
SENATE BILL NO. 236—SENATORS SPEARMAN, PARKS; FORD,
JONES, KIHUEN, MANENDO, SEGERBLOM AND WOODHOUSE

MARCH 11, 2013

JOINT SPONSORS: ASSEMBLYMEN AIZLEY, KIRNER AND SWANK

Referred to Committee on Government Affairs

SUMMARY—Revises provisions governing state agencies.
(BDR 19-769)

FISCAL NOTE: Effect on Local Government: No.
Effect on the State: Yes.

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EXPLANATION – Matter in *bolded italics* is new; matter between brackets ~~omitted material~~ is material to be omitted.

AN ACT relating to governmental administration; requiring a state agency to make available on an Internet website maintained by the state agency certain forms of the state agency in a format which allows the form to be completed, downloaded and saved electronically and submitted securely to the state agency via the Internet; authorizing a state agency to provide a copy of certain records to any other state agency upon request; and providing other matters properly relating thereto.

Legislative Counsel’s Digest:

1 **Section 3** of this bill requires each state agency, as soon as reasonably
2 practicable, but not later than January 1, 2015, to make available on an Internet
3 website maintained by the state agency an electronic version of each administrative
4 form of the state agency in a format which allows the form to be completed,
5 downloaded and saved electronically and submitted securely to the state agency via
6 the Internet. **Section 3** further authorizes a state agency to utilize any program,
7 software or technology to comply with that requirement. **Section 4** of this bill
8 authorizes a state agency, upon receiving a written request from any other state
9 agency, to provide the requesting state agency with a copy of any record
10 maintained by the state agency other than a record which is declared by law to be
11 confidential or which the state agency determines must be kept confidential.



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THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

1 **Section 1.** Chapter 237 of NRS is hereby amended by adding
2 thereto the provisions set forth as sections 2, 3 and 4 of this act.

3 **Sec. 2.** *As used in sections 2, 3 and 4 of this act, the term*
4 *“state agency” means every public agency, bureau, board,*
5 *commission, department or division of the Executive Department*
6 *of State Government.*

7 **Sec. 3.** *1. A state agency shall, as soon as reasonably*
8 *practicable, but not later than January 1, 2015, make available on*
9 *an Internet website maintained by the state agency an electronic*
10 *version of each administrative form of the state agency which is*
11 *used by any person to submit information to the state agency. The*
12 *electronic version of each administrative form must be in a format*
13 *that allows a person to complete or prepare the form*
14 *electronically, download and save an electronic copy of the form*
15 *to a computer and submit the form to the state agency securely via*
16 *the Internet.*

17 *2. A state agency may utilize any program, software or*
18 *technology that the state agency determines is appropriate for the*
19 *purposes of complying with the requirements of subsection 1.*

20 **Sec. 4.** *A state agency may, upon receiving a written request*
21 *from any other state agency, provide to the requesting state agency*
22 *a copy of any record maintained by the state agency other than a*
23 *record which is declared by law to be confidential or which the*
24 *state agency determines must be kept confidential. For the*
25 *purposes of providing a copy of a record pursuant to this*
26 *subsection, if a state agency determines that a record is*
27 *confidential in part and not confidential in part, the state agency*
28 *may provide to the requesting state agency a copy of that portion*
29 *of the record which is determined not to be confidential.*

30 **Sec. 5.** This act becomes effective upon passage and approval.

