

**PROPOSED REGULATION OF THE
STATE LIBRARY, ARCHIVES AND PUBLIC RECORDS
ADMINISTRATOR**

LCB FILE NO. R199-24I

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by the agency submitted on 11/7/2024**

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CHAPTER 379 - PUBLIC LIBRARIES

379.010 Program of certification of librarians: Applicability; approval for use by governing authority of public library; adoption of alternative program.

379.020 Requirements for certification as librarian.

379.030 Requirements for renewal of certificate.

379.040 Requirements for issuance of conditional certificate; completion of requirements for certification.

379.050 Considerations for allocation of money.

NAC 379.010 Program of certification of librarians: Applicability; approval for use by governing authority of public library; adoption of alternative program. (NRS 379.0073)

1. NAC 379.020, 379.030 and 379.040 do not apply to a public library unless approved for use by the governing authority of the public library.

2. Upon approval by the governing authority of a public library, the program of certification set forth in NAC 379.020, 379.030 and 379.040 provides for the certification of a librarian in a public library. This program of certification is not applicable to a person who holds a master's degree in library science from an institution accredited by the American Library Association.

3. If a governing authority of a public library adopts an alternative program of certification, the governing authority may submit the alternative program to the state library and archives administrator for review and approval. The state library and archives administrator will not approve an alternative program unless that program meets or exceeds the requirements of the program of certification set forth in NAC 379.020, 379.030 and 379.040.

(Added to NAC by St. Library & Archives Adm'r, eff. 11-7-97)

NAC 379.020 Requirements for certification as librarian. (NRS 379.0073)

To be certified by the state library and archives administrator as a librarian, a person must:

1. Submit to the state library and archives administrator a completed application which is accompanied by:
 - (a) Copies of academic transcripts and/or certificates of professional learning; and
 - (b) A verification of required years of experience; and
 - (c) A background check as required by NRS 379.0077
2. Meet of one of the following qualifying levels of education and experience:
 - (a) A master's degree; or

- (b) A bachelor's degree and have at least 2 years of library experience; or
- (b) An associate's degree and have at least 4 years of library experience; or
- (c) A high school diploma or general equivalency diploma and have at least 6 years of library experience.

3. Have completed at least 21 semester credits from an accredited college or university, 315 hours of continuing education, or an equivalent combination of the two (1 semester credit = 15 hours) which have been pre-approved by the state library administrator and include instruction in the following library core competencies:

- (a) Library Administration
- (b) Collection and Information Management
- (c) Technology and Digital Services
- (d) Patron Engagement and User Services
- (e) Professional Skills and Competencies
- (f) Specialized Library Services

(Added to NAC by St. Library & Archives Adm'r, eff. 11-7-97)

NAC 379.030 Requirements for renewal of certificate. (NRS 379.0073)

1. A certificate as a librarian is valid for 5 years after the date on which it is issued. To renew such a certificate, a person must submit to the state library and archives administrator a recertification application and proof that he has completed satisfactorily:

- (a) Three semester credits in library science including instruction in the areas of library core competencies as established in NAC 379.020 (C); or
- (b) 45 hours of library-related continuing education including instruction in the areas of library core competencies as established in NAC 379.020 (C). ; or
- (c) Any combination of paragraphs (a) and (b) (1 semester credit = 15 hours).

2. The application and proof required by subsection 1 must be received by the state library and archives administrator before the expiration date of the person's certificate. After two 5-year renewal periods, the certificate will no longer require renewal and will be considered permanent.

(Added to NAC by St. Library & Archives Adm'r, eff. 11-7-97)

NAC 379.040 Requirements for issuance of conditional certificate; completion of requirements for certification. (NRS 379.0073)

1. The state library and archives administrator will issue a conditional certificate as a librarian to a person who has completed at least 15 of the 21 semester credits or 225 of the 315 of continuing education hours, or an equivalent combination of the two (1 semester credit = 15

hours) as established in NAC 379.020 (C); and submits a completed application which is accompanied by:

- (a) Copies of academic transcripts and/or certificates of professional learning; and
- (b) A verification of years of experience; and
- (c) A background check as required by NRS 379.0077

2. To obtain certification as a librarian, a person who holds a conditional certificate pursuant to subsection 1 must complete the remaining requirements for certification prescribed in NAC 379.020 and submit an application for full certification within 5 years after issuance of the conditional certificate. Once certified, applicants will be subject to renewal requirements as established by NAC 379.030.

(Added to NAC by St. Library & Archives Adm'r, eff. 11-7-97)

NAC 379.050 Considerations for allocation of money. (NRS 379.0073) In determining the allocation of money received from this state or the Federal Government, the state library and archives administrator will consider whether the governing authority of a public library has:

- 1. Approved and carried out the program of certification set forth in NAC 379.020, 379.030 and 379.040;
- 2. Adopted and carried out an alternative program of certification; or
- 3. Made a good faith effort to meet the standards for public libraries developed by the state library and archives administrator pursuant to NRS 378.083.

(Added to NAC by St. Library & Archives Adm'r, eff. 11-7-97)