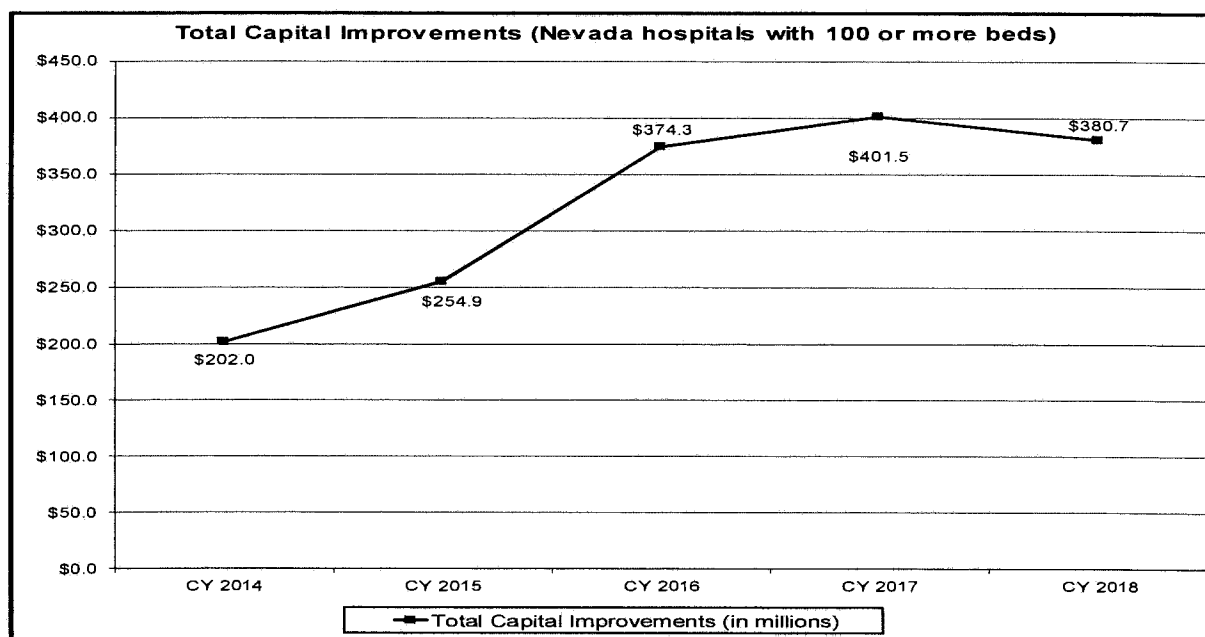
## Summary - Hospitals with 100 or More Beds

### SUMMARY OF CAPITAL IMPROVEMENT REPORTS

Capital Improvements cover three areas: New Major Services Lines, Major Facility Expansions and Major Equipment. In order to avoid duplication of reporting, no costs are reported for the addition of Major Service Lines. The costs for Major Expansions do not include equipment. A threshold of \$500,000 has been established for reporting Major Equipment additions. Capital Improvements that do not meet the reporting thresholds are reported in aggregate. Hospitals reported Capital Improvement costs for 2018 as follows:

<b>Major Expansions</b>	<b>\$ 186,320,723</b>
<b>Major Equipment</b>	<b>\$ 100,590,138</b>
<b>Additions Not Required to be Reported Separately</b>	<b>\$ 93,772,627</b>
<b>Total</b>	<b>\$ 380,683,488</b>

See *Exhibit 3* for details.

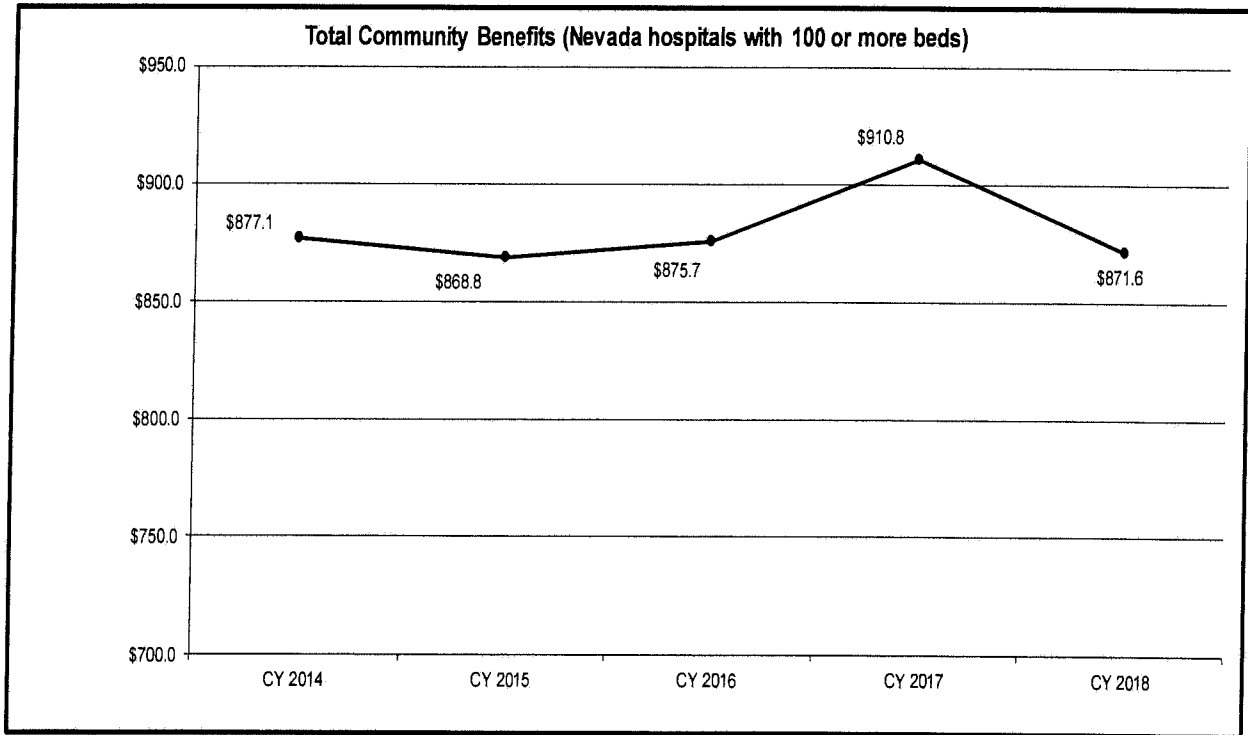


The increase in Capital Improvements from 2015 to 2016 was attributed mostly to the reported construction costs of Henderson Hospital (\$110.7 million). Henderson did not report the \$139.4 million spent in 2017. This chart shows the updated 2017 total figure including that previously unreported amount.

<b>Capital Improvements</b>					
	<b>CY 2014</b>	<b>CY 2015</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>
<b>Total Capital Improvements (in millions)</b>	\$202.0	\$254.9	\$374.3	\$401.5	\$380.7
<b>Percentage Change</b>	(18.61%)	26.19%	46.84%	7.27%	(5.18%)

**EXPENSES INCURRED FOR PROVIDING COMMUNITY BENEFITS**

The Total Community Benefits reported<sup>1</sup> for 2018 was \$871,553,663. Subsidized Health Care Services costs accounted for \$779,937,285 of the total, providing Health Professions Education totaled \$33,464,457, Community Health Improvement Services totaled \$30,818,387 and Other Categories totaled \$27,333,534. The reported Community Benefits for 2018 decreased by 4.30% from 2017 but remained around the average for the past 5 years.



Community Benefits (\$M)					
	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
<b>Total Community Benefits</b>	\$877.1	\$868.8	\$875.7	\$910.8	\$871.6
<b>Percentage Change</b>	10.85%	(0.95%)	0.79%	4.01%	(4.30%)

See *Exhibit 4* for details.

<sup>1</sup>Information provided by Nevada Hospital Association

### SUMMARY INFORMATION AND ANALYSES OF HOSPITALS

#### HOSPITAL GROUPINGS

The acute care hospitals are grouped into the following categories:

- Statewide Hospitals
- Clark County Hospitals
- Washoe County/Carson City Hospitals
- Rural County Hospitals

Hospitals located in rural parts of Washoe (Incline Village Community Hospital) and Clark (Mesa View Regional Hospital and Boulder City Hospital) counties are included in the Rural Hospital category for CHIA reporting purposes. Data from the Rehabilitation/Specialty Hospitals and the Psychiatric Hospitals, none of which are located in a rural county, are reported separately. The CHIA website contains both financial and utilization information; the following pages of this report summarize these data. The data on the CHIA website is self-reported by each hospital.

All 40 Acute Care Hospitals (Tahoe Pacific Hospitals Meadows and North have been added this year to the Washoe County/Carson City Hospitals Acute Care group), all 14 Rehab/Long Term Care (LTC)/Specialty Hospitals, and all eight Psychiatric Hospitals reported data to CHIA in 2018. (Reno Behavioral Health Care was added this year in lieu of Red Rock Behavioral Health which voluntarily terminated in 2017; Monte Vista has been terminated effective August 2019 and their data will be removed in future reports; Sana Behavioral Health should have data for next year's report).

There are also five government-operated hospitals (federal and state) in Nevada, which do not have standard private sector operating costs and revenues.

Additionally, there are two maximum security psychiatric facilities in Nevada. Lake's Crossing Center is a maximum security psychiatric facility providing comprehensive forensic mental health services, including court-ordered evaluation and/or treatment for restoration to legal competency. Lake's Crossing Center also provides outpatient evaluations of legal competency, risk assessments and recommendations for treatment. The Stein Hospital, a maximum security forensic facility/psychiatric hospital for mentally disordered offenders in Las Vegas, NV, opened in October 2015. The Stein Hospital is one of three hospital buildings that make up Southern Nevada Adult Mental Health Services.

#### FINANCIAL SUMMARIES

The five-year financial summary in *Exhibits 7A-D* presents hospital reported condensed financial and utilization information for Acute Care Hospitals in Nevada. Detailed information for the individual Acute Care Hospitals are presented in *Exhibits 9A-E*.

#### Comparative Financial Indicators

The following data were utilized in calculating the indicators:

- Billed Charges and Other Operating Revenue
- Total Operating Revenue
- Operating Expenses
- Net Operating Income



The calculations for the indicators are derived by using information from the Financial Summaries for Hospital Billed Charges and Other Operating Revenue, Total Operating Revenue, Operating Expenses and Net Operating Income.

**Common Size Statements**

Common size statements are “vertical analyses” that use percentages to facilitate trend analysis and data comparison. The components of financial information are represented as percentages of a common base figure. Key financial changes and trends can be highlighted by the use of common size statements. Common size statements are utilized in the Comparative Financial Summary (*Exhibit 7*). Different financial information was represented as percentages of a common base figure. Total Deductions and Operating Revenue were represented as a percentage of Billed Charges; Other Operating Revenue, Operating Expenses, Net Operating Income, Non-Operating Revenue and Non-Operating Expenses are also represented as percentages of Total Operating Revenue.

**ANALYSIS**

**Acute Care Hospitals**

The five-year Comparative Financial Summary tables (*Exhibits 7A-D*) were prepared for the Acute Care Hospitals. The Comparative Financial Summaries (2013 - 2017) report both the financial and the common size statement information (vertical analyses). *Exhibit 7* reports Billed Charges, Deductions and Operating Revenue. Operating Revenue is the amount paid by patients (or third-party payer) for services received. Other Operating Revenue and Non-Operating Revenue include non-patient related revenue such as investment income or tax subsidies.

Hospital Profitability

The Comparative Financial Summary, Statewide Acute Care Hospitals Totals, shows the Hospital Net Income/Loss<sup>2</sup> as a percentage of Total Revenues.<sup>3</sup> Nevada facilities reported Net Income from 2014 through 2018. The Net Profit Margin (Net Income ÷ Total Operating Revenue) expressed as percentages from *Exhibit 7A* are presented in the table below:

<b>Hospital Profitability (Statewide)</b>					
	<b>CY 2014</b>	<b>CY 2015</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>
<b>Net Profit Margin</b>	2.40%	5.01%	7.07%	4.55%	5.44%

Nevada Acute Care Hospitals reported a 5.44% Net Income for 2018 and collectively earned \$356,368,012 with a Total Operating Revenue of \$6,397,798,687. The gains and losses ranged from a Net Income of \$84,960,346 for Renown Regional Medical Center to a Net Loss of (\$45,590,267) for St. Rose Dominican Hospitals Rose de Lima Campus.

Twelve out of the 19 Clark County Acute Care Hospitals reported a Net Income in 2018. The Total Net Income for all Clark County Acute Care Hospitals was \$159,443,797, an increase of 9.57% from 2017. Summerlin Hospital Medical Center had the highest Net Income of \$55,193,981 and St. Rose

<sup>2</sup>Net of Net Operating Income, Non-operating Revenue and Non-Operating Expense

<sup>3</sup>The sum of Total Operating Revenue and Non-Operating Revenues

## Summary - All Hospitals

Dominican Hospitals Rose de Lima Campus had the largest Net Loss of (\$45,590,267).

All seven Washoe County/Carson City Acute Care Hospitals reported a Net Income in 2018. The Total Net Income for all Washoe County/Carson City Acute Care Hospitals was \$167,025,927, an increase of 20.70% from 2017. (This would have actually been an increase of 19.03%, but the Net Income Amount includes the \$2,318,365 from both Tahoe Pacific Hospitals Meadows and North). Renown Regional Medical Center had the highest Net Income at \$84,960,346 and Tahoe Pacific Hospitals Meadows reported the lowest Net Income of \$415,590.

Eight of the 14 Rural Acute Care Hospitals reported a Net Income in 2018. The Total Net Income for all Rural Acute Care Hospitals was \$29,898,288, an increase of 133.02% from 2017. Northeastern Nevada Regional Hospital had the highest Net Income of \$22,334,059 and Desert View Hospital had the largest Net Loss of (\$5,714,991).

Most hospitals in Nevada have corporate affiliations. These parent companies help reduce costs and also help absorb losses over multiple facilities.

### Universal Health Services<sup>4</sup>

Universal Health Services, Inc. (UHS) operates eight Acute Care Hospitals in Nevada. Six of these are located in Clark County; Centennial Hills Hospital, Desert Springs Hospital, Henderson Hospital, Spring Valley Hospital, Summerlin Hospital, and Valley Hospital Medical Center; one, Northern Nevada Medical Center, located in the Reno Area; and one, Desert View Hospital, located in Pahrump, NV.

In 2018, Henderson Hospital opened a new advanced wound care and hyperbaric therapy center, added a medical surgical unit, and a Level 2 neonatal ICU, increasing their beds by 56 (from 110 to 166). Spring Valley Hospital opened two new medical-surgical units increasing their beds by 36 (from 292 to 328). Summerlin Hospital expanded its 6th floor medical-surgical unit and its OB unit on the 2nd floor resulting in an increase of 31 beds (from 454 to 485). Lastly, Valley Hospital increased its beds by 18 (from 288 to 306). UHS total beds in Nevada increased by 141 beds (from 1,699 to 1,840).

UHS' Nevada hospitals experienced a 8.21% Net Profit Margin in 2018 on an annual Total Operating Revenue of \$1.766B, higher than the overall UHS profitability of 7.2% for 2018. In Nevada, UHS' top performing hospital was Summerlin Hospital with a Net Income of \$55.2 million dollars. UHS' newest hospital, Henderson Hospital, reported a Net Loss of \$175,643 in its third year of operation following losses of \$12.2 million in 2017 and \$8.1 million in 2016. Overall in 2018, UHS experienced a 3.5% growth in Net Revenue (\$10.409B in 2017 to \$10.772B in 2018) and a 7.2% growth in adjusted net income (\$725.3M in 2017 to \$779.7M in 2018).<sup>4</sup>

### Hospital Corporation of America<sup>5</sup>

Hospital Corporation of America (HCA) operates three Acute Care Hospitals in Nevada, all located in Clark County; Mountain View Hospital, Southern Hills Hospital and Sunrise Hospital.

In 2018, Mountain View Hospital increased its number of beds by 66 (from 341 to 407).

<sup>4</sup>UHS Annual Report 2018 (10-K)

<sup>5</sup>10-K Report - HCA Holdings, Inc. filed period 12/31/2018

## Summary - All Hospitals

HCA Healthcare Nevada hospitals experienced a 1.73% Net Profit Margin on an annual Total Operating Revenue of \$1.241B, somewhat less than the overall HCA profitability of 8.1% for 2018. In Nevada, HCA's top performing hospital was Mountain View Hospital with a net income of \$19.6 million dollars. HCA's Sunrise Hospital, reported a Net Loss of \$10.7 million following a profit of \$7.0 million in 2017. Overall in 2018, HCA experienced a 7.0% growth in Net Revenue (\$43.614B in 2017 to \$46.677B in 2018) and a 70.9% growth in adjusted net income (\$2.216B in 2017 to \$3.787B in 2018). These facilities are located in 20 states and in the United Kingdom.<sup>5</sup>

### **Dignity Health**

Dignity Health (Dignity) operates seven hospitals in Nevada, all located in Clark County; St. Rose Dominican Blue Diamond, St. Rose Dominican Craig Ranch, St. Rose Dominican Sahara, St. Rose Dominican West Flamingo; St. Rose Dominican Rose de Lima Campus, St. Rose Dominican San Martin Campus, and St. Rose Dominican Siena Campus with Blue Diamond, Craig Ranch, Sahara, and West Flamingo designated by Dignity Health as "Neighborhood Hospitals."

Dignity Health Nevada hospitals experienced a -3.04% Net Profit Margin on an annual Total Operating Revenue of \$784.7M, somewhat less than the overall Dignity profitability of 7.0% for 2018. In Nevada, Dignity's top performing hospital was St. Rose Dominican Siena Campus with a net income of \$29.8M. Dignity's St. Rose Dominican Rose de Lima Campus reported a net loss of \$45.6M following a loss of \$32.7M in 2017. Overall in 2018, Dignity experienced a 9.5% growth in Net Revenue (\$12.120B in 2017 to \$13.271B in 2018) and a significant growth in Net Revenue (-\$66.7M in 2017 to +\$529.4M in 2018). Dignity operates health care facilities in California, Arizona, and Nevada, and is the sole corporate member (parent corporation) of other primarily nonprofit corporations in California, Arizona, and Nevada which are exempt from federal and state income taxes. These organizations provide a variety of health care-related activities, education, and other benefits to the communities in which they operate.<sup>6</sup>

### **Prime Healthcare**

Prime Healthcare (Prime) operates St. Mary's Regional Medical Center in Reno and North Vista Hospital in Las Vegas.

Prime Healthcare Nevada hospitals experienced a 9.43% Net Profit Margin on an annual Total Operating Revenue of \$372.8M. St. Mary's reported a net income of \$22.6M while North Vista reported a net income of \$12.6M combining for a total net income of \$35.2M. In addition to the two Nevada hospitals, Prime owns/operates 45 hospitals in 13 other states throughout the country.

<sup>6</sup>Dignity Health's consolidated financial statements years ended 6/30/18

The American Hospital Association says health care spending growth per capita was largely driven by increased use and intensity of services provided in recent years. Additionally, they cite an aging population using more health care and a population with a higher rate of chronic disease as contributing factors to increased health care spending.

Wages and benefits account for almost 60% of inpatient hospital costs.<sup>7</sup> The table below shows the Nevada median hourly wages for two specific hospital occupations:

From 2014 to 2018, the Nevada median wage increased 7.5% for Registered Nurses but decreased 8.52% for Clinical Laboratory Technologists and Technicians. 2018 witnessed a retrenchment in both categories from 2017 by 3.12% and 14.05% respectively.<sup>8</sup>

**Billed Charges, Operating Revenue and Deductions**

Nevada Median Wages					
	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
<b>Registered Nurses</b>	\$38.11	\$39.16	\$40.71	\$42.29	\$40.97
<b>Clinical Laboratory Technologists and Technicians</b>	\$31.91	\$32.52	\$34.84	\$33.96	\$29.19

Hospitals determine what they will charge for items and services provided to patients and these charges are the amount the hospital bills for an item or service (Billed Charges). Statewide, Billed Charges have increased by 60.12% over the last five years. This represents an increase of \$16.86 Billion between 2014 and 2018. Changes in Billed Charges are seen in Clark County, Washoe County/Carson City and Rural Hospitals, as outlined in the table below (reduction in Washoe County/Carson City Hospitals Billed Charges is primarily due to a \$1.68 Billion reduction in Billed Charges from 2017 to 2018 at St. Mary’s Hospital):

5 Year Change	Nevada Acute Care Hospital Billed Charges (\$M)	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
	<b>Clark County Hospitals</b>	\$22,008.4	\$25,486.2	\$29,118.0	\$32,714.5	\$36,732.8
66.90%	% change from prior year	12.94%	15.80%	14.25%	12.35%	12.28%
	<b>Washoe County/ Carson City Hospitals</b>	\$5,133.4	\$5,708.5	\$6,232.0	\$8,271.7	\$7,106.2
38.43%	% change from prior year	8.68%	11.20%	9.17%	32.73%	(14.09%)
	<b>Rural Hospitals</b>	\$894.6	\$941.7	\$965.6	\$987.7	\$1,053.7
17.79%	% change from prior year	10.54%	5.27%	2.53%	2.29%	6.68%
	<b>Statewide Hospitals</b>	\$28,036.4	\$32,136.4	\$36,315.6	\$41,973.9	\$44,892.7
60.12%	% change from prior year	12.06%	14.62%	13.00%	15.58%	6.95%

<sup>7</sup>American Hospital Association, *The Cost of Caring, February 2017*

<sup>8</sup>Bureau of Labor Statistics, Occupational Employment Statistics (OES) Survey.

## Summary - All Hospitals

The Billed Charges, when compared to Operating Revenue (the amount patients or third party payers actually pay) and Deductions (contractual allowances and bad debts), provide insight into the market competition among health care providers. Operating Revenue on a statewide basis has steadily decreased from 17.17% in 2014 to 14.25% in 2018. This decrease is visible across the state impacting hospitals in Clark County, Washoe County/Carson City and Rural Hospitals, as outlined in the following table. Total Deductions on a statewide basis have gradually increased from 82.83% in 2014 to 85.75% in 2018.

The Total Deductions as a percent of Billed Charges for Clark County hospitals, Washoe County/Carson City hospitals and Rural Hospitals are also outlined in the table below:  
See *Exhibits 7A-D* for details.

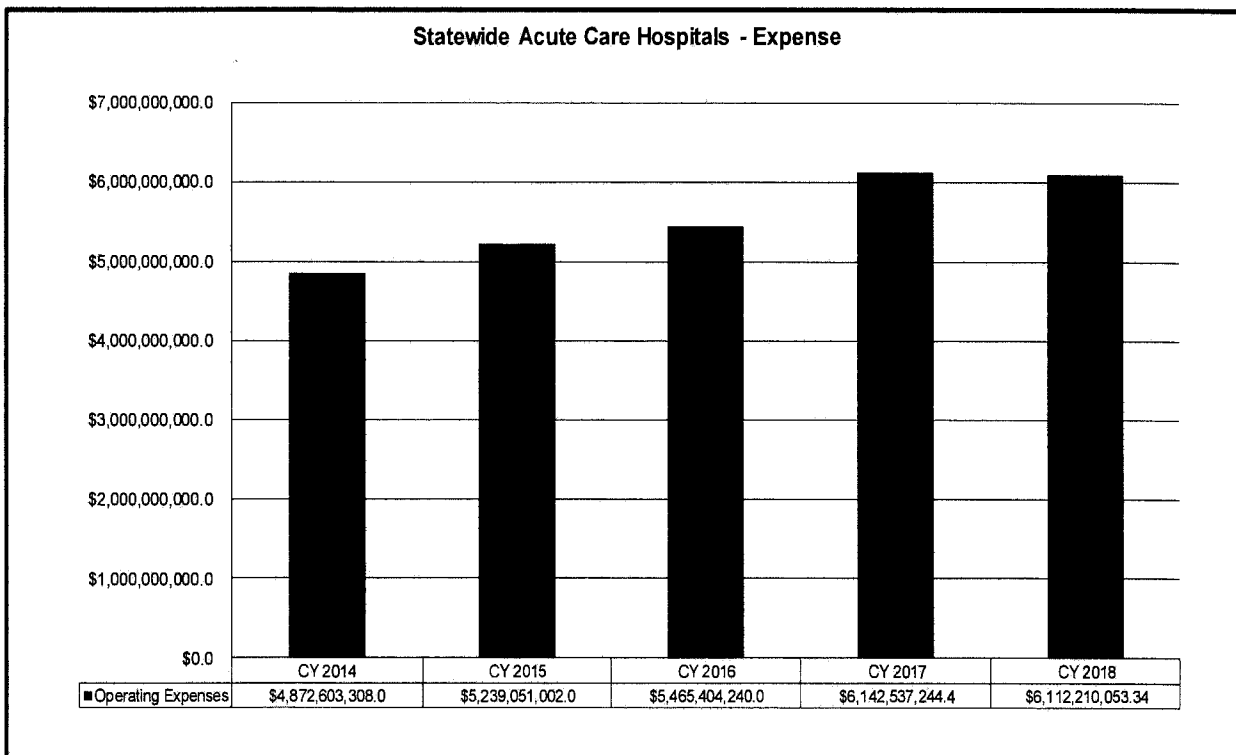
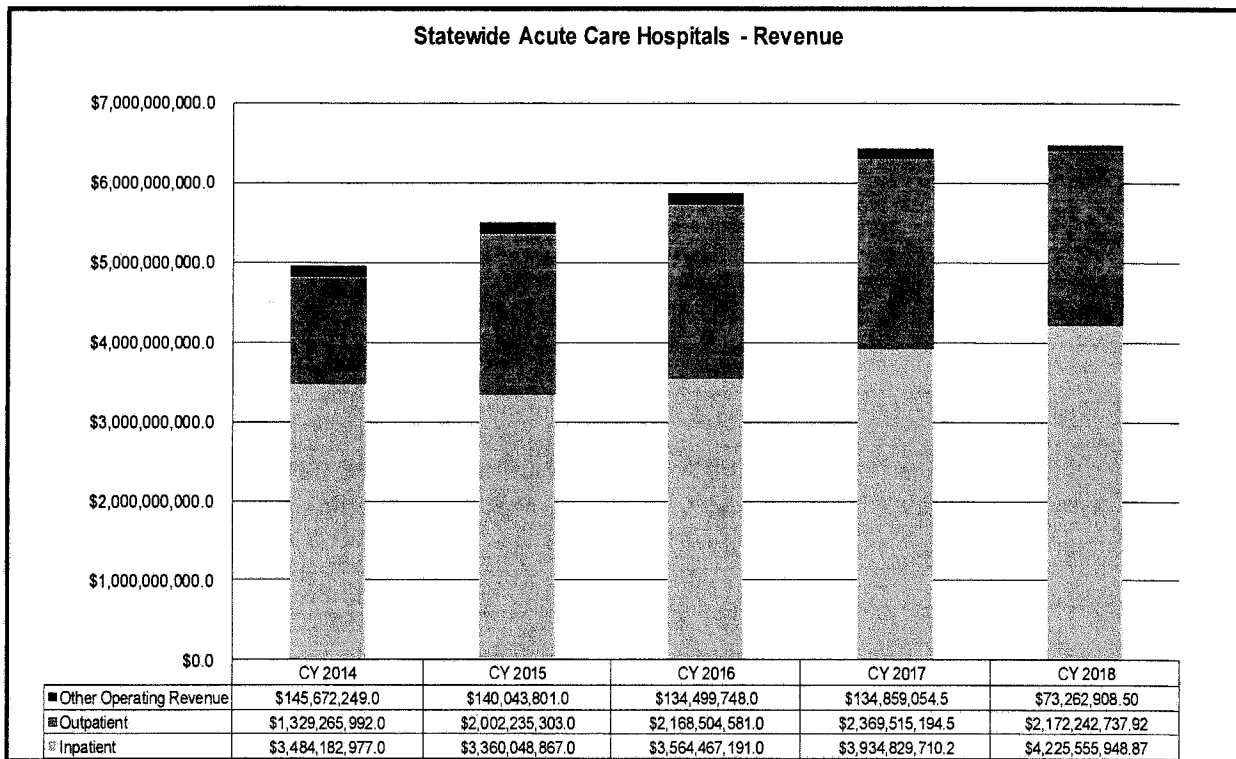
	Operating Revenue (as a Percent of Billed Charges)		Total Deductions (as a Percent of Billed Charges)	
	CY 2014	CY 2018	CY 2014	CY 2018
<b>Clark County</b>	14.95%	12.09%	85.05%	87.91%
<b>Washoe County/Carson City</b>	23.34%	22.16%	76.66%	77.84%
<b>Rural Hospitals</b>	36.42%	36.12%	63.58%	63.88%
<b>Statewide</b>	17.17%	14.25%	82.83%	85.75%

In general, Rural Hospitals are not in competition with other hospitals. As a result, Operating Revenues at Rural Hospitals are a larger percentage of their Billed Charges, although the same decline seen statewide has been observed over the five-year period within the Rural Hospital group (see *Exhibit 7D* for details). Clark County hospitals are affected the most by preferred provider contractual arrangements with large employee groups. With this, their Total Deductions are the highest when compared to Washoe County/Carson City and the Rural Hospitals.

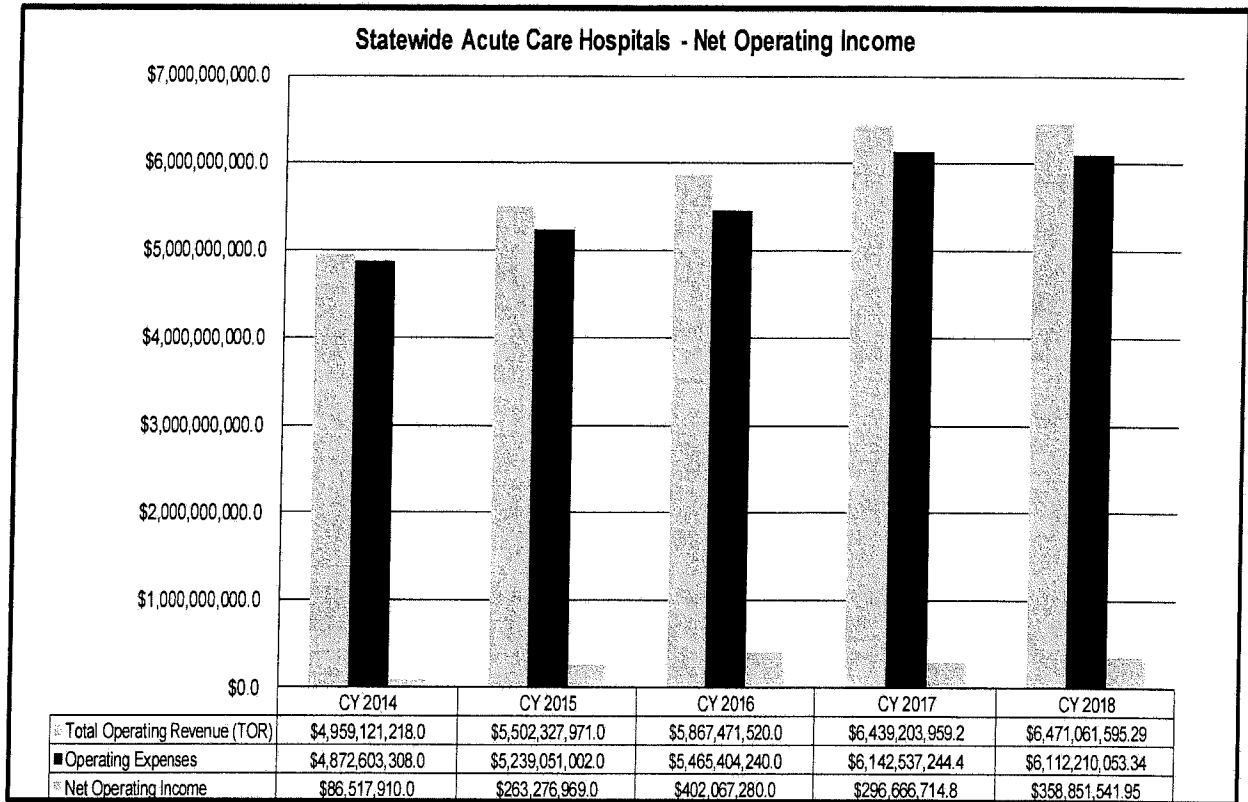
### Revenue and Expenses

The following table and graphs display the financial status of Acute Care Hospital operations on a statewide basis over the five-year period. Total Operating Revenue (TOR) (Operating Revenue is the result after Deductions are removed from Billed Charges) is comprised of its components; Inpatient Revenue, Outpatient Revenue and Other Operating Revenue. TOR, Operating Expenses, and Net Operating Income and have all grown over the five year period. The financial indicators listed in *Exhibit 7A* are the basis for this data:

<b>Statewide Acute Care Hospital Totals (\$M)</b>					
	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
<b>Operating Revenue</b>	\$4,813.4	\$5,362.3	\$5,733.0	\$6,304.3	\$6,397.8
Inpatient	\$3,484.2	\$3,360.0	\$3,564.5	\$3,934.8	\$4,225.6
Outpatient	\$1,329.3	\$2,002.2	\$2,168.5	\$2,369.5	\$2,172.2
<b>Other Operating Revenue</b>	\$145.7	\$140.0	\$134.5	\$134.9	\$73.3
<b>Total Operating Revenue (TOR)</b>	\$4,959.1	\$5,502.3	\$5,867.5	\$6,439.2	\$6,471.1
Operating Expenses	\$4,872.6	\$5,239.1	\$5,465.4	\$6,142.5	\$6,112.2
<b>Net Operating Income</b>	\$86.5	\$263.2	\$402.1	\$296.7	\$358.9
<b>Percent Gain (Loss) to TOR</b>	1.74%	4.78%	6.85%	4.61%	5.55%



**Summary - All Hospitals**



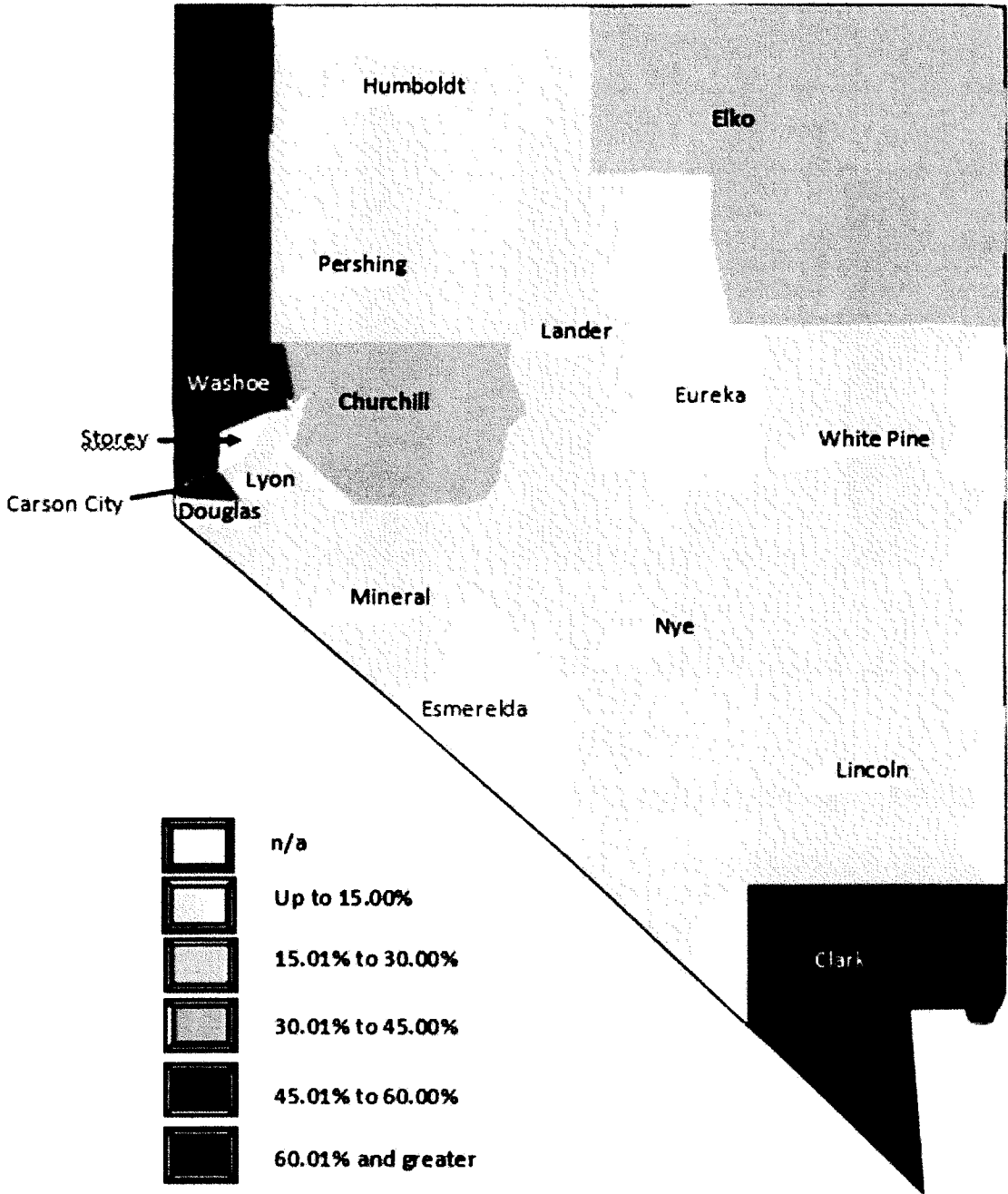
**2018 Acute Care Hospital Occupancy Percentage by County**

The following chart shows the occupancy rate of Acute Care Hospitals in the state. There are no Acute Care Hospitals in Esmerelda, Eureka or Storey counties, therefore data is not applicable for those counties. The percentages of Occupancy are computed by taking the total inpatient days per hospital grouped into their respective county, and dividing those numbers by the multiplication of available hospital beds times 365.

**Note:**

Previously Inpatient Days were self-reported by hospitals, however there has always been an unresolved discrepancy between self-reported data and Inpatient Days data extracted from the UB-04 documents. In Q4 SFY 2018, it was determined that neither the Center for Health information Analysis (CHIA) at the University of Nevada Las Vegas nor the Nevada Hospital Association (NHA) would collect self-reported data on Inpatient Days, but that this data would be collected by CHIA via UB-04 documentation. As a result, the data between last year's chart and this current chart are significantly different in some counties. Moving forward, there should be little change from year to year due to data reporting differences.

2018 Acute Care Hospital Occupancy Percentage by County





## Summary - All Hospitals

### Rehabilitation/Long-Term Care/Specialty Hospitals

The Rehabilitation/Long-Term Care/Specialty Hospitals reported a Net Income of \$27,419,537 from Total Operating Revenue of \$304,613,916. Ten of the 13 Rehabilitation/Long-Term Care/Specialty Hospitals reported profits in 2018. The figures from the last five years are as follows (in millions of dollars):

Rehabilitation/Long Term Care/Specialty Hospital Net Margin (\$M)					
	CY 2014	CY 2015	CY 2016	CY 2017	CY 2018
<b>Total Operating Revenue</b>	\$322.6	\$320.8	\$312.1	\$306.5	\$304.6
<b>Net Income</b>	\$39.7	\$39.5	\$35.6	\$40.7	\$27.4
<b>Net Margin</b>	12.3%	12.3%	11.4%	13.3%	9.0%

### Critical Access Hospitals

Critical Access Hospital (CAH) is a designation given to certain rural hospitals by the Centers for Medicare and Medicaid Services (CMS). To ensure that CAHs deliver services to improve access to rural areas that need it most, restrictions exist concerning what types of hospitals are eligible for the CAH designation. The primary eligibility requirements for CAHs are:

- A CAH must have 25 or fewer acute care inpatient beds
- Typically, it must be located more than 35 miles from another hospital
- It must maintain an annual average length of stay of 96 hours or less for acute care patients
- It must provide 24/7 emergency care services

- |                                       |                                      |
|---------------------------------------|--------------------------------------|
| • Banner Churchill Community Hospital | • Humboldt General Hospital          |
| • Battle Mountain General Hospital    | • Incline Village Community Hospital |
| • Boulder City Hospital               | • Mesa View Regional Hospital        |
| • Carson Valley Medical Center        | • Mount Grant General Hospital       |
| • Desert View Regional Medical Center | • Pershing General Hospital          |
| • Grover C Dils Medical Center        | • South Lyon Medical Center          |
|                                       | • William Bee Ririe Hospital         |

Nevada has 13 hospitals designated as CAHs. In Nevada, hospitals designated as CAHs by CMS are reimbursed by Nevada Medicaid through a retrospective cost reimbursement process for Fee-for-Service inpatient services. Fee-for-Service outpatient services provided by CAHs are reimbursed based on the Medicaid Outpatient Hospital fee schedule.

**Psychiatric Hospitals**

Seven psychiatric hospitals reported profits for 2018. As a group, they reported a Net Income of \$5,613,427 from Total Operating Revenue of \$151,256,096. The comparison of 2015 through 2018 Net Income (Loss) for each facility is reported below:

*(Notes for future data:*

*Red Rock voluntarily terminated in 2017 and their data will no longer be carried after this year.*

*Montevista was involuntarily terminated in Aug 2019, however their data may be carried forward for another year or two for year over year comparisons.*

*Reno Behavioral Health Care's data has been incorporated into this year's reporting.*

*Sana Behavioral Health should provide data in 2019.)*

<b>Psychiatric Hospital Net Income (Loss)</b>	<b>Net Income/ (Loss)</b>	<b>Net Income/ (Loss)</b>	<b>Net Income/ (Loss)</b>	<b>Net Income/ (Loss)</b>
	<b>CY 2015</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>
<b>Desert Parkway Behavioral Healthcare Hospital</b>	\$69,880	\$130,723	\$112,141	\$25,046
<b>Montevista Hospital</b>	\$4,910,862	\$5,038,708	\$4,497,941	\$2,327,985
<b>Red Rock Behavioral Health</b>	\$503,790	\$228,182	\$0	\$0
<b>Reno Behavioral Health Care</b>	\$0	\$0	\$0	(\$2,127,596)
<b>Seven Hills Behavioral Institute</b>	\$6,265,671	\$6,940,493	\$7,172,646	\$6,491,118
<b>Spring Mountain Sahara</b>	\$1,129,185	\$269,756	\$1,317,189	\$1,391,134
<b>Spring Mountain Treatment Center</b>	\$3,189,599	\$1,577,742	\$1,625,548	\$1,808,619
<b>West Hills Hospital</b>	\$3,682,063	\$3,165,911	\$829,154	(\$572,956)
<b>Willow Springs Center</b>	\$1,074,418	\$708,356	\$3,097,520	(\$3,729,923)
<b>TOTAL</b>	<b>\$20,825,468</b>	<b>\$18,059,871</b>	<b>\$18,652,139</b>	<b>\$5,613,427</b>

The Total Operating Revenue and Net Income from the last five years are as follows (in millions of dollars):

<b>Psychiatric Hospital Net Margin (\$M)</b>					
	<b>CY 2014</b>	<b>CY 2015</b>	<b>CY 2016</b>	<b>CY 2017</b>	<b>CY 2018</b>
<b>Total Operating Revenue</b>	\$116.2	\$140.8	\$141.4	\$143.0	\$151.3
<b>Net Income</b>	\$11.9	\$20.8	\$18.1	\$14.1	\$5.6
<b>Net Margin</b>	10.2%	14.8%	12.8%	9.9%	3.7%

**NRS 449.520 Reports to Governor and legislative committees; development of comprehensive plan by Legislative Committee on Health Care.**

1. On or before October 1 of each year, the Director shall prepare and transmit to the Governor, the Legislative Committee on Health Care and the Interim Finance Committee a report of the Department's operations and activities for the preceding fiscal year.

2. The report prepared pursuant to subsection 1 must include:

(a) Copies of all reports, summaries, compilations and supplementary reports required by NRS 449.450 to 449.530, inclusive, together with such facts, suggestions and policy recommendations as the Director deems necessary;

(b) A summary of the trends of the audits of hospitals in this State that the Department required or performed during the previous year;

(c) An analysis of the trends in the costs, expenses and profits of hospitals in this State;

(d) An analysis of the methodologies used to determine the corporate home office allocation of hospitals in this State;

(e) An examination and analysis of the manner in which hospitals are reporting the information that is required to be filed pursuant to NRS 449.490, including, without limitation, an examination and analysis of whether that information is being reported in a standard and consistent manner, which fairly reflect the operations of each hospital;

(f) A review and comparison of the policies and procedures used by hospitals in this State to provide discounted services to, and to reduce charges for services provided to, persons without health insurance;

(g) A review and comparison of the policies and procedures used by hospitals in this State to collect unpaid charges for services provided by the hospitals; and

(h) A summary of the status of the programs established pursuant to NRS 439A.220 and 439A.240 to increase public awareness of health care information concerning the hospitals and surgical centers for ambulatory patients in this State, including, without limitation, the information that was posted in the preceding fiscal year on the Internet website maintained for those programs pursuant to NRS 439A.270.

3. The Legislative Committee on Health Care shall develop a comprehensive plan concerning the provision of health care in this State which includes, without limitation:

(a) A review of the health care needs in this State as identified by state agencies, local governments, providers of health care and the general public; and

(b) A review of the capital improvement reports submitted by hospitals pursuant to subsection 2 of NRS 449.490.

(Added to NRS by 1975, 704; A 1983, 1127; 1985, 1365; 2005, 1738; 2007, 2357; 2011, 969)

**NRS 449.530 Administrative fine for violation.** The Director may impose upon the institutions subject to supervision under NRS 449.450 to 449.530, inclusive, an administrative fine not exceeding \$500 per day for each violation of any of the provisions of NRS 449.450 to 449.530, inclusive.

(Added to NRS by 1975, 704; A 1985, 1365)

Due to the large number of pages, the full report was not included in this meeting packet. The full report is on file at the Legislative Counsel Bureau Fiscal Analysis Division.

If you would like to a copy of the full report, please contact the Fiscal Analysis Division by calling 775-684-6821.

Steve Sisolak  
Governor



Susan Brown  
Director

Kimberley Perondi  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 5, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Bessie J. Wooldridge, Executive Branch Budget Officer  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES - DIVISION OF WELFARE  
AND SUPPORTIVE SERVICES**

Agenda Item Write-up:

Letter of Intent – 2017 Legislative Session – Semi-annual report on the average wait time of clients at its district offices and any action that may have been taken for the period ending June 30, 2019.

Additional Information:

The division has provided various statewide averages for client wait time for the period of January 1, 2019 through June 30, 2019 and the process taken if wait times become excessive in any of the stateside work queues.

Statutory Authority:

REVIEWED: <u>SBW</u>
INFO ITEM: <u>2-J</u>

K8b

STEVE SISOLAK  
Governor



RICHARD WHITLEY, MS  
Director

STEVE H. FISHER  
Administrator

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
**DIVISION OF WELFARE AND SUPPORTIVE SERVICES**  
1470 College Parkway  
Carson City, NV 89706-7924  
Telephone (775) 684-0500 • Fax (775) 684-0614  
<http://dwss.nv.gov>

July 31, 2019

Ms. Susan Brown  
Director  
Governor's Finance Office  
209 E. Musser Street, Room 200  
Carson City, NV 89701

Dear Director Brown,

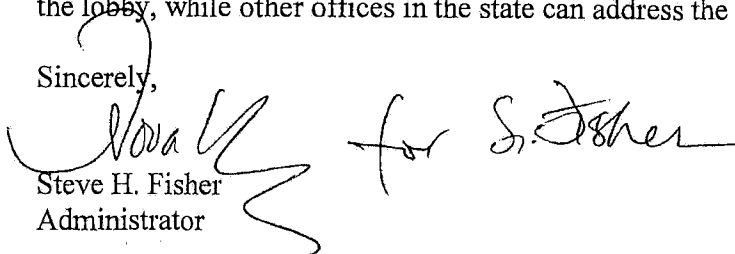
The Division of Welfare and Supportive Services (DWSS) is required to report to the Interim Finance Committee semi-annually over the 2017-19 biennium regarding the average wait times of customers in the district offices and outline contingency plans to address wait times that become excessive.

Below are the statewide averages for client wait times for the period of January 1, 2019 through June 30, 2019 and will fulfill the requirement for the biennium.

- 1) Wait time in line to be checked in: 4 ½ minutes
- 2) Wait time to see division employee to conduct business: 43 minutes
- 3) Time to complete business: 48 minutes
- 4) Percentage leaving office with an eligibility determination: 77%
- 5) Statewide the lobby count is 59,238 visitors per month.

Should the wait time become excessive in any of the statewide work queues (lobby, non-lobby, phone center, etc.), the agency has the ability to immediately shift resources to address any backlog. Additionally, the flexible employee work shift expansion to allow 4-10's enables the offices to accept customers in the lobby queue later into the afternoon. Standardized work, work queues and enhanced tools provided the ability to share casework statewide. For example, when one office has excessive lobby traffic more staff in the office can be shifted to assist the lobby, while other offices in the state can address the non-lobby queues so no area in the office falls behind.

Sincerely,

  
Steve H. Fisher  
Administrator

*"Working for the Welfare of ALL Nevadans"*

August 2, 2019

Page 2

cc: Richard Whitley, Director, Department of Health and Human Services  
Bessie Wooldridge, Budget Officer II, Governor's Finance Office  
Jeff Ferguson, Senior Program Analyst, Legislative Counsel Bureau  
Leandra Copeland, Program Analyst, Legislative Counsel Bureau  
Mark Krmptic, Senate Fiscal Analyst, Legislative Counsel Bureau  
Julia Peek, Deputy Director, DHHS, Programs  
Mark Wineberger, ASO IV, DHHS, Director's Office  
Robert Thompson, Deputy Administrator, DWSS, Program and Field Operations  
Nova Murray, Deputy Administrator, DWSS, Field Operations Support  
Brenda Berry, Deputy Administrator, DWSS, Administrative Services  
Joe Garcia, Chief III, DWSS, Program Operation, Support and Training  
Julie Balderson, PIO DWSS



# Nevada Legislature

September 29, 2017

Steve Fisher, Administrator  
Division of Welfare and Supportive Services  
1470 East College Parkway  
Carson City, Nevada 89706

Dear Mr. Fisher:

The 2017 Legislature approved the elimination of 19 permanent positions (18 Administrative Assistants and 1 Family Service Specialist) and 2 intermittent positions (Family Services Specialist and a Family Services Supervisor) due to the divisions' gains in efficiency and the development of a new methodology to determine staffing needs. However, the money committees expressed concerns about the length of the lines observed outside the division's offices and questioned whether the staff recommended for elimination should be retained to address the wait times. The division responded that the wait times in the offices are driven by the clients need or desire to receive same day service, and that all customers are informed they have the right to drop off their paperwork to be addressed at a later date if they are unable to wait. Further, the division noted that it does not expect the 21 staff reduction to impact the wait times at the district offices either positively or negatively.

Consequently, the money committees directed the division to report semiannually to the Interim Finance Committee on the average wait times of clients at its district offices and any action the division may have taken, or plans to take, to address wait times that may become excessive. The first report should cover the period from July 1, 2017, through December 31, 2017, and should be submitted to the Fiscal Analysis Division no later than February 1, 2018. Subsequent reports should be provided to the Fiscal Analysis Division no later than 30 days following each semiannual period.

Sincerely,

A handwritten signature in cursive script that reads "Joyce Woodhouse".

Joyce Woodhouse, Chair  
Senate Committee on Finance



Steve Sisolak  
Governor



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2019 SEP 26 AM 8:56

Susan Brown  
Director

Kimberley Perondi  
Deputy Director

**STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 5, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Lynnette Aaron, Executive Branch Budget Officer LA  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES**

Agenda Item Write-up:

Pursuant to NRS 424.041, annual report for specialized foster care programs listing expenditures relating to the placement of children in specialized foster homes in fiscal year 2019.

Additional Information:

Statutory Authority:

NRS 424.041

REVIEWED: <u>BW</u>
INFO ITEM: <u>J-H</u>

K 8c1

STEVE SISOLAK  
Governor



RICHARD WHITLEY, MS  
Director

ROSS E. ARMSTRONG  
Administrator

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF CHILD AND FAMILY SERVICES  
4126 TECHNOLOGY WAY, SUITE 300  
CARSON CITY, NV 89706  
Telephone (775) 684-4400 • Fax (775) 684-4455  
dcfs.nv.gov

August 1, 2019

Rick Combs, Director  
Legislative Counsel Bureau  
401 South Carson Street  
Carson City, Nevada 89701

Mr. Combs:

Pursuant to NRS 424.041, please find the attached reports listing all expenditures related to the placement of children in Specialized Foster Care / Advanced Foster Care programs for SFY 2019.

The attached documents show a summary of expenditures reported by Washoe County Human Services Agency (BA 3141), Clark County Department of Family Services (BA 3142), and Rural Child Welfare (BA 3229). The total reported expenditures are:

Washoe County Human Services Agency	\$ 5,114,489.14
Clark County Department of Family Services	\$ 20,557,218.32
Rural Child Welfare	\$ 1,134,670.11
<b>Total</b>	<b>\$ 26,806,377.57</b>

Should you have any questions regarding this information, please feel free to contact me at (775) 684-7942 or at [mandi.davis@dcfs.nv.gov](mailto:mandi.davis@dcfs.nv.gov).

Sincerely,

A handwritten signature in black ink that reads "Mandi Davis".

Mandi Davis, Deputy Administrator  
Division of Child and Family Services

cc: John Kucera, Program Analyst, Fiscal Analysis Division, Legislative Counsel Bureau  
Susan Brown, Director, Governor's Finance Office  
Lynnette Aaron, Executive Branch Budget Officer, Governor's Finance Office  
Richard Whitley, Director, Department of Health and Human Services  
Ross Armstrong, Administrator, Division of Child and Family Services  
Tim Burch, Director, Clark County Department of Family Services  
Amber Howell, Director, Washoe County Human Services Agency

Attention: DCFS Central Office Accounting  
 4126 Technology Way, 3rd Floor  
 Carson City, NV 89706

Washoe County Social Services  
 PO Box 11130  
 Reno, NV 89520-0027

Vendor #: T40283400A

Date: 7.26.19  
 REPORT: Specialized Foster Care  
 NRS 424.041  
 Request for the period of: July 2018-June 2019  
 FY19

Budget Authority	SGF Budget 2017	STATE General Fund Requested This Period*	Federal Funds Requested This Period*	Washoe County Funds This Period	Total YTD
Category 13 - Child Welfare - Pilot Implementation	711,252				
Other	\$	\$	\$	\$	\$
Salaries	1,432,416.00				
Maintenance Payments		336,299.57	649,508.43	802,753	1,788,560.61
Homestudies		1,050,729.28	1,547,768.29	597,964	3,196,461.32
Recruitment		9,872.62	70,071.35		79,943.97
		35,514.53	14,008.71		49,523.24
<b>Total</b>	<b>2,143,668</b>	<b>1,432,416.00</b>	<b>2,281,356.78</b>	<b>1,400,716.35</b>	<b>5,114,489.14</b>

\* Funds were previously requested. Information only invoice.

**Division of Child and Family Services  
Rural Child Welfare  
NRS 424.041 Fiscal Report  
Specialized and Advanced Foster Care**

SPECIALIZED Foster Care	\$ 280,970.00
ADVANCED Foster Care	\$ 293,886.00
Personnel - 8 FTE	\$ 559,814.11
<hr/>	
<b>Total</b>	<b>\$ 1,134,670.11</b>



## Department of Family Services

121 S Martin Luther King Blvd • Las Vegas NV 89106-4309  
(702) 455-7200 • Fax (702) 385-2999 • Hotline (702) 399-0081

**Timothy Burch, Administrator**

*Paula Hammack, Assistant Director • Jill Marano, Assistant Director  
Judy Tudor, Assistant Director*

July 29, 2019

Rick Combs, Director  
Audit Division of the Legislative Counsel Bureau  
401 S. Carson Street  
Carson City, NV 89701

Dear Mr. Combs,

Pursuant to Nevada Revised Statute 424.041, the Clark County Department of Family Services respectfully submits the accounting of expenses for Specialized Foster Care for State Fiscal Year 2019. Please note this report has been submitted to the Division of Child and Family Services as well.

Should you require further information, please feel free to contact me (702.455.4602).

Respectfully,

A handwritten signature in black ink, appearing to read "Jill Marano".

Jill Marano  
Assistant Director  
Clark County Department of Family Services

cc: Ross Armstrong, Administrator, Division of Child and Family Services  
Mandi Davis, Deputy Administrator, Division of Child and Family Services  
Timothy Burch, Administrator, Clark County Family Services

**Clark DFS**

**SFC Cost for the month of July - June 2019**

CATEGORY		Cost	
		July - June 2019	
Maintenance Payments - 2370.1250821	GL 643120 & 643140	\$	10,868,155.45
<b>Child Haven</b>			
1010.1250820000		\$	4,715,065.65
1010.1250820100		\$	1,436,064.65
2300.1250820000		\$	662,241.63
2300.1250820100		\$	267,368.53
2370.1250820000		\$	1,685,041.65
2370.1250820100		\$	180,749.64
<b>Child Haven Total</b>		<b>\$</b>	<b>8,946,531.75</b>
<b>Clinical Staff Salary &amp; Benefit Sub Total</b>		<b>\$</b>	<b>742,531.12</b>
PID	Sal & Ben		
10121692	\$ 83,318.45		Bragg Darlene
10121769	\$ 138,127.41		Newbern-Johnson Meambi
10121771	\$ 101,816.71		Hall Shaqueena
10121770	\$ 96,208.88		Buchanan Paulette
10121693	\$ 103,084.73		Brewer Cara
10121772	\$ 5,720.12		Boykin Mariah
10009353	\$ 99,924.03		Smith Erica
10009249	\$ 114,330.79		Heuke Heather
	<b>\$ 742,531.12</b>		
<b>SFC Total</b>		<b>\$</b>	<b>20,557,218.32</b>

**NRS 424.041 Money allocated for specialized foster care not to be used for any other purpose; report of expenditures; data concerning children to be provided to Division upon request.**

1. Each agency which provides child welfare services shall ensure that money allocated to pay for the cost of providing care to children placed in a specialized foster home is not used for any other purpose.

2. On or before August 1 of each year, each agency which provides child welfare services shall prepare and submit to the Division and the Fiscal Analysis Division of the Legislative Counsel Bureau a report listing all expenditures relating to the placement of children in specialized foster homes for the previous fiscal year.

3. Each agency which provides child welfare services shall provide to the Division any data concerning children who are placed in a specialized foster home by the agency upon the request of the Division.

(Added to NRS by 2015, 3064)







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**STATE OF NEVADA**  
**GOVERNOR'S FINANCE OFFICE**  
**Budget Division**

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: September 18, 2019

To: Susan Brown, Director  
Governor's Finance Office

From: Lynnette Aaron, Executive Branch Budget Officer  
Budget Division

Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF HEALTH AND HUMAN SERVICES – DIVISION OF CHILD AND FAMILY SERVICES**

Agenda Item Write-up:

The division has requested to add one full-time equivalent (FTE) position to provide support to the Victims of Crime Program. This results in an increase from 93.02 FTE to 94.02 FTE for this budget account.

Additional Information:

Assembly Bill (AB) 534, Section 2 of the 2019 Legislative Session, transferred the administration of the Victims of Crime Program (VOCP) to the Department of Health and Human Services.

The Division of Child and Family Services (division) requested this increase in order to adequately meet the fiscal and budgetary support of the VOCP by requesting one new Accountant Technician position. Previously, the VOCP received administrative, human resource, and information technology support from the Department of Administration. The division stated the human resources and information technology support of the seven positions can be absorbed into the existing services currently provided by the division. However, the division stated it will need a new Accountant Technician position to provide budgetary oversight, fiscal and accounting, and contracting supportive services for the VOCP that was formerly provided by four positions within the Administrative Services

Krc2

Division of the Department of Administration (each of the positions only devoted a portion of their time to VOCP-specific duties).

The work program to provide the appropriate authority to accommodate this change is C47944.

Statutory Authority:

AB 534, Section 2.

REVIEWED: <u>BW</u>
INFO ITEM: 2-6

Northern Administration  
5500 Snyder Ave.  
Carson City, NV 89701  
(775) 887-3285

Southern Administration  
3955 W. Russell Rd.  
Las Vegas, NV 89118  
(702) 486-9906



Steve Sisolak  
Governor

James Dzurenda  
Director

**State of Nevada  
Department of Corrections**

**Date:** July 30, 2019

**To:** Brody Leiser, Legislative Counsel Bureau

**FROM:** James Dzurenda, Director  
Harold Wickham, Deputy Director of Operations

A handwritten signature in black ink, appearing to be "JD", is written over the name "James Dzurenda" in the "FROM" field.

**SUBJECT:** State Fiscal Year 2019— NDOC Camera Reporting Period: 09/27/2017 LOI January 1, 2019 through June 30, 2019

The following is the Nevada Department of Corrections (NDOC) State Fiscal Year 2019, semi-annual report for Body and Stationary Cameras, funded by the 2017 Legislature via Decision Unit E-350, project procurement and implementation status through June 30, 2019.

**PROJECT AUTHORIZATIONS:**

The total camera and bandwidth budget 3710, CAT 26 (GL 7559) was \$921,967.20. The 2017 Legislature approved General Fund appropriations of approximately \$1.4 million in SFY 2018 and \$430,919 in SFY 2019 to fund the purchase of 71 body cameras and associated hardware, 312 stationary cameras, 15 surveillance units, 31 switches, increased bandwidth and ongoing licensing and maintenance costs.

**PROJECT EXPENDITURES:**

There were no additional expenditures during this reporting phase.

**STATIONARY CAMERAS:**

To date, 312 stationary cameras have been successfully deployed and are in the process of becoming operational with existing server capability.

**BODY-WORN CAMERAS:**

The System Design and implementation phase will be extended by another 90 days, at a minimum, to address technical and operational risk management issues arising out of the unit's wireless capability. NDOC's network technicians completed the test server build and the subsequent installation and configuration of the control console by WatchGuard consultants have been completed. Initial testing of a pilot group of cameras is currently in progress.

K9a

**IMPLEMENTATION AND CHALLENGES:**

The inherent Wi-Fi capability of the body worn camera units posed a challenge from a technical and operational risk management perspective. Addressing the latter required an additional extension of the System Design phase by 90 days. The rate of deployment of stationary cameras is dependent on the availability of a limited pool of qualified internal staff, which also runs the risk of an increase of overtime.

**PERFORMANCE MEASURES**

**Description**

Measures the type and number of incidents, in those institutions where stationary and body cameras were deployed, based upon internal locations of said cameras, by institution; the number of incidents that have resulted in litigation; and improvement to the fiscal impact of inmate litigation through use of body and stationary cameras. This measurement and its related benchmark is anticipated to take 4 to 5 years due to the length of time an inmate has to submit a grievance and get through the entire grievance process to reach a level of litigation.

This measurement has to be updated to include only those institutions that received, installed and have working stationary camera surveillance.

**Methodology**

The total number of incidents, by camera location, captured by stationary cameras, per year where staff responded to an incident that resulted in inmate litigation; and the fiscal and/or non-fiscal impact difference subsequent to implementation and use of Body and Stationary Cameras.

Information and reporting, identifying any and all negative or positive impacts are in the development stage. As incidents occur related to the actual position of the camera, that Incident Report (IR) will have to be monitored over a long period of time in order to ascertain if the inmate(s) proceed with grievance through to litigation. This benchmark of an improvement to litigations filed by inmates may take 4 to 5 years for a comparison. Reporting to Director by Inspector General staff will continue on a bi-annual basis.

<b>Baseline</b>	<b>09/01/2017 - 12/31/2018</b>	<b>01/01/2019 - 06/30/2019</b>
Incidents responded to	3,325**	**580
Incidents resulting in litigation	*	*
Fiscal impact from litigation		
Fiscal impact after technology		

*\*Note: In order for an inmate to proceed to litigation, the grievance process will be initiated. The amount of time from initiation of the grievance until litigation can be lengthy. The Department has initiated tracking of the total number of incidents as reported above, but the initial response includes all areas and not just areas where a stationary camera was installed, to the inmate grievance module of NOT/S to identify those incidents resulting in a grievance and subsequent litigation, when applicable. The numbers will be updated accordingly with each bi-annual report.*

*\*\*Note: The initial number of incidents responded to were total overall incidents. At the time of the initial reporting, stationary cameras were not in place and operational. The drastic decrease in the incidents responded to is due to the installation and identification of locations instead of overall.*

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**State of Nevada  
Department of Corrections**

Steve Sisolak  
*Governor*

James Dzurenda  
*Director*

John Borrowman  
*Deputy Director  
Support Services*

**Date:** August 1, 2019

**To:** Kristina Shea, Executive Branch Budget Officer I  
Governor's Finance Office

**From:** Scott J. Ewart  
Chief of Fiscal Services

**Subject:** State Fiscal Year 2019 – NDOC Body and Stationary Cameras, Semi-Annual Reporting Period  
January – July 2019

**Reference:** September 29, 2017 Nevada Legislature Letter of Intent, Same Subject

The NV Department of Corrections (NDOC), through the Governor's Finance Office – Budget Division, is requesting that the enclosed memo and report for Semi-Annual Reporting Period January – July 2019 of State Fiscal Year 2019 NDOC Body and Stationary Cameras be sent to the Legislative Council Bureau – Fiscal Division on the August 1, 2019 due date to ensure compliance with the September 29, 2017 Letter of Intent.

Additionally, the NDOC is requesting placement of the enclosed memo and report on the next Interim Finance Committee meeting agenda as an informational item. PDF versions are also provided.

Please let me know if you have any questions.

Thank you

Encl: NDOC SFY19 Jul Dec 2018 Legislature Response  
LOI - Reporting Body and Stationary Cameras - 31.01.19



ELY STATE PRISON

EU - 350 "1.8"

5/312 STATIONARY CAMERAS; 15/71 BODY WORN CAMERAS

JANUARY 1, 2019 - DECEMBER 31, 2019

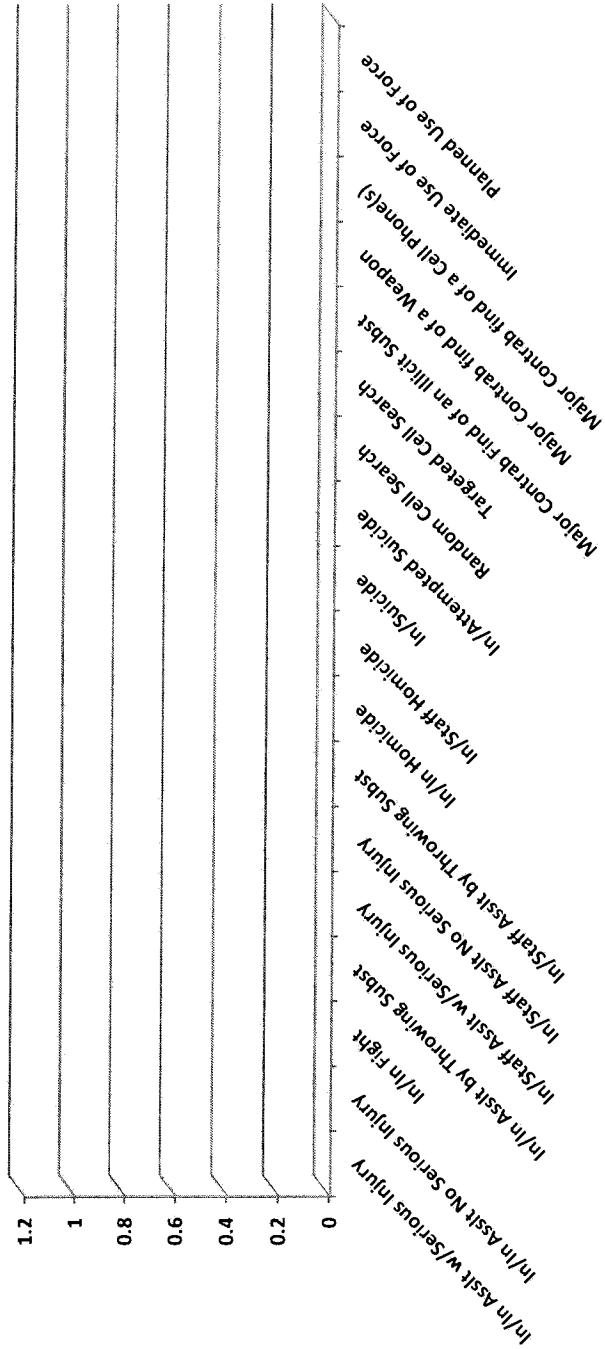
STATIONARY INCIDENT TOTAL= 0 / BODY WORN INCIDENT TOTAL= 0 / GRAND TOTAL= 0

POINT OF CONTACT

William Gittere: 775-289-1210

David Drummond: 775-289-1230

2019 JAN-DEC INCIDENT REVIEW - ESP







**NORTHERN NEVADA CORRECTIONAL CENTER**

EU - 350 "1.8"

25/312 STATIONARY CAMERAS; 10/71 BODY WORN CAMERAS

JANUARY 1, 2019 - DECEMBER 31, 2019

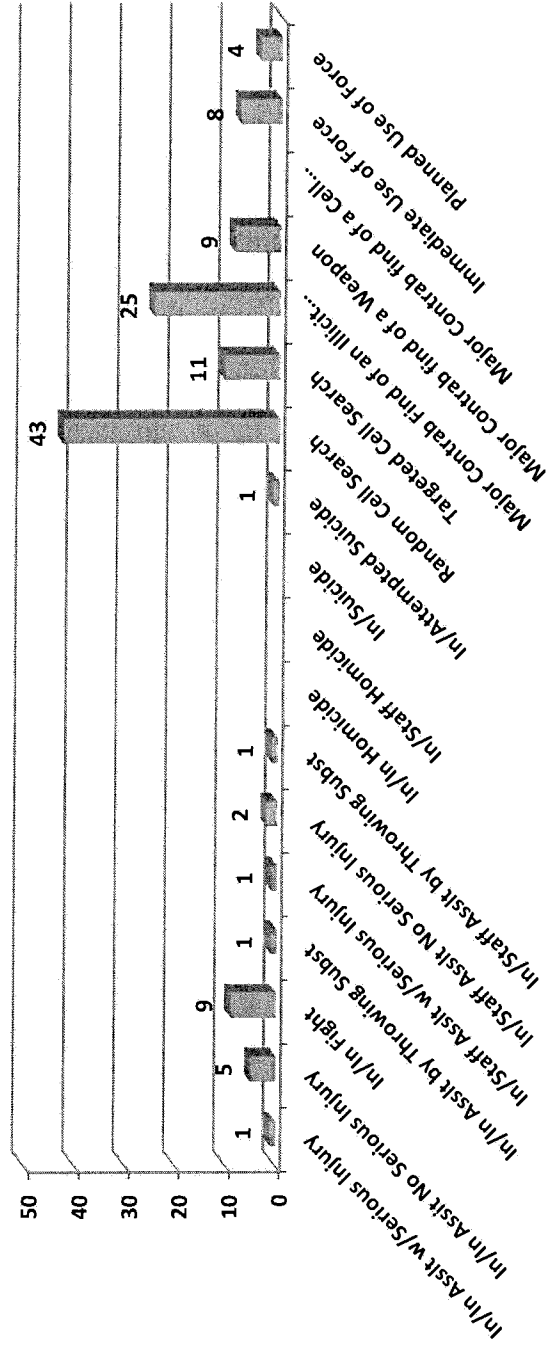
STATIONARY INCIDENT TOTAL= 120 / BODY WORN INCIDENT TOTAL= 0 / GRAND TOTAL= 120

**POINT OF CONTACT**

Isidro Baca: 775-887-9213

Kathryn Reynolds: 775-887-9250

**2019 JAN-DEC INCIDENT REVIEW - NNCC**



SOUTHERN NEVADA CORRECTIONAL CENTER

EU - 350 "1.8"

40/312 STATIONARY CAMERAS; 8/71 BODY WORN CAMERAS

JANUARY 1, 2019 - DECEMBER 31, 2019

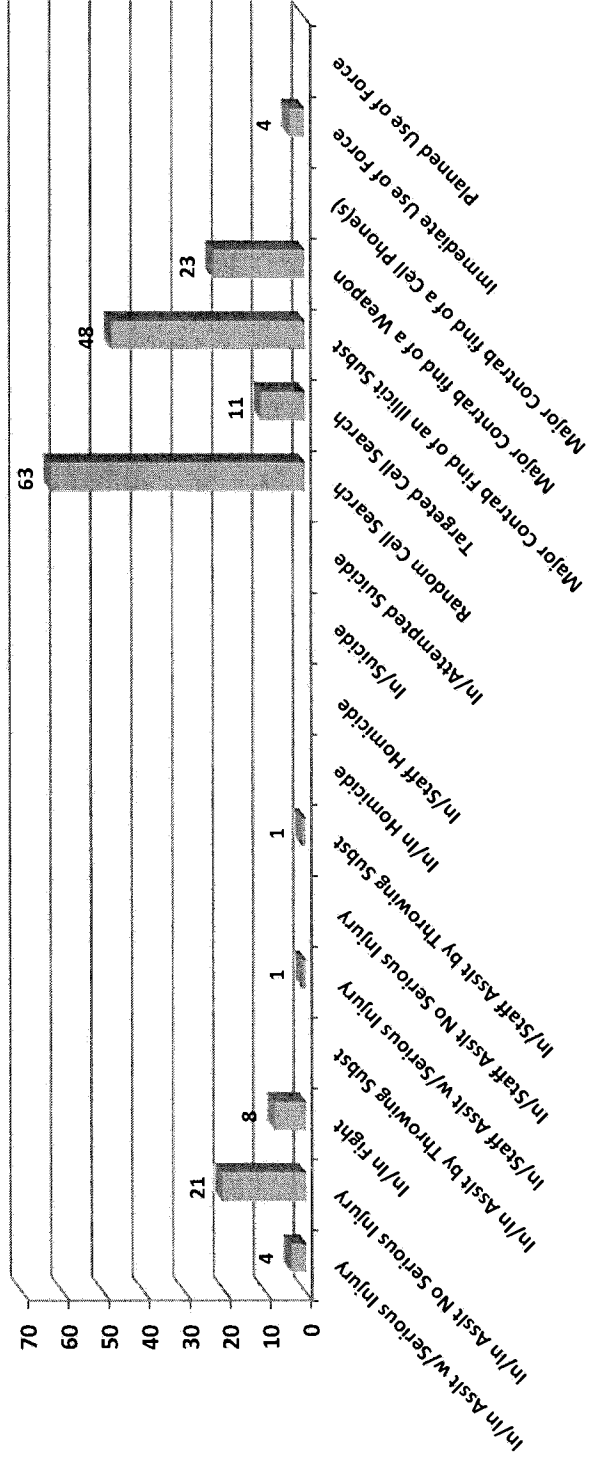
STATIONARY INCIDENT TOTAL= 233 / BODY WORN INCIDENT TOTAL= 0 / GRAND TOTAL= 233

POINT OF CONTACT

Jerry Howell: 702-879-6880

Garry Piccinini: 702-879-1210

2019 JAN-DEC INCIDENT REVIEW - SDCC



**HIGH DESERT STATE PRISON**

EU - 350 "1.8"

185/312 STATIONARY CAMERAS; 15/71 BODY WORN CAMERAS

JANUARY 1, 2019 - DECEMBER 31, 2019

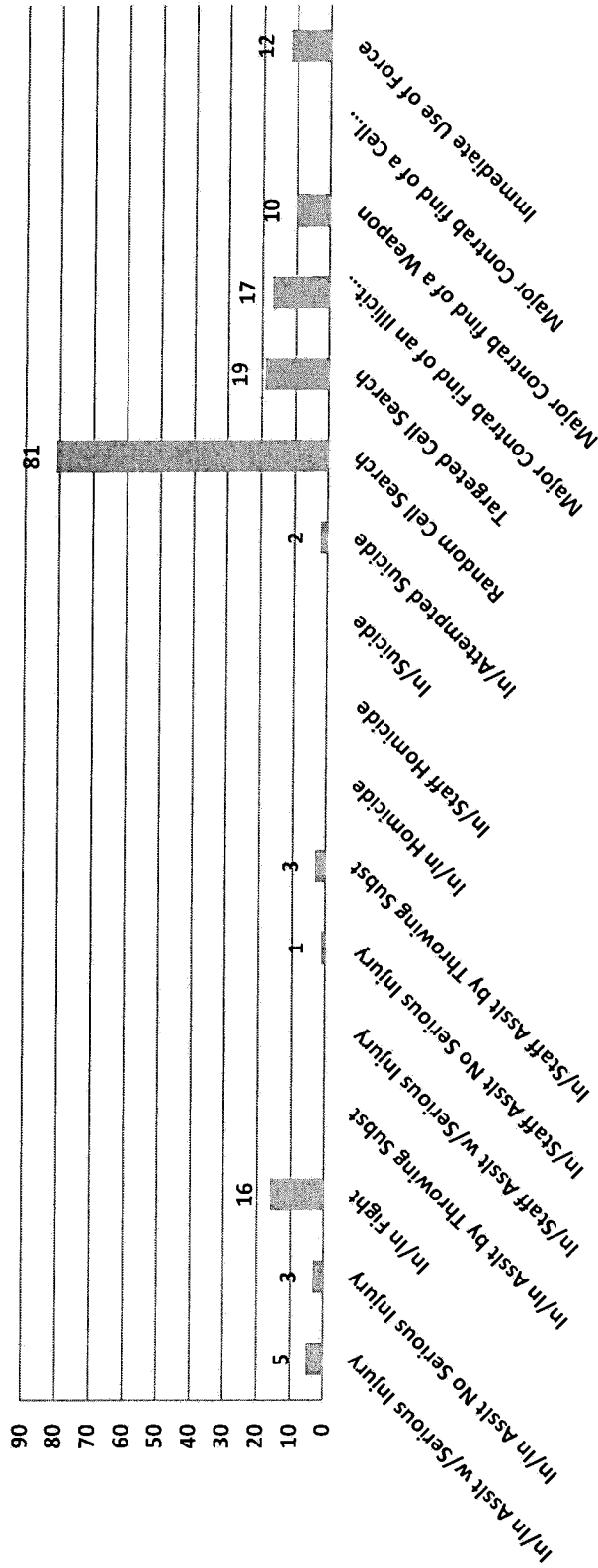
STATIONARY INCIDENT TOTAL= 169 / BODY WORN INCIDENT TOTAL= 0 / GRAND TOTAL= 169

**POINT OF CONTACT**

Brian Williams: 702-879-6600

Jeremy Bean: 702-879-6610

**2019 INCIDENT REVIEW - HDSP**



WARM SPRINGS CORRECTIONAL CENTER

EU - 350 "1.8"

17/312 STATIONARY CAMERAS; 5/71 BODY WORN CAMERAS

JANUARY 1, 2019 - DECEMBER 31, 2019

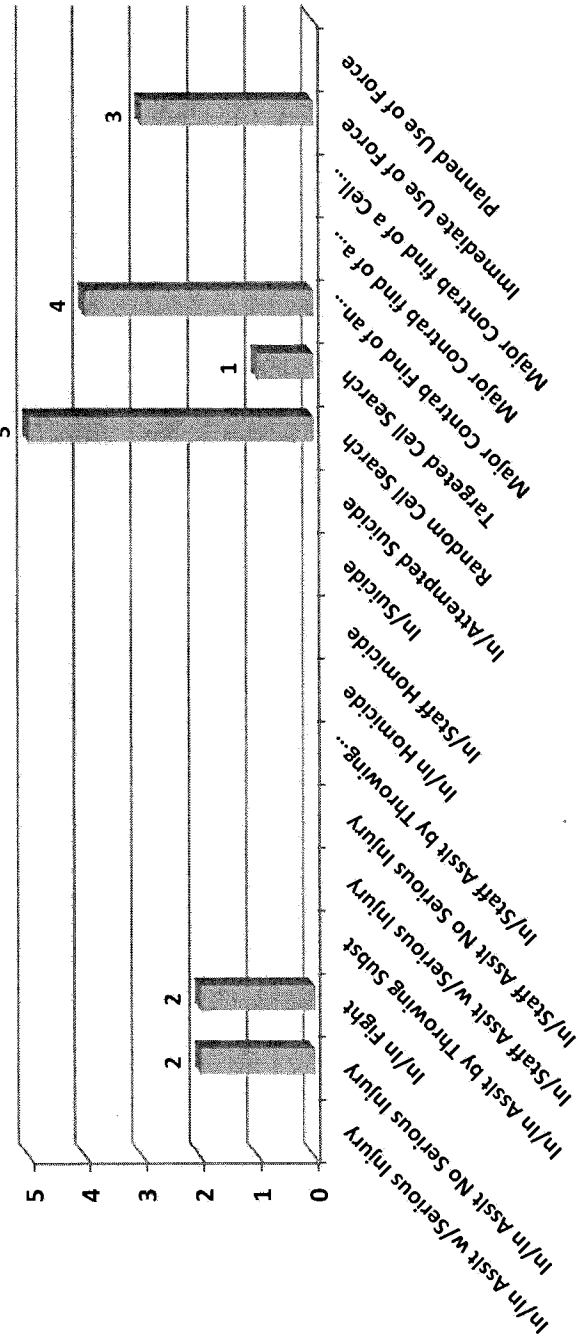
STATIONARY INCIDENT TOTAL= 17 / BODY WORN INCIDENT TOTAL= 0 / GRAND TOTAL= 17

POINT OF CONTACT

Perry Russell: 775-684-3002

Ron Schreckengost: 775-684-3002

2019 JAN-DEC INCIDENT REVIEW - WSCC





# Nevada Legislature

September 29, 2017

James Dzurenda, Director  
Nevada Department of Corrections  
3955 W. Russell Road  
Las Vegas, NV 89118

Dear Mr. Dzurenda:

The 2017 Legislature approved the Nevada Department of Corrections (NDOC) budget, which included funding for body cameras, stationary cameras, associated hardware, and increased bandwidth costs for seven of the NDOC institutions.

The NDOC indicated in its testimony during the 2017 Legislative Session that the implementation of the body cameras and stationary cameras would help reduce litigation, liability, and improve staff and inmate safety throughout the department. The agency also testified that it would establish performance measures to track statistics on all incidents so that data could be presented to demonstrate the impacts from the use of the cameras. The money committees requested to be kept informed on the agency's statistical data related to the implementation of the body and stationary cameras.

It is the intent of the money committees that the NDOC submit semiannual reports to the Interim Finance Committee that include the following:

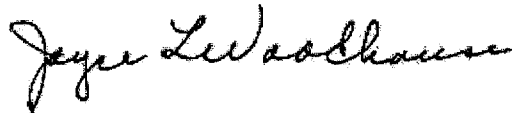
- Statistical data related to incidents captured on body and/or stationary cameras compared to data collected on incidents before the cameras were used, which should include:
  - The type and number of incidents department-wide by institution;
  - The number of incidents that have resulted in litigation; and
  - Any data collected that demonstrates an improvement in the safety of department staff and inmates throughout the institutions.
- Report on the usage of body and stationary camera recordings as evidence during litigation, including how the recorded evidence impacted such litigation.

James Dzurenda, Director  
Nevada Department of Corrections  
September 29, 2017  
Page 2

- Report on any findings or information regarding the implementation of the body and stationary cameras, including the advantages and disadvantages the department is currently experiencing, and whether the department intends to expand or discontinue the use of the cameras.

The initial report should cover the period from July 1, 2017, through December 31, 2017, and should be submitted to the Fiscal Analysis Division by February 1, 2018. All subsequent reports should be submitted to the Fiscal Analysis Division within 30 days of the close of each semiannual period.

Sincerely,



Joyce Woodhouse, Chair  
Senate Committee on Finance

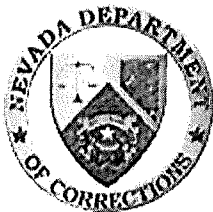


Maggie Carlton, Chair  
Assembly Committee on Ways and Means

cc: Mike Willden, Chief of Staff, Office of the Governor  
Jim Wells, Director, Governor's Finance Office  
John Borrowman, Deputy Director of Support Services, Nevada Department of Corrections

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**State of Nevada  
Department of Corrections**


Steve Sisolak  
Governor

James Dzurenda  
Director

John Borrowman  
Deputy Director  
Support Services

Date: August 13, 2019

To: Kristina Shea, Executive Branch Budget Officer I  
Governor's Finance Office

From: Scott J. Ewart, Chief of Fiscal Services   
Department of Corrections

Subject: State Fiscal Year 2019 Quarter 4 Overtime Reporting

Reference: August 24, 2017 Interim Finance Committee Follow-up Request, Same Subject

The NV Department of Corrections (NDOC), through the Governor's Finance Office – Budget Division, is requesting that the enclosed memo and report for quarter four (Q4) of State Fiscal Year 2019 NDOC overtime be sent to the Legislative Council Bureau – Fiscal Division, on the August 15, 2019 due date to ensure compliance with the August 24, 2017 IFC memo, same subject.

Additionally, the NDOC is requesting placement of the enclosed memo and overtime report on the next available Interim Finance Committee meeting agenda as an informational item. PDF version with signature is also provided.

The enclosed MedStat report is only included under the agreed to delivery preferences by the LCB Fiscal Division and is not to be included in the next Interim Finance Committee meeting agenda as an informational item, but should be forwarded to the LCB Fiscal Division with the quarterly overtime report and memo.

Please let me know if you have any questions.

Thank you

Encl: NDOC SFY19 Q4 Overtime Reporting Memo  
NDOC Q4 SFY19 OT Report to LCB

K96

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Steve Sisolak  
Governor


James Dzurenda  
Director

John Borrowman  
Deputy Director  
Support Services

**State of Nevada  
Department of Corrections**

Date: August 13, 2019

To: Brody Leiser, Senior Program Analyst  
Fiscal Analysis Division

From: Scott J. Ewart, Chief of Fiscal Services  
Department of Corrections 

Subject: State Fiscal Year 2019 Quarter 4 Overtime Reporting

The Department of Corrections has submitted its State Fiscal Year (SFY) Quarter 4 Overtime (OT) reporting and has responded to each of your four questions below, repeated in italicized text. Additionally, the NDOC has also included the quarterly MedStats report with this quarterly OT reporting as previously agreed to.

Please note the coding of OT to a specific category is generally indicative of a contributing reason for OT but may not reflect the underlying cause for the OT. For example, when an officer is needed to fill in for an unbudgeted function to monitor an inmate admitted to the hospital, the entire service is unbudgeted. If the officer is on straight time, the officer may not code any OT hours to Medical/Hospital, understating the cost of the unbudgeted post. If the staffing Sergeant schedules an officer to work OT to cover a vacant post, the covering officer may not know why the post was vacant. Instead, the officer works OT to cover a vacant post for a reason unknown to the officer. In these cases, NDOC tries to communicate why the post was vacant but this does not always translate to the appropriate timesheet coding. The officer working OT to cover the vacant post should code it to Medical/Hospital as that is the underlying reason for the OT, but the officer may code the OT for the vacant post to Coverage for Vacancy or any similar code based on the officer's recollection or observation. There is an expectation the officer covering the vacant post will know the reason the post is vacant through the utilization of the Kronos Scheduling Software, once the full functions of Kronos are enabled. Knowing the reason for the vacant post may improve the OT recording.

Each OT reason is inherently correct, but does not represent the root cause of the vacant post. Given the frequency of mandated OT and given the variety of indirect reasons OT may be required, relying on the covering officer to receive the most accurate reason from the staffing officer who may work a different shift or be unavailable may be problematic. NDOC tries to maintain the integrity of the coding but acknowledges this is an imperfect system. With the deployment and utilization of the Kronos Scheduling Software, we hope to improve the integrity of this information once fully functional.



1. *Quarterly OT analysis comparing the current quarter to the most recent prior quarter in that fiscal year, as well as, a comparison of the same quarter in the prior fiscal year. The analysis should include OT costs and hours broken out by institution, as well as, the department as a whole, and include an explanation defining each of the agency's OT reason codes.*
  - a. Please see the attached Excel Workbook entitled "NDOC Q4 SFY19 OT Report to LCB". Worksheet entitled "1.a) Q4 OT Hrs & Dollars by BA" contains a summary of the quarter comparison in the first seven rows, along with the details by Budget Account from HRDW. Additionally, columns L and M contain the top five OT reasons and the additional OT reason codes. Please note that any payroll time keeping adjustments that may have occurred after the quarter close may not be captured in the quarter reporting. As a result, current HRDW OT data may reflect more recent revisions that are not captured in the prior quarter reporting.
2. *A detailed analysis of the top five OT reason codes by institution, including an explanation of the department's plan to manage and control the OT costs in each category. For example, the analysis for OT related to coverage of vacancies should include current vacancy rates and numbers of vacant positions broken down by institution, and the analysis for OT costs related to coverage of hospital visits should include detailed information regarding the number of inmates hospitalized, number of correctional officers required to provide hospital coverage and the average length of stay for the inmate.*
  - a. Please see the attached Excel Workbook entitled "NDOC Q4 SFY19 OT Report to LCB". Worksheets entitled "2.a) Q4 Top 5 OT Reasons by BA", "2.a) Q4 Top 5 Reasons –Agency" and "2.c) Q4 Hospital Coverage". Contained within are the top five OT reasons by Budget Account and by agency with the accrued compensatory time, dollars and the paid OT hours and dollars for 4Q SFY19. Hospital coverage for the month of June is also provided with an analysis of the number of patient days and the custody positions required to cover unbudgeted hospital posts, as required. Vacant positions as of August 6, 2019 are also provided beginning in column K in the worksheet entitled "2.a) Q4 Top 5 OT Reasons by BA". Please note that any payroll time keeping adjustments that may have occurred after the quarter close may not be captured in the quarter reporting. As a result, current HRDW OT data may reflect more recent revisions that are not captured in the prior quarter reporting.
  - b. The top 5 reasons for OT are listed and discussed below:
    - i. Coverage for Annual/Military – Coverage for critical posts must occur every day of the year, including annual (UAL) and military leave. Given the vacant posts, OT for annual and military leave is a logical outcome of scheduling.
    - ii. Coverage for Medical/Hospital – The previous policy, required that if one inmate was admitted to the hospital, coverage would require 6 officers per day. Even if the census is 0 one day and 1 the next, showing an average of ½ patients, the reality is 6 officers were required for the one patient. In the SFY 18-19 biennium, three facilities have legislatively approved FTEs to monitor inmates at hospitals and only one of those facilities are legislatively approved sufficient FTEs to monitor an inmate for an entire day, depending on the number of inmates in the hospital. As a result, officers are generating 100% overtime in their unbudgeted assignments or in the back-coverage for the post they vacated. Coverage for hospital admissions is not discretionary. NDOC requested additional posts for medical transport and hospital coverage in the SFY 18-19 Governor Recommended budget, but these posts were not approved by the legislature. NDOC continues to provide the mandatory service on unbudgeted OT.

- iii. Coverage for Workload – Traditional non-custody staff, such as Correctional Caseworkers, workload fluctuations occur with inmate demands through release plan preparations, correctional counseling, vacancies and report preparation are contributing factors to this overtime usage.
- iv. Coverage for Inmate Transport and Medical/Hospital – Transporting inmates to and from outside medical appointments and hospital visits often requires an officer to be either assigned on OT, or an officer to be removed from his/her post for transportation and an officer assigned to the vacant post on OT. As a result, officers are generating 100% overtime in their unbudgeted assignments or in the back-coverage for the post they vacated. Coverage for hospital admissions is not discretionary. NDOC requested additional posts for medical transport in the SFY 18-19 Governor Recommended budget, but these posts were not approved by the legislature. NDOC continues to provide the mandatory service on unbudgeted OT.
- v. Coverage for Vacancies – Vacancies continue to be a challenge, especially in Ely and rural camps. As the data represents, ESP represents one of our largest OT for vacancy coverage with our largest number of vacancies. As vacancies are filled in the southern region, we increase our recruiting focus in redirecting candidates to Ely. Recruitment for Ely has limited success and results are often temporary. Legislatively approved in-state travel funding is limited and often requires increases through work programs to allow the department to meet minimum custody coverage.

As discussed in the opening statement, this reason code is likely overstated as coverage for a vacant post is not necessarily coverage for a vacancy. This is particularly evident with SDCC having fewer vacancies but higher coverage for vacancies when the coverage is really for vacant posts due to reassignment of officers to unbudgeted posts.

3. *An explanation of any further efforts the department is taking to reduce and control OT costs across all budget accounts and OT reason codes beyond the explanation provided in item 2.*

- **Kronos Scheduling Software**  
During the third Quarter "Kronos" Scheduling software has been implemented at all facilities. Once fully deployed, this software will insure a consistent scheduling tool that will provide much more detailed data for analysis to determine root causes of overtime. This will assist institutions in determining where scheduling deficiencies are as well as provide indications of where improvements can be made.
- **Site Based Decisions**  
The Wardens continue to make daily decisions that will reduce officer overtime as well as straight-time, which can be achieved by various reductions or changes in activities, daily schedules and programs. It is important for NDOC to allow each Warden to make the final determinations by gauging the temperament and inmate responses to various activity reductions or modifications in order to ensure the public, inmate and staff safety. In addition, with closing units temporarily at institutions with a higher number of correctional officer vacancies, that will reduce the number of staff required to fill shifts daily and reduce overtime requirements. The Wardens no longer have the discretion to operate below minimum staffing.

- Overtime Avoidance

The Nevada Department of Corrections continues with the aggressive overtime avoidance policy that was initiated in FY18. As part of the overtime avoidance strategy, the policy for transportation and overnight medical stays has been changed. Originally, the policy was one inmate per two officers for overnight guarding at the institutions. This would require each institution to provide two officers on overtime for the transport of each inmate. The consolidation allows for transportation medical transportation and guarding staff to operate on straight time. That is the first savings. The secondary savings is the change in policy. The current revised medical transportation/guarding policy allows one-inmate per one-officer, up to four inmates, with one roving officer. By maximizing the medical guarding team, NDOC will provide overtime avoidance with each hospital overnight stay. This is allowed because of the consolidation of facilities and institutions that would provide the ability of NDOC to utilize the positions.

- Inmate Consolidation

The NDOC worked on meeting the general fund shortfall through inmate and staff consolidation. By creating a centralized scheduling coordinator between NDOC's medical and transportation, this allowed for all transportation officers to be used to maximize efficiency and shared by the facilities and institutions.

4. *A detailed breakdown by institution of the total hours and dollar amounts of OT pay, regular pay, used comp time, and accrued comp time for the reporting period.*

- a. Please see the attached Excel Workbook entitled "NDOC Q4 SFY19 OT Report to LCB". Worksheet entitled "4.a) Q4 Used Comp Time", which includes only the compensatory time used and dollars. The other elements of your question are contained in the agency response for question 1. Please note that any payroll time keeping adjustments that may have occurred after the quarter close may not be captured in the quarter reporting. As a result, current HRDW OT data may reflect more recent revisions that are not captured in the prior quarter reporting.

Thank you. If you have any questions, please contact me at 775-887-3210.

CC: James Dzurenda, Director Department of Corrections  
Cynthia Keller, Executive Assistant to the Director  
John Borrowman, Deputy Director Support Services  
Adrienne Monroe, Assistant Chief of Fiscal Services  
Robin Hager, NDOC Medical Administrator  
Brody Leiser, Senior Program Analyst  
Kristina Shea, Executive Branch Budget Officer, Governor's Finance Office

NDOC Quarterly Overtime Analysis for LCB											
Current Quarter to Most Recent Quarter - SFY19 Q4 to SFY19 Q3											
Paid Overtime											
Period	Account	Organization	Base Pay	Hours	Dollars	SFY19 Q4 Hours	SFY19 Q4 Dollars	SFY19 Q3 Hours	SFY19 Q3 Dollars	Delta - Hours	Delta - Dollars
SFY19 Q4	3762	HR-HIGH DESERT STATE PRISON	\$7,613,795.41	379,000.00	\$9,467.85	81,001.49	\$3,240,278.23	7,662.54	\$7,849,085.45	4,378	\$391,192.78
SFY19 Q4	3751	HR-ELY STATE PRISON	\$3,652,975.14	295,150.00	\$7,516.39			1,504.34	\$64,291.32		
SFY19 Q4	3717	HR-NO NEVADA CORRECTNL CENTER	\$3,985,944.37	365,000.00	\$9,259.72			1,201.07	\$480,862.42		
SFY19 Q4	3759	HR-LOVELOCK CORRECTNL CTR	\$3,331,134.68	132,000.00	\$5,371.82			7,803.00	\$371,237.92		
SFY19 Q4	3738	HR-SO DESERT CORRECTNL CTR	\$3,650,033.75	205,010.00	\$5,151.02			5,264.10	\$197,882.78		
SFY19 Q4	3761	HR-F MCCLURE WOMENS COR CTR	\$2,470,339.11	231,450.00	\$5,992.36			4,318.14	\$165,360.63		
SFY19 Q4	3706	HR-PRISON MEDICAL CARE	\$5,396,860.15	288,050.00	\$10,594.66			20,939.09	\$106,216.59		
SFY19 Q4	3710	HR-DIRECTOR'S OFFICE	\$2,827,307.06	52,400.00	\$19,630.23			1,683.40	\$85,846.03		
SFY19 Q4	3716	HR-WARM SPRINGS CORRECTNL CTR	\$1,703,590.28	67,000.00	\$1,849.09			1,483.05	\$53,646.56		
SFY19 Q4	3739	HR-WELLS CONSERVATION CAMP	\$142,961.84	57,000.00	\$1,438.35			7,930.00	\$33,757.15		
SFY19 Q4	3741	HR-HUMBOLDT CONSERVATION CAMP	\$162,912.88	16,000.00	\$402.08			656.10	\$28,451.20		
SFY19 Q4	3752	HR-CARLIN CONSERVATION CAMP	\$151,915.72	8,000.00	\$190.72			656.05	\$26,931.45		
SFY19 Q4	3725	HR-THREE LAKES VLY CSRVRN CMP	\$342,610.16	8,000.00	\$237.12			316.00	\$18,867.21		
SFY19 Q4	3747	HR-ELY CONSERVATION CAMP	\$164,764.80	0.00	\$0.00			413,200.00	\$17,712.26		
SFY19 Q4	3754	HRTONGPAH CONSERVATION CAMP	\$162,137.60	0.00	\$0.00			364,300.00	\$12,505.17		
SFY19 Q4	3760	HR-CASA GRANDE TRANS HOUSING	\$439,761.18	16,000.00	\$1,156.96			206,500.00	\$7,740.50		
SFY19 Q4	3748	HR-JEAN CONSERVATION CAMP	\$211,361.77	8,000.00	\$276.96			193,350.00	\$7,133.22		
SFY19 Q4	3712	HR-STEWART CONSERVATION CAMP	\$227,426.00	16,000.00	\$453.92			162,300.00	\$6,030.62		
SFY19 Q4	3719	HR-PRISON INDUSTRY	\$247,629.59	0.00	\$0.00			105,000.00	\$5,067.21		
SFY19 Q4	3727	HR-PRISON BRANCH	\$67,956.00	9,000.00	\$159.12			139,500.00	\$4,076.03		
SFY19 Q4	3708	HR-OFFENDERS STORE FUND	\$573,136.12	0.00	\$0.00			68,000.00	\$3,229.97		
SFY19 Q4	3724	HR-NO NV TRANSITIONAL HOUSING	\$175,941.60	8,000.00	\$324.80			68,000.00	\$3,182.05		
SFY19 Q4	3711	HR-PIOCH CONSERVATION CAMP	\$250,762.40	49,000.00	\$1,309.52			79,000.00	\$2,495.65		
SFY19 Q4	3711	HR-CORRECTIONAL PROGRAMS	\$1,366,562.16	3,000.00	\$1,025.73			49,300.00	\$1,834.67		
SFY19 Q4	3763	HR-INMATE WELFARE ACCOUNT	\$263,612.70	0.00	\$0.00			11,000.00	\$318.95		
SFY19 Q4	3715	HR-SO NEVADA CORRECTNL CTR	\$19,835.20	0.00	\$0.00			0.00	\$0.00		
SFY19 Q4			\$39,203,276.87	2,765,466.00	\$7,760.42			81,001.49	\$3,240,278.23	3,878.73	\$3,820,085.65
Current Quarter to Same Quarter Prior Year - SFY19 Q4 to SFY18 Q4											
Paid Overtime											
Period	Account	Organization	Base Pay	Hours	Dollars	SFY18 Q4 Hours	SFY18 Q4 Dollars	SFY19 Q4 Hours	SFY19 Q4 Dollars	Delta - Hours	Delta - Dollars
SFY18 Q4						54,276	\$990,433.61	26,725.29	\$990,433.61	54,276	\$2,249,844.62
HR/DW DOWNLOADS											
Budget	Account	Organization	Base Pay	Hours	Dollars	Acrued Comp	Paid Overtime	Hours	Dollars	Total	Hours
SFY19 Q4	3762	HR-HIGH DESERT STATE PRISON	\$7,613,795.41	379,000.00	\$9,467.85		26,834.58	364,834.58	\$1,010,039.02	2,651,558	\$1,019,508.87
SFY19 Q4	3751	HR-ELY STATE PRISON	\$3,652,975.14	295,150.00	\$7,516.39		1,504.34	1,504.34	\$64,291.32	13,749.49	\$64,809.71
SFY19 Q4	3717	HR-NO NEVADA CORRECTNL CENTER	\$3,985,944.37	365,000.00	\$9,259.72		1,201.07	1,201.07	\$480,862.42	12,778.07	\$490,122.14
SFY19 Q4	3759	HR-LOVELOCK CORRECTNL CTR	\$3,331,134.68	132,000.00	\$5,371.82		7,803.00	7,803.00	\$371,237.92	79,350.10	\$324,609.74
SFY19 Q4	3738	HR-SO DESERT CORRECTNL CTR	\$3,650,033.75	205,010.00	\$5,151.02		5,264.10	5,264.10	\$197,882.78	5,264.10	\$203,033.80
SFY19 Q4	3761	HR-F MCCLURE WOMENS COR CTR	\$2,470,339.11	231,450.00	\$5,992.36		4,318.14	4,318.14	\$165,360.63	4,949.49	\$171,352.99
SFY19 Q4	3706	HR-PRISON MEDICAL CARE	\$5,396,860.15	288,050.00	\$10,594.66		20,939.09	20,939.09	\$106,216.59	232,714.00	\$116,811.25
SFY19 Q4	3710	HR-DIRECTOR'S OFFICE	\$2,827,307.06	52,400.00	\$19,630.23		1,683.40	1,683.40	\$85,846.03	2,241,200.00	\$105,476.26
SFY19 Q4	3716	HR-WARM SPRINGS CORRECTNL CTR	\$1,703,590.28	67,000.00	\$1,849.09		1,483.05	1,483.05	\$53,646.56	15,500.00	\$55,495.65
SFY19 Q4	3739	HR-WELLS CONSERVATION CAMP	\$142,961.84	57,000.00	\$1,438.35		7,930.00	7,930.00	\$33,757.15	8,500.00	\$33,757.15
SFY19 Q4	3741	HR-HUMBOLDT CONSERVATION CAMP	\$162,912.88	16,000.00	\$402.08		656.10	656.10	\$28,451.20	6,720.00	\$28,853.28
SFY19 Q4	3752	HR-CARLIN CONSERVATION CAMP	\$151,915.72	8,000.00	\$190.72		656.05	656.05	\$26,931.45	6,640.00	\$27,122.17
SFY19 Q4	3725	HR-THREE LAKES VLY CSRVRN CMP	\$342,610.16	8,000.00	\$237.12		316.00	316.00	\$18,867.21	544.00	\$19,104.33
SFY19 Q4	3747	HR-ELY CONSERVATION CAMP	\$164,764.80	0.00	\$0.00		413,200.00	413,200.00	\$17,712.26	413,200.00	\$17,712.26
SFY19 Q4	3754	HRTONGPAH CONSERVATION CAMP	\$162,137.60	0.00	\$0.00		364,300.00	364,300.00	\$12,505.17	364,300.00	\$12,505.17
SFY19 Q4	3760	HR-CASA GRANDE TRANS HOUSING	\$439,761.18	16,000.00	\$1,156.96		206,500.00	206,500.00	\$7,740.50	246,500.00	\$8,897.46
SFY19 Q4	3748	HR-JEAN CONSERVATION CAMP	\$211,361.77	8,000.00	\$276.96		193,350.00	193,350.00	\$7,133.22	201,350.00	\$7,360.18
SFY19 Q4	3712	HR-STEWART CONSERVATION CAMP	\$227,426.00	16,000.00	\$453.92		162,300.00	162,300.00	\$6,030.62	1,783,000.00	\$6,484.54
SFY19 Q4	3719	HR-PRISON INDUSTRY	\$247,629.59	0.00	\$0.00		105,000.00	105,000.00	\$5,067.21	105,000.00	\$5,067.21
SFY19 Q4	3727	HR-PRISON BRANCH	\$67,956.00	9,000.00	\$159.12		139,500.00	139,500.00	\$4,076.03	148,500.00	\$4,235.15
SFY19 Q4	3708	HR-OFFENDERS STORE FUND	\$573,136.12	0.00	\$0.00		68,000.00	68,000.00	\$3,229.97	68,000.00	\$3,229.97
SFY19 Q4	3724	HR-NO NV TRANSITIONAL HOUSING	\$175,941.60	8,000.00	\$324.80		79,000.00	79,000.00	\$2,495.65	76,000.00	\$3,506.85
SFY19 Q4	3711	HR-PIOCH CONSERVATION CAMP	\$250,762.40	49,000.00	\$1,309.52		49,300.00	49,300.00	\$1,834.67	128,000.00	\$3,805.17
SFY19 Q4	3711	HR-CORRECTIONAL PROGRAMS	\$1,366,562.16	3,000.00	\$1,025.73		49,300.00	49,300.00	\$1,834.67	100,300.00	\$2,860.40
SFY19 Q4	3763	HR-INMATE WELFARE ACCOUNT	\$263,612.70	0.00	\$0.00		11,000.00	11,000.00	\$318.95	11,000.00	\$318.95
SFY19 Q4	3715	HR-SO NEVADA CORRECTNL CTR	\$19,835.20	0.00	\$0.00		0.00	0.00	\$0.00	0.00	\$0.00
SFY19 Q4			\$39,203,276.87	2,765,466.00	\$7,760.42		81,001.49	81,001.49	\$3,240,278.23	3,878.73	\$3,820,085.65

Top 5

- 1
- 2
- 3
- 4
- 5

By Event Date

Explanation Defining OT Reason Codes

Code	Reason
11	COVER-AL/MIL
63	AGENCY DEFINE - Medical
30	WORKLOAD
64	AGENCY DEFINE
17	COVER-VACANT
15	COVER-SICK
16	COVER-TRAIN
74	AGENCY DEFINE - Firetime
27	TRAINING
52	AGENCY DEFINE
56	AGENCY DEFINE
24	SITE REPAIR
23	PROGRAM DEAD
25	SPECIAL EVENT
81	AGENCY DEFINE
57	AGENCY DEFINE
19	INVESTIGATE
53	AGENCY DEFINE
55	AGENCY DEFINE
29	TRAVEL
51	AGENCY DEFINE
3	ADMIN
58	AGENCY DEFINE
20	MEETINGS
60	AGENCY DEFINE
89	AGENCY DEFINE
2	ACCT/FISCAL
62	AGENCY DEFINE
28	TRAIN-PERSON
6	BUDGET PREP
99	AGENCY DEFINE
50	AGENCY DEFINE
85	AGENCY DEFINE
87	AGENCY DEFINE
65	AGENCY DEFINE
80	AGENCY DEFINE
66	AGENCY DEFINE
1	ACCIDENTS
26	STAFF MEET
10	COURT
14	COVER-INJURY
18	EMERGENCIES
32	UNDEFINED
7	CLIENT MEET
71	AGENCY DEFINE
21	OFFICE SPRT
22	PERSONNEL
54	AGENCY DEFINE
76	AGENCY DEFINE
59	AGENCY DEFINE
67	AGENCY DEFINE



NDOC Top 5 Overtime Reason Codes - by Budget Account SFY19 Q4		Top 5 Reason Codes					COVER-AL/MIL	
Overtime Analysis by Event Date		1	11	63	64	17	AGENCY DEFINE/Hospital	AGENCY DEFINE/Transport
Overtime Analysis Settings		2	3	4	5	64	WORKLOAD	AGENCY DEFINE/Transport
Agency: 440		3	4	5	17	64	COVER VACANT	AGENCY DEFINE/Transport
DEPARTMENT OF CORRECTIONS								
		FY2019 - 4th Quarter						
		Paid Overtime						
Reason Code	BA	Organization	Hours	Dollars	Hours	Dollars	Total Hours	Dollars
11	3762	HR-HIGH DESERT STATE PRISON	15:00	\$917.78	14572:14	\$567,425.39	14611:14	\$568,343.12
11	3751	HR-ELY STATE PRISON	1:30	\$1,212.48	11476:29	\$482,601.77	11525:59	\$483,814.25
11	3717	HR-NO NEVADA CORRECTNL CENTER	0:00	\$0.00	9265:16:00	\$376,777.88	9265:16:00	\$376,777.88
11	3759	HR-LOVELOCK CORRECTIONAL CTR	0:00	\$0.00	3970:35:00	\$172,771.64	3970:35:00	\$172,771.64
11	3738	HR-SO DESERT CORRECTIONAL CTR	0:00	\$0.00	1455:20:00	\$56,328.34	1455:20:00	\$56,328.34
11	3739	HR-WELLS CONSERVATION CAMP	9:00	\$814.71	737:30:00	\$30,304.00	770:30:00	\$31,118.71
11	3741	HR-HUMBOLDT CONSERVATION CAMP	0:00	\$0.00	574:10:00	\$25,205.88	574:10:00	\$25,205.88
11	3716	HR-WARM SPRINGS CORRECTNL CTR	0:00	\$0.00	653:05:00	\$24,028.75	653:05:00	\$24,028.75
11	3752	HR-CARLIN CONSERVATION CAMP	0:00	\$0.00	536:45:00	\$22,247.07	536:45:00	\$22,247.07
11	3761	HR-F MCCLURE WOMEN'S COR CTR	10:30	\$220.40	482:36:00	\$19,092.51	493:06:00	\$19,312.91
11	3725	HR-THREE LAKES VLY CNSRVTN CMP	0:00	\$0.00	430:00:00	\$16,020.94	430:00:00	\$16,020.94
11	3754	HR-TONOPAH CONSERVATION CAMP	0:00	\$0.00	307:30:00	\$10,979.63	307:30:00	\$10,979.63
11	3706	HR-PRISON MEDICAL CARE	18:00	\$764.64	217:00:00	\$10,285.57	235:00:00	\$11,030.21
11	3747	HR-ELY CONSERVATION CAMP	0:00	\$0.00	167:50:00	\$7,492.29	167:50:00	\$7,492.29
11	3748	HR-JEAN CONSERVATION CAMP	0:00	\$0.00	10:25	\$4,043.97	10:25	\$4,043.97
11	3722	HR-STEWART CONSERVATION CAMP	0:00	\$0.00	0:00	\$4,031.16	0:00	\$4,031.16
11	3724	HR-NO NV TRANSITIONAL HOUSING	0:00	\$0.00	0:00	\$2,497.85	0:00	\$2,497.85
11	3760	HR-CASA GRANDE TRANS HOUSING	0:00	\$0.00	2:50	\$1,116.10	2:50	\$1,116.10
11	3708	HR-OFFENDERS' STORE FUND	0:00	\$0.00	12:00	\$298.99	12:00	\$298.99
11	TOTALS		150:00	\$3,929.96	4513:55	\$1,333,230.74	45285:35	\$1,337,160.70
63	3762	HR-HIGH DESERT STATE PRISON	12:00	\$281.64	5691:55:00	\$221,502.21	5703:55:00	\$221,783.85
63	3759	HR-LOVELOCK CORRECTIONAL CTR	0:00	\$0.00	2702:00:00	\$111,211.74	2702:00:00	\$111,211.74
63	3761	HR-F MCCLURE WOMEN'S COR CTR	0:00	\$0.00	2496:43:00	\$100,400.91	2496:43:00	\$100,400.91
63	3738	HR-SO DESERT CORRECTIONAL CTR	0:00	\$0.00	1720:45:00	\$69,971.32	1720:45:00	\$69,971.32
63	3717	HR-NO NEVADA CORRECTNL CENTER	0:00	\$0.00	620:45:00	\$24,514.63	620:45:00	\$24,514.63
63	3751	HR-ELY STATE PRISON	0:00	\$0.00	560:20:00	\$24,513.31	560:20:00	\$24,513.31
63	3748	HR-JEAN CONSERVATION CAMP	0:00	\$0.00	7:25	\$360.72	7:25	\$360.72
63	TOTALS		12:00	\$281.64	14759:53	\$552,476.84	14811:43	\$552,756.43
30	3751	HR-ELY STATE PRISON	114:45:00	\$2,924.40	1591:30:00	\$70,407.83	1706:15:00	\$73,332.23
30	3762	HR-HIGH DESERT STATE PRISON	0:00	\$0.00	849:00:00	\$38,491.01	849:00:00	\$38,491.01
30	3738	HR-SO DESERT CORRECTIONAL CTR	2:15	\$58.55	914:30:00	\$36,199.56	916:45:00	\$36,258.11
30	3717	HR-NO NEVADA CORRECTNL CENTER	0:00	\$0.00	681:40:00	\$32,610.04	681:40:00	\$32,610.04
30	3761	HR-F MCCLURE WOMEN'S COR CTR	8:15	\$211.45	377:55:00	\$15,263.49	386:10:00	\$15,474.94
30	3716	HR-WARM SPRINGS CORRECTNL CTR	3:00	\$80.49	216:00:00	\$11,832.46	219:00:00	\$11,912.95
30	3759	HR-LOVELOCK CORRECTIONAL CTR	0:00	\$0.00	183:06:00	\$8,841.29	183:06:00	\$8,841.29
30	3710	HR-DIRECTOR'S OFFICE	32:26:00	\$1,247.24	180:55:00	\$8,769.52	213:21:00	\$10,016.76

Vacant Positions SFY19 Q4		
3751	ESP	72
3759	LCC	33
3717	MNCC	25
3706	MEDICAL	25.14
3762	HDSP	15
3710	DIRECTOR	13
3711	PROGRAMS	13
3738	SDCC	7
3708	STORES	4
3716	WSCC	4
3739	WCC	4
3741	HCC	3
3747	ECC	3
3752	CCC	3
3761	FMWCC	3
3763	WELFARE	3
3715	SNCC	0
3722	SCC	0
3723	PCC	0
3725	NNTH	0
3748	JCC	0
3754	TCC	0
3760	CGTH	0
Total 04		231.14

Data captured weekly via NDOC Projection Editor from HRDW.

30	3747	HR-ELY CONSERVATION CAMP	0:00	0:00	\$0.00	112:30:00	\$5,195.09	112:30:00	\$5,195.09
30	3719	HR-PRISON INDUSTRY	0:00	0:00	\$0.00	105:00:00	\$5,067.21	105:00:00	\$5,067.21
30	3760	HR-CASA GRANDE TRANS HOUSING	0:00	0:00	\$0.00	99:30:00	\$4,247.00	99:30:00	\$4,247.00
30	3727	HR-PRISON RANCH	9:00	123:50:00	\$159.12	\$3,743.87	132:50:00	\$3,743.87	\$3,902.99
30	3741	HR-HUMBOLDT CONSERVATION CAMP	0:00	0:00	\$0.00	51:00:00	\$2,253.14	51:00:00	\$2,253.14
30	3752	HR-CARLIN CONSERVATION CAMP	0:00	0:00	\$0.00	42:50:00	\$1,834.25	42:50:00	\$1,834.25
30	3748	HR-EAN CONSERVATION CAMP	0:00	0:00	\$0.00	45:30:00	\$1,829.42	45:30:00	\$1,829.42
30	3708	HR-OFFENDERS STORE FUND	0:00	0:00	\$0.00	30:00:00	\$1,761.37	30:00:00	\$1,761.37
30	3723	HR-PIOCHE CONSERVATION CAMP	9:00	40:00:00	\$234.18	\$1,502.27	49:00:00	\$1,736.45	\$1,736.45
30	3739	HR-WELLS CONSERVATION CAMP	0:00	18:00	\$0.00	\$846.10	18:00	\$846.10	\$846.10
30	3711	HR-CORRECTIONAL PROGRAMS	0:00	9:40	\$0.00	\$345.68	9:40	\$345.68	\$345.68
30	3763	HR-INMATE WELFARE ACCOUNT	0:00	11:00	\$0.00	\$318.95	11:00	\$318.95	\$318.95
30	3722	HR-STEWART CONSERVATION CAMP	0:00	8:00	\$0.00	\$312.69	8:00	\$312.69	\$312.69
30	3725	HR-THREE LAKES VLY CNSRVTN CMP	0:00	4:00	\$0.00	\$149.52	4:00	\$149.52	\$149.52
30	3754	HR-TOPOPAH CONSERVATION CAMP	0:00	4:00	\$0.00	\$125.94	4:00	\$125.94	\$125.94
30		<b>TOTALS</b>	<b>178:43</b>	<b>\$4915:43</b>	<b>\$699:26</b>	<b>\$251,947:70</b>	<b>\$378:07</b>	<b>\$255,865:13</b>	
64	3762	HR-HIGH DESERT STATE PRISON	12:00	2507:21:00	\$281.64	\$97,282.65	2519:21:00	\$97,564.29	\$97,564.29
64	3717	HR-NO NEVADA CORRECTNL CENTER	0:00	330:41:00	\$0.00	\$14,045.80	330:41:00	\$14,045.80	\$14,045.80
64	3761	HR-F MCCLURE WOMENS COR CTR	0:00	312:45:00	\$0.00	\$12,591.21	312:45:00	\$12,591.21	\$12,591.21
64	3738	HR-SO DESERT CORRECTIONAL CTR	0:00	257:31:00	\$0.00	\$10,030.40	257:31:00	\$10,030.40	\$10,030.40
64	3751	HR-ELY STATE PRISON	0:00	225:15:00	\$0.00	\$9,466.91	225:15:00	\$9,466.91	\$9,466.91
64	3759	HR-LOVELOCK CORRECTIONAL CTR	0:00	116:30:00	\$0.00	\$5,315.15	116:30:00	\$5,315.15	\$5,315.15
64	3710	HR-DIRECTOR'S OFFICE	18:45	82:00:00	\$505.05	\$3,887.56	100:45:00	\$4,392.61	\$4,392.61
64	3752	HR-CARLIN CONSERVATION CAMP	0:00	18:00	\$0.00	\$897.35	18:00	\$897.35	\$897.35
64	3739	HR-WELLS CONSERVATION CAMP	0:00	18:30	\$0.00	\$582.48	18:30	\$582.48	\$582.48
64	3725	HR-THREE LAKES VLY CNSRVTN CMP	0:00	15:00	\$0.00	\$526.01	15:00	\$526.01	\$526.01
64	3716	HR-WARM SPRINGS CORRECTNL CTR	0:00	12:00	\$0.00	\$486.73	12:00	\$486.73	\$486.73
64	3741	HR-HUMBOLDT CONSERVATION CAMP	0:00	7:00	\$0.00	\$311.86	7:00	\$311.86	\$311.86
64	3747	HR-ELY CONSERVATION CAMP	0:00	7:00	\$0.00	\$295.19	7:00	\$295.19	\$295.19
64	3754	HR-TOPOPAH CONSERVATION CAMP	0:00	7:00	\$0.00	\$220.40	7:00	\$220.40	\$220.40
64	3723	HR-PIOCHE CONSERVATION CAMP	0:00	3:00	\$0.00	\$122.18	3:00	\$122.18	\$122.18
64	3748	HR-JEAN CONSERVATION CAMP	0:00	2:15	\$0.00	\$109.43	2:15	\$109.43	\$109.43
64		<b>TOTALS</b>	<b>30:45</b>	<b>\$786:59</b>	<b>\$921:48</b>	<b>\$156,171:51</b>	<b>\$952:33</b>	<b>\$156,953:00</b>	
17	3706	HR-PRISON MEDICAL CARE	0:00:00	568:19:00	\$0.00	\$34,278.74	568:19:00	\$34,278.74	\$34,278.74
17	3710	HR-DIRECTOR'S OFFICE	73:30:00	501:30:00	\$2,177.01	\$25,862.00	575:00:00	\$28,039.01	\$28,039.01
17	3762	HR-HIGH DESERT STATE PRISON	12:00	405:00:00	\$355.68	\$14,014.54	417:00:00	\$14,370.22	\$14,370.22
17	3751	HR-ELY STATE PRISON	0:00	30:00:00	\$0.00	\$979.84	30:00:00	\$979.84	\$979.84
17	3717	HR-NO NEVADA CORRECTNL CENTER	0:00	19:30	\$0.00	\$867.10	19:30	\$867.10	\$867.10
17		<b>TOTALS</b>	<b>85:30</b>	<b>\$2,532:69</b>	<b>15,243:19</b>	<b>\$76,002:22</b>	<b>16,09:49</b>	<b>\$76,834:91</b>	

Notes: OT analysis provided by HRDW. OT Analysis by Event Date for 5FY19 Q4, by Budget Account, OT Reason Code, drill down to Budget Account.  
Time totals are from HRDW. Because Excel has a limit of 9999:59:59 on entered times, it will treat any greater "time" as text so time cannot be summed to arrive at the same hours.





NDOC Overtime Report to LCB								
SFY19 - Q4 - Monthly Number of Inmates Hospitalized - Number of Officers - Average Length of Hospital Stay Overtime for Hospital Stays Reason Code 63								
Date	Daily Hospital	Responsible Institution						
	Census Total	-0- FTE Hosp	3 FTE Hosp	4 FTE Hosp	7 FTE Hosp	-0- FTE Hosp	-0- FTE	-0- FTE Hosp
June	5,036	2,535	326	879	160	749	388	0
Equates to hours per Patient	572	731	338	851	102	1,873	5,813	0
Hospital Patient Days	264	104	29	31	47	12	2	39
6/1/2019	8	3	1	1	1	1	0	1
6/2/2019	8	4	0	1	1	1	0	1
6/3/2019	8	3	0	0	3	1	0	1
6/4/2019	12	4	1	1	4	1	0	1
6/5/2019	12	4	2	1	2	1	0	2
6/6/2019	12	4	2	1	2	1	0	2
6/7/2019	10	3	2	0	2	1	0	2
6/8/2019	9	2	2	1	2	1	0	1
6/9/2019	12	5	2	1	3	0	0	1
6/10/2019	11	6	1	2	1	0	0	1
6/11/2019	13	7	1	2	2	0	0	1
6/12/2019	13	6	2	2	2	0	0	1
6/13/2019	13	6	2	2	2	0	0	1
6/14/2019	11	4	2	2	1	1	0	1
6/15/2019	11	4	2	2	1	1	0	1
6/16/2019	8	4	0	1	1	1	0	1
6/17/2019	9	5	1	1	0	1	0	1
6/18/2019	6	4	1	0	0	0	0	1
6/19/2019	6	4	1	0	0	0	0	1
6/20/2019	6	4	1	0	0	0	0	1
6/21/2019	7	4	1	0	1	0	0	1
6/22/2019	6	2	0	1	2	0	0	1
6/23/2019	7	2	0	1	3	0	0	1
6/24/2019	8	2	0	3	2	0	0	1
6/25/2019	4	1	0	0	1	0	0	2
6/26/2019	5	1	0	1	1	0	0	2
6/27/2019	5	1	0	1	1	0	0	2
6/28/2019	5	1	0	1	1	0	0	2
6/29/2019	9	1	1	1	3	0	1	2
6/30/2019	10	3	1	1	2	0	1	2
<b>Average</b>	<b>8.80</b>	<b>3.47</b>	<b>0.97</b>	<b>1.03</b>	<b>1.57</b>	<b>0.40</b>	<b>0.07</b>	<b>1.30</b>
May	7.7	1231.2	373.0	1297.8	54.6	1429.0	3.0	0.0
Equates to hours per Patient	571.6	1122.5	525.6	574.8	22.0	1342.4	46.5	#DIV/0!
Hospital Patient Days	233.0	34.0	22.0	69.0	74.0	32.0	2.0	0.0
<b>Average</b>	<b>7.7</b>	<b>1.1</b>	<b>0.7</b>	<b>2.3</b>	<b>2.5</b>	<b>1.1</b>	<b>0.1</b>	<b>0.0</b>
April	8.0	1.5	1.2	0.7	3.5	0.4	0.7	0.0
Equates to hours per	539.9	1256.1	851.3	436.3	114.9	1369.1	242.6	0.0
Hospital Patient Days	241.0	46.0	36.0	22.0	104.0	11.0	21.0	1.0
<b>Average</b>	<b>8.0</b>	<b>1.5</b>	<b>1.2</b>	<b>0.7</b>	<b>3.5</b>	<b>0.4</b>	<b>0.7</b>	<b>0.0</b>

<b>Q4 Used Comp Time</b>				
Payments by Budget Account for charges posted from 04/01/2019 to 06/30/2019 Agency: 440 DEPARTMENT OF CORRECTIONS Organization: All Object: 5640 COMP TIME LEAVES				
<b>HRDW Download</b>				
<b>FY2019 - 4th Quarter</b>				
Code	Budget Account	COMP HRS		Amount Charged to Budget Account
		Used		
3717	HR-NO NEVADA CORRECTNL CENTER	988.07		\$32,315.13
3706	HR-PRISON MEDICAL CARE	705.32		\$31,898.37
3762	HR-HIGH DESERT STATE PRISON	869.18		\$31,139.39
3710	HR-DIRECTOR'S OFFICE	667.42		\$21,976.92
3759	HR-LOVELOCK CORRECTIONAL CTR	728.50		\$21,140.16
3751	HR-ELY STATE PRISON	495.25		\$19,197.87
3738	HR-SO DESERT CORRECTIONAL CTR	474.75		\$15,181.40
3761	HR-F MCCLURE WOMENS COR CTR	451.67		\$14,953.69
3716	HR-WARM SPRINGS CORRECTNL CTR	325.90		\$9,375.57
3723	HR-PIOCHE CONSERVATION CAMP	141.00		\$2,495.68
3739	HR-WELLS CONSERVATION CAMP	81.37		\$2,239.18
3711	HR-CORRECTIONAL PROGRAMS	79.75		\$1,590.61
3760	HR-CASA GRANDE TRANS HOUSING	51.00		\$1,446.87
3752	HR-CARLIN CONSERVATION CAMP	24.00		\$1,240.96
3725	HR-THREE LAKES VLY CNSRVTN CMP	32.00		\$806.64
3741	HR-HUMBOLDT CONSERVATION CAMP	40.00		\$804.16
3763	HR-INMATE WELFARE ACCOUNT	36.00		\$725.76
3748	HR-JEAN CONSERVATION CAMP	8.00		\$680.88
3722	HR-STEWART CONSERVATION CAMP	48.00		\$678.16
3719	HR-PRISON INDUSTRY	14.00		\$624.14
3724	HR-NO NV TRANSITIONAL HOUSING	12.50		\$431.59
3727	HR-PRISON RANCH	8		\$141.44
		<b>6281.67</b>		<b>\$211,084.57</b>

**COMP Used hours provided via HRDW Leave Activity Analysis Report**

Charges to budget accounts for comp time via HRDW BSR Research 04/1/2019 to 06/30/2019 by Object 5640 Comp Time Leaves

Time totals are from HRDW. Because Excel has a limit of 9999:59:59 on entered times, it will treat any greater "time" as text so time cannot be summed to arrive

Analysis of Reason Code 74 Fire Time									
Current Quarter to Most Recent Quarter - SFY19 Q4 to SFY19 Q3					Current Quarter to Same Quarter Prior Year - SFY19 Q4 to SFY18 Q4				
	SFY19 Q4 Hours	SFY19 Q4 Dollars	SFY19 Q3 Hours	SFY19 Q3 Dollars	SFY18 Q4 Hours	SFY18 Q4 Dollars	Delta - Hours	Delta - Dollars	
	88:30	\$3,732.06	0:00:00	\$0.00	13:00:00	\$418.19	1,168	\$3,313.87	
Overtime Analysis Settings									
Agency: 440 DEPARTMENT OF CORRECTIONS									
OT Reason: 74 AGENCY DEFINE									
			FY2019 - 4th Quarter						
Code	Organization	Accrued Comp Hours	Paid Overtime Hours	Dollars	Total Hours	Dollars			
3722	HR-STEWART CONSERVATION CAMP	0:00	10:30	433.81	10:30	\$433.81			
3747	HR-ELY CONSERVATION CAMP	0:00	78:00	\$3,298.25	78:00	\$3,298.25			
		<b>TOTAL</b>	<b>88:30</b>	<b>\$0.00</b>	<b>\$3,732.06</b>	<b>88:30:00</b>		<b>\$3,732.06</b>	
			FY2019 - 3rd Quarter						
Code	Organization	Accrued Comp Hours	Paid Overtime Hours	Dollars	Total Hours	Dollars			
N/A	None	0:00	0:00	\$0.00	0:00	\$0.00	0:00	\$0.00	
		<b>TOTAL</b>	<b>0:00</b>	<b>\$0.00</b>	<b>0:00:00</b>	<b>\$0.00</b>		<b>\$0.00</b>	
Overtime Analysis Settings									
Agency: 440 DEPARTMENT OF CORRECTIONS									
OT Reason: 74 AGENCY DEFINE									
			FY2018 - 4th Quarter						
Code	Organization	Accrued Comp Hours	Paid Overtime Hours	Dollars	Total Hours	Dollars			
3722	HR-STEWART CONSERVATION CAMP	0	34,5208	\$38,167.78	34,521	\$38,167.78			
3754	HR-TONOPAH CONSERVATION CAMP	0	7,8958	\$7,212.15	7,896	\$7,212.15			
3723	HR-PIOCHE CONSERVATION CAMP	0	6,2708	\$6,217.66	6,271	\$6,217.66			
3741	HR-HUMBOLDT CONSERVATION CAMP	0	1,7083	\$1,662.81	1,708	\$1,662.81			
3717	HR-NO NEVADA CORRECTNL CENTER	0	0,6667	\$555.60	0,667	\$555.60			
3739	HR-WELLS CONSERVATION CAMP	0:00	0,5417	\$418.19	0,542	\$418.19			

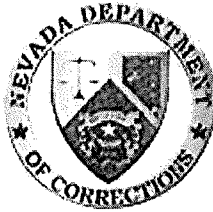
Department of Corrections

Overtime Codes

Codes 01 - 31 are established by the State. Code 50-99 are Agency defined.	
01	Accidents
02	Accounting/Fiscal
03	Administration
04	<b>Administration Support - DO NOT USE</b>
05	Backlog Reduction
06	Budget Prep/Responses/IFC
07	<b>Client Meetings - DO NOT USE</b>
08	Client Services
09	<b>Conferences - DO NOT USE</b>
10	Court
11	Inmate Coverage - Internal (Within NDOC Facility)
12	<b>Coverage 24 Hour Facilities - DO NOT USE</b>
13	Holiday Premium
14	Coverage - Injuries Workers Compensation
15	Coverage Sick Leave (Includes Catastrophic and FMLA)
16	Coverage for Employee In Training
17	Coverage for Vacant Position
18	<b>Emergencies - DO NOT USE</b>
19	Investigation
20	Meetings
21	Office Support
22	Personnel Issue
23	Prg/Proj Deadline
24	Site/Equipment Repair
25	Special Events (Executions)
26	Staff Meetings
27	Training (You are the Person in Training)
28	<b>Training New Personnel - DO NOT USE</b>
29	Travel
30	Non-Inmate Coverage - All
31	<b>Workshops DO NOT USE</b>
32	<b>Agency Define (MISC. i.e. road washed out) - DO NOT USE WITHOUT FISCAL APPROVAL</b>
50	Cover Emp. on AWOL/LWOP
51	Cover Emp. on Disciplinary/Administrative Leave
52	Cover Emp. on Military Leave
53	Cover for Daylight Savings
54	<b>ADOH/PDOH (Payroll does not Key in Advantage)</b>
55	Physicals
56	Inmate Transport and Coverage - All Other (Outside NDOC Facility)
57	Inmate Emergency, <b>Except Escape</b>
58	Inmate Escapes (BILLABLE - Response and investigation of an inmate escape. Reference OP SS-0008.)
59	Inmate Unlawful Activity (BILLABLE - Response to a riot or other unlawful event. Reference AR209. Does NOT include escapes.)
60	Clinical Care/Infirmary
61	Clinical Care/MH
62	Clinical Care/Out-Patient
63	Inmate Coverage - Hospital (Outside NDOC Facility)
64	Inmate Transport and Coverage - Medical (Outside NDOC Facility)
65	Emergency/Maintenance
66	Cover Empl. on AL
67	Furlough Coverage
68	Cover Emp. on Ext SL
69	<b>DO NOT USE, SB #15</b>
70	Muster
71	High Profile P&P Hearing (Used for OJ Hearing in SFY17)
73	<b>DO NOT USE</b>
74	Inmate Fire Time (Any NDF reimbursable conservation project. Reference OP SS-0007.)
76	Coverage for ESP Staff Shortage
80	Cover Emp. on Military Leave
81	Reimbursable by another Agency (Requires Chief of Fiscal Approval)
82	NCIS
83	NOTIS
84	Security Threat Group
85	Facility Tour
86	In Use - DO NOT USE
87	CIP
88	Reimbursement by IWA
Prison Industries Employee Use Only	
89	Jacobs trading Company
90	Vinyl Products
91	Alpine Steel
92	Impact Design
93	BMC
94	Herd Health (Ranch Only)
95	Equip Maint. (Ranch Only)
96	Product Deliveries (Ranch)
97	Marketing (PI Only)
98	Thomson Equipment
99	Backlog Reduction/PI

Northern Administration  
5500 Snyder Ave.  
Carson City, NV 89701  
(775) 887-3285

Southern Administration  
3955 W. Russell Rd.  
Las Vegas, NV 89118  
(702) 486-9906



**State of Nevada  
Department of Corrections**


Steve Sisolak  
*Governor*

James Dzurenda  
*Director*

John Borrowman  
*Deputy Director  
Support Services*

Date: August 20, 2019

To: Kristina Shea, Executive Branch Budget Officer I  
Governor's Finance Office

From: Scott J. Ewart, Chief of Fiscal Services   
Department of Corrections

Subject: Summary Report on Contracting with Current & Former Employees – Fiscal Year 2019  
Quarter 4

Reference: NRS 333.705(5)

The Department of Corrections (NDOC), through the Governor's Finance Office – Budget Division, is requesting that the enclosed memo and report for Quarter 4 of State Fiscal Year 2019, NDOC Report on Contracting with Current & Former Employees, pursuant to NRS 333.705(5) be sent to the Legislative Council Bureau – Fiscal Division, to ensure compliance with the statute.

The NDOC is requesting placement of the enclosed memo and report on the October 24, 2019 Interim Finance Committee Meeting as a informational agenda item. PDF versions with signature is also provided.

Please let me know if you have any questions.

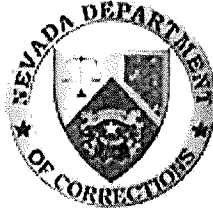
Thank you

Encl: NDOC Report on Contracting with Current & Former Employees

K9C

Northern Administration  
5500 Snyder Ave.  
Carson City, NV 89701  
(775) 887-3285

Southern Administration  
3955 W. Russell Rd.  
Las Vegas, NV 89118  
(702) 486-9906



**State of Nevada  
Department of Corrections**

Steve Sisolak  
*Governor*

James Dzurenda  
*Director*

John Borrowman  
*Deputy Director  
Support Services*

Date: August 20, 2019

To: Brody Leiser, Senior Program Analyst  
Fiscal Analysis Division

From: Scott J. Ewart, Chief of Fiscal Services  
Department of Corrections

A handwritten signature in black ink, appearing to be "S. Ewart", is written over the name "Scott J. Ewart" in the "From:" field.

Subject: Summary Report on Contracting with Current & Former Employees – State Fiscal Year 2019  
Quarter 4

Pursuant to NRS 333.705(5), the Department of Corrections has submitted its State Fiscal Year 2019 summary report on Board of Examiners approvals to contract with current and former employees for the periods April 1, 2019 through June 30, 2019.

For questions please contact me at 775-887-3210.

Thank you.

CC: James Dzurenda, Director Department of Corrections  
Cynthia Keller, Executive Assistant to the Director  
John Borrowman, Deputy Director Support Services  
Adrienne Monroe, Assistant Chief of Fiscal Services  
Venus Fajota, NDOC Chief of Purchasing  
Kristina Shea, Executive Branch Budget Officer, Governor's Finance Office

**Department of Corrections**  
**NRS 333.705(5) Summary Report on Current & Former Employees**  
**Reporting Period April 1, 2019 through June 30, 2019**

**Items Submitted for BOE Consideration**

<b>BOE Approval</b>	<b>Vendor</b>	<b>Employee</b>	<b>Current/Former Employee</b>	<b>Duration</b>	<b>Scope</b>
May 2019	Access Securepak	Sheryl Drew	Current	Thru Sept 2019	Inmate package delivery
May 2019	Access Securepak	Karl Grimmer	Current	Thru Sept 2019	Inmate package delivery





**NRS 333.705 Contracts for services: Limitations and requirements; approval by State Board of Examiners; emergencies; reports to Interim Finance Committee; exceptions.**

1. Except as otherwise provided in this section, a using agency shall not enter into a contract with a person to provide services for the using agency if:

(a) The person is a current employee of an agency of this State;

(b) The person is a former employee of an agency of this State and less than 2 years have expired since the termination of the person's employment with the State; or

(c) The person is employed by the Department of Transportation for a transportation project that is entirely funded by federal money and the term of the contract is for more than 4 years,

↳ unless the using agency submits a written disclosure to the State Board of Examiners indicating the services to be provided pursuant to the contract and the person who will be providing those services and, after reviewing the disclosure, the State Board of Examiners approves entering into a contract with the person. The requirements of this subsection apply to any person employed by a business or other entity that enters into a contract to provide services for a using agency if the person will be performing or producing the services for which the business or entity is employed.

2. The provisions of paragraph (b) of subsection 1 apply to employment through a temporary employment service. A temporary employment service providing employees for a using agency shall provide the using agency with the names of the employees to be provided to the agency. The State Board of Examiners shall not approve a contract pursuant to paragraph (b) of subsection 1 unless the Board determines that one or more of the following circumstances exist:

(a) The person provides services that are not provided by any other employee of the using agency or for which a critical labor shortage exists; or

(b) A short-term need or unusual economic circumstance exists for the using agency to contract with the person.

3. The approval by the State Board of Examiners to contract with a person pursuant to subsection 1:

(a) May occur at the same time and in the same manner as the approval by the State Board of Examiners of a proposed contract pursuant to subsection 7 of NRS 333.700; and

(b) Must occur before the date on which the contract becomes binding on the using agency.

4. A using agency may contract with a person pursuant to paragraph (a) or (b) of subsection 1 without obtaining the approval of the State Board of Examiners if the term of the contract is for less than 4 months and the head of the using agency determines that an emergency exists which necessitates the contract. If a using agency contracts with a person pursuant to this subsection, the using agency shall submit a copy of the contract and a description of the emergency to the State Board of Examiners, which shall review the contract and the description of the emergency and notify the using agency whether the State Board of Examiners would have approved the contract if it had not been entered into pursuant to this subsection.

5. Except as otherwise provided in subsection 9, a using agency shall, not later than 10 days after the end of each fiscal quarter, report to the Interim Finance Committee concerning all contracts to provide services for the using agency that were entered into by the using agency during the fiscal quarter with a person who is a current or former employee of a department, division or other agency of this State.

6. Except as otherwise provided in subsection 9, a using agency shall not contract with a temporary employment service unless the contracting process is controlled by rules of open competitive bidding.

7. Each board or commission of this State and each institution of the Nevada System of Higher Education that employs a consultant shall, at least once every 6 months, submit to the Interim Finance Committee a report setting forth:

(a) The number of consultants employed by the board, commission or institution;

(b) The purpose for which the board, commission or institution employs each consultant;

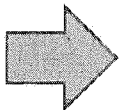
(c) The amount of money or other remuneration received by each consultant from the board, commission or institution; and

(d) The length of time each consultant has been employed by the board, commission or institution.

8. A using agency, board or commission of this State and each institution of the Nevada System of Higher Education:

(a) Shall make every effort to limit the number of contracts it enters into with persons to provide services which have a term of more than 2 years and which are in the amount of less than \$1,000,000; and

(b) Shall not enter into a contract with a person to provide services without ensuring that the person is in active and good standing with the Secretary of State.



9. The provisions of subsections 1 to 6, inclusive, do not apply to:
- (a) The Nevada System of Higher Education or a board or commission of this State.
  - (b) The employment of professional engineers by the Department of Transportation if those engineers are employed for a transportation project that is entirely funded by federal money.
  - (c) Contracts in the amount of \$1,000,000 or more entered into:
    - (1) Pursuant to the State Plan for Medicaid established pursuant to NRS 422.063.
    - (2) For financial services.
    - (3) Pursuant to the Public Employees' Benefits Program.
  - (d) The employment of a person by a business or entity which is a provider of services under the State Plan for Medicaid and which provides such services on a fee-for-service basis or through managed care.
  - (e) The employment of a former employee of an agency of this State who is not receiving retirement benefits under the Public Employees' Retirement System during the duration of the contract.
- (Added to NRS by 2013, 47; A 2017, 585)



CLARK COUNTY - DEPARTMENT OF AIR QUALITY  
4701 W. Russell Road Suite 200 • Las Vegas, NV 89118-2231  
(702) 455-5942 • Fax (702) 383-9994  
Marci Henson Director

July 12, 2019

Richard Combs, Director  
Legislative Counsel Bureau  
Legislative Building  
401 S. Carson Street  
Carson City, NV 89701-4747

E-mail: director@lcb.state.nv.us

**Re: Fiscal Year 2018-19 Annual Accomplishment Report for Direct Allocation Funds,  
Pollution Control Account—NRS 445B.830**

Dear Mr. Combs:

The Clark County Department of Air Quality (DAQ) submits the subject report pursuant to Section 445B.830.5 of the Nevada Revised Statutes (NRS). The report itemizes the monthly achievements made possible by the Nevada Department of Motor Vehicles' quarterly and annual distributions of funds in the Pollution Control Account to DAQ in accordance with NRS 445B.830.4 and NRS 445B.830.6.

DAQ administers a variety of programs ensuring that air quality in Clark County meets federal health-based regulatory standards. The distributed funds continue to reimburse employee salaries and benefits for air quality improvement programs.

If you have questions on any of these activities, please contact Araceli Pruett at (702) 455-3206.

Sincerely,

Marci Henson  
Director

cc. Mike Sword, Planning Manager

Enclosure:  
Air Quality FY2018-19 Executive Summary – Two Part Annual Report

K 10a

BOARD OF COUNTY COMMISSIONERS  
MARILYN KIRKPATRICK, Chair • LAWRENCE WEEKLY, Vice Chair  
LARRY BROWN • JAMES B. GIBSON • JUSTIN JONES • MICHAEL NAFT • TICK SEGERBLOM  
YOLANDA T. KING, County Manager

**Clark County, NV Department of Air Quality - Executive Summary**  
**July - December 2018**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Stationary Source Program</b>													
Applications Received							45	61	52	51	65	42	316
On Time Permits Issued							48	42	43	39	38	27	237
Permits Issued Outside Deadline <sup>1</sup>							2	7	3	5	5	2	24
Active Operating Permits							1,069	1,071	1,076	1,075	1,072	1,076	1,073
Inspections Conducted							42	50	50	96	62	84	384
<b>Construction Permits</b>													
Permits Issued							241	273	226	256	205	212	1,413
Average Days to Issue Permits							5.2	4.4	4.7	5.2	6.3	4.5	5.1
Inspections Conducted							611	628	648	651	620	661	3,819
Acreage							7,249	1,546	982	1,171	1,353	2,864	15,166
<b>Air Complaint Response</b>													
Complaints Received							75	90	113	91	78	61	508
Complaints Responded to in 24 hours							72	87	105	88	74	60	486
Complaints Resolved within 72 hours							74	89	110	91	75	59	498
<b>Small Business Assistance</b>													
Inquiries for Permitting Assistance							111	141	102	136	129	81	700
Inquiries for Compliance Assistance							42	36	33	69	82	59	321
Inquiries Responded to by COB Next Day							153	175	135	202	211	140	1,016
<b>National Ambient Air Standards</b>													
Qualify for Attainment of the Ozone Standard <sup>2</sup>							Yes	Yes	Yes	No	No	No	Yes
Qualify for Attainment of the PM10 Standard <sup>3</sup>							Yes	Yes	Yes	Yes	Yes	Yes	Yes
In Attainment of the CO Standard							Yes	Yes	Yes	Yes	Yes	Yes	Yes
In Attainment of the PM2.5 Standard							Yes	Yes	Yes	Yes	Yes	Yes	Yes
In Attainment of the NO2 Standard							Yes	Yes	Yes	Yes	Yes	Yes	Yes
% of Real Time Data Available to Public							75%	80%	99%	99%	99%	99%	92%



**Clark County, NV Department of Air Quality - Executive Summary**  
**January - June 2019**

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Stationary Source Program</b>													
Applications Received	56	55	168	44	67	46							436
On Time Permits Issued	36	64	95	84	49	77							405
Permits Issued Outside Deadline	3	1	0	2	1	2							9
Active Operating Permits <sup>1</sup>	1,077	1,077	1,076	1,076	1,077	1,077							1,077
Inspections Conducted <sup>2</sup>	93	69	78	64	90	63							457
<b>Construction Permits</b>													
Permits Issued <sup>3</sup>	242	224	264	249	237	233							1,449
Average Days to Issue Permits	5.4	5.2	5.5	4.4	5.6	4.8							5.2
Inspections Conducted	698	576	774	649	741	753							4,191
Acreage	1,446	1,251	1,904	1,049	1,847	3,224							10,721
<b>Air Complaint Response</b>													
Complaints Received	41	37	70	115	74	108							445
Complaints Responded to in 24 hours	41	35	69	115	73	104							437
Complaints Resolved within 72 hours	41	36	68	113	74	107							439
<b>Small Business Assistance</b>													
Inquiries for Permitting Assistance	147	125	124	118	75	103							692
Inquiries for Compliance Assistance	79	58	107	49	51	45							389
Inquiries Responded to by COB Next Day	226	183	231	167	126	148							1,081
<b>National Ambient Air Standards</b>													
Qualify for Attainment of the Ozone Standard <sup>4</sup>	No	No	No	No	No	No							Yes
Qualify for Attainment of the PM10 Standard <sup>5</sup>	Yes	Yes	Yes	Yes	Yes	Yes							Yes
In Attainment of the CO Standard	Yes	Yes	Yes	Yes	Yes	Yes							Yes
In Attainment of the PM2.5 Standard	Yes	Yes	Yes	Yes	Yes	Yes							Yes
In Attainment of the NO2 Standard	Yes	Yes	Yes	Yes	Yes	Yes							Yes
% of Real Time Data Available to Public	98%	99%	99%	97%	99%	99%							99%



WASHOE COUNTY  
HEALTH DISTRICT  
ENHANCING QUALITY OF LIFE

August 14, 2019

Cyndie Munoz  
Deputy Director  
Nevada Department of Motor Vehicles  
555 Wright Way  
Carson City, NV 89711-0900

Subject: DMV Pollution Control Account, Dedicated Funds - Fiscal Year 2019 Report

Dear Ms. McKinney:

Pursuant to NRS 445B.830.5, enclosed is the annual report for Pollution Control Account, Dedicated Funds for FY 2019. The narrative report includes activities accomplished by the Division utilizing these grant funds from July 1, 2018 through June 30, 2019.

If you have any questions or comments regarding this report, please feel free to contact me at (775) 784-7200.

Sincerely,



Daniel Inouye, Acting Director  
Air Quality Management Division  
Washoe County Health District

enclosures

cc: Morgan Friend, Management Analyst, Nevada DMV  
Adam Drost, Program Analyst, Legislative Counsel Bureau  
Jennifer Hoekstra, Fiscal Compliance Officer, Washoe County Health District

IO 20288

AIR QUALITY MANAGEMENT  
1001 East Ninth Street, Building B-171, Reno, Nevada 89512  
AQM Office: 775-784-7200 | Fax: 775-784-7225 | OurCleanAir.com  
Serving Reno, Sparks and all of Washoe County, Nevada. Washoe County is an Equal Opportunity Employer.

K106



Public Health  
Prevent. Promote. Protect.

Washoe County Health District, Air Quality Management Division  
Department of Motor Vehicles - Pollution Control Account, Dedicated Funds  
Fiscal Year 2019  
Annual Report

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Objectives and Progress Towards NRS 445B.830.2(d)

Objective 1: National Ambient Air Quality Standards (NAAQS)

- Supported salaries for staff to:
  - Implement the Ozone Advance program to encourage voluntary programs to maintain the NAAQS.
  - Coordinate with local, regional, state, and federal transportation planning organizations to ensure transportation plans conform to SIPs.
  - Develop State Implementation Plans (SIP) including rule revisions.
  - Collaborate with local agencies to ensure Health District goal are incorporated in their Master Plans, Regional Plans, Sustainability Plans, and Transportation Plans.
  - Participate in NAAQS-related trainings and conferences.

Objective 2: Ambient Air Monitoring for Criteria Pollutants

- Supported salaries for staff to:
  - Maintain eight SLAMS, PM<sub>2.5</sub> Speciation, and NCore monitoring stations in accordance with 40 CFR 58.
  - Recertify flow, temperature, and pressure standards to ensure data quality.
  - Report near-time air pollutant data to AirNow.
  - Participate in ambient air monitoring-related trainings and conferences.

Objective 3: Permitting and Enforcement

- Supported salaries for staff to:
  - Inspect over 1,300 permitted facilities for compliance with local, state, and federal air quality requirements.
  - Participate in permitting and enforcement-related trainings and conferences.

Objective 4: Administration, Outreach, and Special Projects

- Supported salaries for staff to:
  - Develop and distribute educational material via outreach events, social media, and traditional media.
  - Develop and implement outreach programs to support AQMD programs including Ozone Advance, Keep it Clean, Know the Code, RackEm Up, nOzone, Be Smoke Smart, and Be Idle Free.
  - Support the Accela system to streamline the permitting process in Washoe County.
  - Participate in administrative, outreach, and special projects-related trainings and conferences.



Subject: DMV Pollution Control Account, Dedicated (FY19)  
Date: August 14, 2019  
Page 3 of 3

Fiscal Summary

Carryforward from FY 2018:	\$ 147,229.98
Revenue for FY 2019:	<u>360,154.00</u>
Available for FY 2019:	\$ 507,383.98
Funds expended in FY 2019:	\$ 363,675.46
Carryforward for FY 2020:	\$ 143,708.52

**WASHOE COUNTY  
HEALTH DISTRICT**  
ENHANCING QUALITY OF LIFE

August 14, 2019

Cyndie Munoz  
Deputy Director  
Nevada Department of Motor Vehicles  
555 Wright Way  
Carson City, NV 89711-0900

Subject: DMV Pollution Control Account, Excess Reserve Funds - Fiscal Year 2019 Report

Dear Ms. Munoz:

Pursuant to NRS 445B.830.5, enclosed is the annual report for Pollution Control Account, Excess Reserve Funds for FY 2019. The narrative report includes activities accomplished by the Division utilizing these grant funds from July 1, 2018 through June 30, 2019.

If you have any questions or comments regarding this report, please feel free to contact me at (775) 784-7200.

Sincerely,



Daniel Inouye, Acting Director  
Air Quality Management Division  
Washoe County Health District

enclosures

cc: Morgan Friend, Management Analyst, Nevada DMV  
Adam Drost, Program Analyst, Legislative Counsel Bureau  
Jennifer Hoekstra, Fiscal Compliance Officer, Washoe County Health District

IO 20392

AIR QUALITY MANAGEMENT  
1001 East Ninth Street, Building B-171, Reno, Nevada 89512  
AQM Office: 775-784-7200 | Fax: 775-784-7225 | OurCleanAir.com  
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**Public Health**  
Prevent. Promote. Protect.

Washoe County Health District, Air Quality Management Division

Department of Motor Vehicles - Pollution Control Account, Excess Reserve Funds  
Fiscal Year 2019  
Annual Report

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Objectives and Progress Towards NRS 445B.830.2(d)

Objective 1: National Ambient Air Quality Standards (NAAQS)

- Implemented the Ozone Advance Path Forward to encourage voluntary programs to maintain the ozone NAAQS.
- Coordinated with local, regional, state, and federal transportation planning organizations to ensure transportation plans conform to State Implementation Plans (SIP).
- Develop State Implementation Plans (SIP) and rule revisions
- Collaborated with local agencies to ensure Health District goal are incorporated in their Master Plans, Regional Plans, Sustainability Plans, and Transportation Plans.
- Purchased travel and registration for trainings and conferences including the CDAWG conference.

Objective 2: Ambient Air Monitoring for Criteria Pollutants

- Purchased monitoring equipment and consumables to maintain eight SLAMS, PM<sub>2.5</sub> Speciation, and NCore monitoring stations in accordance with 40 CFR 58.
- Recertified flow, temperature, pressure, and gas standards to ensure data quality.
- Reported near-time air pollutant data to AirNow.
- Purchased engineering services a new ambient air monitoring station at Libby Booth Elementary School in Reno.

Objective 3: Compliance and Enforcement

- Inspected over 1,300 permitted facilities for compliance with local, state, and federal air quality requirements.
- Purchased inspector uniforms and safety equipment.
- Purchased travel and registration for trainings and conferences including the CARB Visible Emissions Evaluation training and asbestos inspection training.

Objective 4: Administration, Outreach, and Special Projects

- Developed and distributed educational material via outreach events, social media, and traditional media.
- Developed and implemented outreach programs to support AQMD programs including Keep it Clean, Know the Code, RackEm Up, nOzone, Be Smoke Smart, and Be Idle Free.
- Supported the “ONE Regional Licensing & Permits” system to streamline the permitting process in Washoe County.
- Purchased a contract with Fleet Solutions to use telematics to maximize the AQMD’s motor vehicle fleet efficiency.
- Supported Truckee Meadows Tomorrow’s community indicators project.
- Supported a regional affordable housing study.
- Purchased memberships for the A&WMA and American Planning Association.
- Purchased office supplies.
- Purchased public notice advertisements for State Implementation Plan and rule revisions.
- Purchased travel and registration for trainings and conferences including NACAA meetings, WESTAR/WRAP meeting, and Smoke Management meetings.
- Supported salary for pooled positions (student interns).

Fiscal Summary

Carryforward from FY 2018:	\$ 488,140.28
Revenue for FY 2019:	<u>290,227.77</u>
Available for FY 2019:	\$ 778,368.05
Funds expended in FY 2019:	\$ 235,986.95
Carryforward for FY 2020:	\$ 542,381.10

**NRS 445B.830 Fees to be paid to Department of Motor Vehicles; Pollution Control Account; expenditure of money in Account; quarterly distributions to local governments; annual reports by local governments; grants; creation and duties of advisory committee; submission and approval of proposed grants.**

1. In areas of the State where and when a program is commenced pursuant to NRS 445B.770 to 445B.815, inclusive, the following fees must be paid to the Department of Motor Vehicles and accounted for in the Pollution Control Account, which is hereby created in the State General Fund:

- (a) For the issuance and annual renewal of a license for an authorized inspection station, authorized station or fleet station \$25
- (b) For each set of 25 forms certifying emission control compliance..... 150
- (c) For each form issued to a fleet station..... 6

2. Except as otherwise provided in subsection 6, and after deduction of the amounts distributed pursuant to subsection 4, money in the Pollution Control Account may, pursuant to legislative appropriation or with the approval of the Interim Finance Committee, be expended by the following agencies in the following order of priority:

- (a) The Department of Motor Vehicles to carry out the provisions of NRS 445B.770 to 445B.845, inclusive.
- (b) The State Department of Conservation and Natural Resources to carry out the provisions of this chapter.
- (c) The State Department of Agriculture to carry out the provisions of NRS 590.010 to 590.150, inclusive.
- (d) Local air pollution control agencies in nonattainment or maintenance areas for an air pollutant for which air quality criteria have been issued pursuant to 42 U.S.C. § 7408, for programs related to the improvement of the quality of the air.

(e) The Tahoe Regional Planning Agency to carry out the provisions of NRS 277.200 with respect to the preservation and improvement of air quality in the Lake Tahoe Basin.

3. The Department of Motor Vehicles may prescribe by regulation routine fees for inspection at the prevailing shop labor rate, including, without limitation, maximum charges for those fees, and for the posting of those fees in a conspicuous place at an authorized inspection station or authorized station.

4. The Department of Motor Vehicles shall make quarterly distributions of money in the Pollution Control Account to local air pollution control agencies in nonattainment or maintenance areas for an air pollutant for which air quality criteria have been issued pursuant to 42 U.S.C. § 7408. The distributions of money made to agencies in a county pursuant to this subsection must be made from an amount of money in the Pollution Control Account that is equal to one-sixth of the amount received for each form issued in the county pursuant to subsection 1.

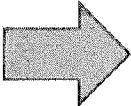
5. Each local air pollution control agency that receives money pursuant to subsections 4 and 6 shall, not later than 45 days after the end of the fiscal year in which the money is received, submit to the Director of the Legislative Counsel Bureau for transmittal to the Interim Finance Committee a report on the use of the money received.

6. The Department of Motor Vehicles shall make annual distributions of excess money in the Pollution Control Account to local air pollution control agencies in nonattainment or maintenance areas for an air pollutant for which air quality criteria have been issued pursuant to 42 U.S.C. § 7408, for programs related to the improvement of the quality of the air. The distributions of excess money made to local air pollution control agencies in a county pursuant to this subsection must be made in an amount proportionate to the number of forms issued in the county pursuant to subsection 1. As used in this subsection, "excess money" means the money in excess of \$1,000,000 remaining in the Pollution Control Account at the end of the fiscal year, after deduction of the amounts distributed pursuant to subsection 4 and any disbursements made from the Account pursuant to subsection 2.

7. The Department of Motor Vehicles shall provide for the creation of an advisory committee consisting of representatives of state and local agencies involved in the control of emissions from motor vehicles. The committee shall:

- (a) Establish goals and objectives for the program for control of emissions from motor vehicles;
- (b) Identify areas where funding should be made available; and
- (c) Review and make recommendations concerning regulations adopted pursuant to NRS 445B.770.

(Added to NRS by 1973, 1704; A 1975, 315; 1977, 923; 1979, 109; 1981, 1059; 1985, 1995; 1989, 957; 1991, 1356, 1770, 2020; 1993, 596, 2859; 1997, 3079; 1999, 2723, 2724, 3593; 2001, 195, 2622, 2681; 2003, 180, 2555; 2005, 896; 2011, 3735; 2013, 272, 2367; 2015, 80)





Steve Sisolak  
Governor



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Susan Brown  
Director

2019 SEP 26 AM 8:56

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: August 8, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Curtis Palmer, Executive Branch Budget Officer *CP*  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF STATE LANDS**

Agenda Item Write-up:

Pursuant to Chapter 514, Statutes of Nevada 1999 – The Division of State Lands is required to submit a report to the Interim Finance Committee semi-annually on the status of the state's Environmental Improvement Program (EIP)/Fund to Protect the Lake Tahoe Basin (FPLTB). The purpose of the report is to provide an overview and progress report of the EIP projects funded through FPLTB.

Additional Information:

As of June 30, 2019, the Nevada EIP has funded 139 environmental improvement projects, 130 of which are now completed and nine of which are in various stages of construction or planning and design. As of June 30, 2019, there were approximately \$3.9 million in bonds on hand; those funds are encumbered to project expenses and implementation costs. A summary of recent projects is included in the report.

Statutory Authority:

Chapter 514, Statutes of Nevada 1999 and Chapter 431, Statues of Nevada 2009

REVIEWED: *CPM*  
INFO ITEM: *J-E*

*Klla*



Nevada Division of  
**STATE LANDS**

**STATE OF NEVADA**  
**Department of Conservation & Natural Resources**  
Steve Sisolak, Governor  
Bradley Crowell, *Director*  
Charles C. Donohue, *Administrator*

Memorandum

August 2, 2019

To: Curtis Palmer  
Budget Analyst IV, Budget Division

From: Meredith Gosejohan  
Tahoe Program Manager, Division of State Lands

Through: Charles Donohue  
Administrator, Division of State Lands

Subject: Status Report to the Legislature's Interim Finance Committee:  
Fund to Protect the Lake Tahoe Basin

---

Pursuant to Chapter 514, Statutes of Nevada 1999, please find an update on the Environmental Improvement Program and the Fund to Protect the Lake Tahoe Basin. The purpose of this report is to provide an overview and progress report of Environmental Improvement Program (EIP) projects funded through the Fund to Protect the Lake Tahoe Basin general obligation bonds as required by Chapter 514, Statutes of Nevada 1999 and Chapter 431, Statutes of Nevada 2009.

Please submit the attached informational report to the Interim Finance Committee on our behalf. Thank you for your assistance and please do not hesitate to call if you have any questions.

Attachment

cc: Bradley Crowell, Director, DCNR  
Kimbra Ellsworth, LCB





Nevada Division of  
**STATE LANDS**

STATE OF NEVADA  
Department of Conservation & Natural Resources  
Steve Sisolak, Governor  
Bradley Crowell, *Director*  
Charles C. Donohue, *Administrator*

August 2, 2019

To: Interim Finance Committee

From: Meredith Gosejohan  
Tahoe Program Manager, Division of State Lands

Through: Charles Donohue  
Administrator, Division of State Lands

CC: Bradley Crowell, Director, DCNR;  
Legislative Counsel Bureau

Subject: Status Report: Fund to Protect the Lake Tahoe Basin

---

The purpose of this report is to provide an overview and progress report of Environmental Improvement Program (EIP) projects funded through the Fund to Protect the Lake Tahoe Basin general obligation bonds as required by Chapter 514, Statutes of Nevada 1999 and Chapter 431, Statutes of Nevada 2009 for the period ending June 30, 2019.

### **EIP SUMMARY**

The Environmental Improvement Program continues to be successful in implementing projects to restore and enhance the ecosystem at Lake Tahoe. Projects are identified and approved in collaboration with partners including the Nevada Tahoe Resource Team (NTRT) which is an eight-member team composed of individuals from the Nevada Division of State Lands, Division of State Parks (NDSP), Division of Forestry and the Department of Wildlife (NDOW). The Nevada Department of Transportation, Division of Environmental Protection, Tahoe Regional Planning Agency (TRPA), local jurisdictions and United States Forest Service (USFS) are also critical partners.

Partners identify priority projects that are necessary to protect and enhance the environmental conditions at Lake Tahoe and assist the TRPA in meeting the nine environmental thresholds in the TRPA Regional Plan. A five-year list of priority projects is maintained in an on-line EIP Tracker database and then reviewed and updated on a yearly basis as needed. This project list is also reviewed by the Tahoe Interagency Executive Steering Committee to maintain consistency with EIP priorities. These projects address stormwater quality on both local and State roads, reduce the threat of wildfire in the wildland-urban interface while restoring or enhancing wildlife habitat, produce wildlife surveys, provide habitat restoration (including old growth, aspen and stream environment zones), provide land coverage restoration, and improve the

recreation facilities in Lake Tahoe Nevada State Park. Many projects in all program areas span multiple years for planning/design and construction due to their complex nature, variability in site conditions and limited length of the construction season in the Tahoe Basin (May 1-October 15).

## FUND TO PROTECT THE LAKE TAHOE BASIN – Financial Summary

The Fund to Protect the Lake Tahoe Basin was established in Chapter 514, Statutes of Nevada 1999 to authorize the issuance of general obligation bonds for the development and implementation of a program of environmental projects for the protection of the Lake Tahoe Basin. In 2009, with the passage of AB 18 (Chapter 431, Statutes of Nevada, 2009), the Legislature extended the State’s commitment to the EIP by authorizing an additional \$100 million through the sale of general obligation bonds over the subsequent 10 years. SB 197 (Chapter 32, Statutes of Nevada, 2017) extended the deadline of the issuance of these bonds until June 30, 2030. The issuance of the bonds is approved by the Legislature pursuant to a schedule established by the Administrator of the Division of State Lands and then the sales are coordinated with the State Treasurer’s Office.

The following table is a summary of authorizations and bond sales by year. Everything below the bold line represents funding included in the \$100 million authorization.

Bond Sales (Millions)														
Legislative Session (Year)	Bill	Authorization (Millions)	Oct-99	Oct-01	Jul-04	Jul-06	Jul-07	Nov-09	Jun-10	Apr-14	Nov-16	Nov-17	Nov-18	Unsold Bonds
99	AB 285	\$3.20	\$3.20											
01	AB 177	\$16.20		\$6.20	\$10.0									
03	SB 46	\$9.87			\$3.0	\$6.87								
05	AB 458	\$16.80				\$6.90	\$2.0	\$7.90						
07	SB 55	\$9.06					\$3.12	\$3.52	\$2.42					
09	AB 18	\$4.42						\$2.21	\$2.21					
11	SB 438	\$12.00								\$1.50	\$1.50	\$2.50	\$2.50	\$4.00
19	AB 220	\$8.00												\$8.00

## PROJECT SUMMARY

As of June 30, 2019, the Nevada EIP has funded 139 environmental improvement projects, 130 of which are complete and 9 of which are in various stages of construction or planning and design. As of June 30, 2019, there were approximately \$3.862 million in bonds on hand; those funds are encumbered to project expenses and implementation costs.

## **RECENT PROJECT ACCOMPLISHMENT HIGHLIGHTS (January 2019 - June 2019)**

### **Forest Restoration, Hazardous Fuels, Wildlife**

- The Spooner Landscape Resilience Project, a 300-acre forest health project to remove hazardous fuels by helicopter in Lake Tahoe Nevada State Park, is nearing completion. A landing that was utilized for storing trees and wood chips is being actively restored in 2019. Temporary Best Management Practices were placed on the site to prevent run-off and erosion and a number of local native plants had recolonized the site on their own in Spring 2019. The site is being monitored to document plant species and will be broadcast seeded with native shrub, forb, and grass seed as needed.
- A peregrine falcon nest at Castle Rock is active and is being monitored as part of an interagency study on the effects of recreational hikers and climbers on falcon nesting. This is the third year of a collaborative effort between NTRT, NDOW, USFS, TRPA, and Tahoe Institute of Natural Science. Due to disturbances caused by hikers who access the cliff-top, a decision was made in May 2019 to post closure notices on ten access points that lead hikers to the top of the cliff. Thus far, hikers appear to be respecting the closure, and the nest is still active.

### **Aquatic Invasive Species (AIS)**

- In partnership with the TRPA and NDSP, NTRT is continuing efforts to treat the invasive Asian clam population at Sand Harbor. Benthic barriers which deplete the Lake bottom substrate of dissolved oxygen were relocated in May 2019. Ten acres of an estimated 22-acre infestation in the boat ramp and boat beach area have been treated since 2017. Effectiveness monitoring that was conducted during earlier phases of the project indicated a 99% mortality rate of Asian clams under the barriers.

### **Water Quality and Stormwater Management**

- Surveying was completed for the Lower Wood Creek Phase I Water Quality Improvement Project located in Incline Village. The project will reduce the amount of fine sediment particles flowing into Lake Tahoe and help Washoe County meet the next 5-year milestone of the Lake Tahoe Total Maximum Daily Load. As part of this project, Washoe County will install and replace stormwater treatment infrastructure to increase water infiltration, stabilize drainages and culverts, and improve water quality leading to Lake Tahoe. Construction is planned for Summer 2021.
- Planning and conceptual design is underway for the Rosewood Creek Continuation Project which will restore a 400-foot long stretch of stream channel south of SR 28 in Incline Village. Restoration work which will stabilize the stream bank and improve fish habitat is scheduled to be completed in October 2019.

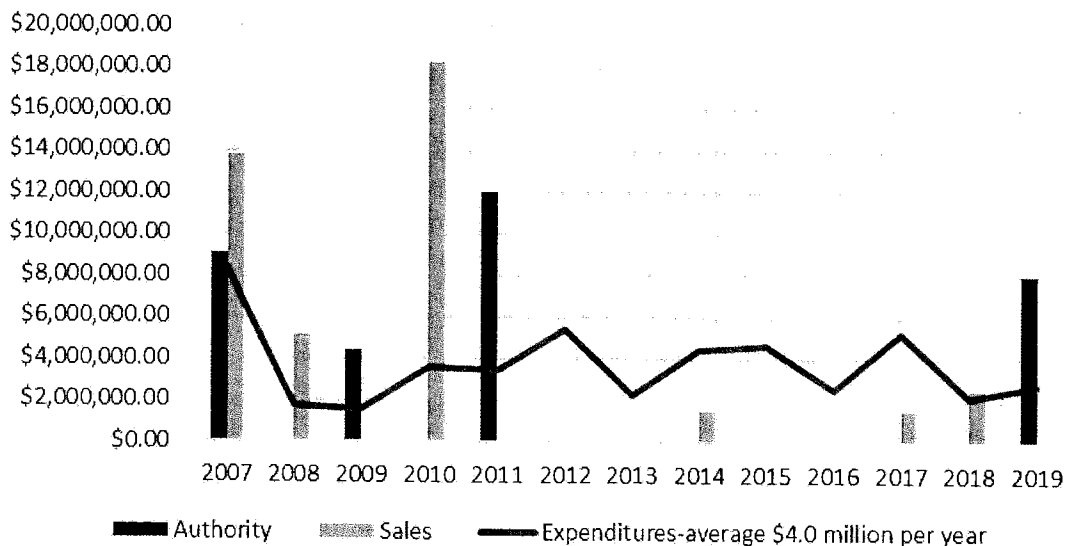
## Recreation

- Conceptual design plans for the Spooner Front Country Trailhead Facility and Amphitheater at Lake Tahoe Nevada State Park that include a visitor center, ranger station, and amphitheater are at the 90% conceptual design level. Construction is planned for Spring 2020.

## ASSEMBLY BILL 220 (2019 SESSION) and SENATE BILL 438 (2011 SESSION)

The CIP budget approved for the 2017-2019 biennium authorized \$5 million in bonds for the Tahoe EIP. In November 2017, \$2.5 million in bonds was sold. The remaining \$2.5 million in bonds was sold in November 2018. There is currently \$4 million in authority under Senate Bill 438 (2011). Additionally, Assembly Bill 220, passed in the 2019 legislative session, authorizes the issuance of \$8 million in bonds for the EIP in the 2019-2021 biennium. Proceeds from bond sales will be utilized for high priority projects identified in the areas of Water Quality/Erosion Control/SEZ Restoration, Forest Restoration, Aquatic Invasive Species, Sensitive Species, and Recreational Facilities.

History of Tahoe Bonds 2007-2019



## EIP STAKEHOLDER COMMITMENTS

The federal government passed the Lake Tahoe Restoration Act on December 10, 2016 which authorized \$415 million in funding for forest health, water quality, AIS, the reintroduction of Lahontan cutthroat trout, and other EIP projects. To date, \$5.5 million of this authority has been secured for forest health and AIS. The Lake Tahoe Partnership is actively working with the federal administration to secure additional funding under this bill. The State of Nevada committed \$100 million towards the EIP and the Question 1 program has authorized \$5 million in funding towards the Lake Tahoe Bikeway, which successfully opened this summer to the public. The State of California

successfully passed a water bond that will assist California agencies in implementation of the EIP program on the California side of the Tahoe Basin. The White Pine bill continues to provide funding for forest fuel reduction projects through Southern Nevada Public Land Management Act (SNPLMA) funds administered by the Bureau of Land Management (BLM). We also have a number of private organizations that are contributing funds towards environmental improvement; many of these efforts have been spearheaded by the Tahoe Fund. Through new partnerships and a focus on implementing the highest priority projects, significant progress continues to be made towards environmental threshold attainment.



Steve Sisolak  
Governor



Susan Brown  
Director

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STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Suite 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | www.budget.nv.gov | Fax: (775) 684-0260

Date: July 31, 2019

To: Susan Brown, Director  
Governor's Finance Office

From: Curtis Palmer, Executive Branch Budget Officer *CP*  
Budget Division

Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting.

**DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES  
DIVISION OF ENVIRONMENTAL PROTECTION**

Agenda Item Write-up:

Letter of Intent – 2017 Legislative Session – Semi-annual report of the Volkswagen Environmental Mitigation Trust Fund (VW Fund).

Additional Information:

This report reviews the status of the Volkswagen Settlement and the Mitigation Fund, highlights completed administrative obligations, reviews the process established to distribute funds, provides the status of funding requests submitted to the trustee, and offers a status report of all approved projects. The reporting period covers January 1, 2019 to June 30, 2019.

Statutory Authority:

Submitted in accordance with 2017 Legislative Letter of Intent.

REVIEWED: <u><i>CP</i></u>
INFO ITEM: <u><i>2-0</i></u>

*K 11b*



NEVADA DIVISION OF  
**ENVIRONMENTAL  
PROTECTION**

**STATE OF NEVADA**  
Department of Conservation & Natural Resources

Steve Sisolak, *Governor*  
Bradley Crowell, *Director*  
Greg Lovato, *Administrator*

July 30, 2019

Senator Joyce Woodhouse  
Chair, Senate Committee on Finance  
Nevada Legislature  
401 S. Carson Street  
Carson City, Nevada 89701-4747

Assemblywoman Maggie Carlton  
Chair, Assembly Committee on Ways and Means  
Nevada Legislature  
401 S. Carson Street  
Carson City, Nevada 89701-4747

**RE: NDEP Semiannual Report  
Bureau of Air Quality Planning  
Volkswagen Environmental Mitigation Trust Fund  
Reporting Period: January 1, 2019 to June 30, 2019**

Dear Senator Woodhouse and Assemblywoman Carlton:

This report is provided in response to your September 29, 2017, letter requiring a semiannual report from the Nevada Division of Environmental Protection (NDEP) on the status of the Volkswagen Environmental Mitigation Trust Agreement for State Beneficiaries (VW State Trust). As requested, the report reviews (1) the status of the Volkswagen Settlement and the Mitigation Fund, and (2) the process established to distribute the funds. Your letter also requested a review of the recommendations by working groups for the proposed activities to be supported by Nevada's portion of the funds. Activities related to those recommendations were completed prior to January 2018, and are reviewed in our February 1, 2018, semiannual report.

Nevada's goals for the VW State Trust, as detailed in Nevada's Beneficiary Mitigation Plan, are:

1. Reduce nitrogen oxide (NOx) emissions from areas of Nevada that bear a disproportionate share of NOx pollution and, potentially, other pollutants;
2. Reduce NOx emissions from areas of Nevada where the vehicles subject to the settlement were, are, or will be operated; and
3. Support long-term investments toward a zero emission transportation sector within Nevada.

**Status of the Volkswagen Settlement and the Mitigation Fund**

Through a series of three partial settlements finalized between the Volkswagen Corporation and its Subsidiaries (collectively "VW"), the United States, and the State of California, VW has agreed to spend \$2.925 billion to fully mitigate the excess NOx emissions produced by those 2.0 and 3.0 liter diesel-powered vehicles that were sold with illegal defeat devices. This is the funding source of the VW State Trust funds. Of the 590,000 vehicles identified nationally in the partial settlements, Nevada had 5,739 affected vehicles registered in the State in calendar year 2015. Nevada's allocation of the national VW State Trust fund is \$24,874,024.



One requirement of the partial settlements was for VW to provide access to an Independent Claims Supervisor to oversee the status of the recall, buyback, or lease termination of the 590,000 nationally identified vehicles. As of the most recent Claims Supervisor's reports (reports are submitted for both the 2.0 and 3.0 liter partial settlements), VW has recalled and fixed, bought back, or terminated the leases on 528,022 (90 percent) of all nationally identified vehicles.

As of April 12, 2018, NDEP has completed all administrative obligations necessary to disburse VW State Trust funds. A summary of these obligations was included as Table 1 in NDEP's July 30, 2018 semiannual report.

### **Process Established to Distribute Settlement Funds in Accordance with the Settlement Terms**

#### **Light Duty Zero Emission Vehicle Supply Equipment Category**

As mentioned in previous reports, the Governor's Office of Energy (GOE) is responsible for awarding the funding from the 15 percent of VW State Trust funds allocated to Light Duty Zero Emission Vehicle Supply Equipment (Eligible Mitigation Action Category 9 of the VW State Trust). These funds are being utilized to support the development of the Nevada Electric Highway. As Nevada's designated lead agency, NDEP actively coordinates with GOE on the submission of funding requests to Wilmington Trust, the Trustee overseeing VW State Trust funds.

To date, NDEP has submitted five funding requests to Wilmington Trust through this Eligible Mitigation Action category and funding has been delivered to both NDEP and GOE to support the completion of these projects. The projects support the installation of electric vehicle charging stations in Glendale, Lathrop Wells, Ely, Jean, and Mesquite, Nevada. More information on these projects can be found below in Table 2 beginning on page 5.

#### **Nevada Clean Diesel Program**

The VW State Trust allows the use of funds to match the annual federal EPA Diesel Emission Reduction Act (DERA) grant. When this happens, EPA provides an additional 50 percent incentive in addition to the awarded base grant. NDEP has been a recipient of DERA grants for more than 10 years and has administered these funds to municipalities and school districts across the State through the Nevada State Clean Diesel Program. Nevada's Beneficiary Mitigation Plan directs NDEP to use approximately 5 percent of Nevada's VW State Trust funds to match the annual DERA grant.

NDEP has already committed to use VW State Trust funds to match the federal fiscal year 2019 DERA grant (as it did for 2017 and 2018) to support the replacement of school buses with the Clark County School District and service vehicles with the City of Reno. All projects currently funded through the Nevada Clean Diesel Program are listed on Table 2 beginning on page 5.

**Competitive Funding – Nevada Diesel Emission Mitigation Fund**

NDEP completed and released the application for the Diesel Emission Mitigation Fund (DEMF) 2019 Competitive Application and opened the solicitation for applications on June 1, 2019. The Solicitation Period for the 2019 Funding Cycle will close on July 31, 2019. Table 1 lists the dates and activities for the steps taken for the DEMF’s 2019 Funding Cycle. The DEMF awards funding through an annual solicitation for applications; the first solicitation occurred in 2018 and followed a similar schedule.

**Table 1: Activities and Dates for the DEMF 2019 Competitive Funding Cycle**

<b>Date</b>	<b>Activity</b>
April 30, 2019	DEMF 2019 Competitive Application Released
May 17, 2019	NDEP attended the RTC of Southern Nevada’s Infrastructure Week
June 1, 2019	Solicitation Period for the 2019 Funding Cycle began
June 11, 2019	NDEP hosted a webinar presenting the DEMF 2019 Competitive Application <sup>1</sup>
July 31, 2019	Solicitation Period for the 2019 Funding Cycle ends

After the Solicitation Period for the funding cycle closes, NDEP expects the project solicitation and grant distribution process to take—depending on the quality and quantity of applications received—two months to complete. It is expected that a selection panel similar to the one that was formed last year will evaluate and select applications will be used again this year. Last year’s panel included representatives from NDEP’s Bureau of Air Quality Planning, Washoe County’s Air Quality Management Division, Clark County’s Department of Air Quality, and a representative from NDEP’s Bureau of Water Quality Planning who is directly involved in the management of the State Revolving Fund—a competitive financing program that provides loans for water projects throughout Nevada. It is also important to note that funds awarded through the DEMF are made available to awardees on a reimbursement basis, that is, projects must be completed and verified by NDEP before VW State Trust funds are disbursed.

<sup>1</sup> A recording of the June 11 webinar is available on NDEP VW Settlement webpage: <https://ndep.nv.gov/air/vw-settlement>

**Status of VW State Trust Funds**

As described in the previous section, there are three major categories of projects: (1) projects submitted in support of the Nevada Electric Highway; (2) the DEMF Competitive Application; and (3) the Nevada Clean Diesel Program. Because the process of funding these three types of projects is different, NDEP has included an attachment to briefly explain how each type of project is managed and funded as it relates to VW State Trust funds. Table 2 below lists the total amount of funds encumbered for all the projects to date for each of the three major project categories. The table includes all projects approved by Wilmington Trust, the Trustee managing the State Trust.

**Table 2: Status of Nevada’s Initial Trust Allotment that have been encumbered to date**

<b>Project Category</b>	<b>Total Encumbered Funds (including Admin Costs)</b>
Nevada Electric Highway - Light Duty Zero Emission Vehicle Supply Equipment (15% of Nevada’s VW State Funds)	\$4,104,214.04
Nevada Clean Diesel Program (voluntary match for federal FY17 through FY19 grants)	\$825,497.00
Competitive Funding – DEMF (2018 Cycle)	\$7,444,886.37
<b>Total</b>	<b>\$12,374,597.41</b>

The Trustee makes the final determination on whether any Beneficiary’s request for funding complies with the requirements of the VW State Trust. NDEP only submits funding requests to the Trustee that fulfill all the completeness requirements and are compatible with all the VW State Trust’s terms. To date, NDEP has submitted twenty-one funding requests to the Trustee that have all been approved. Of these requests, five are funded through the Nevada Electric Highway, eleven are funded through the DEMF, and five are funded through the Nevada Clean Diesel Program. Of the twenty-one funding requests submitted, five have been completed. NDEP continues to work with all Subgrantees to ensure that their projects are completed on schedule.

In summary, \$12,374,597.41 has been obligated to date in the program. Included in that amount is \$4,104,214.04 committed to the Nevada Electric Highway program for electric vehicle charging infrastructure projects. This leaves roughly \$10.1 million in total funding available to be awarded in future award cycles.

Senator Woodhouse  
Assemblywoman Carlton  
July 30, 2019  
Page 5

Attached to this letter is a diagram describing the funding process for each of the three major types of Nevada's VW State Trust projects as well as a table providing details on the status of all twenty-one projects that have been approved by the Trustee.

Thank you for your consideration of this matter and if you should have any questions about this report or require additional clarification, please contact me at (775) 687-9307.

Sincerely,



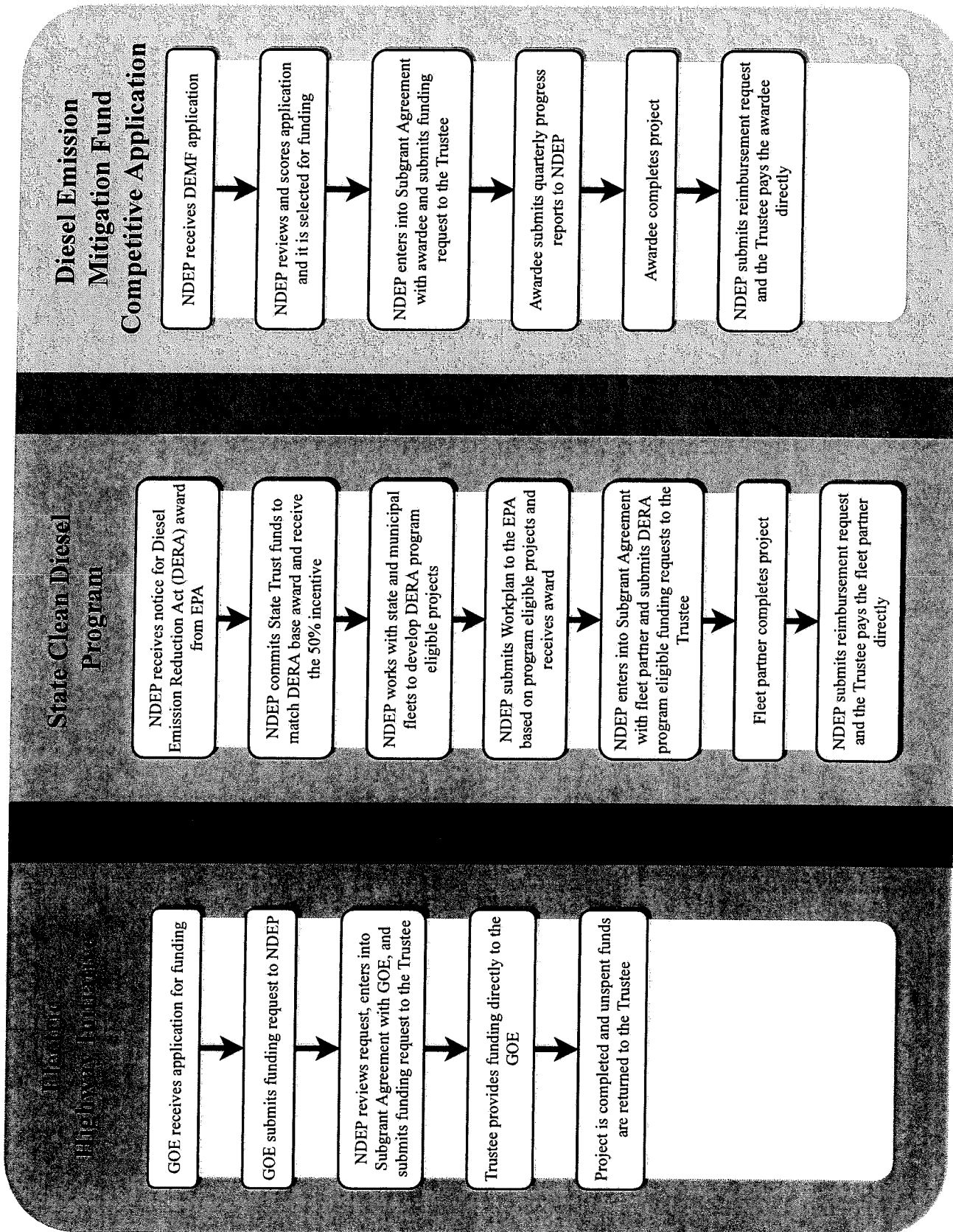
Jeffrey Kinder, P.E.  
Deputy Administrator  
Nevada Division of Environmental Protection

*Lisa Kremer  
Chief Bureau of Air  
Pollution Control*

Attachments: Description of Each Type of Volkswagen Environmental Mitigation Trust Fund Project  
Project Status of All Wilmington Trust Approved Projects

cc w/o attachments: Bradley Crowell, Director, Nevada Department of Conservation and Natural Resources  
Jim Lawrence, Deputy Director, Nevada Department of Conservation and Natural Resources  
Greg Lovato, P.E., Administrator, NDEP  
Danilo Dragoni, Chief, Bureau of Air Quality Planning, NDEP  
Susan Brown, Director, Governor's Finance Office  
Curtis Palmer, Executive Branch Budget Officer, Governor's Finance Office  
Kimbra Ellsworth, Program Analyst, Fiscal Analysis Division, Legislative Counsel Bureau  
David Bobzien, Director, Governor's Office of Energy  
Jennifer Taylor, Deputy Director, Intergovernmental Relations, Governor's Office of Energy  
Marci Henson, Director, Clark County Department of Air Quality  
Charlene Albee, Director, Air Quality Management Division, Washoe County Health District

# Description of Funding Processes for Volkswagen Environmental Mitigation Trust Agreement for State Beneficiaries Projects



Attachment to July 30, 2019 NDEP Semiannual Report: Project Status of All Wilmington Trust Approved Projects as of June 30, 2019

Project Title	Project Category	Project Details	Project Costs and Funding				Total Project Cost	Cumulative VW State Trust Funds Awarded	Total Project NOx Reductions (tons)	Project Status	Estimated Project Completion Date
			VW State Trust Award	Clean Diesel Program Award	Leveraged Partner Funding	Project Admin Costs					
City of Reno Flusher Truck Replacement	Nevada Clean Diesel Program	Replacement from diesel to diesel of three flusher trucks	\$95,885.48	\$143,828.22	\$719,141.11	-	\$95,885.48	1.29	Completed	Completed	
Clark County School District School Bus Replacement	Nevada Clean Diesel Program	Replacement from diesel to diesel of five school buses	\$68,000.00	\$102,000.00	\$598,486.60	-	\$163,885.48	1.74	Completed	Completed	
City of Reno Paint Striper Truck Replacement	Nevada Clean Diesel Program	Replacement from diesel to diesel of one paint striper truck	\$42,344.40	\$63,516.60	\$317,583.00	-	\$206,229.88	0.21	Completed	Completed	
City of Reno Combination Plow/Dump Truck Replacement	Nevada Clean Diesel Program	Replacement from diesel to diesel of one combination plow/dump truck	\$25,771.12	\$28,654.18	\$173,676.90	-	\$232,001.00	0.421	Approved – In Progress	CY 2019 Q3	
Moapa Charging Station	Nevada Electric Highway	Installation of electric vehicle charging stations	\$119,374.40	-	\$29,843.60	\$11,937.44	\$363,312.84	0.040	Approved – In Progress	CY 2019 Q4	
Amargosa Valley (Lathrop Wells) Charging Station	Nevada Electric Highway	Installation of electric vehicle charging stations	\$300,000.00	-	-	\$30,000.00	\$693,312.84	0.100	Approved – In Progress	CY 2019 Q4	
Washoe County School District School Bus Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to diesel of five school buses	\$383,725.00	-	\$383,725.00	\$57,558.75	\$1,134,596.59	1.373	Completed	Completed	
Humboldt County School District School Bus Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to diesel of one school buses	\$65,601.13	-	\$65,601.13	\$9,840.16	\$1,210,037.88	0.806	Approved – In Progress	CY 2019 Q3	
Pershing County School District School Bus Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to diesel of one school buses	\$73,375.00	-	\$73,375.00	\$11,006.25	\$1,294,419.13	2.280	Completed	Completed	

Project Title	Project Category	Project Details	Project Costs and Funding					Total Project NOx Reductions (tons)	Project Status	Estimated Project Completion Date	
			VW State Trust Award	Clean Diesel Program Award	Leveraged Partner Funding	Project Admin Costs	Total Project Cost				Cumulative VW State Trust Funds Awarded
Southwest Airlines LAS Airport Ground Support Equipment Replacement	Diesel Emission Mitigation Fund	Replacement from diesel and gasoline to electric of 109 pieces of airport ground support equipment	\$3,655,661.29	-	\$2,437,107.53	\$548,349.19	\$6,641,118.01	\$5,498,429.61	601.633	Approved – In Progress	CY 2020 Q4
Southwest Airlines RNO Airport Ground Support Equipment Replacement	Diesel Emission Mitigation Fund	Replacement from diesel and gasoline to electric of 20 pieces of airport ground support equipment	\$674,021.23	-	\$449,347.49	\$101,103.18	\$1,224,471.90	\$6,273,554.03	49.944	Approved – In Progress	CY 2021 Q4
Ely Charging Station	Nevada Electric Highway	Installation of electric vehicle charging stations	\$118,629.60	-	\$29,657.40	\$11,862.96	\$160,149.96	\$6,404,046.59	0.040	Approved – In Progress	CY 2019 Q4
Allegiant Air LAS Airport Ground Support Equipment Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to electric of one piece of airport ground support equipment	\$86,432.99	-	\$73,567.01	\$12,964.95	\$172,964.95	\$6,503,444.53	2.947	Approved – In Progress	CY 2019 Q4
Republic Services Refuse Truck Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to compressed natural gas of five refuse trucks	\$200,000.00	-	\$1,354,835.00	\$30,000.00	\$1,584,835.00	\$6,733,444.53	6.238	Approved – In Progress	CY 2019 Q4
Clark County School District School Bus Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to diesel of five school buses	\$150,000.00	-	\$573,000.00	\$22,500.00	\$745,500.00	\$6,905,944.53	2.044	Approved – In Progress	CY 2019 Q3
Mesquite Charging Station	Nevada Electric Highway	Installation of electric vehicle charging stations	\$120,000.00	-	\$30,000.00	\$12,000.00	\$162,000.00	\$7,037,944.53	0.050	Approved – In Progress	CY 2019 Q4
United Airlines LAS Airport Ground Support Equipment Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to electric of 21 pieces of airport ground support equipment	\$658,043.40	-	\$438,695.60	\$98,706.51	\$1,195,445.51	\$7,794,694.44	45.712	Approved – In Progress	CY 2020 Q4
United Airlines RNO Airport Ground Support Equipment Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to electric of 11 pieces of airport ground support equipment	\$226,954.20	-	\$151,302.80	\$34,043.13	\$412,300.13	\$8,055,691.77	19.974	Approved – In Progress	CY 2021 Q4

Project Title	Project Category	Project Details	Project Costs and Funding					Total Project Cost	Cumulative VW State Trust Funds Awarded	Total Project NOx Reductions (tons)	Project Status	Estimated Project Completion Date
			VW State Trust Award	Clean Diesel Program Award	Leveraged Partner Funding	Project Admin Costs	Project Admin Costs					
Southern Nevada RTC Transit Bus Replacement	Diesel Emission Mitigation Fund	Replacement from diesel to compressed natural gas of five transit buses	\$300,000.00	-	\$3,139,174.04	\$45,000.00	\$3,484,174.04	\$8,400,691.77	10.467	Approved - In Progress	CY 2020 Q3	
Jean Charging Station	Nevada Electric Highway	Installation of electric vehicle charging stations	\$37,500.00	-	\$112,500.00	\$3,750.00	\$153,750.00	\$8,441,941.77	0.050	Approved - In Progress	CY 2019 Q4	
Clark County School District School Bus Replacement	Nevada Clean Diesel Program	Replacement from diesel to diesel of 18 school buses	\$274,971.00	\$384,145.00	\$2,079,857.60	-	\$2,738,973.60	\$8,716,912.77	8.212	Approved - In Progress	CY 2019 Q3	
<b>Total</b>			<b>\$7,676,290.24</b>	<b>\$722,144</b>	<b>\$13,230,476.80</b>	<b>\$1,040,622.53</b>	<b>\$22,669,533.57</b>	<b>\$8,716,912.77</b>	<b>755.574</b>			





# Nevada Legislature

September 29, 2017

Greg Lovato, Administrator  
Nevada Division of Environmental Protection  
901 South Stewart Street, Suite 4001  
Carson City, Nevada 89701

Dear Mr. Lovato:

During the 2017 Legislative Session, the money committees heard testimony regarding Nevada's allocation of the Volkswagen (VW) Mitigation Fund anticipated at \$22.3 million for the 2.0 diesel liter VW vehicles equipped with the defeat device and potentially an additional \$2.6 million for the 3.0 diesel liter VW vehicles equipped with the defeat device (pending completion and entering of a consent decree between the EPA and VW), for a total of \$24.9 million.

It is the intent of the Senate Committee on Finance and the Assembly Committee on Ways and Means that the Division of Environmental Protection provide semiannual reports to the Interim Finance Committee over the 2017-19 biennium regarding the status of the Volkswagen settlement and the Mitigation Fund, including recommendations by established working groups for the proposed activities to be supported by settlement funds, and the process established to distribute settlement funds in accordance with the settlement terms.

The first semiannual report should cover the period from July 1, 2017, through December 31, 2017, and be submitted by February 1, 2018. Each report should be provided to the Interim Finance Committee no later than 30 days following the end of each semiannual period.

Sincerely,

A handwritten signature in black ink, appearing to read "Joyce Woodhouse".

Joyce Woodhouse, Chair  
Senate Committee on Finance

A handwritten signature in black ink, appearing to read "Maggie Carlton".

Maggie Carlton, Chair  
Assembly Committee on Ways and Means

cc: Mike Willden, Chief of Staff, Office of the Governor  
Jim Wells, Director, Governor's Finance Office  
Bradley Crowell, Director, Department of Conservation and Natural Resources



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2019 SEP 26 AM 8:57

L. B. J.  
FISCAL ADMINISTRATION

STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: August 2, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Tiffany Greenameyer, Executive Branch Budget Officer *SG*  
Governor's Finance Office  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

**OPPORTUNITY 180**

Agenda Item Write-up:

Pursuant to Senate Bill 544 of the 2017 Legislative Session the nonprofit organization to which a grant is awarded pursuant to section 1 of chapter 485, Statutes of Nevada, 2015, at page 2871, shall: Prepare and transmit a report to the Governor's Finance Office and the Interim Finance Committee on or before July 31, 2019, that describes each expenditure made from the grant of money from July 1, 2018 through June 30, 2019.

Additional Information:

Opportunity 180 is the nonprofit organization established through a request for proposals as required by SB491 of the 2015 Legislative Session, this entity may receive up to \$5,000,000 per year in fiscal years 2016 and 2017 and is required to report to the Governor's Finance Office and the Interim Finance Committee.

Statutory Authority:

SB 544, SB 491

REVIEWED: <u><i>SG</i></u>
INFO ITEM: <u><i>2-Q</i></u>

*K 12*

July 31, 2019

Susan Brown  
Budget Division  
209 East Musser Street, Room 200  
Carson City, NV 89701-4298

Dear Susan,

This letter is in response to the expectation for the awarded funds as harbormaster outlined in SB544 (2017), and in accordance with the contract issued by the Nevada Department of Education, #2077 Amendment 1:

*Sec. 37. The nonprofit organization to which a grant is awarded pursuant to section 1 of chapter 485, Statutes of Nevada, 2015, at page 2871, shall:*

*1. Prepare and transmit a report to the Office of Finance in the Office of the Governor and the Interim Finance Committee on or before July 31, 2018, that describes each expenditure made from the grant of money from July 1, 2017, through June 30, 2018;*

*2. Prepare and transmit a report to the Office of Finance in the Office of the Governor and the Interim Finance Committee on or before July 31, 2019, that describes each expenditure made from the grant of money from July 1, 2018, through June 30, 2019;*

Per the guidance of the Legislative Counsel Bureau we are submitting to your office.

In accordance with SB544 (2017), Opportunity 180 respectfully submits the following documents for your review:

- Harbormaster Expenditure Details - All expenditures July 1, 2018 through June 30, 2019

Sincerely,



Jana Wilcox Lavin  
Executive Director

Cc: Francisco Aguilar, Board Treasurer of Opportunity 180  
Jhone Ebert, Nevada Superintendent of Public Instruction

# Harbormaster Expenditure Details

Authentic Community Engagement			Amount		
Date	Form of Payment	Vendor	Description	Alignment to Cost Schedule	Amount
8/29/2018	Check	JGS Group	Portfolio Schools Tour (1 of 2)	Community Engagement	\$1,963.99
9/24/2018	Check	Anabel Granados	Translation services for school quality and performance tool	Community Engagement	\$653.25
9/24/2018	Check	JGS Group	Portfolio Schools Tour (2 of 2)	Community Engagement	\$1,963.99
10/24/2018	Check	Adiava	Improving user access to data and resources	Community Engagement	\$150.00
10/24/2018	Check	Stephen Michael Johnson	Parent Advocacy Guidebook	Community Engagement	\$200.00
10/24/2018	Check	Anabel Granados	Translation services for Great Schools All Kids data portal for school performance	Community Engagement	\$164.75
11/1/2018	Check	Proforma	Outreach tools	Community Engagement	\$434.77
12/13/2018	Check	Tameka Henry	Community Engagement Consultant	Community Engagement	\$300.00
12/13/2018	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$245.00
12/13/2018	Check	A-1 Fingerprinting Services	Parent engagement at portfolio schools	Community Engagement	\$700.00
12/13/2018	Check	Innovate Public Schools	Building parent demand for high-quality public charter schools	Community Engagement	\$7,500.00
12/21/2018	Check	Anabel Granados	Translation services for parent guidebook	Community Engagement	\$537.75
12/22/2018	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$180.00
1/9/2019	Check	A-1 Fingerprinting Services	Parent Engagement Support	Community Engagement	\$133.00
1/18/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$200.00
1/18/2019	Check	Manuel Ayala	Community Engagement Consultant	Community Engagement	\$165.00
2/13/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$330.00
2/13/2019	Check	Manuel Ayala	Community Engagement Consultant	Community Engagement	\$375.00
2/13/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$397.50
2/13/2019	Check	Tameka Henry	Community Engagement Consultant	Community Engagement	\$225.00
2/25/2019	Check	A-1 Fingerprinting Services	Parent Engagement Support	Community Engagement	\$398.00
2/25/2019	Check	Manuel Ayala	Community Engagement Consultant	Community Engagement	\$450.00
3/19/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$337.50
3/19/2019	Check	A-1 Fingerprinting Services	Parent Engagement Support	Community Engagement	\$120.00
3/19/2019	Check	Manuel Ayala	Community Engagement Consultant	Community Engagement	\$225.00
3/19/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$382.50
3/28/2019	Check	Tameka Henry	Community Engagement Consultant	Community Engagement	\$210.00
3/28/2019	Check	Manuel Ayala	Community Engagement Consultant	Community Engagement	\$450.00
3/28/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$350.00
3/28/2019	Check	Tameka Henry	Community Engagement Consultant	Community Engagement	\$210.00
4/18/2019	Check	Ruth Selene Lozada	Community Engagement Consultant	Community Engagement	\$517.50
4/18/2019	Check	Tameka Henry	Community Engagement Consultant	Community Engagement	\$375.00
5/15/2019	Check	JGS Group	Community Engagement	Community Engagement	\$10,763.75
6/18/2019	Check	Innovate Public Schools	Parent Leadership Institute	Community Engagement	\$1,750.00
<b>TOTAL</b>					<b>\$33,358.25</b>

Support Quality Schools			Amount		
Date	Form of Payment	Vendor	Description	Alignment to Cost Schedule	Amount
7/23/2018	Check	Nevada Strong Academy	Planning Grant to support application development	Great Schools	\$5,000.00
9/24/2018	Check	Urban Prep Academies	Planning Grant to support expansion to Clark County	Great Schools	\$11,000.00
11/28/2018	Wire	Explore Learning Network	2018 Planning Grant: Explore Learning Network (2 of 2)	Great Schools	\$10,000.00
12/20/2018	Check	Democracy Prep at the Agassi Campus	Increasing access for families	Great Schools	\$2,750.00
1/9/2019	Check	Explore Learning Network	Year 0 Grant: Explore Learning Network Disbursement	Great Schools	\$100,000.00
1/9/2019	Check	Golden Nugget Hotel & Casino	Future Schools Summit 2019: Event Logistics	Great Schools	\$1,096.10
1/25/2019	Check	Democracy Prep at the Agassi Campus	College Success Initiative	Great Schools	\$72,000.00
2/5/2019	Check	City of Las Vegas*	Future Schools Summit 2019: Room Rental	Great Schools	\$0.00
2/5/2019	Check	JGS Group	Future Schools Summit 2019: Event Production	Great Schools	\$3,726.77
2/25/2019	Check	Executive Education Academy Charter School	Future Schools Summit 2019: Executive Education Academy Charter School	Great Schools	\$496.21
2/25/2019	Check	Phalen Leadership Academies	Future Schools Summit 2019: Phalen Leadership Academies	Great Schools	\$451.83
3/19/2019	Check	Phalen Leadership Academies	Year 0 Grant: Phalen Leadership Academies (Disbursement 1)	Great Schools	\$75,000.00
3/19/2019	Check	Academy of Career Education	Future Schools Summit 2019: Academy for Career Education	Great Schools	\$328.91
3/19/2019	Check	City of Las Vegas	Future Schools Summit 2019: Location	Great Schools	\$48.00
3/19/2019	Check	Rainbow Dreams Academy	Phalen Leadership School Review and Consideration	Great Schools	\$1,445.40

Contracts and invoices are available upon request.

**Harbormaster Expenditure Details**

Date	Form of Payment	Vendor	Description	Alignment to Cost Schedule	Amount
3/28/2019	Check	Teach Plus	Teach Plus support for Travel	Great Schools	\$1,750.00
3/28/2019	Check	Rooted School	Rooted School Site Visit	Great Schools	\$1,198.63
4/18/2019	Check	Urban Prep Academies	Planning Grant to support expansion to Clark County	Great Schools	\$11,000.00
4/22/2019	Check	Phalen Leadership Academies	Year 0 Grant	Great Schools	\$100,000.00
5/2/2019	Check	NCSC 2019	Charter School Recruitment Outreach and Event	Great Schools	\$35,000.00
5/2/2019	Check	Explore Learning Network	Year 0 Support Grant	Great Schools	\$30,016.67
5/15/2019	Check	Friends of ACE High School	Planning Grant to support expansion to Clark County	Great Schools	\$85,000.00
6/18/2019	Check	Phalen Leadership Academies	Year 0 Support Grant	Great Schools	\$100,000.00
6/18/2019	Check	Kitamba Management, Inc	Public Charter School Facility Research and Identification	Great Schools	\$75,000.00
6/18/2019	Check	Explore Learning Network	Year 0 Support Grant	Great Schools	\$24,000.00
6/18/2019	Check	Nevada Prep Charter School	Operations support: Year 2	Great Schools	\$75,000.00
6/18/2019	Check	Nevada Rise Academy Charter School	Operations support: Year 2	Great Schools	\$48,500.00
6/27/2019	Check	Rooted School	Planning Grant to support expansion to Clark County	Great Schools	\$207,000.00
6/27/2019	Check	Democracy Prep at the Agassi Campus	Community Engagement and Student Success Grant	Great Schools	\$50,000.00
6/27/2019	Check	PilotED Schools Inc.	Planning Grant to support expansion to Clark County	Great Schools	\$70,000.00
<b>TOTAL</b>					<b>\$1,196,808.52</b>

<b>Strengthening Effective Educator Pipelines</b>					
Date	Form of Payment	Vendor	Description	Alignment to Cost Schedule	Amount
8/23/2018	Check	Teach Plus	Teacher Leader Fellowship	Great Leaders	\$50,000.00
9/24/2018	Check	Accelerate Institute	Ryan School Leader Fellowship (Payment 3)	Great Leaders	\$160,000.00
12/20/2018	Check	Accelerate Institute	Ryan School Leader Fellowship (Final)	Great Leaders	\$75,000.00
12/20/2018	Check	Teach Plus	Teacher Leader Fellowship	Great Leaders	\$99,768.00
12/20/2018	Check	TNTP	Lead Nevada School Leader Fellowship	Great Leaders	\$34,529.00
2/13/2019	Check	Equipo Academy	Micro Grant: Great School Innovations	Great Leaders	\$5,000.00
4/22/2019	Check	Teach Plus	Teacher Leader Fellowship	Great Leaders	\$150,000.00
6/18/2019	Check	Accelerate Institute	Ryan School Leader Fellowship	Great Leaders	\$183,588.68
<b>TOTAL</b>					<b>\$757,885.68</b>

<b>Affordable Buildings</b>					
Date	Form of Payment	Vendor	Description	Alignment to Cost Schedule	Amount
6/27/2019	Check	Building Hope	Affordable Facilities (Matched funds)	Affordable Buildings	\$500,000.00
<b>TOTAL</b>					<b>\$500,000.00</b>

<b>Research</b>					
Date	Form of Payment	Vendor	Description	Alignment to Cost Schedule	Amount
7/23/2018	Check	Big Lake Data	School quality map updates for 2019 data	Research	\$156.25
12/3/2018	Check	Big Lake Data	School quality map updates for 2019 data	Research	\$1,875.00
12/20/2018	Check	Kaleidoscope Early Learning Center	Market research to explore Pre-K charter school market expansion	Research	\$2,500.00
8/15/2018	Check	The Guinn Center	Updated quality seats report	Research	\$20,000.00
<b>TOTAL</b>					<b>\$24,531.25</b>

**GRAND TOTAL** **\$2,512,583.70**



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STATE OF NEVADA  
GOVERNOR'S FINANCE OFFICE  
Budget Division

209 E. Musser Street, Room 200 | Carson City, NV 89701-4298  
Phone: (775) 684-0222 | [www.budget.nv.gov](http://www.budget.nv.gov) | Fax: (775) 684-0260

Date: September 20, 2019  
To: Susan Brown, Director  
Governor's Finance Office  
From: Catherine Bartlett, Executive Branch Budget Officer  
Governor's Finance Office  
Budget Division  
Subject: INTERIM FINANCE COMMITTEE **INFORMATION** ITEM

The following describes an information item submitted for placement on the agenda of the next Interim Finance Committee meeting. An analysis of the information item is also provided.

**SB 187 – NEVADA MUSEUM OF ART**

Agenda Item Write-up:

Pursuant to Senate Bill (SB) 187 of the 2017 Legislative Session the Nevada Museum of Art's report on expenditures for August 16, 2018 through June 30, 2019.

Additional Information:

SB 187 appropriated \$1,000,000 to the Nevada Museum of Arts to establish a fine arts museum in Las Vegas, Nevada and expand the Nevada Museum of Art in Reno, Nevada. A of June 30, 2019, \$1,000,000 has been spent on real estate acquisitions in Reno adjacent to the existing museum, personnel costs, Las Vegas office expenses, legal and professional services, community engagement, and travel.

Statutory Authority:

SB 187

REVIEWED:	
INFO ITEM:	<i>J-R</i>

K 13

**Nevada Museum of Art, Inc.**  
**Report to Interim Finance Committee, State of Nevada**  
**SB 187 Expenditures 8/16/18 - 6/30/2019**

Real Estate Acquisitions - Reno	\$	565,777	(A)
Personnel		274,593	(B)
Las Vegas office expenses		10,471	
Legal and other professional services		115,253	
Donor cultivation and community engagement		15,578	
Travel		18,328	
	<u>\$</u>	<u>1,000,000</u>	

**Notes:**

(A) Acquisition of properties adjacent to the existing Museum campus in Reno, in support of expansion in Northern Nevada.

(B) Includes Las Vegas office staff and allocated costs for Reno personnel engaged in expansion-related activities.

Senate Bill No. 187—Senators Segerblom, Cancela, Kieckhefer, Harris; Cannizzaro, Denis, Farley, Gansert, Hammond, Manendo, Parks, Ratti and Woodhouse

CHAPTER.....

AN ACT making an appropriation for the establishment of a fine arts museum in Las Vegas, Nevada, and the expansion of the Nevada Museum of Art in Reno, Nevada; and providing other matters properly relating thereto.

WHEREAS, The arts and cultural assets such as museums enhance the quality of life of, create equity between and unite diverse people in a community; and

WHEREAS, The arts and cultural assets act as powerful drivers of the economy, with the capability of creating jobs, attracting and generating investments and stimulating a local economy through tourism and commerce; and

WHEREAS, Access to quality arts and cultural assets is an important factor considered by businesses when locating or relocating to a community and attracting and retaining workers; and

WHEREAS, Education in the arts is necessary for the cultivation of a competitive workforce from among the pupils of this State; and

WHEREAS, Nevada is committed to celebrating and enhancing the arts, culture and heritage of this State; and

WHEREAS, Las Vegas, Nevada, is the largest metropolitan area in the United States without a fine arts museum; and

WHEREAS, The City of Las Vegas has agreed to provide the Art Museum at Symphony Park, a nonprofit organization formed by local community leaders and advocates to establish a fine arts museum in southern Nevada, with land for the development of the fine arts museum; and

WHEREAS, The Nevada Museum of Art, including the Donald W. Reynolds Center for the Visual Arts and E.L. Wiegand Gallery, located in Reno, Nevada, has earned local, national and international financial support and recognition as the oldest cultural institution in this State and is the only nationally accredited art museum in this State; and

WHEREAS, The Nevada Museum of Art and the Art Museum at Symphony Park are discussing a merger to unify the organizations into an accredited nonprofit entity responsible for establishing and operating fine arts museums and educational programs in this State; and





(c) Upon request of the Legislative Commission, make available to the Legislative Auditor any of the books, accounts, claims, reports, vouchers or other records of information, confidential or otherwise, of the nonprofit corporation, regardless of their form or location, that the Legislative Auditor deems necessary to conduct an audit of the use of the money allocated pursuant to subsection 1.

**Sec. 3.** Any remaining balance of the appropriation made by section 1 of this act must not be committed for expenditure after June 30, 2019, by the entity to which the appropriation is made or any entity to which money from the appropriation is granted or otherwise transferred in any manner, and any portion of the appropriated money remaining must not be spent for any purpose after September 20, 2019, by either the entity to which the money was appropriated or the entity to which the money was subsequently granted or transferred, and must be reverted to the State General Fund on or before September 20, 2019.

**Sec. 4.** This act becomes effective on July 1, 2017.

