
SENATE BILL NO. 46—COMMITTEE ON GOVERNMENT AFFAIRS

(ON BEHALF OF THE MOTOR POOL DIVISION)

PREFILED DECEMBER 20, 2012

Referred to Committee on Government Affairs

SUMMARY—Changes the name of the Motor Pool Division of the Department of Administration to the Fleet Services Division of the Department. (BDR 27-284)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: Yes.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to the Department of Administration; changing the name of the Motor Pool Division of the Department to the Fleet Services Division; making the Fleet Services Division a permanent division; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

1 Existing law authorizes the Director of the Department of Administration to
2 establish a Motor Pool Division or assign the functions of the State Motor Pool to
3 other divisions of the Department. This bill changes the name of the Motor Pool
4 Division to the Fleet Services Division and makes the Fleet Services Division a
5 permanent division of the Department.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1 **Section 1.** Chapter 336 of NRS is hereby amended by adding
2 thereto the provisions set forth as sections 2 and 3 of this act.

3 **Sec. 2.** *“Executive Officer” means the Administrator of the*
4 *Fleet Services Division.*

5 **Sec. 3.** *“Fleet Services Division” means the Fleet Services*
6 *Division of the Department of Administration.*



1 **Sec. 4.** NRS 336.010 is hereby amended to read as follows:

2 336.010 As used in this chapter ~~["Executive Officer" means~~
3 ~~the Administrator of the Division of the Department of~~
4 ~~Administration designated by the Director of that Department to~~
5 ~~operate the State Motor Pool.] , unless the context otherwise~~
6 ~~requires, the words and terms defined in sections 2 and 3 of this~~
7 ~~act have the meanings ascribed to them in those sections.~~

8 **Sec. 5.** NRS 336.030 is hereby amended to read as follows:

9 336.030 The purposes of the ~~[State Motor Pool]~~ **Fleet Services**
10 **Division** are:

- 11 1. To ensure economical utilization of state-owned vehicles.
- 12 2. To eliminate the unauthorized use of state-owned vehicles.
- 13 3. To provide a ready means of transportation for state
- 14 employees and officers on state business.
- 15 4. To reduce the need for state employees to use private cars on
- 16 official state business.
- 17 5. To provide a central administrative facility for the
- 18 maintenance, care and operation of selected state-owned vehicles.

19 **Sec. 6.** NRS 336.050 is hereby amended to read as follows:

20 336.050 The Executive Officer is authorized to ~~use the~~
21 ~~existing employees and facilities of his or her agency and to~~
22 employ such ~~[additional]~~ employees or procure such ~~[additional]~~
23 facilities as may be necessary to carry out the provisions of this
24 chapter.

25 **Sec. 7.** NRS 336.060 is hereby amended to read as follows:

26 336.060 The Governor may assign any state-owned vehicle to
27 the ~~[State Motor Pool]~~ **Fleet Services Division** and may withdraw
28 any vehicle from any state agency and reassign such vehicle to the
29 ~~[State Motor Pool.]~~ **Fleet Services Division.**

30 **Sec. 8.** NRS 336.080 is hereby amended to read as follows:

31 336.080 ~~[(a)]~~ The Executive Officer shall:

- 32 ~~[(a)]~~ 1. Be responsible for proper maintenance and storage of
33 all vehicles assigned to the ~~[Motor Pool]~~
34 ~~—(b)]~~ **Fleet Services Division.**
- 35 2. Maintain records to show the location and operating and
36 maintenance costs of vehicles assigned to the ~~[Motor Pool]~~
37 ~~—2.— All agreements for regular storage of vehicles not assigned~~
38 ~~to the Motor Pool shall be in writing and subject to the approval of~~
39 ~~the Executive Officer.]~~ **Fleet Services Division.**

40 **Sec. 9.** NRS 336.090 is hereby amended to read as follows:

41 336.090 To facilitate the economical operation of state-owned
42 vehicles, the Department of Transportation may provide to the
43 ~~[State Motor Pool.]~~ **Fleet Services Division**, or to any other state
44 agency to which a state-owned vehicle is assigned, gasoline, service
45 or minor repairs on a direct cost-plus-service-charge basis.



1 **Sec. 10.** NRS 336.110 is hereby amended to read as follows:

2 336.110 1. The ~~{Motor Pool}~~ **Fleet Services** Fund is hereby
3 created as an internal service fund. No money in the Fund may
4 revert to the State General Fund at any time. Money from the
5 ~~{Motor Pool}~~ **Fleet Services** Fund must be paid out on claims as
6 other claims against the State are paid. The claims must be made in
7 accordance with budget and quarterly work allotments and **are**
8 subject to postaudit examination and approval.

9 2. All operating, maintenance and repair costs for vehicles
10 assigned to the ~~{State Motor Pool}~~ **Fleet Services Division** must be
11 paid from the ~~{Motor Pool}~~ **Fleet Services** Fund and the accounting
12 for depreciation must be accomplished in that Fund.

13 3. All agencies using vehicles of the ~~{State Motor Pool}~~ **Fleet**
14 **Services Division** shall pay a fee for the use and a proportionate
15 share of operational costs in an amount determined by the Executive
16 Officer. The formula for spreading costs of operation may be
17 adjusted from time to time as may be necessary to replace worn
18 vehicles, pay vehicle costs and defray the costs of ~~{Motor Pool}~~ **the**
19 operation ~~{}~~ **of the Fleet Services Division.**

20 4. All fees, including amounts on account of depreciation
21 accrued, costs and other money received by the ~~{State Motor Pool,}~~
22 **Fleet Services Division**, including all proceeds from the sale of
23 vehicles, must be deposited with the State Treasurer for credit to the
24 **Fleet Services** Fund.

25 **Sec. 11.** NRS 232.213 is hereby amended to read as follows:

26 232.213 1. The Department of Administration is hereby
27 created.

28 2. The Department consists of a Director and the following:

29 (a) Budget Division.

30 (b) Risk Management Division.

31 (c) Hearings Division, which consists of hearing officers,
32 compensation officers and appeals officers.

33 (d) State Public Works Division.

34 (e) Purchasing Division.

35 (f) Administrative Services Division.

36 (g) Division of Internal Audits.

37 (h) Division of Human Resource Management.

38 (i) Division of Enterprise Information Technology Services.

39 (j) Division of State Library and Archives.

40 (k) Office of Grant Procurement, Coordination and
41 Management.

42 ~~{3.—The Director may establish a Motor Pool Division or may~~
43 ~~assign the functions of the State Motor Pool to one of the other~~
44 ~~divisions of the Department.}~~

45 **(l) Fleet Services Division.**



1 **Sec. 12.** NRS 232.215 is hereby amended to read as follows:
2 232.215 The Director:

- 3 1. Shall appoint an Administrator of the:
4 (a) Risk Management Division;
5 (b) State Public Works Division;
6 (c) Purchasing Division;
7 (d) Administrative Services Division;
8 (e) Division of Internal Audits;
9 (f) Division of Human Resource Management;
10 (g) Division of Enterprise Information Technology Services;
11 (h) Division of State Library and Archives;
12 (i) Office of Grant Procurement, Coordination and Management;
13 and
14 (j) ~~Motor Pool~~ *Fleet Services* Division . ~~if separately~~
15 ~~established.~~

16 2. Shall appoint a Chief of the Budget Division, or may serve
17 in this position if the Director has the qualifications required by
18 NRS 353.175.

19 3. Shall serve as Chief of the Hearings Division and shall
20 appoint the hearing officers and compensation officers. The Director
21 may designate one of the appeals officers in the Division to
22 supervise the administrative, technical and procedural activities of
23 the Division.

24 4. Is responsible for the administration, through the divisions
25 of the Department, of the provisions of chapters 233F, 242, 284,
26 331, 333, 336, 338 and 341 of NRS, NRS 353.150 to 353.246,
27 inclusive, and 353A.031 to 353A.100, inclusive, chapter 378 of
28 NRS and all other provisions of law relating to the functions of the
29 divisions of the Department.

30 5. Is responsible for the administration of the laws of this State
31 relating to the negotiation and procurement of medical services and
32 other benefits for state agencies.

33 6. Has such other powers and duties as are provided by law.

34 **Sec. 13.** NRS 232.2165 is hereby amended to read as follows:
35 232.2165 The Administrator of:

- 36 1. The State Public Works Division;
37 2. The Purchasing Division;
38 3. The Administrative Services Division;
39 4. The Division of Internal Audits;
40 5. The Division of Human Resource Management;
41 6. The Division of Enterprise Information Technology
42 Services;
43 7. The Division of State Library and Archives;
44 8. The Office of Grant Procurement, Coordination and
45 Management; and



1 9. ~~If separately established, the Motor Pool~~ *The Fleet*
2 *Services* Division,

3 ↪ of the Department serves at the pleasure of the Director and is in
4 the unclassified service of the State.

5 **Sec. 14.** NRS 232.217 is hereby amended to read as follows:

6 232.217 Unless federal law or regulation otherwise requires,
7 the Chief of the Budget Division and the Administrator of the:

8 1. State Public Works Division;

9 2. Purchasing Division;

10 3. Division of Internal Audits;

11 4. Division of Human Resource Management;

12 5. Division of Enterprise Information Technology Services;

13 6. Division of State Library and Archives; and

14 7. ~~Motor Pool~~ *Fleet Services* Division, ~~if separately~~
15 ~~established.~~

16 ↪ may appoint a Deputy and a Chief Assistant in the unclassified
17 service of the State, who shall not engage in any other gainful
18 employment or occupation except as otherwise provided in
19 NRS 284.143.

20 **Sec. 15.** NRS 232.219 is hereby amended to read as follows:

21 232.219 1. The Department of Administration's Operating
22 Fund for Administrative Services is hereby created as an internal
23 service fund.

24 2. The operating budget of each of the following entities must
25 include an amount representing that entity's share of the operating
26 costs of the central accounting function of the Department:

27 (a) State Public Works Division;

28 (b) Budget Division;

29 (c) Purchasing Division;

30 (d) Hearings Division;

31 (e) Risk Management Division;

32 (f) Division of Internal Audits;

33 (g) Division of Human Resource Management;

34 (h) Division of Enterprise Information Technology Services;

35 (i) Division of State Library and Archives; and

36 (j) ~~If separately established, the Motor Pool~~ *Fleet Services*
37 Division.

38 3. All money received for the central accounting services of the
39 Department must be deposited in the State Treasury for credit to the
40 Operating Fund.

41 4. All expenses of the central accounting function of the
42 Department must be paid from the Fund as other claims against the
43 State are paid.

44 **Sec. 16.** NRS 336.020, 336.040 and 336.070 are hereby
45 repealed.



1 **Sec. 17.** This act becomes effective upon passage and
2 approval.

TEXT OF REPEALED SECTIONS

336.020 Establishment. There is hereby established as an agency of the government of the State of Nevada a State Motor Pool.

336.040 Operation by division of Department of Administration. The State Motor Pool must be operated by a division of the Department of Administration to be designated by the Director of that Department.

336.070 Location; branches. The State Motor Pool shall be located in Carson City and may have branches at such other locations as may be designated by the Governor.

