

**ADOPTED REGULATION OF THE COMMISSION ON  
PROFESSIONAL STANDARDS IN EDUCATION**

**LCB File No. R100-24**

EXPLANATION – Matter in *italics* is new; matter in brackets ~~omitted material~~ is material to be omitted.

AUTHORITY: §§ 1, 3 and 4, NRS 391.019, 391.031, 391.032 and 391.040; § 2, NRS 391.019.

A REGULATION relating to education; prescribing the requirements and conditions for the issuance of a provisional special license with an endorsement as a registered apprentice; authorizing the holder of such a provisional license who meets certain other requirements to serve as a substitute teacher in early childhood education through grade 12; authorizing the Superintendent of Public Instruction to issue a provisional special license with an endorsement as a registered apprentice to certain persons; prescribing requirements and qualifications for the employment of a holder of a provisional special license with an endorsement as a registered apprentice; and providing other matters properly relating thereto.

**Legislative Counsel’s Digest:**

Existing law requires the Commission on Professional Standards in Education to adopt regulations prescribing the qualifications for licensing teachers and other educational personnel. (NRS 391.019) Existing law further sets forth the various kinds of licenses for teachers and other educational personnel in this State, including special licenses, which authorize the holder to teach or perform other educational functions in a school or program as designated in the license. (NRS 391.031)

Existing regulations authorize the Superintendent of Public Instruction to issue a provisional special license with an endorsement as a student teacher resident to teach pupils in a program of early childhood education, kindergarten, grades 1 to 12, inclusive, or special education to a person who: (1) is enrolled in a teacher preparation program that is approved by the Commission; (2) has completed at least 90 semester credits of course work or equivalent course work in a teacher preparation program that is approved by the Commission; (3) has a recommendation to student teach from the teacher preparation program; and (4) applies for the license and pays a fee of \$100. (Section 2 of LCB File No. R128-22, as amended by section 12 of LCB File No. R008-24) **Section 3** of this regulation authorizes the Superintendent to instead issue a provisional special license with an endorsement as a registered apprentice to teach pupils in a program of early childhood education, kindergarten, grades 1 to 12, inclusive, or special education to a person who: (1) is enrolled in a teacher preparation program for registered apprentices that is approved by the Commission and the State Apprenticeship Council; (2) has a recommendation from the teacher preparation program; and (3) applies for the license and satisfies certain other requirements, including the payment of a fee for an application for a license or endorsement as a teacher or other educational employee.

**Section 1** of this regulation requires an applicant for a provisional special license with an endorsement as a registered apprentice to submit with his or her application the same items which must be submitted by an applicant for the initial issuance of a license as teacher or other educational employee.

Existing regulations set forth the requirements, including, without limitation, specific types of licensure, which a person must satisfy to serve as a substitute teacher in early childhood education through grade 12. (NAC 391.0897) **Section 2** of this regulation authorizes the holder of a valid provisional special license with an endorsement as a registered apprentice who meets those requirements to serve as such a substitute teacher.

Existing regulations: (1) set forth the requirements for a person to be employed as a student teacher resident; and (2) require a school district or charter school that compensates a student teacher resident to pay the student teacher resident at least the rate of pay for a long-term substitute teacher. (Section 2 of LCB File No. R128-22, as amended by section 12 of LCB File No. 008-24) **Section 4** of this regulation revises these provisions to instead apply to a holder of a provisional special license with an endorsement as a registered apprentice who is employed as a teacher under a contract. **Section 4** also revises the requirements: (1) for education and supervision which must be satisfied by the holder of a provisional special license who is to be employed as a teacher under a contract; and (2) which must be satisfied by a school district or charter school which employs such a person, including verifying the person meets the educational requirements, assigning the person to a position commensurate with his or her education and compensating the person based on certain terms.

**Section 1.** NAC 391.045 is hereby amended to read as follows:

391.045 1. Except as otherwise provided in ~~section 2 of LCB File No. R128-22 and~~ section 1 of LCB File No. R124-22, an applicant for the initial issuance of a license as a teacher or other educational employee must submit with his or her application:

(a) His or her official transcripts; and

(b) Except as otherwise provided in NAC 391.0565, a fee of:

(1) If the application is submitted on or after September 16, 2024 but before July 1, 2025, \$200.

(2) If the application is submitted on or after July 1, 2025, but before July 1, 2026, \$205.

(3) If the application is submitted on or after July 1, 2026 but before July 1, 2027, \$210.

(4) If the application is submitted on or after July 1, 2027, but before July 1, 2028, \$215.

(5) If the application is submitted on or after July 1, 2028, \$220.

↪ The fee required to be submitted pursuant to paragraph (b) includes the fees for processing the fingerprints of the applicant by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation. The fee does not include the cost of any examination required by NAC 391.036.

2. If the applicant is not eligible for licensure, the fee will not be returned. The applicant must pay another fee if he or she applies again.

3. An applicant for an endorsement to an existing license or for an additional license must submit with his or her application:

(a) Current official transcripts; and

(b) A fee of:

(1) If the application is submitted on or after September 16, 2024 but before July 1, 2025, \$70.

(2) If the application is submitted on or after July 1, 2025, but before July 1, 2026, \$75.

(3) If the application is submitted on or after July 1, 2026 but before July 1, 2027, \$80.

(4) If the application is submitted on or after July 1, 2027, but before July 1, 2028, \$85.

(5) If the application is submitted on or after July 1, 2028, \$90.

4. The *requirements for* academic credits ~~required~~ to obtain initial licensing or an endorsement to an existing license are not ~~satisfiable~~ *satisfied* by the completion of courses offered by a provider of continuing education, but those courses may be used for the renewal of a license.

5. The Department shall take any necessary steps to expedite the processing of an application for a license or endorsement submitted by a person who is:

(a) A member of the Armed Forces of the United States;

- (b) The spouse of a member of the Armed Forces of the United States; or
- (c) A veteran of the Armed Forces of the United States.

**Sec. 2.** NAC 391.0897 is hereby amended to read as follows:

391.0897 1. Except as otherwise provided in NAC 391.0896, to serve as a substitute teacher in early childhood education through grade 12, a person must hold a valid:

(a) Elementary or secondary license, a license to teach pupils in a program of early childhood education, a license to teach special education, or a license to teach middle school or junior high school education; ~~for~~

(b) Special license or provisional special license with an endorsement as a substitute teacher in early childhood education through grade 12 issued pursuant to subsection 2 ~~for~~; *or*

*(c) Provisional special license with an endorsement as a registered apprentice issued pursuant to section 2 of LCB File No. R128-22, as amended by section 12 of LCB File No. R008-24 and section 3 of this regulation.*

2. To receive an endorsement as a substitute teacher in early childhood education through grade 12 on a special license or a provisional special license, a person must:

(a) Have completed at least 60 semester hours of credit from an accredited college or university; or

(b) Possess an associate's degree or higher degree from an accredited college or university.

3. A school district may hire a person to serve as a substitute teacher in early childhood education through grade 12 for:

(a) Unlimited days of service if filling the position of a licensed teacher who is under contract.

(b) Except as otherwise provided in subsection 4, 60 days of service if filling a teaching position for which a licensed teacher has not been hired under contract.

4. The Department may grant a school district one extension for 30 days with regard to a person who is hired pursuant to paragraph (b) of subsection 3 in an exceptional case upon request from the superintendent of schools of the county school district or from the administrator of a state-approved private school. Upon the expiration of such an extension, a school district may apply for an additional extension pursuant to NAC 391.398 if the school district is unable to hire a licensed special education teacher.

5. A person who holds a provisional nonrenewable special license with an endorsement as a substitute teacher in early childhood education through grade 12 must remove all provisions under which the license was issued before the date on which the license expires pursuant to subsection 1 of NAC 391.065. If a person does not remove all provisions under which the license was issued before that date, the endorsement as a substitute teacher in early childhood education through grade 12 expires on that date.

6. The Department shall not issue any other endorsements on a special license or a provisional nonrenewable special license with an endorsement as a substitute teacher in early childhood education through grade 12.

7. An applicant for the issuance or renewal of a special license with an endorsement as a substitute teacher in early childhood education through grade 12 is exempt from the requirements of NAC 391.036 and 391.065 if he or she is not also applying for the issuance or renewal of another license or endorsement for which he or she is subject to those requirements.

**Sec. 3.** Section 12 of LCB File No. R008-24 is hereby amended to read as follows:

Sec. 2. 1. The Superintendent of Public Instruction may issue a provisional special license with an endorsement as a ~~{student teacher resident}~~ *registered apprentice* to a person to teach pupils in a program of early childhood education, kindergarten, grades 1 to 12, inclusive, or special education if the person:

(a) Is enrolled in a teacher preparation program *for registered apprentices* that is approved by the Commission ~~{}~~ *and the State Apprenticeship Council pursuant to chapter 610 of NRS;*

(b) ~~{Has completed at least 90 semester credits of course work or equivalent course work in a teacher preparation program that is approved by the Commission;~~

~~{(e)}~~ Has a recommendation from the teacher preparation program ; ~~{to student teach;}~~  
and

~~{(d)}~~ (c) Applies for such a provisional special license and pays ~~{a}~~ *the applicable* fee ~~{of \$100}~~ *set forth in NAC 391.045*, which includes the fees for processing the fingerprints of the applicant by the Central Repository for Nevada Records of Criminal History and the Federal Bureau of Investigation.

2. A provisional special license with an endorsement as a ~~{student teacher resident}~~ *registered apprentice* issued pursuant to this section:

(a) Authorizes the holder of the provisional special license to ~~{teach}~~ :

*(1) Be employed as a substitute teacher;*

*(2) Participate in a clinical field experience; and*

*(3) Teach* in a county school district, a charter school or a university school for profoundly gifted pupils ~~{}~~ *only if the requirements of subsection 1 of section 3 of LCB File No. R128-22, as amended by section 4 of this regulation, are satisfied;*

(b) Is valid for ~~1-year~~ *3 years* from the date of issue; and

(c) Is nonrenewable.

3. A person who holds only a provisional special license with an endorsement as a ~~student teacher resident~~ *registered apprentice* issued pursuant to this section is exempt from the provisions of NAC 391.036 . ~~and paragraph (b) of subsection 1 of NAC 391.045.~~

4. The Department shall not issue any other endorsement on a provisional special license with an endorsement as a ~~student teacher resident~~ *registered apprentice* issued pursuant to this section.

5. If a person who holds a provisional special license with an endorsement as a ~~student teacher resident~~ *registered apprentice* issued pursuant to this section withdraws from or is no longer enrolled in a teacher preparation program, not later than 15 days after the person withdraws or otherwise ceases to be enrolled in the program, the provider of the program must notify the Department of the name and license number of the person and the date on which the person withdrew or otherwise ceased to be enrolled in the program. A provisional special license issued pursuant to this section becomes invalid immediately upon the receipt of such notification.

6. As used in this section, “teacher preparation program” means a course of study and training for the preparation of teachers or other educational personnel approved pursuant to NAC 391.558 or a program for an alternative route for the licensure of teachers and administrators approved pursuant to NAC 391.461.

**Sec. 4.** Section 3 of LCB File No. R128-22 is hereby amended to read as follows:

Sec. 3. 1. ~~{Fo}~~ *For the holder of a provisional special license with an endorsement as a registered apprentice to* be employed as a ~~{student}~~ teacher ~~{resident, a person}~~ *under a contract entered into pursuant to NRS 391.120, the holder* must:

(a) ~~{Hold a provisional special license with an endorsement as a student teacher resident issued pursuant to section 2 of this regulation;~~

~~—(b) Be enrolled and in good standing with}~~ *Have graduated with a bachelor's degree or higher from* a teacher preparation program *for registered apprentices* that is approved by the Commission ~~};~~

~~—(c) and the State Apprenticeship Council pursuant to chapter 610 of NRS; and~~

(b) Be supervised by a member of the faculty from his or her teacher preparation program . ~~}; and~~

~~—(d) Be supervised by a licensed teacher at the school or program in which the holder of the provisional special license is employed.}~~

2. ~~{If a}~~ A school district or charter school ~~{compensates a student teacher resident,}~~ *which employs a holder of a provisional special license with an endorsement as a registered apprentice pursuant to subsection 1* must:

(a) *Verify that the holder satisfies the requirements of paragraph (a) of subsection 1;*

(b) *Assign the holder to a position that is commensurate with the major subject of the teacher preparation program from which the holder graduated; and*

(c) *Compensate the holder* beginning on his or her first day of employment ~~}; the school district or charter school must pay the student teacher resident at least the rate of pay for a long term substitute teacher.}~~ *on terms that include, without limitation, the rate*



*of pay and benefits package that are commensurate with initial placement as a full-time employee.*

3. As used in this section, “teacher preparation program” means a course of study and training for the preparation of teachers or other educational personnel approved pursuant to NAC 391.558 or a program for an alternative route for the licensure of teachers and administrators approved pursuant to NAC 391.461.