

# **PROPOSED REGULATION OF THE PERSONNEL COMMISSION**

**LCB File No. R041-15**

## **NOTICE OF INTENT TO ACT UPON A REGULATION Notice of Hearing for the Permanent Amendment and Repeal of Regulations of the Department of Administration Division of Human Resource Management**

The Personnel Commission will hold a public hearing at 9:00 a.m., on December 4, 2015 at the Gaming Control Board, 1919 College Parkway, Carson City, Nevada and by video conference at the Grant Sawyer Building, 555 East Washington Avenue, Room 2450, Las Vegas, Nevada. The purpose of the hearing is to receive comments from all interested persons regarding the amendment and repeal of regulations that pertain to Chapter 284 of the Nevada Administrative Code.

The following information is provided pursuant to the requirements of NRS 233B.0603:

- These regulations do not have a direct economic effect on any business or the public.
- Enforcement of these regulations will not result in an increased cost.
- To our knowledge, these regulations do not overlap or duplicate the regulations of other State or local governmental agencies.
- These regulations do not establish any new fee or increase an existing fee.

<b><u>LCB File:</u></b>	<b><u>NAC#:</u></b>	<b><u>Regulation Lead Line:</u></b>
<b>R041-15</b>	NAC 284.097 NAC 284.470	“Reviewing officer” defined. Preparation, filing, contents, discussion and distribution of reports; powers and duties of employees; review; adjustment of grievances.
<b>R042-15</b>	NAC 284.394 NAC 284.589 NAC 284.656 NAC 284.778	Transfers initiated by appointing authorities. Administrative leave with pay. Notice. Request for hearing and other communications.
<b>R043-15</b>	NAC 284.398  NAC 284.470  NAC 284.580  NAC 284.262 NAC 284.270	Transfers to classified service; certain transfers to unclassified service.  Preparation, filing, contents, discussion and distribution of reports; powers and duties of employees; review; adjustment of grievances.  Leave of absence without pay during fiscal emergency of State or agency.  Longevity pay: Eligibility. Longevity pay: Required rating of performance.

	NAC 284.274	Longevity pay: Dates of payment and eligibility; responsible agency.
	NAC 284.278	Longevity pay: Formulas for calculation.
	NAC 284.282	Longevity pay: Particular circumstances.
	NAC 284.284	Longevity pay: Return to state service.
<b>R044-15</b>	NAC 284.726	Access to confidential records.
	NAC 284.888	Request for employee to submit to screening test: Interpretation of grounds; completion of required form.
<b>R102-15</b>	NAC 284.088	“Promotion” defined.
	NAC 284.182	Adjustment and retention of pay progression date; restoration of date of appointment and pay progression date.
	NAC 284.444	Application of probationary period.
	NAC 284.462	Restoration of promoted employee to former position.

Persons wishing to comment upon the proposed action of the Personnel Commission may appear at the scheduled public hearing or may address their comments, data, views, or arguments, in written form, to the Department of Administration, Division of Human Resource Management, 209 East Musser Street, Room 101, Carson City, Nevada 89701, Attention: Shelley Blotter. Written submissions must be received by the Division of Human Resource Management on or before December 4, 2015. If no person who is directly affected by the proposed action appears to request time to make an oral presentation, the Personnel Commission may proceed immediately to act upon any written submissions.

A copy of this notice and the regulations to be amended and repealed will be on file at the Nevada State Library, Archives and Public Records, 100 North Stewart Street, Carson City, Nevada, for inspection by members of the public during business hours. Additionally, copies of this notice and the regulations to be amended and repealed will be available at the Division of Human Resource Management, 100 North Stewart Street, Suite 200, Carson City, Nevada and 555 East Washington Avenue, Suite 1400, Las Vegas, Nevada; and in all counties in which an office of the agency is not maintained, at the main public library, for inspection and copying by members of the public during business hours. This notice and the text of the proposed regulations are also available in the State of Nevada Register of Administrative Regulations, which is prepared and published monthly by the Legislative Counsel Bureau pursuant to NRS 233B.0653, and on the internet at <http://www.leg.state.nv.us>. Copies of this notice and the proposed regulations will also be mailed to members of the public upon request. A reasonable fee may be charged for copies if it is deemed necessary.

Upon adoption of any regulation, the agency, if requested to do so by an interested person, either before adoption or within 30 days thereafter, will issue a concise statement of the principal reasons for and against its adoption and incorporate therein its reason for overruling the consideration urged against its adoption.

This notice of hearing has been posted at the following locations:

**Carson City**

Blasdel Building, 209 East Musser Street

Nevada State Library & Archives Building, 100 North Stewart Street

Nevada State Capitol Building, 101 North Carson Street

Legislative Counsel Bureau, 401 South Carson Street

Gaming Control Board, 1919 College Parkway

**Las Vegas**

Grant Sawyer Building, 555 East Washington Street

**Websites**

Legislative Counsel Bureau website: [www.leg.state.nv.us](http://www.leg.state.nv.us)

Nevada Public Notice website: <http://notice.nv.gov>

Division of Human Resource Management website: [www.hr.nv.gov](http://www.hr.nv.gov)