

CHAPTER.....

AN ACT relating to the Department of Administration; changing the name of the Motor Pool Division of the Department to the Fleet Services Division; making the Fleet Services Division a permanent division; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law authorizes the Director of the Department of Administration to establish a Motor Pool Division or assign the functions of the State Motor Pool to other divisions of the Department. This bill changes the name of the Motor Pool Division to the Fleet Services Division and makes the Fleet Services Division a permanent division of the Department.

EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. Chapter 336 of NRS is hereby amended by adding thereto the provisions set forth as sections 2 and 3 of this act.

Sec. 2. *“Executive Officer” means the Administrator of the Fleet Services Division.*

Sec. 3. *“Fleet Services Division” means the Fleet Services Division of the Department of Administration.*

Sec. 4. NRS 336.010 is hereby amended to read as follows:

336.010 As used in this chapter ~~“Executive Officer” means the Administrator of the Division of the Department of Administration designated by the Director of that Department to operate the State Motor Pool.~~ *, unless the context otherwise requires, the words and terms defined in sections 2 and 3 of this act have the meanings ascribed to them in those sections.*

Sec. 5. NRS 336.030 is hereby amended to read as follows:

336.030 The purposes of the ~~State Motor Pool~~ *Fleet Services Division* are:

1. To ensure economical utilization of state-owned vehicles.
2. To eliminate the unauthorized use of state-owned vehicles.
3. To provide a ready means of transportation for state employees and officers on state business.
4. To reduce the need for state employees to use private cars on official state business.
5. To provide a central administrative facility for the maintenance, care and operation of selected state-owned vehicles.



Sec. 6. NRS 336.050 is hereby amended to read as follows:

336.050 The Executive Officer is authorized to ~~use the existing employees and facilities of his or her agency and to~~ employ such ~~additional~~ employees or procure such ~~additional~~ facilities as may be necessary to carry out the provisions of this chapter.

Sec. 7. NRS 336.060 is hereby amended to read as follows:

336.060 The Governor may assign any state-owned vehicle to the ~~State Motor Pool~~ *Fleet Services Division* and may withdraw any vehicle from any state agency and reassign such vehicle to the ~~State Motor Pool~~ *Fleet Services Division*.

Sec. 8. NRS 336.080 is hereby amended to read as follows:

336.080 ~~It~~ The Executive Officer shall:

~~(a)~~ *1.* Be responsible for proper maintenance and storage of all vehicles assigned to the ~~Motor Pool~~.

~~(b)~~ *Fleet Services Division.*

2. Maintain records to show the location and operating and maintenance costs of vehicles assigned to the ~~Motor Pool~~.

~~2. All agreements for regular storage of vehicles not assigned to the Motor Pool shall be in writing and subject to the approval of the Executive Officer.~~ *Fleet Services Division.*

Sec. 9. NRS 336.090 is hereby amended to read as follows:

336.090 To facilitate the economical operation of state-owned vehicles, the Department of Transportation may provide to the ~~State Motor Pool~~ *Fleet Services Division*, or to any other state agency to which a state-owned vehicle is assigned, gasoline, service or minor repairs on a direct cost-plus-service-charge basis.

Sec. 10. NRS 336.110 is hereby amended to read as follows:

336.110 *1.* The ~~Motor Pool~~ *Fleet Services* Fund is hereby created as an internal service fund. No money in the Fund may revert to the State General Fund at any time. Money from the ~~Motor Pool~~ *Fleet Services* Fund must be paid out on claims as other claims against the State are paid. The claims must be made in accordance with budget and quarterly work allotments and *are* subject to postaudit examination and approval.

2. All operating, maintenance and repair costs for vehicles assigned to the ~~State Motor Pool~~ *Fleet Services Division* must be paid from the ~~Motor Pool~~ *Fleet Services* Fund and the accounting for depreciation must be accomplished in that Fund.

3. All agencies using vehicles of the ~~State Motor Pool~~ *Fleet Services Division* shall pay a fee for the use and a proportionate share of operational costs in an amount determined by the Executive Officer. The formula for spreading costs of operation may be



adjusted from time to time as may be necessary to replace worn vehicles, pay vehicle costs and defray the costs of ~~Motor Pool~~ the operation ~~of the~~ *Fleet Services Division*.

4. All fees, including amounts on account of depreciation accrued, costs and other money received by the ~~State Motor Pool,~~ *Fleet Services Division*, including all proceeds from the sale of vehicles, must be deposited with the State Treasurer for credit to the *Fleet Services* Fund.

Sec. 11. NRS 232.213 is hereby amended to read as follows:

232.213 1. The Department of Administration is hereby created.

2. The Department consists of a Director and the following:

- (a) Budget Division.
- (b) Risk Management Division.
- (c) Hearings Division, which consists of hearing officers, compensation officers and appeals officers.
- (d) State Public Works Division.
- (e) Purchasing Division.
- (f) Administrative Services Division.
- (g) Division of Internal Audits.
- (h) Division of Human Resource Management.
- (i) Division of Enterprise Information Technology Services.
- (j) Division of State Library and Archives.
- (k) Office of Grant Procurement, Coordination and Management.

~~3. The Director may establish a Motor Pool Division or may assign the functions of the State Motor Pool to one of the other divisions of the Department.~~

(l) Fleet Services Division.

Sec. 12. NRS 232.215 is hereby amended to read as follows:

232.215 The Director:

1. Shall appoint an Administrator of the:

- (a) Risk Management Division;
- (b) State Public Works Division;
- (c) Purchasing Division;
- (d) Administrative Services Division;
- (e) Division of Internal Audits;
- (f) Division of Human Resource Management;
- (g) Division of Enterprise Information Technology Services;
- (h) Division of State Library and Archives;
- (i) Office of Grant Procurement, Coordination and Management;

and



(j) ~~{Motor Pool}~~ *Fleet Services* Division . ~~{if separately established.}~~

2. Shall appoint a Chief of the Budget Division, or may serve in this position if the Director has the qualifications required by NRS 353.175.

3. Shall serve as Chief of the Hearings Division and shall appoint the hearing officers and compensation officers. The Director may designate one of the appeals officers in the Division to supervise the administrative, technical and procedural activities of the Division.

4. Is responsible for the administration, through the divisions of the Department, of the provisions of chapters 233F, 242, 284, 331, 333, 336, 338 and 341 of NRS, NRS 353.150 to 353.246, inclusive, and 353A.031 to 353A.100, inclusive, chapter 378 of NRS and all other provisions of law relating to the functions of the divisions of the Department.

5. Is responsible for the administration of the laws of this State relating to the negotiation and procurement of medical services and other benefits for state agencies.

6. Has such other powers and duties as are provided by law.

Sec. 13. NRS 232.2165 is hereby amended to read as follows:

232.2165 The Administrator of:

1. The State Public Works Division;
2. The Purchasing Division;
3. The Administrative Services Division;
4. The Division of Internal Audits;
5. The Division of Human Resource Management;
6. The Division of Enterprise Information Technology Services;
7. The Division of State Library and Archives;
8. The Office of Grant Procurement, Coordination and Management; and

9. ~~{if separately established, the Motor Pool}~~ *The Fleet Services* Division,

↳ of the Department serves at the pleasure of the Director and is in the unclassified service of the State.

Sec. 14. NRS 232.217 is hereby amended to read as follows:

232.217 Unless federal law or regulation otherwise requires, the Chief of the Budget Division and the Administrator of the:

1. State Public Works Division;
2. Purchasing Division;
3. Division of Internal Audits;
4. Division of Human Resource Management;



5. Division of Enterprise Information Technology Services;
6. Division of State Library and Archives; and
7. ~~{Motor Pool}~~ *Fleet Services* Division, ~~{if separately established,}~~

↳ may appoint a Deputy and a Chief Assistant in the unclassified service of the State, who shall not engage in any other gainful employment or occupation except as otherwise provided in NRS 284.143.

Sec. 15. NRS 232.219 is hereby amended to read as follows:

232.219 1. The Department of Administration's Operating Fund for Administrative Services is hereby created as an internal service fund.

2. The operating budget of each of the following entities must include an amount representing that entity's share of the operating costs of the central accounting function of the Department:

- (a) State Public Works Division;
- (b) Budget Division;
- (c) Purchasing Division;
- (d) Hearings Division;
- (e) Risk Management Division;
- (f) Division of Internal Audits;
- (g) Division of Human Resource Management;
- (h) Division of Enterprise Information Technology Services;
- (i) Division of State Library and Archives; and
- (j) ~~{if separately established, the Motor Pool}~~ *Fleet Services*

Division.

3. All money received for the central accounting services of the Department must be deposited in the State Treasury for credit to the Operating Fund.

4. All expenses of the central accounting function of the Department must be paid from the Fund as other claims against the State are paid.

Sec. 16. NRS 336.020, 336.040 and 336.070 are hereby repealed.

Sec. 17. This act becomes effective upon passage and approval.

